Agenda Item #: 3CC-1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

				====	
Meeting Date:	July 11, 2017	[X] []	Consent Ordinance	[]	Regular Public Hearing
Department:	Judicial - Cour	t Adminis	stration		

Submitted By: County Administration

Submitted For: Judicial - Court Administration - Fifteenth Judicial Circuit

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: A) accept on behalf of the Fifteenth Judicial Circuit a donation in the sum of \$11,795 from Making Every Day Count, Inc. to support the Delinquency and Family Drug Court programs; B) establish a part-time Juvenile Court Case Manager position within the 15th Judicial Circuit-Court Administration; and C) approve the budget amendment of \$11,795 in the General Fund.

Summary: On May 18, 2017, the Fifteenth Judicial Circuit received a letter committing funds to Palm Beach County in the sum of \$11,795 from Making Every Day Count, Inc. The funds are to be used to establish a Juvenile Court Case Manager position to develop protocols for the recruitment, training and coordination of advocates to assist Delinquency and Family Drug Court participants. The funding will cover the salary, benefits, and travel for a Juvenile Court Case Manager position. The position will work ten hours per week at \$19.35 per hour for one year. The position will terminate when funds have been spent or one year from date of hire. The position will report to the Juvenile Court Operations Manager within the 15th Judicial Circuit, under the supervision of the Administrative Judge of the Juvenile Division. Countywide (AH)

Background and Justification: The Family Drug Court is a 12 month voluntary program for Palm Beach County parents, over 18, who have had their children removed from their care because of addiction. The Delinquency Drug Court program is a 6 month program for youth, ages 14 to 17, in Palm Beach County with a substance abuse problem. These Drug Court programs support program participants and families through intensive judicial supervision with frequent court appearances, individual/group substance abuse treatment, family therapy, random drug testing, incentives and sanctions, educational monitoring, and service referrals for children. The Drug Courts work collaboratively to achieve goals such as reducing substance abuse and achieving sobriety and improving family functioning. Achieving these goals fosters community involvement and support, reduces drug use, and reduces crime. The donated funds to establish a part-time Juvenile Court Case Manager position will assist in meeting the Drug Courts goals.

Attachments:

1) Letter of Commitment from Making Every Day Count, Inc.

2) Budget Amendment

Recommended by:	Michelle	Spangaben	far	Barban Panelle 15.17	
-	Department	Director	U	Date	
Approved by:		4		4/20/17	
,	Deputy County Administrator			Date	
	1 /				

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	2017	2018	2019	2020	2021		
Capital Expenditures							
Operating Costs Salaries & Benefit, Travel	\$2,851	\$8,944					
External Revenues Program Income (County)	(\$2,851)	(\$8,944)			,		
In-Kind Match (County)							
Net Fiscal Impact	0	0					
# ADDITIONAL FTE POSITIONS (Cumulative) ພາດ	.25 Proposed		. 0	0	0		
Is Item Included in Current B		s No _	<u>X</u>				
Budget Account No.: Fund 0	001, Dept. 52	0, Unit Code	दिप्€ Various (Object Codes			
B. Recommended Sources of Funds/Summary of Fiscal Impact:							
The salaries, benefits, and tr Making Every Day Count, Inc Unspent funds in FY 17 will o	. There is no	fiscal impac	t in FY 17 or F	Ý 18.			
	III. REVIEW_C	COMMENTS					
A. OFMB Fiscal and/or Contract Dev. and Control Comments:							
OFMB AGIS	eliblis	. Con	Jaw tract Administr	fund 6 kg	6119		
B. Legal Sufficiency:				~			
Assistant County Attor	•						
Department Director							

BUDGET AMENDMENT

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA

Fund 0001

General Fund

Page 1 of 1 pages

Advantage Document Numbers: BGEX 520 061217*1400 BGRV 520 061217*1400

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER ACCOUNT NAME	ADOPTED BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF	REMAINING BALANCE
Revenues					•		
0001-520-52 H 6690 - Other Contributions and Donations	. 0	(11,795		11,795		
	•					0	0
Total Receipts and Balances	1,250,360,402	1,270,557,773	11,795	0	1,270,569,568		
<u> </u>							
0001-520- 5⊋ Y⊊ 1201 Salaries & Wages Regular	0	(10,062		10,062		
0001-520-5-346 · 2101 Fica-Taxes	0	(624		624	0	0
0001-520-6244 - 2105 Fica-Medicare	0	(146		146		
0001-520-534% - 2201 Retirement Contributions	0	(0		0		
0001-5205ጓዛይ - 2301 Insurance Life and Health 0001-520-ጅዝሴ - 4007 Travel-Mileage	0	(0		0		•
1001-320-3 MB - 4007 Travel-ivilleage	0		963	•	963		
Total Appropriations & Expenditures	1,250,360,402	1,270,557,773	11,795	. 0	1,270,569,568		
	~						
	Signatures		10000000	Date		By Board of County	Commissioners

	Oignatures	Date	by board of County Commissioners
Court Administration			At Meeting of
INITIATING DEPARTMENT/DIVISION	Michelle Spangelas for	Borbara Vanche 6:1517	July 11th, 2017
Administration/Budget Department Approval	Japan -	6/16/17	Deputy Clerk to the
OFMB Department - Posted			Board of County Commissioners



RECEIVED

MAY 1 8 2017

Court Administration

Fifteenth Judicial Circuit

Martha Ahr, President Making Every Day Count, Inc. 501 South Flagler Drive, Suite 501 West Palm Beach, FL 33401

May 18, 2017

Hon. Jeffrey Colbath, Chief Judge Fifteenth Judicial Circuit 201 North Dixie Highway West Palm Beach, FL 33401

Dear Judge Colbath:

Making Every Day Count, Inc., a 501(c) (3) organization, wishes to donate \$11,794.74 to Palm Beach County, for use by the Court to fund a part-time County-funded Court Employee with the title of "Juvenile Court Case Manager" for ten (10) hours per week at \$19.35 per hour. The donated amount will cover the salary, applicable employment taxes, and travel cost. Making Every Day Count, Inc., agrees to provide funding for one year. The effective date of the funding will be the hire date of the new employee and end one year later. Please provide information to document the actual hire date when known.

The duties of the position include the following:

- Recruit and identify advocates to support Delinquency and Family Drug Court participants
- Work collaboratively with Delinquency Drug Court ("DDC") and Family Drug Court ("FDC") staff to match advocates with program participants
- Implement and administer practices to monitor the advocate/participant matches
- Create background verification protocols for advocates and oversee the process
- Implement and provide an orientation for new advocates
- Identify required resources to supplement the activities of the advocates
- Make recommendations to the Board regarding the needs of DDC and FDC participants
- Assist the Drug Court advocates, as needed
- Report to Making Every Day Count, Inc. every six months and/or as requested.

The position shall report to the Juvenile Court Operations Manager, under the Supervision of the Administrative Judge of the Juvenile Division. Additional relevant duties may be added, as needed.

With the funding of this position, we hope to assist the administration of the Delinquency and Family Drug Court programs to better serve the participants.

Martheller, President, MEDC

Martha Ahr