

Agenda Item #:

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: July 11, 2017

[X] Consent

☐ Regular☐ Ordinance ☐ Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

- A) Standard License Agreement for Use of County Owned Property dated February 27, 2017, with Kerry Barnes (North County Senior Center);
- B) Standard License Agreement for Use of County Owned Property dated March 8, 2017, with AREC Repeater Group, Inc. (County Equipment Building located at WWTP, 5801 Ernest Street, Unit 2, WPB, FL);
- C) Standard License Agreement for Use of County Owned Property dated March 29, 2017, with Cultural Council of Palm Beach County (Governmental Center wall space at elevator lobbies, floors 2-12);
- D) Standard License Agreement for Use of County-Owned Property dated April 3, 2017, with South Florida Fair and Palm Beach County Expositions, Inc. (Vacant lot at 9620 Weisman Way, WPB);
- E) Standard License Agreement for Use of County-Owned Property dated April 12, 2017, with West Palm Beach Community Redevelopment Agency (Judicial Center Parking garage and surface lot, WPB);
- F) Standard License Agreement for Use of County-Owned Property dated April 27, 2017, with Sunfest of Palm Beach County, Inc. (Judicial Center parking garage and surface lot, Governmental Center parking garage and 4th Street parking lot); and
- G) Standard License Agreement for Use of County-Owned Property dated May 12, 2017, with Wanda I. Serbia' (North County Senior Center).

Summary: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements, dated from February 27, 2017 to May 12, 2017, have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or her designee. The Standard License Agreement was approved by the Board on March 9, 2010 with R2010-0333, as was amended and approved by the Board on October 1, 2013, Agenda Item 3H-3 (the “Resolution”). These executed documents are now being submitted to the Board to receive and file. **(FDO Admin) Countywide (LDC)**

Background & Justification: The Resolution which provided authority for the County Administrator or her designee to execute standard license agreements was designed to expedite and streamline the process for commercial use of county owned property after submission of an application for use and after determination of whether a license fee should be charged for the use. There is no license fee if the applicant demonstrates that (i) the activity is for the purpose of promoting community interest and welfare and (ii) the applicant will not realize a profit based on the use.

Attachments:

- A) Standard License Agreement for Use of County Owned Property dated February 27, 2017, with Kerry Barnes;
- B) Standard License Agreement for Use of County Owned Property dated March 8, 2017, with AREC Repeater Group, Inc.;
- C) Standard License Agreement for Use of County Owned Property dated March 29, 2017, with Cultural Council of Palm Beach County;
- D) Standard License Agreement for Use of County-Owned Property dated April 3, 2017, with South Florida Fair and Palm Beach County Expositions, Inc.;
- E) Standard License Agreement for Use of County-Owned Property dated April 12, 2017, with West Palm Beach Community Redevelopment Agency;
- F) Standard License Agreement for Use of County-Owned Property dated April 27, 2017, with Sunfest of Palm Beach County, Inc.; and
- G) Standard License Agreement for Use of County-Owned Property dated May 12, 2017, with Wanda L. Serbia'.

Recommended By:

Department Director

Date _____

Approved By:

County Administrator

Date 1/1

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures					
Operating Costs	1,369				
External Revenues	<31,369>				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	(\$ 30,000)	0.	0.	0.	0.
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget: Yes _____ No _____

Budget Account No:

Fund	0001	Dept	410	Unit	5250	Revenue Source	6999	(30,811)
Fund	0001	Dept	410	Unit	4130	Revenue Source	6999	(552)

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: [Signature] 6/13/17

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

[Signature] 6/14/17
OFMB 6/15/17

[Signature] 6/19/17
Contract Development and Control

B. Legal Sufficiency:

[Signature] 6/20/17
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.