

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: July 11, 2017

[x] Consent

[] Regular

Ordinance

[] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendments No. 1 to the Contracts for mechanical, electrical, plumbing (MEP) engineering services on a continuing contract basis:

- A) Gartek Engineering Corporation (R2015-0777), SBE/Local, 100% SBE participation to date;
B) Johnson, Levinson, Ragan, Davila, Inc. (R2015-0779), SBE/Local, 99.9% SBE participation to date; and
C) RGD & Associates, Inc. (R2015-0778), SBE/Local, 96.9% SBE participation to date.

SUMMARY:. Amendments No. 1 extends the term of three contracts for professional consulting services for MEP services for one (1) year. The Board approved annual contracts on June 23, 2015, and the original Contracts provided for an initial two (2) year term with three (3) renewal options each for a period of one (1) year. Amendments No. 1 will provide services during the first renewal period from June 23, 2017, through June 22, 2018. During the first two years of these contracts, Gartek Engineering Corporation was awarded \$266,763, Johnson, Levinson, Ragan, Davila, Inc. (JLRD) was awarded \$298,652 and RGD & Associates was awarded \$130,115 in task authorizations. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. The contract with Gartek Engineering Corporation provides for SBE participation of 98%, the contract with JLRD provides for SBE participation of 95%, and the contract with RGD & Associates provides for SBE participation of 100%. **(Capital Improvements Division) Countywide (LDC)**

Background and Justification: In accordance with Board adopted procedures, pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act), three firms were selected to perform consulting services on a continuing contract basis. Work is authorized through individual task authorizations when required during the term of these contracts. The initial contract terms are for two (2) years and the original Board action allowed for three (3) renewals each for a period of one (1) year. Amendments No. 1 will provide services during the first renewal of the contract. It is the consensus of Facilities Development & Operations that these firms have successfully provided the professional services required by the County in a timely manner. They are in good standing and wish to continue to provide professional services. Amendments No. 1 will maintain the continuous professional services required by the County.

Attachments:

1. Gartek Engineering Corporation Amendment No. 1
2. Johnson, Levinson, Ragan, Davila, Inc. Amendment No. 1
3. RGD & Associates, Inc. Amendment No. 1

Recommended by

W. J. Wolf
Department Director

6/29/17

Date _____

Approved by:


County Administrator

7/5/17

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET FISCAL IMPACT	<u>*0</u>				
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No

Budget Account No: Fund_____ Dept_____ Unit_____ Object_____ Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:



* Fiscal impact cannot be determined at this time. Individual Task Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: _____


III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

John W. C. 6/19/17
OFMB ET 6/14 & 6/19


Contract Administrator
6/30/17 

B. Legal Sufficiency:


Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT TO CONTRACT WITH
GARTEK ENGINEERING CORPORATION
ANNUAL MEP SERVICES
CONTINUING CONTRACT**

This Amendment No. 1 dated _____ to the Contract (R-2015-0777) dated June 23, 2015, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and **Gartek Engineering Corporation**, a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT.

W I T N E S S E T H

WHEREAS, the parties have entered into a Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with Consultants Competitive Negotiations Act (CCNA) FS 287.055; and

WHEREAS, the parties hereto desire to amend the Contract to extend it for an additional one (1) year period.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. The term of this Contract as set forth in Section 4, Article 4.1 is renewed for one (1) additional year through June 22, 2018.
 2. Except as specifically modified above, the terms and conditions of the Contract are hereby confirmed and remain in full force and effect.
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IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

ATTEST:
SHARON R. BOCK, Clerk &
Comptroller

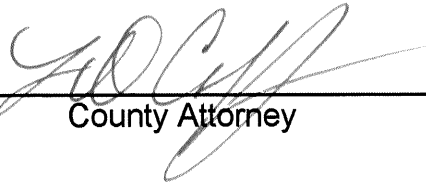
PALM BEACH COUNTY BOARD OF
COUNTY COMMISSIONERS

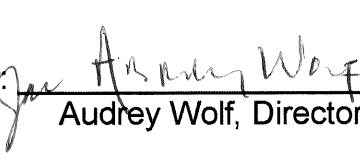
By: _____
Deputy Clerk

By: _____
Paulette Burdick, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS
AND CONDITIONS


By:  _____
County Attorney

By:  _____
Audrey Wolf, Director - FD&O

WITNESS: FOR CONSULTANT

CONSULTANT: Gartek Engineering
Corporation

 _____
Signature

 _____
Signature

LUCY MUNOZ

Name (type or print)

MEL F. GARCIA, P.E., LEED AP

Name (type or print)



VICE PRESIDENT

Title

(Corporate Seal)