

PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: July 11, 2017

[X] Consent

[] Regular

[] Workshop

☐ Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Consultant Services Agreement (CSA) No. 4 to the Contract with Leo A. Daly Company (R2015-0851) in the amount of \$607,354 for additional professional architectural and engineering design, permitting and construction administration services for the Palm Beach County Sheriff's Office (PBSO) Evidence/Impound Facility.

Summary: This CSA No. 4 provides additional design, permitting and construction administration services for the expansion of the previously designed Evidence/Impound Facility, located on a 16-acre site near Congress Avenue and Gun Club Road in West Palm Beach. The project's program has been increased to include the Forensic Sciences (Crime Lab and Ballistics) and the remainder of Technical Services within the building, in a second story extension on top of the Evidence and Crime Scene units. The presence of Technical Services Division currently within the Headquarters building: 1) presents the highest risk for the introduction of chemical and biological containments and 2) does not comply with currently available environmental barriers and controls for these hazards; both presenting occupational and physical health and safety risks. In addition, by co-locating the existing multiple satellite evidence facilities, the effectiveness of PBSO's evidence custodial/security functions will be significantly increased. This CSA is funded from 2008 Jail Expansion bond issue and from Infrastructure Sales Tax (IST) funds. The total project construction cost is now estimated at \$23,286,000. It is anticipated that construction will begin early 2018 with funding from IST funds and Public Building Impact Fees. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. The contract with Leo A. Daly Company provides for SBE participation of 30%. Their overall participation to date is 31.1%. Leo A. Daly Company is a national business with a Palm Beach County office. **(Capital Improvements Division) District 2 (LDC)**

Background and Justification: Leo A. Daly’s original design, permitting and construction administration services were authorized in July 2015 with construction slated to begin in late 2016. Near the completion of the original design, for this Evidence Building, and the master planning of the PBSO Headquarters Renewal/Replacement/Renovation (R/R/R), it was determined that the timing of this Evidence building is also critical to performing the Headquarters Renewal/Replacement/Renovation (R/R/R) project which will enhance safety and security of Headquarters against environmental and manmade incidents, as the vacated space allows the Headquarters R/R/R project to proceed without disrupting on-going operations and in the shortest amount of time.

Attachments:

1. Location Map
2. Budget Availability Statement
3. CSA No. 4

Recommended by:

Department Director

Date _____

Approved by:

County Administrator

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	\$607,354	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$607,354	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No

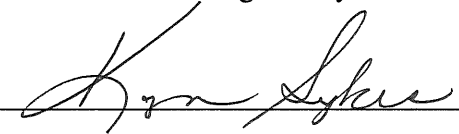
Is Item Included in Current Budget? Yes X No

Budget Account No: Fund 3053 Dept 411 Unit B451 Object 6502
Fund 3950 Dept 411 Unit B451 Object 6502

Reporting Category

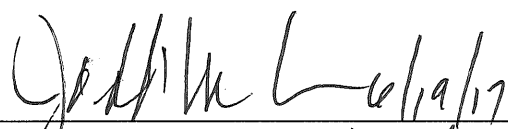
B. Recommended Sources of Funds/Summary of Fiscal Impact:

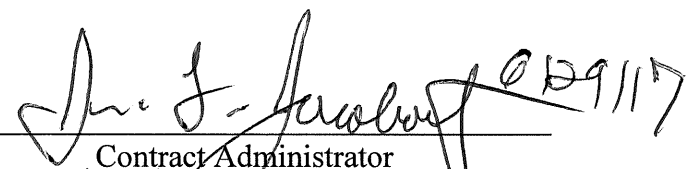
This CSA is funded from 2008 Jail Expansion bond issue and Infrastructure Sales Tax (IST) funds. It is anticipated that construction will begin early 2018 with funding from IST funds and Public Building Impact Fees.

C. Departmental Fiscal Review:  6/15/17


III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

 6/19/17
OFMB ST 6/14 6/19
6/19

 6/29/17
Contract Administrator
6/29/17

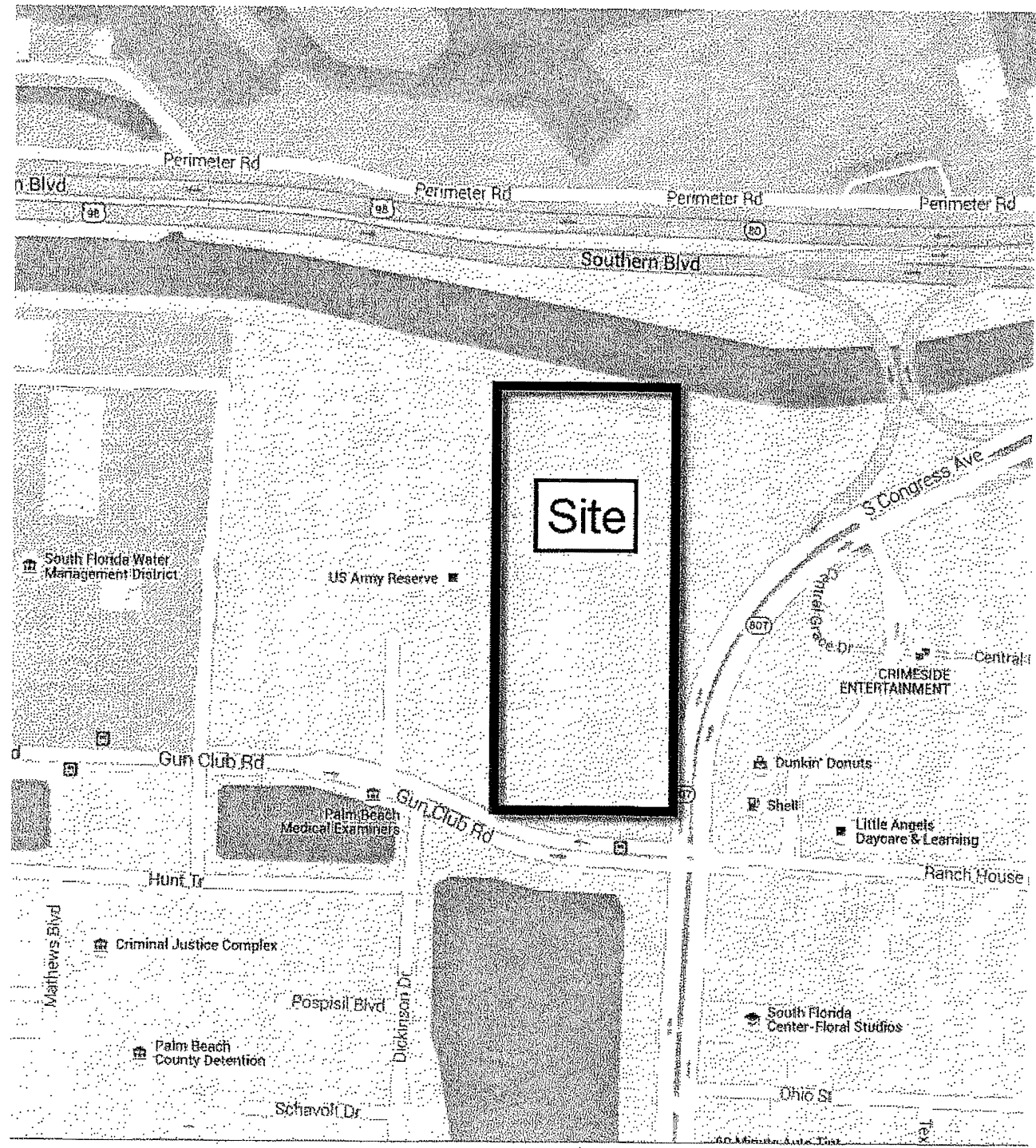
B. Legal Sufficiency:

 6/30/17
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



FACILITIES DEVELOPMENT & OPERATIONS
BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 05/31/17 REQUESTED BY: Dave Dolan PHONE: 233-0208 FAX: 233-0270
PROJECT TITLE: PBSO Evidence/Impound Facility PROJECT NO.: 14218
ORIGINAL CONTRACT AMOUNT: \$1,055,300 BCC RESOLUTION#: R-2015-0852 DATE: 07/07/2015

REQUESTED AMOUNT: \$607,354
CSA or CHANGE ORDER NUMBER: CSA #4
CONSULTANT/CONTRACTOR: Leo A. Daly, Inc.

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

Contract for additional design, permitting and construction administration services.

Table with 2 columns: Description (CONSTRUCTION, PROFESSIONAL SERVICES, STAFF COSTS, MISC., TOTAL) and Amount (\$607,354, \$607,354)

** This is an estimate of staff charges. Actual(s) will be billed at the end of each fiscal year. If this BAS is for construction costs of \$250,000 or greater, staff charges will be billed as actual and reconciled at the end of the project.

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 3053 DEPT: 411 UNIT: B451 OBJ: 6502 -407,091.25
FUND: 3950 DEPT: 411 UNIT: B451 OBJ: 6502 -200,262.75

FUNDING SOURCE (CHECK ALL THAT APPLY):
[] AD VALOREM [X] OTHER BOND/IST
[] FEDERAL/DAVIS BACON

SUBJECT TO IG FEE? [] YES [] NO

BAS APPROVED BY: [Signature] DATE: 6/6/17

ENCUMBRANCE NUMBER:

CONSULTANT SERVICES AUTHORIZATION

LEO A. DALY COMPANY

PBSO EVIDENCE/IMPOUND FACILITY PROJECT NO. 14218

This consultant services authorization is for additional professional services for the PBSO Evidence/Impound Facility project located at the N.W. corner of Gun Club Road and Congress Avenue, West Palm Beach.

Professional services shall include additional architectural and engineering design, permitting and construction administration services for a building expansion to accommodate forensic sciences and technical services.

These services are required due to crime lab and the remainder of technical services programs being removed from the Headquarters Renovation project. The Evidence/Impound facility will now include a second story for this program expansion.

SBE participation for this Authorization is 30%. When added to the Consultant's participation to date, the resulting SBE participation is 31.1%. The Consultant's contract goal is 15%.

CONSULTANT SERVICES AUTHORIZATION

LEO A. DALY COMPANY

PBSO EVIDENCE/IMPOUND FACILITY

PROJECT NO. 14218

DISTRICT NO. 2

THIS AUTHORIZATION NO. 4 to the Contract dated 07/07/15 (R-2015-0851) between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 4 of this Authorization.

1. CONSULTANT: LEO A. DALY COMPANY

2. History:	<u>CSA #</u>	<u>Amount</u>	<u>Approval Date</u>	<u>Approved By</u>
	Contract	\$1,055,300	07/07/15	BCC
	CSA #1	\$87,148	05/04/16	CRC
	CSA #2	\$9,724	08/14/16	AW
	CSA #3	\$6,400	08/14/16	AW

- 3. Services completed to date:** The original contract included design, permitting, and construction administration services. The design services are approximately 95% complete. CSA #1 services will be done after construction. CSA No. 2 & 3 are complete.

- 4. Description of Services to be provided by Consultant:** Professional services shall include additional architectural and engineering design, permitting and construction administration services for a building expansion to accommodate forensic sciences and technical services, as detailed on the attached proposal dated May 18, 2017.

- 5. Compensation:** The compensation to be paid to the Consultant for the requested services shall be:

Lump Sum charge of **\$607,354**

- 6. This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.**

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

- 7.** If not previously provided or for a new project, the Consultant shall provide County with an executed Conflict of Interest Disclosure Form, attached hereto and incorporated herein.
- 8.** All terms, conditions, and obligations of the original Contract shall remain in full force and effect, unless specifically noted as follows: No changes.
- 9. Time of Commencement:** Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official **“Notice to Proceed”**.
-

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the aforementioned Contract.

ATTEST:
SHARON R. BOCK, CLERK &
COMPTROLLER

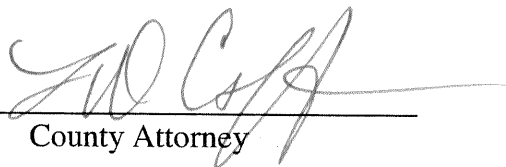
PALM BEACH COUNTY BOARD, FLORIDA
Political Subdivision of the State of Florida
BOARD OF COUNTY COMMISSIONERS


By: _____
Deputy Clerk

By: _____
Paulette Burdick, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

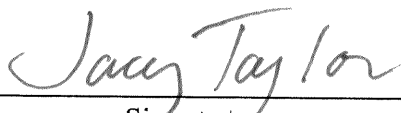
APPROVED AS TO TERMS
AND CONDITIONS


By:  _____
County Attorney

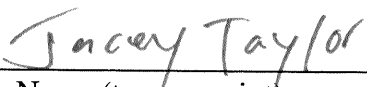
By:  _____
Director - FD&O

WITNESS:

CONSULTANT: LEO A. DALY COMPANY

 _____
Signature

 _____
Signature

 _____
Name (type or print)

FERNANDO DEL DAGO

Name (type or print)

Director of Operations

Title

(Corporate Seal)



PLANNING

ARCHITECTURE

ENGINEERING

INTERIORS



EST. 1915

ABU DHABI
ATLANTA
AUSTIN
CHICAGO
COLLEGE STATION
DALLAS
DENVER
DOHA
FORT WORTH
HONOLULU
HOUSTON
LAS VEGAS
LOS ANGELES
MIAMI
MINNEAPOLIS
OMAHA
RIYADH
SACRAMENTO
SAN ANTONIO
SAN MARCOS
WACO
WASHINGTON, DC
WEST PALM BEACH

FLORIDA LICENSE
No. AA-C000734

1400 CENTREPARK BOULEVARD
SUITE 500
WEST PALM BEACH, FL 33401
TEL 561.688.2111
FAX 561.697.8040
www.leoadaly.com

Revised May 18, 2017

May 4, 2017

Mr. John Chesher
Director
Capital Improvements Division
2633 Vista Parkway
West Palm Beach, FL 33411

**Re: Proposal – Forensics Lab Addition
PBSO Evidence & Impound Facility
West Palm Beach, Florida
PBC Project #14218**

Dear Mr. Chesher:

The requested proposal for the above-referenced project is provided hereafter.

Whereas, LEO A DALY, 1400 Centrepark Blvd., Suite 500, West Palm Beach, Florida 33401 (Hereinafter Architect) has made an agreement with Palm Beach County (Hereinafter Client) for the PBSO Evidence / Impound Facility (Hereinafter the Project);

I. PROJECT DESCRIPTION

- A. The proposed scope includes site development modifications and a building addition to be integrated into the current PBSO Evidence & Impound Lot 95% Construction Documents, dated 8/22/16, reflecting Attachments A & B along with the attached New Forensic Sciences & Technical Services Building Program, dated 4/28/17.
- B. The contracting format will be CM at Risk. The Client-selected CM will be engaged by the beginning of the initial project phase and will provide all cost estimating services.

II. PROFESSIONAL SERVICES SCOPE

- A. Basic Services shall include Architectural along with Structural, Mechanical, Electrical, Plumbing and Fire Protection Engineering.
- B. Supplemental Services includes revising the original scope Design Intent Report, Programming, Site Lighting, Emergency Generator Design, Civil Engineering, Landscape and Irrigation along with Forensic Lab Planning & Security Engineering Design Services.
- C. The project documents will be developed using the same Revit platform as the current 95% construction documents.

LEO A DALY

Date: May 17, 2017

Project: PBSO Evidence / Impound Facility Forensics Lab Addition

PBC Project #14218

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III. PRE-DESIGN SERVICES SCOPE

A. PROGRAMMING SCOPE

1. Programming – This task includes both the updated programming effort completed to date (resulting in the attached, Client-approved New Forensic Sciences & Technical Services Building Program, dated 4/28/17) and development of the space data sheets for PBSO staff to provide space criteria for each room. Data sheets will form the basis of design moving forward. PBSO staff will provide comprehensive inventory of equipment to be retained and relocated to new facility and a list of anticipated new equipment that PBSO will be procuring for the final building.
2. **The Design Team has assumed that they will provide (1) hand drawn layout of primary adjacencies for the group to generally review and approve, and (1) Revit layout plan concept to confirm and then refinement through DD-CA phases. The Design team has not assumed any wholesale lab re-organization or re-location of spaces after the approved layout. Minor modifications and refinements are included but relocating of labs after approval have not been assumed or included as part of this proposal.**

B. DESIGN INTENT REPORT PHASE SCOPE

1. As directed by the Client, this task will be limited to brief updated narratives of the original document narratives, dated 9/2/15.

IV. DESIGN SERVICES SCOPE

A. SCHEMATIC DESIGN PHASE SCOPE

1. Preparation of final schematic design documents that will delineate the space and circulation requirements of the facility based on the Client-approved Program.
2. Work with the Structural Engineer to determine optimum building systems.
3. Review MEP/FP requirements and ensure adequate pathways and structure are in place to allow for the mechanical and electrical system design.
4. Prepare preliminary site plans and support information to be used by the Client in the regulatory site plan approval process.
5. One (1) 100% Schematic Design submission has been assumed for the Schematic Design Phase of the project.

B. DESIGN DEVELOPMENT PHASE SCOPE

LEO A DALY

Date: May 17, 2017

Project: PBSO Evidence / Impound Facility Forensics Lab Addition

PBC Project #14218

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1. The Design Development documents will consist of continued development and expansion of the Client-approved Schematic Design Documents to establish the final scope, relationships, form, size, and appearance of each element through:
 - a. Plan sections and exterior elevations;
 - b. Typical construction details
 - c. Final materials selection.
 - d. Outline specifications.
2. One (1) 100% Design Development submission has been assumed for the Design Development Phase of the project.

C. CONSTRUCTION DOCUMENT PHASE SCOPE

1. The Construction Documents will consist of continued development of the Client-approved Design Development Documents in preparation for bidding, permitting and the construction of the facility.
2. The Architect will produce a 50% and 95% Construction Document Deliverable for review and approval by the County. This Phase of the project will include the following:
 - a. Prepare a full set of construction documents for the building's elements and systems including coordinating the set with other disciplines, including but not limited to, structural, civil, mechanical, electrical, plumbing, fire protection and landscape/irrigation services.
 - b. Construction Documents including final dimensioned layout plan for the building with necessary construction details, wall sections and schedules of sufficient detail to obtain a building permit.
 - c. Civil, Structural, Mechanical, Electrical, Plumbing, Fire Protection, Landscape/Irrigation systems documentation.
 - d. Provide full specifications for all systems.
 - e. Prepare proposed furniture and equipment layouts using generic, modular furniture systems and equipment following existing Client guidelines. Specifying and ordering is by Client and is not included in the project scope.
3. After completion of the Permitting Phase, LEO A DALY will produce 100% Construction Documents incorporating the approved responses to all permitting comments. These revised documents will be used for project bidding purposes. (Note: No added or changed scope from the unused portion of the original Client / Architect Agreement is anticipated or included in this proposal.)

V. PERMITTING SERVICES PHASE SCOPE

No added or changed scope from the unused portion of the original Client / Architect Agreement is anticipated or included in this proposal.

VI. BIDDING & NEGOTIATION PHASE SCOPE

No added or changed scope from the unused portion of the original Client / Architect Agreement is anticipated or included in this proposal.

VII. CONSTRUCTION ADMINISTRATION PHASE SCOPE

No added or changes scope from the unused portion of the original Client / Architect Agreement except as noted below:

- A. This proposal assumes the total Construction Administration Phase will be extended from the forty (40) week maximum of the original Client / Architect Agreement to fifty-two (52) week maximum as indicated by the Client-selected CM to reflect the added construction scope.

VIII. DELIVERABLES

At the conclusion of each of the above noted submittal phases four (4) half size drawing sets, six (6) full size drawings sets and ten (10) specifications will be provided to the Client for review and comment. In addition, a disk containing each deliverable in .pdf format will be provided to the Client at each deliverable.

Two additional Signed and Sealed sets of drawings/specifications will be submitted to the Building Department for permitting.

IX. PROJECT SCHEDULE

- 1. Programming Phase – 4 weeks.
- 2. Design Intent Report Phase – 2 weeks (concurrent with Programming Phase).
- 3. Schematic Design Phase - 6 weeks.
- 4. Design Development Phase - 8 weeks.
- 5. 50% Construction Documents Phase - 5 weeks.
- 6. 95% Construction Documents Phase - 5 weeks.
- 7. 100% Construction Documents Phase – Included in original scope.

Note: The above does not include Client review and cost estimating durations.

X. SUB-CONSULTANTS

We have identified the following Sub-Consultants that will assist LEO A DALY in the performance of its professional design services.

Sub-Consultant Name	Discipline/Design Service
Civil Design Inc.	Civil Engineering
BNI Engineering	Structural Engineering
JLRD, Inc.	Mechanical, Electrical, Plumbing & Fire Protection Engineering
Cotleur & Hearing, Inc	Landscape & Irrigation
Buford Goff & Associates	Security Engineer

Leo A Daly - Minneapolis	Forensic Lab Planning
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VIII. COMPENSATION

Compensation for the work outlined herein shall be a lump sum as defined in Attachment D.

IX. EXPENSES

Expenses for travel, long-distance communications-telephone, fax, video conference, communications (including postage, express mail and couriers), printing and copying are included in our compensation noted above. Printing is limited to the phase submission deliverables outlined in the proposal.

XI. ADDITONAL TERMS AND CONDITIONS

- A. The following sub-consultants and work product are not included in Architect's scope of services:
1. Surveying.
 2. Geotechnical.
 3. Site Plan Approval and Site Regulatory Services.
 4. Environmental Assessments.
 5. Off-site potable water or sanitary sewer extensions.
 6. Off-site roadwork or turn lanes.
 7. Non-potable irrigation well permit application.
 8. Traffic.
 9. Acoustical Consultant.
 10. Special Lighting Consultant.
 11. Testing of any existing conditions considered necessary.
 12. The sprinkler system design included as part of the Construction Documents shall be a performance based design only. Final signed and sealed fire sprinkler drawings will be required from the CM as part of the shop drawing review process.
 13. LEED Accreditation or related design services or submissions are not included as part of this proposal.
 14. Cost estimating services are to be completed by the Construction Manager and are not included as part of this proposal.
 15. All impact and permitting fees will be paid for by the County.
 16. Revisions to the current 95% Construction Documents and project design except as directly required by the proposed added scope.
 17. **PURSUANT TO SECTION 558.0035 FLORIDA STATUTES, LEO A DALY IS THE RESPONSIBLE PARTY FOR THE PROFESSIONAL SERVICES IT AGREES TO PROVIDE UNDER THIS AGREEMENT. NO INDIVIDUAL PROFESSIONAL EMPLOYEE, AGENT, DIRECTOR, OFFICER OR PRINCIPAL MAY BE INDIVIDUALLY LIABLE FOR NEGLIGENCE ARISING OUT OF THIS CONTRACT.**

- B. The Client will inventory and provide photographs, manufacturer’s information and/or cut sheets of all existing lab equipment to be relocated to the new project.
- C. The interior design concept for the new scope will follow the “intent” of the current, Client-approved design concept for the initial scope.
- D. Forensic Lab Planning includes designing the relationship, adjacency, organization and layout of the forensic lab spaces. Scope includes the design of the labs (layout, materials, organization, etc.) and the selection, specification and documentation of fixed equipment and fixed lab casework. This task also includes the following:
 - 1. Coordination of Client-procured Lab Furniture & Mobile Lab Stations. It is anticipated that PBSO will procure lab-specific equipment. It is further anticipated that PBSO will provide LEO A DALY with an inventory of the anticipated equipment, by room. We have anticipated on-site design coordination meetings, in which the information can be affirmed, reviewed and integrated into the building design, specifically if the equipment requires any building related connections (water, gasses, power, dedicated circuitry, etc.). LEO A DALY’s work will not include the specification or procurement of this equipment but will include time associated with coordinating these items with the Client.
 - 2. Coordination of Client-procured Mobile Office Environments: LEO A DALY’s work will not include the specification or procurement of this furniture but will include time associated with coordinating with the Client and develop the optimum layout within the drawings for the purposes of informing the Contractor of intended layout.
- C. Field discovered and other unanticipated conditions requiring work outside the scope of this Contract will be brought to the Client’s attention. With the Client’s written consent services required will be performed and billed as an Additional Service at the rates stipulated herein.
- D. The Architect shall be available to provide Additional Services in addition to the services previously outlined and beyond the scope of this Agreement when authorized by the Client. Such authorization shall be in the form of an Addendum to this Agreement which shall give a brief description of the work and corresponding fee based on a single stipulated sum or billed at the hourly rates stipulated herein. When executed by the Parties, all Addenda will incorporate all the applicable terms and conditions as outlined in this Agreement. The following standard billing rates are applicable for additional services and for designated basic services denoted within this Agreement.

STANDARD HOURLY BILLING RATES

Project Executive	\$197.00
Designer	\$190.00
Project Manager	\$180.00
Specification Writer	\$146.00
Job Captain	\$129.00

LEO A DALY

Date: May 17, 2017

Project: PBSO Evidence / Impound Facility Forensics Lab Addition

PBC Project #14218

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Technician (Draftsperson)	\$ 96.00
Technical Typist	\$ 62.00

Hourly billing rates are reviewed annually and adjustments made where appropriate.

XI. PAYMENTS:

The stipulated compensation shall be billed according to the Client's current Contract for Architectural/Professional Services Agreement.

We appreciate the opportunity to serve your needs in a professional manner and thank you for considering our organization once again. We trust this proposal meets with your approval and look forward to reviewing it with you in detail. If you are in agreement with the contents of this Agreement, please sign and return the enclosed copy via a Consultant Services Authorization.

Sincerely,

LEO A DALY COMPANY



FERNANDO DEL DAGO, AIA

Attachments:

Attachment A – Site Plan Diagram

Attachment B – Floor Plan Diagram

Attachment C - Client-approved New Forensic Sciences & Technical Services Building Program, dated 4/28/17

Attachment D – Fee Schedule

Attachments E – LEO A DALY Fee Tabulation Worksheet (Architectural Basic Services)

Attachment F - Consultant Proposals & Scope of Work

P:\201\201-20008-000\B Project Plan\3-01 Proposal-Spreadsheets\LAD\17_0517-Revised Proposal\LAD\051717 PBSO evidence impound facility proposal - 2nd flr add (1).doc

PALM BEACH SHERIFF'S OFFICE
NEW FORENSIC SCIENCES AND TECHNICAL SERVICES BUILDING PROGRAMMING 2017

ATTACHMENT C

OVERALL SUMMARY UNIT BY DIVISION															SQUARE FEET TOTAL	EXISTING SF	
																TOTAL	
FORENSIC SCIENCES																	
Administration															569	2,750	
Quality Control															339	0	Existing NSF Included in Administration
DNA - Biological Sciences (Office & Lab)															7562	8,228	
Chemistry (Office & Lab)															4168	3,010	
Toxicology (Office & Lab)															1332	2,680	
Total															13,970	16,668	
TECHNICAL SERVICES																	
Administration															408	0	Existing NSF Included in Administration
Firearms															3092	1,450	
Latent Prints / AFIS															1962	4,000	
Photo Lab															0	1,150	
Total															5,462	6,600	
GENERAL BUILDING SUPPORT																	
Loading & Delivery - (Waste, Chemical Stg, Gasses)															516	0	
Central File															660	0	
Central Services															1860	0	
Mechanical & Building Support															2382	0	
Circulation Allowance of 20%															1083.6	0	
															6,502	0	
TOTAL NET - ALL ABOVE																	
															25,934	23,268	
Circulation Allowance of 23%															5,965	5,352	
TOTAL SHARED SERVICES															31,899	28,620	

Attachment D
FEE SCHEDULE
PBSO EVIDENCE / IMPOUND FACILITY
Forensics Lab Addition
PBC Project #14218
5/17/2017

	BASIC SERVICES				SUPPLEMENTAL SERVICES							GRAND TOTAL
	BNI Engineering	JLRD	Leo A Daly	BASIC SERVICES SUB-TOTAL	Civil Design Inc.	Cotleur & Hearing	Buford Goff & Associates	Evidence Control Systems	Leo A Daly Minneapolis	Tierra	SUPPLEMENTAL SERVICES SUB-TOTAL	
DISCIPLINE/DESIGN SERVICE	Structural Engineering	Mechanical, Electrical, Plumbing and Fire Protection Engineering	Architectural		Civil Engineering	Landscaping & Irrigation	Security Engineer	Evidence Storage Consulting	Forensic Lab Programming & Planning	Geotechnical Engineering		
BASIC SERVICES												
Schematic Design	\$ 7,200	\$ 18,216	\$ 51,986	\$ 77,402	\$ 7,593	\$ 1,925	\$ 4,627		\$ 16,863		\$ 31,008	
Design Development	\$ 10,800	\$ 27,324	\$ 79,748	\$ 117,872	\$ 11,389	\$ 2,888	\$ 6,942		\$ 25,295		\$ 46,514	
Construction Documents	\$ 14,000	\$ 45,540	\$ 126,272	\$ 185,812	\$ 18,981	\$ 4,812	\$ 11,570		\$ 42,159		\$ 77,522	
Bidding/Permitting/Negotiation											\$ -	
Construction Administration (Note 1)	\$ 4,000		\$ 30,198	\$ 34,198							\$ -	
SUB-TOTAL	\$ 36,000	\$ 91,080	\$ 288,204	\$ 415,284	\$ 37,963	\$ 9,625	\$ 23,139	\$ -	\$ 84,317	\$ -	\$ 155,044	
CHECK SUB-TOTAL				\$ 415,284							\$ 155,044	
SUPPLEMENTAL SERVICES												
Programming									\$ 11,426		\$ 11,426	
Design Intent Report (Updated)		\$ 1,570	\$ 500			\$ 375					\$ 2,445	
Site Lighting		\$ 1,850									\$ 1,850	
Emergency Generator		\$ 4,250									\$ 4,250	
Geotechnical											\$ -	
											\$ -	
Printing/Travel Reimbursables			\$ 10,000				\$ 400		\$ 6,655		\$ 17,055	
SUB-TOTAL	\$ -	\$ 7,670	\$ 10,500		\$ -	\$ 375	\$ 400	\$ -	\$ 18,081	\$ -	\$ 192,070	
CHECK SUB-TOTAL											\$ 192,070	
GRAND TOTAL	\$ 36,000	\$ 98,750	\$ 298,704		\$ 37,963	\$ 10,000	\$ 23,539	\$ -	\$ 102,398	\$ -		\$ 607,354
CHECK GRAND TOTAL												\$ 607,354

Note 1: Includes a 12 week increase to the Construction Administration Phase (from 40 weeks to 52 weeks).

Leo A Daly

FEE TABULATION WORKSHEET (Architectural Basic Services) - ATTACHMENT E

DATE: 5/18/17
PROJECT: PBSO Evidence Impound Facility Forensics Lab Addition (WPB)
PROJECT NO: 201-20008-000
LOCATION: West Palm Beach, Florida
OWNER: PBC (#14218)
PBC PM: Dave Dolan
SCOPE: A/E Services

[illegible]



Fee Proposal for Additional Structural Engineering Services

Date May 15, 2017 Revised Reference PBSO Evidence Facility
2nd Floor Addition
To Leo A Daly
1400 Centrepark Boulevard, Suite 500
West Palm Beach, FL 33401 Attention Mark A. Ugowski, AIA
Senior Associate, Senior Project Manager

Project Description

The additional service is for a 32,250SF 2nd floor addition and 2,850 first floor addition to the PBSO Evidence Facility. The revision includes three stair towers and an elevator. The main entry area will also be revised. The extent of renovation is west of GL 5 and south of GL E. As part of the revision, the roof height will be raised to accommodate the new 2nd story. From a structural perspective, the building defined by the aforementioned Gridlines will be redesigned from the roof to foundations.

We will update the design for the higher wind loads due to the increase in building height. Our scope includes reevaluation of the lateral system, revised joist design/layout, column design, bearing wall evaluation, and foundation design within the area being revised. Our understanding is that areas east of GL 5 and North of GL E will not be revised. Revisions to those areas would be performed as an additional service. Design of the stairs will be performed by a delegated engineer based on our layout and design criteria.

Outstanding services for Bidding and Construction Administration will be performed and invoiced under our current agreement.

Scope of Services

Our Additional Services include redesigning the elements described above, revising the construction drawings and submitting revised documents for permitting.

Basic Services Fee

We propose to provide the described Additional Services for a Lump Sum Fee of **Thirty-Six Thousand Dollars (\$36,000.00)**. Our fee includes Four Thousand Dollars (\$4,000.00) for Construction Administration.

Offered by: BLISS & NYITRAY, INC.

Accepted by: LEO A DALY

May 15, 2017

(Signature)

(Date)

(Signature)

(Date)

Lazaro Alfonso, P.E. / Associate
(Printed Name/title)

(Printed Name/title)

Please sign and return one copy. The Terms and Conditions remain per our current agreement dated July 14, 2015.



JOHNSON, LEVINSON,
RAGAN, DAVILA, INC.
CONSULTING ENGINEERS

1450 Centrepark Boulevard, Suite 350
West Palm Beach, FL 33401
(561) 689-2303 • (561) 689-2302 Fax
www.jlrdinc.com

AUTHORIZATION FOR ADDITIONAL ENGINEERING SERVICES

DATE: April 26th, 2017 (Rev. 4 – May 17, 2017)

CLIENT: Mr. Mark Ugowski, AIA – Leo A. Daly

PROJECT: PBC PBSO Evidence Impound Facility – Second Floor Addition

JLRD PROJECT NO.: 115055

JLRD, Inc. is hereby authorized to perform the Engineering Services requested by the Client as outlined below:

SCOPE:

1. Provide design services for MEP, FP systems as required to accommodate a second floor addition of roughly 29,400 SF, along with a two-story addition of 2,850 SF per floor on the north end, of the currently designed one-story building. Also included will be two new stair towers, a new elevator, and a revision to the public entrance. In addition to construction documents and specifications, an email narrative will be provided addressing any changes to original design concepts, that would be affected by the addition of the second floor. Partial redesign of the first floor Crime Scene Unit spaces is also required, and is therefore included. Construction Administration services remain unchanged as they are addressed in the original contract.

FEES: Total fee for our services would be \$98,750, with the following breakdown:

1. \$1,570 for email narrative describing changes to original design concepts.
2. \$4,250 for re-evaluation/sizing of emergency generator.
3. \$1,850 for re-work of existing site lighting in parking lot being modified.
4. \$91,080 for design of second floor addition and associated additions/modification to the building and infrastructure, as currently designed.

TERMS and TIME OF PERFORMANCE:

1. Services will be completed as per a mutually agreed upon schedule, and in accordance with the terms of the original contract.
-

Acceptance of this proposal for Engineering Services shall be indicated by the signature of a duly authorized official of the Client in the space provided below.

Accepted By:

Date:

Palm Beach County Project No. 14218 - Palm Beach County PBSO Evidence Facility
Additional Service #2 – Revise 95% Completed Documents
Scope of Services & Fee – May 15, 2017

Project Description

Client – Leo A Daly
Consultant – Civil Design, Inc.
Owner – Pam Beach County

The project is generally described as revising the previously completed 95% construction documents and revising the previously completed civil approvals and permits for the PBC PBSO Evidence Facility located at the northwest corner of Congress Avenue and Gun Club Road in West Palm Beach, FL.

Scope of Services

1. Design Phase Services. Consultant will provide services to issue revised documents as follows:

- 1.1. Revised SD, DD and CD level plans are anticipated to include site civil elements specifically:
 - 1.1.1. Civil cover sheet for civil permit sets
 - 1.1.2. Erosion control and pollution prevention plan and details
 - 1.1.3. Signing and geometric plans and details
 - 1.1.4. Paving, grading and drainage plans and details
 - 1.1.5. Water and sewer plans and details
- 1.2. Revised DD and CD level drainage computations.
- 1.3. Revised DD and CD sewer lift station computations.
- 1.4. Revised DD and CD level specifications for civil items (i.e. water, drainage, site concrete, asphalt, base rock, etc.).
- 1.5. Consultant will furnish PDFs of all documents for Client and Owner use. All printing to be performed by Client.

2. Engineering Permit Phase Services. Consultant will provide services as follows:

- 2.1. South Florida Water Management District (SFWMD) – Permit Modification.
- 2.2. Palm Beach County Fire Rescue (PBCFR) – Revised Civil Plan approval.
- 2.3. Palm Beach County Water Utilities Department (PBCWUD) – Revised Civil Plan approval.
- 2.4. The other civil approvals were either not submitted (Health Department) or are not affected by this change (PBC Land Development – Driveway) and are therefore not included in this request.
- 2.5. Consultant will provide prints as required for civil permitting activities.

3. Bid Phase Services. Consultant will provide services as follows:

- 3.1. The original contract fee is still available for this phase. No changes.

4. Construction Phase Services. Consultant will provide services as follows:
- 4.1. The original contract fee is still available for this phase. No changes.

5. Fee Summary:
- 5.1. Design Phase Services \$27,047
- 5.2. Engineering Permit Phase Services \$10,916
- 5.3. Bid Phase Services..... N/A
- 5.4. Construction Phase Services N/A
- TOTAL\$37,963**

Proj.		PBC PBSO Evidence Facility - Additional Service #2 - Revise 95% Documents	Proposal #		15454-01 AS#2	Date:	5/15/2017
Phase No.	Project Fee Calculation		Principal Engineer	Project Manager	Project Engineer	CAD Technician	Task Hour Totals
	Task No.	Task Description	\$177.30	\$132.60	\$89.12	\$75.96	Summary
	01	Revise Previously Completed 95% Documents	\$2,837	\$7,823	\$7,575	\$8,811	\$27,047
	001	Coordination/meetings/project mgt	8	16			\$3,540
	002	Revise Base Plan	1	4	8	40	\$4,459
	003	Erosion Control Plan & Details		2	4	4	\$926
	004	Signing & Marking Plans	1	4	8	8	\$2,028
	005	Paving, Grading & Drainage Plans & Details	1	16	32	48	\$8,797
	006	Water & Sewer Plans & Details	1	4	8	16	\$2,636
	007	Permit Listing, Fees, Project Schedule		1	1		\$222
	008	Specifications	1	2	4		\$799
	009	Drainage Computations & Report	2	8	16		\$2,841
	010	Sewage Lift Station Calcs	1	2	4		\$799
		Phase Subtotal	16	59	85	116	\$27,047
	02	Revise Previously Completed Civil Permitting	\$887	\$3,315	\$5,347	\$1,367	\$10,916
	001	SPWMD Permit - Modification	2	16	40	8	\$6,649
	002	PBC Fire Rescue Civil Plan Approval	1	1	4	2	\$818
	003	PBCWUD Water & Sewer Plan Review /Approval	2	8	16	8	\$3,449
		Phase Subtotal	5	25	60	18	\$10,916
		AS#2 TOTAL	21	84	145	134	\$37,963

CIVIL DESIGN ANNUAL SERVICES
FEE SCHEDULE

EFFECTIVE DATES MARCH 22, 2017 TO MARCH 21, 2018

*Rates OK
H*

HOURLY RATES:

<u>Personnel Classification</u>	<u>Hourly Pay</u>	<u>Multiplier</u>	<u>Hourly Rate</u>
1. Principal Engineer	\$60.10	2.95	\$177.30
2. Project Manager	\$44.95	2.95	\$132.60
3. Project Engineer.....	\$30.21	2.95	\$89.12
4. AutoCAD Technician	\$25.75.....	2.95	\$75.96

MULTIPLIER CALCULATIONS:

Salary.....	1.00
Fringe Benefits	0.33
Overhead.....	<u>1.31</u>
Subtotal.....	2.64
Profit @ 12%.....	<u>0.31</u>
TOTAL	2.95


NOTES:

Fringe includes health insurance premiums, payroll taxes, company matching retirement contributions, vacation, sick, and holiday pay.
Overhead includes indirect labor, licenses, permits, dues, office expenses, supplies, rent & other general operating costs.

CERTIFICATION:

I certify that the above figures represent salaries, fringe, and overhead costs for the firm during fiscal year 2014 (Jan 1 through Dec 31).

The above is true and correct to the best of my knowledge.



J. Jeff Trompeter, President

October 28, 2016
Date



Cotleur &
Hearing

Landscape Architects | Land Planners | Environmental Consultants

1934 Commerce Lane • Suite 1 • Jupiter, Florida • 33458 • Ph 561.747.6336 • Fax 561.747.1377 • www.cotleurhearing.com • Lic # LC26000535

April 28, 2017

***Via E-mail (dsorrow@cotleur-hearing.com)
and US Postal Service***

Mark Ugowski, Senior Associate, Senior Project Manager
Leo A. Daly
1400 Center Park Boulevard, Suite 500
West Palm Beach, Florida 33401
MAUgowski@leoadaly.com
561-688-2111

**Re: PBSO Evidence Facility Proposal (P17-044) Landscape Architectural Services
Palm Beach County Contract (R-2014-0920)**

Dear Mark:

Thank you for the opportunity to submit the attached Agreement for professional services for the above-referenced project. To expedite processing, this Agreement is being sent electronically. Please print, sign and initial two copies of the Agreement on each page where indicated, **complete the Client Billing Instructions**, and return both originals for Cotleur & Hearing's execution. A completed original will be mailed to you for your file.

Should you have any questions, please do not hesitate to contact me at (561) 747-6336 or dhearing@cotleur-hearing.com. Again, thank you for this opportunity, and I look forward to speaking with you soon.

Very truly yours,
Cotleur & Hearing

/mlb

Donaldson E. Hearing, ASLA, LEED® AP
Principal

Attachment(s) Proposal for Services

Proposal No: P17-044



Cotleur &
Hearing

Initial: CH _____ Client: _____

valves, downstream zones, together with the location of all proposed irrigation emitters. A detailed schedule and tabulation of quantities shall be provided. Irrigation plans will include written specifications in accordance with the requirements of the project architect. Irrigation plans will be coordinated with the project landscape plans, civil engineering plans, architectural plans and mechanical plans for consistency and to avoid conflicts with other infrastructure.

Table: 1 – Fee Schedule

	Fee:	\$ 7,500.00	\$ 2,500.00	
Landscape & Irrigation Plans		Landscape Plans	Irrigation Plans	Totals
Design Intent Report	5%	\$ 375.00	\$ 125.00	\$ 500.00
Schematic	20%	\$ 1,500.00	\$ 500.00	\$ 2,000.00
50% CD	30%	\$ 2,250.00	\$ 750.00	\$ 3,000.00
95% CD	30%	\$ 2,250.00	\$ 750.00	\$ 3,000.00
100% CD	15%	\$ 1,125.00	\$ 375.00	\$ 1,500.00
Sub Totals	100%	\$ 7,500.00	\$ 2,500.00	\$ 10,000.00
Totals		\$ 7,500.00	\$ 2,500.00	\$ 10,000.00

The undersigned agree to the attached General Conditions and Special Provisions which are incorporated and made a part of this Agreement. Any additional requested services will be addressed in a separate agreement.

Cotleur & Hearing
(Consultant)

(Client)

Signature: Date: _____

Signature: Date: _____

Donaldson E. Hearing, ASLA, LEED® AP
Principal

Printed Name/Title

Proposal No: P17-044 (Proposal to Leo A. Daly Architectural Services)



Initial: CH _____ Client: _____

Buford Goff & Associates

April 4, 2016

Mr. Mark A. Ugowski, AIA
Leo A Daly
1400 Centrepark Boulevard, Suite 500
West Palm Beach, FL 33401

Re: PBSO Evidence Storage Facility
Security Electronics Systems
Engineering Services – Project Design with 2nd Floor Addition

Dear Mark:

The security electronics design for this change includes the additional the second floor, changes to the first floor to support the second floor addition, and changes to the parking and impound area. Our proposed fees to support this work are as follows:

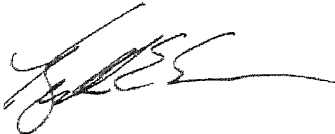
FEE SUMMARY - 2nd Floor Addition						
PHASE	TOTAL	LABOR	Total EXP	EXP	# TRIPS	Trip Exp
SD	\$1,316	\$1,316	\$0	\$0	0	\$0
DD	\$7,857	\$7,707	\$150	\$150	0	\$0
CD	\$11,940	\$11,690	\$250	\$250	0	\$0
BID	\$0	\$0	\$0	\$0	0	\$0
CA	\$2,426	\$2,426	\$0	\$0	0	\$0
TOTAL	\$23,539	\$23,139	\$400	\$400	0	\$0

We anticipate that we can address design discussions with on-line meetings. If additional trips are required the estimated cost for travel time and expense will be \$2820.00 or we will agree to submit actual costs.

If there are any questions, please contact me.

Sincerely,

BUFORD GOFF & ASSOCIATES, INC.



Keith E. Summer, P. E.
Vice President - Security Electronics

KES:

15074-4-12-02.docx

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE PRIME AND/OR SUBCONSULTANT PARTICIPATION

PROJECT NAME OR BID NAME: PBSO Evidence / Impound Facility PROJECT NO: 14218
NAME OF PRIME CONSULTANT: Leo A. Daly

THIS DOCUMENT IS TO BE COMPLETED BY THE PRIME CONSULTANT AND SUBMITTED WITH PROPOSAL. PLEASE LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SBE -M/WBE SUBCONSULTANTS ON THIS PROJECT. IF THE PRIME IS AN SBE-M/WBE, PLEASE ALSO LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME ON THIS PROJECT. THE PRIME AFFIRMS THAT IT WILL MONITOR THE SBES LISTED TO ENSURE THE SBES PERFORM THE WORK WITH ITS OWN FORCES.


Name		(Check one or both Categories)		DOLLAR AMOUNT OR PERCENTAGE OF WORK				
		M/WBE	SBE	Black	Hispanic	Woman	Caucasian	Other (Please Specify)
		Minority Business	Small Business					
1.	BNI 2475 Mercer Avenue Suite 204 West Palm Beach, FL 33401	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ _____	\$ _____	\$ _____	\$36,000.00	\$ _____
2.	Civil Design, Inc. 312 9 th Street West Palm Beach, FL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ _____	\$ _____	\$ _____	\$37,963.00	\$ _____
3.	JLRD 1450 Centrepark Blvd. Suite 350 West Palm Beach, FL 33401	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ _____	\$ _____	\$ _____	\$ 98,750.00	\$ _____
4.	Cotleur & Hearing Inc. 1934 Commerce Lane. Suite 1 Jupiter, FL 33458	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ _____	\$ _____	\$ _____	\$ 10,000.00	\$ _____
5.		<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

(Please use additional sheets if necessary)

Total Price \$ 607,354.00

Total SBE-M/WBE Participation Dollar Amount or Percentage of Work: \$182,713.00

I hereby certify that the above information accurate to the best of my knowledge:


Signature

Project Executive
Title

- Note:
- 1.The amount listed on this form for a subconsultant must be supported by price or percentage listed on the signed Schedule 2 or signed proposal in order to be counted toward goal attainment.
 - 2. Firms may be certified by Palm Beach County as an SBE and/or and M/WBE. If firms are certified as both an SBE and M/WBE, please indicate the dollar amount or percentage under the appropriate category.
 - 3. M/WBE information is being collected for tracking purposes only.

OSBA SCHEDULE 2
LETTER OF INTENT TO PERFORM AS AN SBE-M/WBE

This document must be completed by SBE-M/WBE's and submitted with this bid packet. Specify in detail, the particular work items to be performed and the dollar amount and/or percentage for each work item. SBE credit will only be given for items which the SBE-M/WBE's is certified to perform. Failure to properly complete Schedule 2 will result in your SBE participation not being counted.

PROJECT NUMBER: 14218 PROJECT NAME: PBSO Evidence / Impound Facility

TO: Leo A Daly
(Name of Prime Bidder)

The undersigned is certified by Palm Beach County as a - (check one or more, as applicable):

Small Business Enterprise X Minority Business Enterprise _____
Black _____ Hispanic _____ Women _____ Caucasian _____ Other (Please Specify) _____

Date of Palm Beach County Certification: December 2013

The undersigned is prepared to perform the following described work in connection with the above project. Additional Sheets May Be Used As Necessary

Line Item/ Lot No.	Item Description	Qty/Units	Unit Price	Total Price/ Percentage
	<u>Structural Engineering</u>			

at the following price or percentage \$36,000
(SBE Prime or Subcontractor's Quote)

and will enter into a formal agreement for work with you contingent upon your execution of a contract with Palm Beach County.


If undersigned intends to sub-subcontract any portion of this job to a certified SBE-M/WBE or a non-SBE subcontractor, please list the name of that subcontractor and the amount below.

Price or Percentage _____
(Name of Subcontractor)

The Prime affirms that it will monitor the **SBE-M/WBE** listed to ensure the **SBE-M/WBE** perform the work with their own work force. The undersigned **SBE-M/WBE** Prime or **SBE-M/WBE** subcontractor affirms that it has the resources necessary to perform the work listed without subcontracting to a non-certified SBE or any other certified SBE subcontractors except as noted above.

The undersigned subcontractor understands that the provision of this form to Prime Bidder does not prevent Subcontractor from providing quotations to other bidders.

BNI Engineering
Print name of
SBE-M/WBE Company

By: 
(Signature)

Lazaro Alfonso, P.E. / Associate

Print name/title of person executing on behalf
of SBE-M/WBE

Revised 7/2/2013

Date: May 19, 2017

OSBA SCHEDULE 2
LETTER OF INTENT TO PERFORM AS AN SBE-M/WBE

This document must be completed by ALL SBE-M/WBE's and submitted with this bid packet. Specify in detail, the particular work items to be performed and the dollar amount and/or percentage for each work item. SBE credit will only be given for items which the SBE-M/WBE's is certified to perform. Failure to properly complete Schedule 2 will result in your SBE participation not being counted.

PROJECT NUMBER: 14218 PROJECT NAME: PBSO Evidence / Impound Facility

TO: Leo A Daly
(Name of Prime Bidder)

The undersigned is certified by Palm Beach County as a - (check one or more, as applicable):

Small Business Enterprise X Minority Business Enterprise _____

Black _____ Hispanic _____ Women _____ Caucasian X Other (Please Specify) _____

Date of Palm Beach County Certification: May 2016

The undersigned is prepared to perform the following described work in connection with the above project. Additional Sheets May Be Used As Necessary

Line Item/ Lot No.	Item Description	Qty/Units	Unit Price	Total Price/ Percentage
	Civil Engineering			

at the following price or percentage \$37,963
(SBE Prime or Subcontractor's Quote)

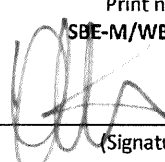
and will enter into a formal agreement for work with you contingent upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this job to a certified SBE-M/WBE or a non-SBE subcontractor, please list the name of that subcontractor and the amount below.

Price or Percentage _____
(Name of Subcontractor)

The Prime affirms that it will monitor the **SBE-M/WBE** listed to ensure the **SBE-M/WBE** perform the work with their own work force. The undersigned **SBE-M/WBE** Prime or **SBE-M/WBE** subcontractor affirms that it has the resources necessary to perform the work listed without subcontracting to a non-certified SBE or any other certified SBE subcontractors except as noted above.

The undersigned subcontractor understands that the provision of this form to Prime Bidder does not prevent Subcontractor from providing quotations to other bidders.

Civil Design, Inc.
Print name of
SBE-M/WBE Company
By: 
(Signature)
T. Jeff Trompeter, President
Print name/title of person executing on behalf
of **SBE-M/WBE**

Revised 7/2/2013

Date: 5/19/2017

OSBA SCHEDULE 2
LETTER OF INTENT TO PERFORM AS AN SBE-M/WBE

This document must be completed by ALL SBE-M/WBE's and submitted with this bid packet. Specify in detail, the particular work items to be performed and the dollar amount and/or percentage for each work item. SBE credit will only be given for items which the SBE-M/WBE's is certified to perform. Failure to properly complete Schedule 2 will result in your SBE participation not being counted.

PROJECT NUMBER: 14218 PROJECT NAME: PBSO Evidence / Impound Facility

TO: Leo A Daly
(Name of Prime Bidder)

The undersigned is certified by Palm Beach County as a - (check one or more, as applicable):

Small Business Enterprise X Minority Business Enterprise _____
Black _____ Hispanic _____ Women _____ Caucasian _____ Other (Please Specify) _____

Date of Palm Beach County Certification: June 2012

The undersigned is prepared to perform the following described work in connection with the above project. Additional Sheets May Be Used As Necessary

Line Item/ Lot No.	Item Description	Qty/Units	Unit Price	Total Price/ Percentage
	<u>MEP / FP Engineering</u>			

at the following price or percentage \$98,750
(SBE Prime or Subcontractor's Quote)

and will enter into a formal agreement for work with you contingent upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this job to a certified SBE-M/WBE or a non-SBE subcontractor, please list the name of that subcontractor and the amount below.

Price or Percentage _____
(Name of Subcontractor)

The Prime affirms that it will monitor the **SBE-M/WBE** listed to ensure the **SBE-M/WBE** perform the work with their own work force. The undersigned **SBE-M/WBE** Prime or **SBE-M/WBE** subcontractor affirms that it has the resources necessary to perform the work listed without subcontracting to a non-certified SBE or any other certified SBE subcontractors except as noted above.

The undersigned subcontractor understands that the provision of this form to Prime Bidder does not prevent Subcontractor from providing quotations to other bidders.

JLRD Engineering
Print name of
SBE-M/WBE Company

By: Harold L. Ragan
(Signature)

HAROLD L. RAGAN, V.P.
Print name/title of person executing on behalf
of **SBE-M/WBE**

Revised 7/2/2013

Date: 5/21/17

OSBA SCHEDULE 2
LETTER OF INTENT TO PERFORM AS AN SBE-M/WBE

This document must be completed by 501 SBE-M/WBE's and submitted with this bid packet. Specify in detail, the particular work items to be performed and the dollar amount and/or percentage for each work item. SBE credit will only be given for items which the SBE-M/WBE's is certified to perform. Failure to properly complete Schedule 2 will result in your SBE participation not being counted.

PROJECT NUMBER: 14218 PROJECT NAME: PBSO Evidence / Impound Facility

TO: Leo A Daly
(Name of Prime Bidder)

The undersigned is certified by Palm Beach County as a - (check one or more, as applicable):

Small Business Enterprise X Minority Business Enterprise _____

Black _____ Hispanic _____ Women _____ Caucasian _____ Other (Please Specify) _____

Date of Palm Beach County Certification: October 2013

The undersigned is prepared to perform the following described work in connection with the above project. Additional Sheets May Be Used As Necessary

Line Item/ Lot No.	Item Description	Qty/Units	Unit Price	Total Price/ Percentage
	<u>Landscape & Irrigation Design</u>			

at the following price or percentage \$10,000
(SBE Prime or Subcontractor's Quote)

and will enter into a formal agreement for work with you contingent upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this job to a certified SBE-M/WBE or a non-SBE subcontractor, please list the name of that subcontractor and the amount below.

Price or Percentage _____
(Name of Subcontractor)

The Prime affirms that it will monitor the SBE-M/WBE listed to ensure the SBE-M/WBE perform the work with their own work force. The undersigned SBE-M/WBE Prime or SBE-M/WBE subcontractor affirms that it has the resources necessary to perform the work listed without subcontracting to a non-certified SBE or any other certified SBE subcontractors except as noted above.

The undersigned subcontractor understands that the provision of this form to Prime Bidder does not prevent Subcontractor from providing quotations to other bidders.

Cotleur & Hearing

Print name of

SBE-M/WBE Company

By: 

(Signature)

Donaldson Hearing

Print name/title of person executing on behalf
of SBE-M/WBE

Revised 7/2/2013

Date: 5/19/17