

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

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Meeting Date: July 11, 2017	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: CRIMINAL JUSTICE COMMISSION
Submitted For: CRIMINAL JUSTICE COMMISSION

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I. EXECUTIVE BRIEF

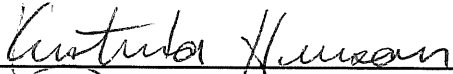
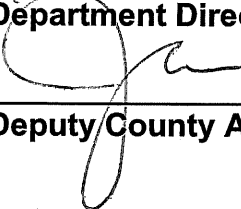
Motion and Title: Staff recommends motion to receive and file the following documents for the John D. and Catherine T. MacArthur Safety and Justice Challenge (SJC) Grant number 16-16019150543-CJ: **A)** a no-cost contract extension amendment with the Pretrial Justice Institute to September 30, 2017 to provide more time to implement a risk assessment instrument at First Appearance Hearings; **B)** a no-cost contract extension amendment with The Lord's Place to September 30, 2017 to provide more time to complete an implementation for the Frequent User System Engagement (FUSE) Project; and **C)** a Data Use Agreement with the City University of New York, Institute for State and Local Governance to share local criminal justice system data.

Summary: Palm Beach County was awarded \$150,000 from the John D. and Catherine T. MacArthur Foundation's Safety and Justice Challenge (SJC) Grant Program on April 1, 2016. The grant continued Palm Beach County's participation in the MacArthur SJC Network of 20 national sites in order to continue the criminal justice system reform work started in 2015 to reduce the reliance on jail for appropriate individuals. The grant award agreement was approved by the Board of County Commissioners on May 3, 2016 (R2016-0577). Contracts with the Pretrial Justice Institute and The Lord's Place were approved by the Board on June 21, 2016 and no-cost extensions executed on April 11, 2017 on behalf of the Board by the Executive Director of the Criminal Justice Commission, Kristina Henson, in accordance with R2016-0810 and 0811. The Data Use Agreement with the City University of New York, Institute for State and Local Governance, was executed on March 2, 2017 on behalf of the Board by the Executive Director of the Criminal Justice Commission, Kristina Henson, in accordance with Agenda Item 3Q-3 from August 14, 2012 and subsequent delegation by the County Administrator on June 27, 2016. Countywide (DC)

Background and Justification: In May of 2015, Palm Beach County was one of 20 jurisdictions chosen by the MacArthur Foundation for initial grants and expert counsel to develop plans for reform after a highly competitive selection process that drew applications from nearly 200 jurisdictions in 45 states. During this initial grant period in 2015, the Criminal Justice Commission (CJC) led the effort to develop a reform plan focused on reforming the First Appearance Hearing process and diverting from jail those with mental illness, minor outstanding warrants, misdemeanor technical probation violations, and those charged with driving with suspended licenses. In 2016 the County received an additional \$150,000 to continue participation in the Challenge Network of 20 sites to continue to implement the strategies identified in 2015. In accordance with County PPM CW-O-051, all delegated contract adjustments and signatures must be submitted by the initiating department as a receive and file agenda item.

- Attachments:**
- 1) Contract Amendment with Pretrial Justice Institute
 - 2) Contract Amendments with The Lord's Place
 - 3) Signature Delegation Authority for contract with Pretrial Justice Institute
 - 4) Signature Delegation Authority for contract with The Lord's Place
 - 5) Data Use Agreement with the City University of New York
 - 6) Signature Delegation Authority for Data Sharing Agreements

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Recommended by:		6-19-17
	Department Director	Date
Approved by:		6-29-17
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	<u> * </u>	_____	_____	_____	_____

ADDITIONAL FTE

POSITIONS (Cumulative) 0 0 0 0 0

Is Item Included In Current Budget? Yes No

Budget Account Exp No: Fund Department Unit Object
 Rev No: Fund Department Unit RevSc

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: _____

Unit: _____

Grant: _____

* No Fiscal Impact.

Departmental Fiscal Review: M. D. [Signature] 5/8/17

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 Lisa P. [Signature] 6/20/17
 OFMB JET 6/14 QM 6/20

 Dr. J. [Signature] 6/28/17
 Contract Administration
 6/28/2017 [Signature]

B. Legal Sufficiency:

 J. D. [Signature]
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**FIRST AMENDMENT
To Contract for Consulting/Professional Services**

THIS FIRST AMENDMENT to Contract between Palm Beach County and Pretrial Justice Institute for Consulting/Professional Services ("First Amendment") is made as of this 11 day of April 2017 by and between Palm Beach County, a Political Subdivision of the State of Florida, hereinafter referred to as the "County" and the Pretrial Justice Institute a not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as the "Consultant", whose Federal I.D. is 52-1078400.

WITNESSETH:

WHEREAS, on June 21, 2016 the County, through its Criminal Justice Commission and the Consultant entered into a Contract for Consulting/Professional Services (R2016-0810) (the "Contract") for a total Contract price not to exceed \$40,000.00; and

WHEREAS, the Consultant's responsibilities under the Contract are to provide consulting/professional services in the areas of pretrial risk assessment and pretrial services as referenced in Article 1 (Services) of the Contract and more fully outlined in the "Scope of Work" attached as Exhibit "A" to the Contract; and

WHEREAS, the Contract expires on April 30, 2017 and the parties have agreed to extend the term of the Contract through September 30, 2017.

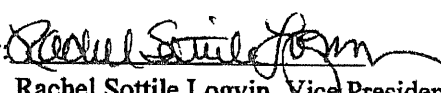
NOW THEREFORE, the above named parties hereby mutually agree to amend the Contract and enter into this First Amendment as follows:

- I. Article 2 (Schedule) of the Contract is amended by extending the expiration date from April 30, 2017 through September 30, 2017. All other references in the Contract to April 30, 2017 are hereby replaced with September 30, 2017.
- II. The Consultant's schedule of work and the corresponding payment schedule is extended accordingly. Uncompleted work and bill dates shall be modified as follows: Phase 4: May 31, 2017; Phase 5: July 31, 2017; Phase 6: September 30, 2017. Said dates may be accelerated by mutual agreement of the parties. There is no adjustment to the Contract price.
- III. All other provisions of the Contract not in conflict with this First Amendment remain in effect, are ratified, and are to be performed at the same level as specified in the Contract.

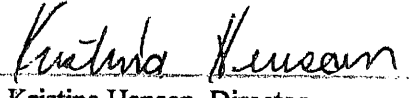
THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, has made and executed this First Amendment on behalf of the County, and Consultant has hereunto set its hand the day and year above written.

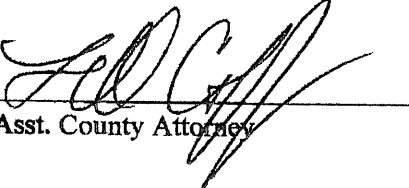
PRETRIAL JUSTICE INSTITUTE

By: 
Rachel Sottile Logvin, Vice President

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BY KRISTINA HENSON, DIRECTOR
CRIMINAL JUSTICE COMMISSION**

By: 
Kristina Henson, Director

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**

By: 
Asst. County Attorney

**APPROVED AS TO TERMS AND
CONDITIONS**

By: 
Department Director

**FIRST AMENDMENT
to Contract for Consulting/Professional Services**

THIS FIRST AMENDMENT. ("First Amendment") is made as of this 11 day of April, 2017 by and between Palm Beach County, a Political Subdivision of the State of Florida, hereinafter referred to as the "COUNTY", and The Lord's Place, Inc., a not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as the "FISCAL AGENT", whose Federal I.D. is 59-2240502.

WITNESSETH:

WHEREAS, on June 1, 2016 the COUNTY, through its Criminal Justice Commission and the FISCAL AGENT entered into a Contract for Consulting/Professional Services (R-2016-0811) (the "Contract") for a total Contract price not to exceed \$25,000.00; and

WHEREAS, the FISCAL AGENT's responsibilities under the Contract are to provide consulting/professional services in the area of technical assistance in support of the development and implementation of a FUSE (Frequent Users Systems Engagement) initiative in Palm Beach County by entering into a contract with The Corporation for Supportive Housing, Inc., a not for profit corporation authorized to do business in the State of Florida, whose Federal I.D. is 13-3600232, as referenced in Article 1 (Services) of the Contract and more fully outlined in the "Scope of Work" attached as Exhibit "A" to the Contract; and


WHEREAS, the Contract expires on April 30, 2017 and the parties have agreed to extend the term of the Contract through September 30, 2017.

NOW THEREFORE, the above named parties hereby mutually agree to amend the Contract and enter into this First Amendment as follows:

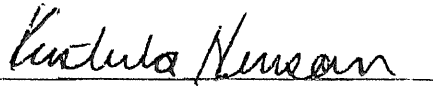
- I. The foregoing recitals are true and correct and are hereby incorporated herein by this reference.
- II. Article 2 (Schedule) of the Contract is amended by extending the expiration date from April 30, 2017 through September 30, 2017. All other references in the Contract to April 30, 2017 are hereby replaced with September 30, 2017.
- III. The FISCAL AGENT's schedule of work and the corresponding payment schedule is extended accordingly. Uncompleted work and bill dates shall be modified so that all bills shall be submitted prior to September 30, 2017. There is no adjustment to the Contract price.
- IV. All other provisions of the Contract not in conflict with this First Amendment remain in effect, are ratified, and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, has made and executed this First Amendment on behalf of the County, and Fiscal Agent has hereunto set its hand the day and year above written.

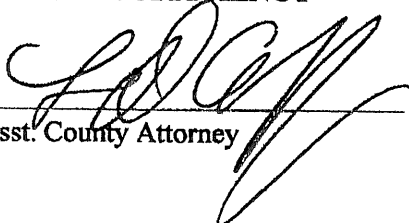
THE LORD'S PLACE, INC.

By: 
Diana Stanley, CEO

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BY KRISTINA HENSON, DIRECTOR
CRIMINAL JUSTICE COMMISSION

By: 
Kristina Henson, Director

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
Asst. County Attorney

APPROVED AS TO TERMS AND
CONDITIONS

By: 
Department Director

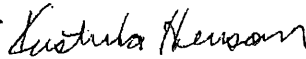


**CRIMINAL JUSTICE COMMISSION
INTEROFFICE MEMORANDUM**

TO: Verdenia Baker
County Administrator

THRU: Jon Van Arnam 
Deputy County Administrator

FROM: Kristina Henson, Executive Director
Criminal Justice Commission



DATE: June 27, 2016

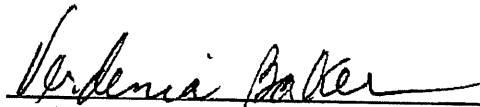
RE: Signature Authority for Contract with Pretrial Justice Institute

On June 21, 2016 the Board of County Commissioners authorized the County Administrator or her designee to execute amendments and documents related to the contract between the County and the Pretrial Justice Institute (PJI) on behalf of the Board, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.

The purpose of this memorandum is to request that you designate me as your designee for these purposes as stated above.

If you agree, please sign below and return to me. Thank you for your consideration.

SIGNATURE AUTHORITY IS HEREBY GIVEN TO Kristina Henson, Executive Director of the Criminal Justice Commission, to execute amendments and documents related to this contract on behalf of the Board, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.


Verdenia Baker, County Administrator



**CRIMINAL JUSTICE COMMISSION
INTEROFFICE MEMORANDUM**

TO: Verdenia Baker
County Administrator

THRU: Jon Van Arnam
Deputy County Administrator

FROM: Kristina Henson, Executive Director
Criminal Justice Commission

Kristina Henson

DATE: June 27, 2016

RE: Signature Authority for Contract with The Lord's Place

On June 21, 2016 the Board of County Commissioners authorized the County Administrator or her designee to execute amendments and documents related to the contract between the County and The Lord's Place (TLP) on behalf of the Board, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.

The purpose of this memorandum is to request that you designate me as your designee for these purposes as stated above.

If you agree, please sign below and return to me. Thank you for your consideration.

SIGNATURE AUTHORITY IS HEREBY GIVEN TO Kristina Henson, Executive Director of the Criminal Justice Commission, to execute amendments and documents related to this contract on behalf of the Board, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.

Verdenia Baker
Verdenia Baker, County Administrator



Research Foundation
The City University
of New York
230 W 41st Street
New York, NY 10036
212 417-8300
www.rfcuny.org

March 22, 2017

Criminal Justice Commission
Damir Kukec
301 North Olive Ave.
Suite 1001
West Palm Beach, FL 33401

RE: RF Log# 20917
Palm Beach County and Research Foundation – Data Use Agreement

Dear Damir Kukec,

I am writing on behalf of Matthew Drost, Deputy Chief Counsel. Enclosed please find a fully-executed original copy of the above referenced agreement, signed by the Chief Counsel of the Research Foundation of The City University of New York, Jeffrey I. Slonim, on behalf of The City University Of New York Institute for State and Local Governance (ISLG).

If you require any further assistance or if you have any questions, please do not hesitate to contact Mr. Drost at (212) 417-8365 or via e-mail at Matthew_Drost@rfcuny.org.

Very truly yours,

A handwritten signature in black ink, appearing to be 'Karen Hung', with a long horizontal flourish extending to the right.

Karen Hung
Administrative Assistant

Enclosures

DATA USE AGREEMENT

**PALM BEACH COUNTY, FLORIDA
A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA**

AND

**RESEARCH FOUNDATION OF THE CITY UNIVERSITY OF NEW YORK ON BEHALF OF
THE CITY UNIVERSITY OF NEW YORK INSTITUTE FOR STATE AND LOCAL GOVERNANCE**

REGARDING DATA USE AND CONFIDENTIALITY

FOR

**The John D. and Catherine T. MacArthur Foundation
Safety and Justice Challenge, Phase II**

This Data Use Agreement (the "Agreement") is entered into by and between Palm Beach County, a political subdivision of the State of Florida, ("County/Site"), and Research Foundation of The City University of New York on behalf of The City University Of New York Institute for State and Local Governance ("ISLG").

I. Background. The John D. and Catherine T. MacArthur Foundation ("Foundation") is sponsoring the "Safety and Justice Challenge" (the "SJC"), whose goal is to safely reduce the use of local incarceration by reducing the flow of individuals into jail, shortening lengths of stay in jail, and diminishing racial and ethnic disparities in jail populations without compromising public safety. The County participated in the first stage of the SJC in which it developed a plan to further the goals of the SJC. During the SJC's second phase, the Foundation will provide continued funding to the County, which will provide limited, aggregate data to ISLG in order to enable the Foundation to evaluate and understand the success of the SJC.

II. Term of Agreement. This Agreement shall be effective upon execution by all parties, and will continue until December 31, 2018 ("Scheduled Termination Date"), unless it is extended or terminated earlier than the Scheduled Termination Date (see Section VI).

III. Data Transfer to ISLG

A. The County will provide the Data related to approximately thirty (30) SJC indicators, as delineated in Exhibit A, the "Indicators List," which is attached to and made part of this Agreement. Data will be reported in aggregate form and will not contain any personally-identifiable, confidential or case-level information.

B. The County will provide three (3) years of indicator Data (2015-2017) to ISLG. Data will be reported annually, on the following schedule: Fall 2016 (for 2015 indicators), Spring 2017 (for 2016 indicators), and Spring 2018 (for 2017 indicators). The County will be available as needed to answer ISLG's questions regarding the Data.

C. Exhibit A may be amended by the mutual written consent of the County and ISLG. All changes to Exhibit A must be confirmed by both parties in writing. For this purpose, email correspondence between the Data Liaisons identified in Section VII is sufficient.

ISLG acknowledges that County cannot guarantee or warranty the completeness or accuracy of the Data and that only Data available to County in the case management system will be provided. County represents that the case management system is the official repository of court system Data for Palm Beach County and as such, the accuracy and completeness of the content is relied upon by the judiciary and justice partners.

IV. ISLG's Use and Disclosure of Data

A. ISLG, including its employees, agents and subcontractors, will not use the Data for any purpose other than that of carrying out its work in the SJC. ISLG will limit access to the Data to those authorized employees, agents and contractors who require it in the official performance of their job duties.

B. ISLG may disclose the Data to RTI International ("RTI"), the Site Coordinators, which are the Vera Institute of Justice, the Center for Court Innovation, Justice System Partners, and the Justice Management Institute, the JFA Institute ("JFA"), the W. Haywood Burns Institute, and the "SJC Partners" (defined herein), for the purposes of evaluation, jail population projections, data-driven technical assistance, and other research to further understand the outcomes of the SJC. "SJC Partners" are organizations, including those specified in this paragraph, which may be funded by the Foundation to conduct further research and analysis, or provide other services or expertise related to the SJC.

V. Research Products and Communication Materials

A. Data submitted to the SJC in Phases I and II may be used in Research Products and Communications materials. "Research Products" are any written publications, or any presentations and the materials that accompany them, that are generally accessible to the public, and which present the results of systematic inquiry or analysis of the SJC-generated information. Examples of possible SJC Research Products are an evaluation, jail population projections and conclusions drawn from performance measurement. "Communication Materials" are materials in written or oral form, produced for the public, that convey general news and information about the SJC, but which are not the product of systematic investigation.

B. County may be identified by name and discussed in Research Products and Communications Materials.

C. The County will have an opportunity, within a reasonable time period specified by the creator of each written Research Product, to review the Research Product before publication, for the purpose of (a) identifying factual errors or inaccuracies and providing information or corrections regarding it and (b) suggesting additional contextual information that might aid in the interpretation of findings. At its discretion, the entity that created the Research

Product may amend the Research Product based on the County's comments if that entity deems the comments to be relevant and appropriate. Should the entity that created the Research Project decide not to amend, or if the County determines that the entity's amendment is insufficient, the procedure outlined in Section V(D), below, shall apply.

D. In the event that the County identifies research or analysis findings that it believes to be inaccurate, and the entity that created the Research Product decides not to amend it, upon request of the County, ISLG will work with the entity creating the Research Product and the Lead Agency to explore how the findings were developed, and to correct the findings, as needed, before publication. In the event that the entity creating the Research Product chooses not to make an amendment based on the County's comments, the County shall be permitted to draft an addendum that must be included in the Research Product, except in the case of the SJC evaluation report completed by RTI.

VI. Extension and Early Termination of Agreement

In the event that the Foundation decides to extend the term of the Grant and the corresponding collection of Data provided by this Agreement, ISLG will notify the County of the extension no less than sixty (60) days before the Scheduled Termination Date. ISLG will then propose a brief letter agreement extending the term and allowing for additional Data reports during the new term. All signatories to this Agreement agree that they will respond promptly to such a request for extension, and will not unreasonably withhold their consent.

If the Foundation discontinues the SJC, or if the Foundation or County terminates its participation in the SJC, this Agreement would automatically terminate at the same time that the SJC is terminated or the County's participation in the SJC ends.

VII. Data Liaisons. The individuals listed here are designated as Data Liaisons. Both parties will provide prior notice to the other if new individuals are appointed, and will promptly provide updated contact information.

County's Liaison:

Name: Damir Kukec
Email address: Dkukec@pbcgov.org
Telephone: 561-355-1639

ISLG's Data Liaison:

Name: Emily M. West
Email address: emily.west@islg.cuny.edu
Telephone: 917-446-6763

VIII. Complete Agreement. This Agreement is complete and contains the entire understanding of the parties relating to the subject matter contained here. This Agreement supersedes any and all prior understandings, representations, negotiations, discussions, and

agreements between the parties relating hereto, whether written or oral. This Agreement may be amended by the mutual consent of the parties in writing.

IX. Counterparts. This Agreement may be executed in counterparts and will be considered as one executed Agreement and facsimile or electronic signatures (in pdf format) received by the appropriate party will be treated as originals.

X. Signatories

The individuals signing below certify that they have authority to execute this Agreement on behalf of the named agency or entity.

A. For the County:

PALM BEACH COUNTY, FLORIDA, a Political Subdivision of the State of Florida
FOR ITS BOARD OF COUNTY COMMISSIONERS
301 North Olive Avenue
West Palm Beach, FL 33401

By: Kristina Henson Date: 3-2-17
Kristina Henson, Executive Director
Palm Beach County Criminal Justice Commission

Approved as to Form and
Legal Sufficiency

By: Denise Coffman Date: 2/23/17
Denise Coffman
Assistant County Attorney

Approved as to Terms and Conditions
Criminal Justice Commission

By: Damir Kukec Date: 23-FEB-2017
Damir Kukec, Manager
Palm Beach County Criminal Justice
Commission

B. Research Foundation of The City University of New York
on behalf of The City University of New York
Institute for State and Local Governance
230 West 41st Street, 7th Fl.
New York, NY 10036

By: Jeffrey I. Slonim Date: MAR 2 1 2017
Jeffrey I. Slonim
Chief Counsel and Secretary of the Board

**Exhibit A:
Indicators List**

Jail	<ul style="list-style-type: none"> • Total jail population • Total jail population by legal status (pretrial, convicted-locally sentenced, convicted-state sentenced, convicted-unsentenced) • Total jail population by custody status • Total jail population by race/ethnicity • Confined jail population • Confined jail population by gender • Confined jail population by age • Confined jail population by race/ethnicity • Confined jail population by offense severity (felony, misdemeanor) • Confined jail population by held on bail status • Total jail cost (e.g., per inmate per day cost)*
Decision Point 1: Crime and Arrest	<ul style="list-style-type: none"> • Total number of reported crimes (violent, property)* • Number of custodial arrests (total and by race/ethnicity) • Number of noncustodial arrests (total and by race/ethnicity)
Decision Point 2: Prosecutorial Charging	<ul style="list-style-type: none"> • Total number of cases received (total and by race/ethnicity) • Number of cases accepted for prosecution (total and by race/ethnicity) • Number of cases declined for prosecution (total and by race/ethnicity) • Number of cases diverted pre-filing (total and by race/ethnicity)
Decision Point 3: Assignment of Counsel	<ul style="list-style-type: none"> • Number of cases represented by private counsel (total and by race/ethnicity) • Number of cases represented by public counsel (total and by race/ethnicity)
Decision Point 4: Pretrial Release	<ul style="list-style-type: none"> • Number of cases detained at first appearance/arraignment/bond hearing (total and by race/ethnicity) • Number of cases released at first appearance/arraignment/bond hearing (total and by race/ethnicity)
Decision Point 5: Case Processing	<ul style="list-style-type: none"> • Number of cases diverted at any point from filing onward (total and by race/ethnicity) • Number of cases arraigned (total and by race/ethnicity)

	<ul style="list-style-type: none"> • Average number of days from arraignment to disposition (overall and by racial/ethnic group)
Decision Point 6: Disposition and Sentencing	<ul style="list-style-type: none"> • Number of cases disposed (total and by race/ethnicity) • Number of cases dismissed/acquitted (total and by race/ethnicity) • Number of cases convicted (total and by race/ethnicity) • Number/percentage of dispositions OR sentences that are sentences to state prison*
Decision Point 7: Post-Disposition Community Supervision	<ul style="list-style-type: none"> • Number of probation violations/revocations ending in jail time (total and by race/ethnicity) • Number of parole violations/revocations ending in jail time (total and by race/ethnicity)

*Data for these measures will likely be obtained from sources other than case-level data provided by SJC sites – e.g., publicly available data (such as the Uniform Crime Reporting Statistics), etc.



**CRIMINAL JUSTICE COMMISSION
INTEROFFICE MEMORANDUM**

TO: Verdenia Baker
County Administrator

THRU: Jon Van Arnam 
Deputy County Administrator

FROM: Kristina Henson, Executive Director 
Criminal Justice Commission

DATE: June 27, 2016


RE: Signature Authority for Data Sharing Agreements

On August 14, 2012 the Board of County Commissioners authorized the County Administrator or their designee to sign data sharing agreements between the County and other agencies/organizations.

The purpose of this memorandum is to request that you designate me as your designee for signing data sharing agreements between the County's Criminal Justice Commission and other agencies/organizations.

If you agree, please sign below and return to me. Thank you for your consideration.

SIGNATURE AUTHORITY IS HEREBY GIVEN TO Kristina Henson, Executive Director of the Criminal Justice Commission, to sign data sharing agreements between the County's Criminal Justice Commission and other agencies/organizations upon review of legal sufficiency by the County Attorney's Office. Said agreements shall be presented as "receive and file" items at the next available Board of County Commissioners meeting.


Verdenia Baker, County Administrator