

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: July 11, 2017

Department: Fire-Rescue

Advisory Board: Fire Code Board of Appeals and Adjustments

1. Executive Brief

Motion and Title: Staff recommends motion to approve: One (1) reappointment to Seat No. 2 and one (1) appointment for Seat No. 8 to the Fire Code Board of Appeals and Adjustments Committee beginning October 1, 2017 through September 30, 2020.

Reappoint:

<u>Nominee</u>	<u>Category</u>	<u>Seat No.</u>	<u>Nominated By</u>
David Woodside	Municipal Fire Rep	2	Commissioner Valeche Commissioner Abrams Vice Mayor McKinlay

Appoint:

<u>Nominee</u>			
George Heisel	Citizen	8	Commissioner Valeche

Summary: The Fire Code Board of Appeals and Adjustments is maintained in accordance with the Palm Beach County Local Amendments to the Florida Fire Prevention Code (Ordinance 2014-002). On January 26, 2017 a memo was distributed to the Commissioners requesting nominations to this eight (8) - member board (At-Large). This board is appointed by the Board of County Commissioners and members serve no more than three (3) consecutive three (3) year terms. No other nominations were received. The Board consists of 8 members, with 6 seats currently filled and a diversity count of Caucasian: 5 (80%), African-American: 1 (20%). The current gender ratio (male:female) is 6:0. Nominee, Mr. Heisel is a Caucasian male. Countywide (PK)

Background and Justification: The Fire Code Board of Appeals and Adjustments requires the appointment by the County Commission of individuals working in specific, related fields that are knowledgeable to make decisions on Fire Code appeals, and to make recommendations for changes to the Fire Code to the Board of County Commissioners and Fire-Rescue. The Citizen Seat, 8, was previously held by Kerry Koen who resigned. There is still a vacant position for the General Contractor, Seat 1, and nominations are being pursued.

Attachments:

1. Board/Committees Application Form(s)
2. Bio/Resume for Nominees – David Woodside, George Heisel
3. 2017 Member List – Fire Code Board of Appeals and Adjustments
4. Ordinance No. 2014-002, Fire Code Board of Appeals and Adjustments
5. Memo dated January, 26, 2017 to Commissioners requesting nominations
6. Meeting date schedule, 2017

Recommended By: [Signature] 6/26/2017
(Department Director Date

Approved By: Paul F. Jr. 6/26/17
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

REVISED 06/92
ADM FORM 03
(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Fire Code of Appeals and Adjustments Advisory ☐ Not Advisory ☒
[☒] At Large Appointment or [☐] District Appointment / District #: _____
Term of Appointment: 3 Years. From: 10/01/2017 To: 9-30-2020
Seat Requirement: Citizen Seat #: 4
[☐] *Reappointment or [☒] New Appointment
or [☐] to complete the term of _____ Due to: [☐] resignation [☐] other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Heisel George
Last First Middle
Occupation/Affiliation: Retired - part time consultant
Owner ☐ Employee ☐ Officer ☐
Business Name: _____
Business Address: _____
City & State: _____ Zip Code: _____
Residence Address: 3802 Captains Way
City & State: Jupiter, FL Zip Code: 33477
Home Phone: () 561 575 6845 Business Phone: (585) 546 8510
Cell Phone: (561) 575-6845 252-4600 Fax: ()
Email Address: georgeheisel@gmail.com
Mailing Address Preference: [☐] Business [☒] Residence
Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male [☐] Female
[☐] Native-American [☐] Hispanic-American [☐] Asian-American [☐] African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>I Consult on a Very Limited Basis with American Medical Response</u> <u>in New York State</u>			
(Attach Additional Sheet(s), if necessary)			
OR			
NONE <input type="checkbox"/>		NOT APPLICABLE/ (Governmental Entity) <input type="checkbox"/>	

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 3/15 2017
☐ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: George T. HEISEL Date: 3/1/17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature]

Date: 4/10/17

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

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Section I (Department): (Please Print)

Board Name: Fire Code of Appeals and Adjustments Advisory ☐ Not Advisory ☒
☒ At Large Appointment or ☐ District Appointment /District #: _____
Term of Appointment: 3 Years. From: 10/01/2016 To: 9-30-2019
Seat Requirement: Municipal Fire Representative Seat #: 2
☒ *Reappointment or ☐ New Appointment
or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Woodson David
Last First Middle
Occupation/Affiliation: Boca Raton Fire Rescue
Owner ☐ Employee ☒ Officer ☐
Business Name: Boca Raton Fire Rescue
Business Address: 6500 Concheros Ave. Suite 200
City & State: Boca Raton, FL Zip Code: 33487
Residence Address: _____
City & State: _____ Zip Code: _____
Home Phone: () _____ Business Phone: () _____ Ext. _____
Cell Phone: () _____ Fax: () _____
Email Address: _____
Mailing Address Preference: ☐ Business ☐ Residence
Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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☒ By watching the training program on the Web, DVD or VHS on 7-21 2016
☐ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: David Woods Date: 7-19-16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):
Appointment to be made at BCC Meeting on: _____
Commissioner's Signature: [Signature] Date: 3/3/17

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Name: Woodson David _____
Last First Middle
Occupation/Affiliation: Beck Katon Fire Rescue _____
Owner ☐ Employee ☒ Officer ☐
Business Name: Beck Katon Fire Rescue _____
Business Address: 6500 Concheros Ave. Suite 200 _____
City & State: Beck Katon, FL Zip Code: 33487 _____
Residence Address: _____
City & State: _____ Zip Code: _____
Home Phone: () _____ Business Phone: () _____ Ext. _____
Cell Phone: () _____ Fax: () _____
Email Address: _____
Mailing Address Preference: ☐ Business ☐ Residence
Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

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_____	_____	_____	_____
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*Applicant's Signature: [Signature] Printed Name: David W. [Name] Date: 7-19-16

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Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams (16) Date: 3-16-17

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Last First Middle
Occupation/Affiliation: Beck Lateral Fire Rescue
Owner ☐ Employee ☒ Officer ☐
Business Name: Beck Lateral Fire Rescue
Business Address: 6500 Congress Ave. Suite 200
City & State: Boca Raton, FL Zip Code: 33487

Residence Address: _____
City & State: _____ Zip Code: _____
Home Phone: () _____ Business Phone: () _____ Ext. _____
Cell Phone: () _____ Fax: () _____
Email Address: _____

Mailing Address Preference: ☐ Business ☐ Residence

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(Attach Additional Sheet(s), if necessary)			
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☐ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: David Woodson Date: 2-19-16

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Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____
Commissioner's Signature: Melissa McKeel Date: 3/13/17

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

David Woodside

2641 W 28th Street

Riviera Beach, FL 33404

561 797-4613

OBJECTIVE:

To provide a snapshot of the candidate to receive appointment to the Palm Beach County Fire Code Board of Appeals and Adjustments. To continue to serve and grow, impacting life safety for our citizens positively.

ADMINISTRATION:

Serve as the Fire Marshal for the City of Boca Raton since 2006. Supervise eight (8) Fire Inspectors and a Permit Specialist that serve in roles for Plans Examination, Public Education, Fire Investigation and Fire Inspections. Guided the Fire Prevention Division through the economic difficulty without losing any members. Modernized a portion of the division for greater efficiency.

Currently serving as President of the Fire Marshals Association of Palm Beach County since December 2009. Served as the S.E. Regional Director of the Florida Fire Marshals and Inspectors (FFMIA) from December 2010 to December 2013. Serving as Second Vice-President of FFMIA since 2013. Serve as a member of Palm Beach County Fire Code Advisory board since 2005. Serve as the fire code representative for the Florida Fire Chiefs Association legislative committee since 2012. Successfully completed the EFO program in 2012. Also, I am currently serving as the FFMIA legislative representative to the State Fire Marshal's office and have done so since 2012.

COMMUNICATION:

Developed positions papers for the FFCA and FFMIA that were distributed throughout the membership of both organizations. Modified the local amendments to the fire code with successful adoption on three different occasions. Currently supervise nine employees of Boca Raton Fire Rescue's Fire and Life Safety Division, coordinating daily, weekly, and monthly activities. Participate in the budget process, forecasting needs, evaluating data to determine trends, and reassigning resources to meet changing needs of the community.

Develop policies and procedures in relation to various areas of responsibility including the Fire and Life Safety Division, SCBA and SWAT medic program. Notably, co-developed and wrote the Operations Plan for a new football stadium at Florida Atlantic University and the Presidential Debate (2012) at Lynn University. Conducted Regional Instructor training for BLS instructors. Gave lectures within the community on diverse topics, from EMS, drowning, fire prevention and accident prevention.. Wrote and conducted training classes within the city departments for different OSHA compliant issues. Participated in the local AHA speaker's bureau.

PLANNING:

Planned fire rescue staffing and response for Presidential visits and the 2011 Presidential debate held in Boca Raton. Coordinated with the various local and federal agencies participating in presidential debate life safety management. Served as Chairman of the FMAPBC conference committee for the last two years. Coordinated the SCBA maintenance program for Boca Fire Rescue. Participated in the Strategic Planning Process for Fire Rescue. Coordinated the BLS program at Palm Beach Community College.

WORK HISTORY:

Deputy Fire Chief, Boca Raton Fire Rescue 2016 to present

Assistant Fire Chief, Boca Raton Fire Rescue, 2006 to 2016.

Firefighter - Captain, Boca Raton Fire Rescue, 1989 to 2006.

EMT Instructor, South Tech Education Center, 1991 to 1999.

Adjunct Faculty, Palm Beach Community College, 1993.

Firefighter/Paramedic, Riviera Beach Fire Department, 1984 to 1989.

EDUCATION:

B.S., Management, Nova Southeastern University, Ft. Lauderdale, FL 2000

A.S., Fire Science, Broward Community College, Ft Lauderdale, FL 1994

Paramedic, Palm Beach Community College, Lake Worth, FL 1987

INVOLVEMENT:

President, Fire Marshals Association of Palm Beach County, 2009 – present

Palm Beach County Fire Code Advisory Board, 2008 - present

Regional Director, Florida Fire Marshals and Inspectors Association, 2010 - 2013

2ND Vice President of FFMIA, 2013

PERSONAL:

Actively participate in several community and church activities.

FFMIA, Fire Marshal of the Year 2012

GEORGE T. HEISEL, SR.
3802 Captain's Way
Jupiter, FL 33477

GeorgeHeisel@gmail.com
561-575-6845

OBJECTIVE:

To apply my many years of corporate experience in a public service position. My areas of expertise are conflict resolution, "high quality/on time service delivery, public relations and open/honest/straight forward communications. As an assertive, high energy, enthusiastic leader I am willing to contribute time and resources to this position.

BUSINESS EXPERIENCE:

National Ambulance and Homecare Services- Rochester, New York. Owner, operator of this multidivisional private company of 600 employees who delivered emergency, non-emergency and home health care services to a community of 780,000 residents. I was responsible for setting up the first two-way radio communications system between ambulance and hospitals in the area, as well as being a leader in establishing the color code system for emergency conditions in each of the Rochester hospitals. The company sold in 1994 to Rural Metro Corporation, a publicly traded national medical transportation company where I served as advisor until retirement in 1998.

PAST AND PRESENT AFFILIATED COMMUNITY ORGANIZATIONS:

- Admiral's Cove Master Property Owners Association, President
- United Neighborhood Centers of Greater Rochester Foundation, Board of Directors
- N.Y.S. Region VI Human Rights Advisory Council
- McQuaid Jesuit High School, Board of Trustees
- Wesley-on-East Nursing Home, Board of Directors
- Baden Street Settlement House, Treasurer, Board of Directors
- St. Bernard's Institute, Board of Trustees
- United Neighbor Centers of Greater Rochester, Member, Board of Directors
- United Way PEA Board
- Monroe County Legal Aid Society, Board of Directors
- Genesee Valley Heart Association, Board of Directors
- Small Business Council of Rochester Board of Directors

PAST AND PRESENT PUBLIC SAFETY AND SERVICE ORGANIZATIONS:

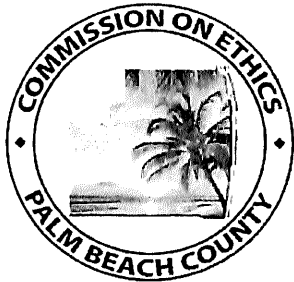
- National Medical Transportation Association, Inc.
- Monroe County 911 Operating Practices Board, Vice Chair
- Nominating and Privatization Committees of Board of Directors, American Ambulance Association
- Rochester, NY, Police Interaction Committee
- Crime Stoppers, Board of Directors
- Lewis Street Center, Board of Advisors
- Monroe Livingston Emergency Medical Services Council
- N.Y.S. Emergency Medical Services Council
- Ambulance and Medical Services Assoc. of America, Board of Directors
- STEP (Society for Total Emergency Planning), Board Member

- Hospital Emergency Planning Committee of the Rochester Hospital Council
- National Fire Protection Association
- Distinguished Community Service Award presented by the Command Officers of the Rochester Police Department Rosewood Club on 12/11/89
- Carl Hallauer Award of Rochester Police Rosewood Club 12/13/93
- 1983 Rochester Police Locust Club Man of the Year Award
- Founding Member of the National Association of EMTs
- International Rescue and First Aid Association
- Professional Ambulance Association of N.Y.S., President
- NYS – Certified EMT – 1967-1997
- Rochester Police Department Swat Team / Tactical Medic – 30 years
- Certified IS100.b, IS700.b, IS800.b
- Rochester Police Foundation – 2011-2014, Board Member

EDUCATION:

- Rochester Institute of Technology
- Monroe Community College
- McQuaid Jesuit High School

February 2015



Honesty - Integrity - Character

PALM BEACH COUNTY CODE OF ETHICS TRAINING ACKNOWLEDGEMENT

Legal Name: George T Heisel (Please print clearly)

Employee Identification Number: _____

Agency/Municipality: PBFL Dept/Board: Code of Ethics Board - Appointed

By signing this acknowledgement, I am attesting that I have done the following:

☐ Read the Palm Beach County Code of Ethics Ordinance (Ctrl+Click to follow link)

AND

Have completed additional training by viewing one of the following:

☐ The Code of Ethics Training Program on the Intranet/Internet. (Ctrl+Click to follow link)

☒ The Code of Ethics Training Program on YouTube. (Ctrl+Click to follow link)

☐ The Code of Ethics Training Program on DVD.

☐ A live presentation given on _____, 20____.

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.

[Signature]
(Legal Signature)

3/15/17
(Date)

Officials and Employees: Submit signed forms according to your agency's policy

Advisory Board Members: Submit signed forms to Appropriate Advisory Board Representative

**PLEASE SUBMIT THIS FORM TO APROPRIATE PARTY AS HIGHLIGHTED ABOVE
PLEASE DO NOT SUBMIT THIS FORM TO THE COMMISSION ON ETHICS**

300 North Dixie Highway, Suite 450, West Palm Beach, FL 33401

PHONE: 561.355-1915 FAX: 561.355-1904

Hotline: 877.766.5920 E-mail: ethics@palmbeachcountyethics.com

Website: www.palmbeachcountyethics.com



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
FIRE CODE BOARD OF APPEALS & ADJUSTMENTS**

I. AUTHORITY :

Ordinance No. 92-18, Section 105.1, Fire Code Ordinance; amended by Ordinance No. 94-12; amended by Ordinance No. 2001-101 and Administrative Order 03-03 on January 1, 2004; amended by Ordinance No. 2004-073; adopted December 29, 2004; amended by Ordinance No. 2011-038, adopted December 28, 2011; amended by Ordinance 2014-002, adopted February 4, 2014.

II. APPOINTING BODY :

III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :

The Board is comprised of eight members who are qualified by training and experience to vary the application and provisions of the Code, and act on related matters, and to perform such other duties as established. The composition of the Board is as follows: one registered engineer, practicing in the mechanical field; one Florida or Palm Beach County certified general contractor; one certified fire alarm contractor; one fire sprinkler contractor; one citizen of Palm Beach County, not eligible under other membership categories; one registered architect; one Palm Beach County municipal building official; and one Palm Beach County municipal fire service representative. Where a member is required to be registered or certified, same shall be issued by the State of Florida unless otherwise specified. The members shall serve no more than three consecutive three year terms. Members terms shall begin on October 1st and end on September 30th. All members must reside within Palm Beach County at the time of the appointment and while serving on the Board and shall be qualified electors of Palm Beach County. A quorum for said Board shall be five (5) members. *NOTE: When sitting solely in its advisory capacity, the Board shall be known as the Fire Code Advisory Board and shall be composed of the same members as the Board of Appeals & Adjustments.

EXTENDED COMPOSITION :

IV. MEETINGS :

Meetings are scheduled on a monthly basis, or as needed for resolution of pending appeals. Upon receipt of the notice of appeal, a hearing shall be held at the next regularly scheduled meeting of the Board, with notice to the appellant, the AHJ, and the members of the Board, at least five (5) working days prior to said hearing. Special meetings may also be called by the Board provided that five (5) working days notice is given to both parties.

V. FUNCTIONS :

1) The Board shall review the Fire Code and make recommendations, in the form of specific amendments, to the Board of County Commissioners for corrections, additions, substitutions or deletions to said Code for the purposes of clarification, applicability, public safety, and changes in technology, so as to maintain this Code as an effective and responsive document; 2) To entertain appeals or decisions made jointly by the local AHJ and the local building official, in accordance with Section 553.73(8), Florida Statutes; 3) To resolve conflicts between the building code and the fire code, in accordance with Section 553.73(8), Florida Statutes.

* indicates a member having an action pending

VI. LIAISON INFORMATION :

<u>LIAISON DEPARTMENT</u>	<u>CONTACT PERSON</u>	<u>ADDRESS</u>
Fire Rescue	Larry Willhite	405 Pike Rd Bureau of Safety West Palm Beach FL 33411 Phone # 561-616-7031

* indicates a member having an action pending



FIRE CODE BOARD OF APPEALS & ADJUSTMENTS

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
1	Vacant	Member				General Contractor			/
NOMINATED BY :									
2	* David Woodside City of Boca Raton/Fire Rescue Services 6500 Congress Ave Ste 200 Boca Raton FL 33487	Member	AA	M	561-982-4000	Municipal Fire Representative	12/21/2010	05/21/2013	09/30/2016
NOMINATED BY :									
3	Jacek R. Tomasik Village of Wellington 12300 Forest Hill Blvd Wellington FL 33414	Member	CA	M	561-753-2505	Building Official	05/19/2009	10/01/2015	09/30/2018
NOMINATED BY :									
4	Steve R. Soderlund Soderlund Architecture and Design, P.A. 19369 Colorado Cir Boca Raton FL 33434	Member	CA	M	954-260-3452	Architect	01/24/2012	10/01/2015	09/30/2018
NOMINATED BY :									

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

5	John W. Whitehead J.W. Fire Sprinkler, Inc. 5730 Columbia Cir West Palm Beach FL 33407	Member	CA	M	561-863-8161	Fire Sprinkler Contractor	10/05/2010	10/01/2015	09/30/2018
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NOMINATED BY :

6	Roy S Pollack Comcast Xfinity Home 3212 Florence St Wellington FL 33414	Member	CA	M	561-779-7199	Fire Alarm Contractor	05/18/2005	10/21/2014	09/30/2017
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NOMINATED BY :

7	Daniel E. Thompson Thompson & Youngross Engineering Consultants, 112 SE 10th St Delray Beach FL 33483	Member	CA	M	561-274-0200 X446	Mechanical Engineer	06/07/2011	10/21/2014	09/30/2017
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NOMINATED BY :

8	* Kerry B. Koen 1140 SW 15th St Boca Raton FL 33486 6723	Member	CA	M	561-368-5411	Resident of Palm Beach County	10/20/2009	05/21/2013	09/30/2016
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NOMINATED BY :

* indicates a member having an action pending

ORDINANCE NO. 2014- 002

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING PALM BEACH COUNTY CODE, SECTION 12-57, CODIFYING PALM BEACH COUNTY ORDINANCE NO. 98-29, AS AMENDED, PERTAINING TO THE PALM BEACH COUNTY FIRE CODE BOARD OF APPEALS AND ADJUSTMENTS; INCORPORATING UNIFORM POLICIES AND PROCEDURES FOR COUNTY ADVISORY BOARDS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is vital that government exercise its power and perform its duties in compliance with law, policy, and established procedures, apply sound management practices, and be held accountable for the use of public funds; and

WHEREAS, the Fire Code Board of Appeals and Adjustments has been established by Palm Beach County Ordinance No. 98-29, as amended, to carry out certain duties and responsibilities on behalf of the Board; and

WHEREAS, the Board of County Commissioners has adopted Resolution 2013-0193, imposing specific requirements on members of County advisory boards; and

WHEREAS, as a County advisory board, the Fire Code Board of Appeals and Adjustments is subject to the provisions of Resolution No. 2013-0193; and

WHEREAS, Palm Beach County Code Section 12-57, codifying Ordinance No. 98-29, as amended, must be amended to comply with the requirements of Resolution No. 2013-0193 and Board direction.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1. AMENDMENT TO PALM BEACH COUNTY CODE SECTION 12-57:

1.10 Board of Appeals and Adjustments.

1.10.1 *General.* Whenever it is claimed that the provisions of this Code do not apply or have been misapplied, or when it is claimed that the true intent and meaning of this Code or any of the regulations there under have been misconstrued or misapplied, or when it is claimed that a decision is unreasonable or arbitrary as it applies to alternatives, the owner or his duly authorized agent may appeal the decision of the AHJ to the Board of Appeals and Adjustments. Notice of appeal shall be in writing and filed with the AHJ within thirty (30) days after the decision is rendered by the AHJ. Appeals shall be on forms provided by the AHJ.

1.10.2 *Board of Appeals and Adjustments Created.* There is hereby created a Fire Code Board of Appeals and Adjustments, herein after referred to as the "Board", consisting of eight (8) members who are qualified by training and experience to vary the application of the

provisions of this code, and act on related matters, and to perform such other duties as established herein. The Board shall be appointed by the Board of County Commissioners. All members must reside within Palm Beach County at the time of appointment and while serving on the Board and shall be qualified electors of Palm Beach County. The Board shall adopt rules and regulations for conducting its business. A quorum for said Board shall be 5 members of the Board. The AHJ shall designate a representative to act as Secretary to the Board. Public Notice of all Board meetings shall be provided. All Board meetings shall be open to the public and shall comply with the applicable requirements of the Florida "Government in the Sunshine" and "Public Records" laws. Minutes shall be taken at each meeting. The Board shall be subject to the uniform policies and procedures established by the Board of County Commissioners as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners. All Board meetings shall be governed by Robert's Rules of Order. Board members shall be governed by the applicable provisions of the state Ethics Code and the applicable provisions of the Palm Beach County Code of Ethics.

1.10.3 *Recommendations to Board of County Commissioners.* The Board shall review this Code and make recommendations, in the form of specific amendments, to the Board of County Commissioners for corrections, additions, substitutions or deletions to said Code for the purposes of clarification, applicability, public safety, and changes in technology, so as to maintain this Code as an effective and responsive document.

1.10.4 *Composition.* The composition of the Board of Appeals and Adjustments shall be as follows:

- a. One (1) registered engineer, practicing in the mechanical field.
- b. One (1) Florida or Palm Beach County certified general contractor.
- c. One (1) certified fire alarm contractor.
- d. One (1) certified fire sprinkler contractor.
- e. One (1) citizen of Palm Beach County, not eligible under other membership categories.
- f. One (1) registered architect.
- g. One (1) Palm Beach County municipal building official.
- h. One (1) Palm Beach County municipal fire service representative.

Where a member is required to be registered or certified, same shall be issued by the State of Florida unless otherwise specified.

1.10.5 *Vote Calculation.* Each member shall have a full vote.

1.10.6 *Term.* The members shall serve no more than three (3) consecutive three (3) year terms. There shall be no limit on the number of terms an individual may serve. Any vacancy occurring during a term shall be filled for the unexpired portion of the term and shall not count towards the member's term limits. The members terms shall begin on October 1st and end on September 30th. Current members' terms shall expire on September 30th of the year in which their term expires.

1.10.7 *Removal/Absences.* All members shall be subject to the rules, adopted by the Board of County Commissioners, governing Board participation and attendance.

1.10.8 *Fire Code Advisory Board.* When sitting solely in its advisory capacity, the Board shall be known as the Fire Code Advisory Board and shall be composed of the same members as the Board of Appeals and Adjustments. Persons appointed to the Board of Appeals and Adjustments shall be deemed to be likewise appointed to the Fire Code Advisory Board.

Section 2. REPEAL OF LAWS IN CONFLICT:

All local laws and ordinances in conflict with any provisions of this Ordinance are hereby repealed to the extent of such conflict.

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**PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS**

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By: Priscilla A. Taylor
Mayor Priscilla A. Taylor

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Fire Rescue

Chief Jeffrey P. Collins
405 Pike Road
West Palm Beach, FL 33411
(561) 616-7000
www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**


Paulette Burdick, Mayor
Melissa McKinlay, Vice Mayor

Hal R. Valeche
Dave Kerner
Steven L. Abrams
Mary Lou Berger
Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"

 printed on sustainable
and recycled paper

To: Hal R Valeche
Board of County Commissioners

From: Jeffrey P. Collins, Administrator
Fire-Rescue Department

Date: January 26, 2017

Subject: Fire Code Board of Appeals and Adjustments

The Fire Code Board of Appeals and Adjustments is an advisory board appointed by the County Commission to review the Fire Code, hear appeals, and make recommendations to the Commission on fire and life safety issues. This Board, established in 1984, is required by the County Fire Code, Palm Beach County Ordinance 2014-042.

Each position on the Board is representative of a segment of the fire protection community. The following member's term expired on September 30, 2016.

Name	Industry	Term
David Woodside	Municipal Fire Rep	3 years

Mr. Woodside has agreed to remain on the Board if reappointed. He has completed training on the Palm Beach County Code of Ethics and has signed and acknowledged his training and understanding of the Guide to the Sunshine Amendment.

If you would like to nominate the above listed applicant please sign the attached Board/Committee Application Form. If you would like to make a nomination for appointment or reappointment please forward the information to the office of Larry Willhite, Division Chief, Bureau of Safety Services. Please submit your nominations by March 10, 2017.

Thank you for your interest and assistance in this appointment process. If you should have any questions please contact Larry Willhite at 616-7030 or my office at 616-7001.

Attachment: Board/Committee Application Forms
Member Resume
Attendance Record

cc: Larry Willhite, Division Chief
Nancy Bolton, Assistant County Administrator



Fire Rescue
Chief Jeffrey P. Collins
405 Pike Road
West Palm Beach, FL 33411
(561) 616-7000
www.pbcgov.com



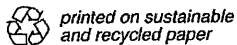
**Palm Beach County
Board of County
Commissioners**

Paulette Burdick, Mayor
Melissa McKinlay, Vice Mayor

Hal R. Valeche
Dave Kerner
Steven L. Abrams
Mary Lou Berger
Mack Bernard


County Administrator
Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*



To: Mayor Paulette Burdick and Members of the Board of County Commissioners

Through: Nancy Bolton, Assistant County Administrator
County Administration

From: Jeffrey P. Collins, Administrator 
Fire-Rescue Department

Date: January 26, 2017

Subject: Fire Code Board of Appeals and Adjustments

The Fire Code Board of Appeals and Adjustments is an advisory board appointed by the County Commission to review the Fire Code, hear appeals, and make recommendations to the Commission on fire and life safety issues. This Board, established in 1984, is required by the County Fire Code, Palm Beach County Ordinance 2014-042.

Each position on the Board is representative from a segment of the fire protection community and served a three year term. Meeting are scheduled on a monthly basis but are held as needed. Our Citizen Representative position been filled by Kerry B. Koen since 2009. Although his term expired on September 30, 2016, he has requested not to be reappointed for a new term.

Fire Rescue is requesting a nomination from Commissioner's to fill this vacant at large Citizen position. Please forward your nomination to the office of Division Chief Larry Willhite, Palm Beach County Fire Marshal. Please submit your nominations by February 27, 2017.

Thank you for your assistance in this appointment process. If there are any questions reference this process, please contact Chief Jeffrey P. Collins at 616-7001.

Attachment: Board Appointment Information Form

cc: Larry Willhite, Fire Marshal

PALM BEACH COUNTY FIRE RESCUE
Bureau of Safety Service
405 Pike Road
West Palm Beach, FL 33411
(561) 616-7030

**PALM BEACH COUNTY FIRE CODE
BOARD OF APPEALS AND ADJUSTMENTS**

(Third Wednesday of the Month)

2017 MEETING SCHEDULE

Date	Room
January 18	Everglades Conference Room
February 15	Everglades Conference Room
March 15	Everglades Conference Room
April 19	Everglades Conference Room
May 17	Everglades Conference Room
June 21	Everglades Conference Room
July 19	Everglades Conference Room
August 16	Everglades Conference Room
September 20	Everglades Conference Room
October 18	Everglades Conference Room
November 15	Everglades Conference Room
December 20	Everglades Conference Room

- Meetings will be held, as needed, at Fire Rescue Headquarters, 2nd Floor Everglades Room indicated above and will begin at **9:00 a.m.**
- Please contact Nicole Davis at 561-616-7030 if you are unable to attend.