

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: August 15, 2017 Consent Regular
 Public Hearing

Department: County Administration

Submitted By: County Administration

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Expenditure not to exceed \$35,000 to pay for the County Administrator's Annual Employee Recognition Event.

Summary: This event is intended to recognize all County employees for their dedicated service and to enhance County employees' productivity. The funds will be used to pay for food and various recreational activities. Countywide (PFK)

Background and Justification: Prior to the economic recession, the County held annual employee recognition events, but these were discontinued due to cost reduction efforts. Palm Beach County Ordinance 86-19, as amended and County policy PPM # CW-F-019 authorize the County Administrator to utilize County funds to provide meals and pay tribute to employees for their service. Employee families will be invited, and may pay a nominal fee.

Attachments:

- 1. None

Recommended by: _____ Department Director Date

Approved by: _____ *J.P. Baker* Date
County Administrator 8/9/17

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures					
Operating Costs	\$35,000				
External Revenues					
Program Income(County)					
In-Kind Match(County)					
NET FISCAL IMPACT	\$35,000				
#ADDITIONAL FTE					

Is Item Included in Proposed Budget? Yes No

Budget Account No:

Fund 0001 Agency 760 Organization 7601 Object 4801

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 7/28/17
OFMB EA 7/27 A 7/27

[Signature] 8/8/17
Contract Dev. & Control

B. Legal Sufficiency

[Signature] 8/19/17
Assistant County Attorney

C. Other Department Review

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)