

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

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Meeting Date: August 15, 2017
Department: Planning, Zoning & Building
Submitted By: Zoning Division
Advisory Board Name: Land Development Regulation Advisory Board
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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends a motion to approve: Appointment of two new members to the Land Development Regulation Advisory Board (LDRAB). Seat 9 is to complete an unexpired term ending February 8, 2018 and the at-large seat to complete an unexpired term ending February 8, 2019.

<u>Appointment</u>	<u>Seat #</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
Anna Yeskey	9	Municipal Rep	Palm Beach County League of Cities, Inc.
Winifred Said	At-Large	Alternate	Mayor Paulette Burdick

SUMMARY: Ms. Anna Yeskey, Director of PBC Intergovernmental Coordination Program and Ms. Winifred Said, Environmental Scientist have both been nominated to serve on the Land Development Regulation Advisory Board (the "Board"). The at-large seat was previously held by Mr. James Brake, who resigned on May 17, 2017 and Seat 9 was previously held by Joni Brinkman, who resigned on December 8, 2016.

The Board is comprised of 18 members. The term of office for Board members is three years, with a limit of three consecutive three-year terms. Nine of the members shall be appointed by a majority of the Board of County Commissioners (BCC) upon a recommendation by the following organizations: Gold Coast Builders Association, League of Cities, Florida Engineering Society, American Institute of Architects, Environmental Organization, Realtors Association of the Palm Beaches, Florida Surveying and Mapping Society, Associated General Contractors of America and The Palm Beach County Planning Congress. Seven members will be appointed by the BCC; one from each commissioner as a district appointment, with consideration of expertise in Article 2. G.3. A.3.b. The BCC shall also appoint two at-large alternate members, by a majority vote of the BCC with consideration of the expertise noted above. The at-large members are alternates and therefore the attendance rules are not applicable. The Board consists of 18 members, with 15 seats currently filled and a diversity count of Caucasian: 13 (90%), African American: 1 (5%), Hispanic 1 (5%). The gender ratio (male: female) is 13:2. Nominees Ms. Yeskey and Ms. Said are both Caucasian females. Staff has addressed the need to increase diversity within our boards and will continue to encourage this in an effort to expand the Board's diversity. Unincorporated (LB)

Background and Justification: The LDRAB shall periodically review the provisions to the ULDC that are not reviewed by another advisory board established by BCC for that purpose, and to make recommendations to the BCC for those provisions reviewed; to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments; and to serve as Land Development Regulation Commission (LDRC) as provided by F.S. § 163.3164(22) and F.S. § 163.3194.

Attachments:

1. Boards/Committees Applications
2. Resume of Nominees
3. Nomination Letter from League of Cities for Anna Yeskey
4. Unified Land Development Code, Article 2, Chapter G, Section 3.A

CM

Recommended By:

Poll
Department Director

7/18/17
Date

Legal Sufficiency:

Ann B
Assistant County Attorney

7/18/17
Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

REVISED 06/92
ADM FORM 03
(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Attachment 1

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Land Development Regulation Advisory Board (LDRAB) Advisory Not Advisory
 At Large Appointment or District Appointment /District #: _____
Term of Appointment: _____ Years. From: _____ To: February 6, 2018
Seat Requirement: None Seat #: 9
 *Reappointment or New Appointment
or to complete the term of Joni Brinkman Due to: resignation other
Completion of term to expire on: February 6, 2018

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Yeskey Anna
Last First Middle
Occupation/Affiliation: Director, Palm Beach County Intergovernmental Coordination Program
Owner Employee Officer
Business Name: Administrative Services
Business Address: 9835-16 Suite 223 Lake Worth Rd
City & State: Lake Worth, FL Zip Code: 33467
Residence Address: 3811 Woods Walk Blvd
City & State: Lake Worth, FL 33467 Zip Code: 33467
Home Phone: (561) 641-2439 Business Phone: () Ext. _____
Cell Phone: (561) 434-2515 Fax: ()
Email Address: amykey@bellsouth.net

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE NOT APPLICABLE/ (Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below, I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on June 4 2017
 By attending a live presentation given on _____, 20____

AND

By signing below, I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Anna Yeskey Printed Name: Anna Yeskey Date: 060417

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Patricia Rice, Senior Secretary
Planning, Zoning, Building/Zoning Division
2300 North Jog Road
West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Land Development Regulation Advisory Board (LDRAB) Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: _____ Years. From: _____ To: _____

Seat Requirement: Palm Beach County Resident Seat #: 18

*Reappointment or New Appointment

or to complete the term of Leo Plevy Due to: resignation other

Completion of term to expire on: February 6, 2018

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Said Winifred Park
Last First Middle

Occupation/Affiliation: Environmental Scientist

Owner Employee Officer

Business Name: Florida Native Plant Society (member Palm Beach County Chapter)

Business Address: PO Box 278

City & State Melbourne, FL Zip Code: 32902

Residence Address: 308 Clark Lane

City & State Jupiter, FL Zip Code: 33477

Home Phone: (561) 575-5194 Business Phone: () Ext. _____

Cell Phone: (561) 632-7723 Fax: ()

Email Address: winsail@bellsouth.net

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No x _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE NOT APPLICABLE/ (Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

 x By watching the training program on the Web, DVD or VHS on 3/23 20 17
 By attending a live presentation given on _____, 20

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Winifred P. Said* Printed Name: Winifred P. Said Date: 03/23/2017

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Patricia Rice, Senior Secretary
Palm Beach County
PZ&B Zoning Division
2300 North Jog Road
West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: *Paullette Burdick* Date: 3-26-2017

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 02/01/2016

Anna Yeskey

EDUCATION

12/1987 Master Public Administration, EGM Fellowship, Florida Atlantic University
05/1986 Bachelor of Arts, Sociology; Minor, Business Administration, Stetson University

KNOWLEDGE

- Lifelong understanding of Palm Beach County economy, demographics, political climate, history, geography, society, people, real estate, lifestyle, culture, & eco-system
- 30 years' experience in public administration, policy development and local governance
- Efforts to promote economic development in Palm Beach County including: targeted industries, expedited permitting, shovel ready database, workforce and entrepreneur development and of the relationships that make it happen
- Familiar with recent and past planning, building, and development initiatives including but not limited to: Regulatory Reform; Transit Oriented Development; Seven -50; Six Pillars; Affordable Housing; School Concurrency; Post Disaster Redevelopment; Regional Compacts; Loss of Industrial Lands Study; LEED and Green Building concepts
- Understanding of growth management, planning principles, and societal adaptation and change
- Climate Change and Sustainability issues and potential impacts

SKILLS

- Good grasp of how to get things done in a bureaucracy and in start-up programs
- Work well with both private and public sectors
- Conflict management, facilitation, Supreme Court Certified Mediator
- Successful grant writer
- Adept at administrative duties, changes in technology and proficient in office programs
- Trained by Gallup as an Individual and Team Strengths Finder Performance Coach

ABILITIES

- Strong interpersonal skills, bridge builder for people, accepting of multiple viewpoints
- Flexible, respond to demands of the moment, expect sudden requests and unforeseen detours
- Self-directed and able to work with minimal supervision
- Synthesize and convey technical information in meetings, presentations, and briefings to a variety of audiences with varying levels of understanding
- Able to articulate the vision, mission, and intent of an organization
- Encourage free thinking, challenging status quo, and a nurturing environment for new ideas
- See the trees as they relate to the forest
- Collaborator, looking for shared solutions
- Observe connections between seemingly disparate ideas
- Inquisitive by nature, crave to know more, love to learn
- Enjoy ideas and providing relevant and tangible help

Winifred (Winnie) Park Said

308 Clark Lane ▪ Jupiter, FL 33477 ▪ (561) 632-7723 ▪ winsail@bellsouth.net

Professional Summary

Environmental scientist with experience in field research, ecological analysis, plan formulation, natural systems characterization, and model implementation for natural area and water resource management and ecosystem restoration. Produces ecological publications and technical documentation. Experienced project manager and supervisor of technical staff. Proficient in essential computer skills including GIS. Certified in Environmental Policy and Management. Co-author: *Landscapes and Hydrology of the Predrainage Everglades*
Associate Editor: *Everglades: the Ecosystem and its Restoration*

Employment History

Consulting Ecologist *July 2011 to present*

Director at Large, Florida Native Plant Society (elected position)

- Supports FNPS mission at state level

SFWMD Natural Systems Model Support

- Produced technical documentation
- Supported model performance analysis

South Florida Water Management District *1989 to July 2011*

Listed in chronological order beginning with most recent position

Lead Environmental Scientist / Supervisor, Hydrologic and Environmental Modeling

- Supervised model application unit
- Produced technical documentation
- Performed ecological analysis
- Project manager for natural system model implementation
- Participant in climate change studies

Senior Environmental Scientist, Water Resource Planning Department

- Assisted in development of Minimum Flows and Levels criteria for designated water resources
- Participant in Everglades restoration plan analysis for the C&SF Project Restudy and Comprehensive Everglades Restoration Plan (CERP)
- Co-authored book on pre-drainage Everglades landscapes and hydrology

Staff Environmental Scientist, Planning Department

- Contract manager for historical vegetation mapping project
- Conducted ecological analysis and produced technical documentation for Water Preservation Areas Suitability Study
- Participant in Everglades and Florida Bay Adaptive Environmental Assessment workshops

Winifred (Winnie) Park Said

308 Clark Lane ▪ Jupiter, FL 33477 ▪ (561) 632-7723 ▪ winsail@bellsouth.net

Employment History (cont.)

South Florida Water Management District (cont.)

Sr. Scientific Technician, Ecosystem Research Department

- Provided GIS support for researchers and modelers
- Supported applied technology research for Nutrient Threshold Studies
- Assistant editor for interagency scientific publication; *Everglades: The Ecosystem and Its Restoration*
- Supported ecosystem research for Everglades Nutrient Removal Project, WCA Impact and Monitoring Project, and Holeyland Study
- Provided coordination assistance for Everglades Symposium
- Published Environmental Sciences Division newsletter

Environmental Technician, Department of Research and Evaluation

- Provided field support and data analysis assistance for Everglades Cattail Expansion Study and Boney Marsh Vegetation Sampling Project

Florida Atlantic University 1987-1988

Research Assistant, Department of Biological Sciences

- Assisted with natural systems inventory of Palm Beach County
- Cataloged herbarium specimens

Education

Certificate in Environmental Policy and Management, University of Florida College of Engineering, 2005

B.S. Biology (Botany emphasis), Florida Atlantic University, 1994

Advanced GIS training, Environmental Systems Research Institute, 1992-1996

Volunteer Activities

Palm Beach County Environmental Resources Department Natural Areas Steward
Editor, *The Dahoon* – newsletter for the Palm Beach Chapter of the Florida Native Plant Society
FNPS State Policy Committee active member
Alternate Representative Everglades Coalition



Palm Beach County
LEAGUE of CITIES, Inc.

May 19, 2017

Mr. Jon MacGillis, Director
Palm Beach County Planning, Zoning & Building
2300 North Jog Road
West Palm Beach, FL 33411-2741

RE: Land Development Regulation Advisory Board Appointment

Dear Mr. MacGillis:

At its April 26th meetings, the Palm Beach County League of Cities' Board of Directors and General Membership approved the appointment of Anna Yeskey to represent the League of Cities on the Land Development Regulation Advisory Board (LDRAB).

Below is here contact information:

Email: amyeskey@bellsouth.net
Phone: 561-434-2575

If you have any questions, please contact our office at 355-4484.

Sincerely,

JeRiise Hansen
Office Manager

cc: Anna Yeskey

www.leagueofcities.org | rradcliffe@pbcgov.org
Richard Radcliffe, Executive Director
(561) 355-4484 | (Fax) 355-6545
P.O. Box 1989, Gov. Center, West Palm Beach, FL 33402
Office: 301 North Olive Ave., Suite 1002.17 West Palm Beach, FL 33401



Florida League of Cities
SUPPORTING PARTNER



National League of Cities
Associate Members

Section 3 APPOINTED BODIES

A. Land Development Regulation Advisory Board

1. Land Development Regulation Advisory Board

There is hereby established a Land Development Regulation Advisory Board (LDRAB).

2. Powers and Duties

The LDRAB shall have the following powers and duties under the provisions of this Code:

- a. to periodically review the provisions to this Code that are not reviewed by another advisory board established by BCC for that purpose, and to make recommendations to the BCC for those provisions reviewed;
- b. to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments; and
- c. to serve as Land Development Regulation Commission (LDRC) as provided by F.S.§ 163.3164(22) and F.S.§ 163.3194.

3. Board Membership

a. Appointment

- 1) The LDRAB shall be composed of 16 members and two at-large alternate members. **[Ord. 2015-006]**
- 2) Nine of the members shall be appointed by a majority of the BCC upon a recommendation by the organizations listed in Table 2.G.3.A, LDRAB Expertise. **[Ord. 2015-006]**
- 3) Seven members shall be appointed by the BCC. Each PBC Commissioner shall appoint one member with consideration of the expertise in Article 2.G.3.A.3.b, Qualifications.
- 4) The BCC shall appoint two at-large alternate members, by a majority vote of the BCC, with consideration of the expertise in Article 2.G.3.A.3.b, Qualifications.

b. Qualifications

- 1) The Board shall be composed of members with the expertise recommended for appointment by the corresponding organization as outlined in Table 2.G.3.A, LDRAB Expertise.
- 2) Each BCC appointment shall be with consideration in the following areas of expertise:
 - a) Landscape Architecture.
 - b) Redevelopment Expertise.
 - c) Fiscal Impact Analysis Expertise.
 - d) Land Use/Real Estate Law.
 - e) Natural Sciences.
 - f) Business Development.
- 3) No more than two members of the LDRAB shall represent the same occupation or business. **[Ord. 2010-022]**

Table 2.G.3.A - LDRAB Expertise

Occupations	Organizations
1. Residential Builder	Gold Coast Builders Association
2. Municipal Representative	League of Cities
3. Engineer	Florida Engineering Society
4. Architect	American Institute of Architects
5. Environmentalist	Environmental Organization
6. Realtor	Realtors Association of the Palm Beaches
7. Surveyor	Florida Surveying and Mapping Society.
8. Commercial Builder	Assoc. General Contractors of America
9. AICP Planner	PBC Planning Congress
[Ord. 2010-022] [Ord. 2015-006]	

c. Terms of Office

Members of the LDRAB shall hold office until the first Tuesday after the first Monday in February of the year their term expires. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. **[Ord. 2014-001]**

4. Staff

The Zoning Director of PZB shall serve as the Secretary and the professional staff of the LDRAB.

5. Meetings

a. General

General meetings of the LDRAB shall be held as needed to dispense of matters properly before the LDRAB. Special meetings may be called by the Chair or in writing by a majority of the members of the LDRAB. Staff shall provide 24-hour written notice to each LDRAB member before a special meeting is convened.

b. Subcommittees

The LDRAB shall consider recommendations from the Zoning Director and determine by majority vote to create subcommittees with the expertise necessary to make recommendations on specific Code amendments. Subcommittee appointments shall be made at a regular LDRAB meeting. [Ord. 2009-040]

B. Code Enforcement Special Master

1. Creation and Appointment

Code enforcement hearings pursuant to this Code shall be conducted by designated Special Master. Applications for Special Master positions shall be directed to County Administrator pursuant to a notice published in a newspaper of general circulation. The BCC shall select a pool of candidates from the applications filed with County Administrator on the basis of experience and qualifications. County Administrator shall appoint Special Master to conduct hearings from the pool of candidates selected by the BCC as necessary. For a period of two years from the date of termination as holder of office, a former Special Master shall not act as agent or attorney in any proceeding before any decision-making body of PBC on any matter that was the subject of a proceeding which was considered by the former Special Master. [Ord. 2015-006]

2. Qualification

Special Master shall have the following minimum qualifications:

- a. be a graduate of a law school accredited by the American Bar Association;
- b. demonstrate knowledge of administrative laws, land use law, and local government regulation and procedures;
- c. be a current member, in good standing, of the Florida Bar Association;
- d. have such other qualifications that may be established by resolution of the BCC; and
- e. in the event County Administrator does not receive a sufficient number of applications from qualified members of the Florida Bar Association, the BCC may select attorneys who are not members of the Florida Bar Association as candidates for Special Master. Among those attorneys who are not members of the Florida Bar Association, the BCC and County Administrator shall give preference to those attorneys who have prior experience in a judiciary capacity, or as a hearing officer, mediator or special master. No attorney, who has been disciplined by the Florida Bar Association or a bar association of any other jurisdiction, shall be appointed as a Special Master.

3. Rules of Procedure

The BCC shall have the authority prescribe rules of procedure for the conduct of hearings before the Special Master by resolution

4. Term

Special Master shall serve a term of one year from the date of appointment by County Administrator. Special Master may be reappointed at the discretion of County Administrator. There shall be no limit on the number of terms a person may serve as a Special Master.

5. Removal

At any time during the appointment, County Administrator shall have the authority to remove a Special Master with or without cause upon ten days written notice.

6. Vacancy

If any Special Master resigns or is removed prior to expiration of his or her term or County Administrator determines that the Special Master should not be reappointed, County Administrator shall appoint a Special Master from the pool of candidates previously selected by the BCC to fill the vacancy within 30 days.

7. Conflicts of Interest

Special Master shall not be considered outside or special counsel and shall not be subject to PPM# CW-O-52 relating to outside counsel conflicts of interest.