

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

DATE ROUTED: Tuesday, August 22, 2017

ROUTED TO: Tracy Ramsey/Melissa Corrales

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council Contracts

MEETING DATE: August 29, 2017

MEETING TYPE: BCC Workshop

DEADLINE TO COUNTY ADMINISTRATION: Friday, August 25, before 9:00 AM

Memorandum date	# of Agreements	Reviewed by	Date
August 18, 2017	3		

DO NOT PROCESS

TO THE AGENDA

COORDINATOR

WITHOUT

THESE

SIGNATURES:

Tracy Ramsey



Melissa Corrales



II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____	No _____			
Budget Account Number: Fund _____	Department _____	Unit _____			
	Object _____	Reporting Category _____			

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

August 29, 2017

REGULAR AGENDA

3.A.2. – CONTINUED

A)

New term contract with Triangle Services of Florida Inc., for \$2,685,989 for janitorial services at Palm Beach International Airport from October 1, 2017 through September 30, 2018.

B)

Renewal of term contract with National Water Main Cleaning Co., for \$371,100 for sewer pipeline and manhole cleaning and inspection services from November 22, 2017 through November 21, 2018.

C)

Renewal of term contract with Unifirst Corp., for \$252,000 for uniform rental from September 16, 2017 through September 15, 2018.

D)

Tourist Development Council Category "G" grant agreement with Perfect Game USA Inc., for \$25,000 for the Perfect Game WWBA Freshman Championships.

E)

Tourist Development Council Category "G" grant agreement with Perfect Game USA Inc., for \$25,000 for the Perfect Game WWBA Championships.

F)

Tourist Development Council Category "G" grant agreement with Players International Management Inc., for \$3,000 for the USTA Columbus Day Open.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
08/29/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A					
Triangle Services of Florida, Inc.	New term contract for janitorial services at Palm Beach International Airport for the period 10/01/2017 through 09/30/2018 per Master Agreement #17032.	\$2,685,989.00 SBE: \$0	Department of Airports 4100-120-2110-3403 4100-120-2280-3403 4100-120-2320-3403 4100-120-2340-3403 4100-120-2410-3403 4100-120-2420-3403 4100-120-2430-3403 4100-120-2430-5202	Scarlett	

The County has expended or encumbered \$4,456,333 (\$207,217/month) during the previous twenty-one and one half (21.5) months of the current twenty-three (23) month term contract. \$2,685,989 is needed to meet the County's requirements for janitorial services at Palm Beach International Airport through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the City of Fort Lauderdale, Florida. No responsive SBE vendor bid within 10% of the low bidder.

EXHIBIT B					
National Water Main Cleaning Co.	Renewal of term contract for sewer pipeline and manhole cleaning and inspection services for the period 11/22/2017 through 11/21/2018 per Master Agreement #16046A.	\$371,100.00 SBE: \$0	Water Utilities Department 4001-720-2460-4615 4001-720-2521-4615 4001-720-6GUA-4615	Scarlett	

The County has expended or encumbered \$41,461 (\$4,738/month) during the previous eight and three quarter (8.75) months of the current twelve (12) month term contract. \$371,100, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No responsive SBE vendor bid within 10% of the low bidder.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
08/29/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u> Unifirst Corp.	Renewal of term contract for uniform rental for the period 09/16/2017 through 09/15/2018 per Master Agreement #13028RC.	\$252,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$194,677 (\$17,698/month) during the previous eleven (11) months of the current twelve (12) month term contract. \$252,000, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located outside Palm Beach County in the City of Pompano Beach, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

TOTAL AMOUNT OF ALL AWARDS \$3,309,089.00



**DISCOVER
THE PALM BEACHES
FLORIDA**
Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: August 18, 2017

TO: Janel Larvin
Minutes

FROM: Carol Menzely
TDC

RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- | | |
|---|----------------|
| • Perfect Game WWBA Freshman Championships for the Perfect Game USA, Inc. | \$25,000 |
| • Perfect Game WWBA Championships for the Perfect Game USA, Inc. | \$25,000 |
| • Players International Management, Inc., for the USTA Columbus Day Open | <u>\$3,000</u> |
| Total Amount | \$53,000 |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

TDC/grantagr2017/PerfectGameFreshman.PerfectGameChampionships.USTAColumbusDayOpen

Tourist Development Council of Palm Beach County

2195 Southern Boulevard, Suite 500 • West Palm Beach, FL 33406
TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment