AGENDA ITEM 3.A.2.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: August 29, 2017

) Consent (X) Regular () Workshop () Public Hearing (

Department:

Submitted By: <u>Clerk & Comptroller, Palm Beach County</u>

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$3,362,089.00

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

	Т	OTAL \$	3,362,089.00
3)	Risk Management	<u>\$</u>	0
2)	TDC Contracts	\$	53,000.00
1)	Purchasing – Consent	\$	3,309,089.00

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Recommended I		8-2417
	Stephen I. Weiss, Director - Finance Services	Date
Approved by:	N/A	
	Assistant County Administrator	D (

Administrator

Date

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

DATE ROUTED: Tuesday, August 22, 2017

ROUTED TO: Tracy Ramsey/Melissa Corrales

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council Contracts

MEETING DATE: August 29, 2017 MEETING TYPE: BCC Workshop

DEADLINE TO COUNTY ADMINISTRATION: Friday, August 25, before 9:00 AM

Memorandum date	# of Agreements	Reviewed by	Date
August 18, 2017	3		

DO NOT PROCESS		· · · · · · · · · · · · · · · · · · ·
TO THE AGENDA		$\mathcal{D} \mathcal{D} \mathcal{D}$
COORDINATOR	Tracy Ramsey	Tracy Ransey
WITHOUT		° ()
THESE	Melissa Corrales	Nelly.
SIGNATURES:	e en alos	

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Capital					
Expenditures - Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT					
Number of additional FTE positions (Cumulative)					
Is Item Included In Current	Budget?	Yes	No		
Budget Account Number:	Fund	Depa	rtment	Unit	
C	bject	Repo	orting Cate	gory	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

August 29, 2017

REGULAR AGENDA

3.A.2. – CONTINUED

A)

New term contract with Triangle Services of Florida Inc., for \$2,685,989 for janitorial services at Palm Beach International Airport from October 1, 2017 through September 30, 2018.

B)

Renewal of term contract with National Water Main Cleaning Co., for \$371,100 for sewer pipeline and manhole cleaning and inspection services from November 22, 2017 through November 21, 2018.

C)

Renewal of term contract with Unifirst Corp., for \$252,000 for uniform rental from September 16, 2017 through September 15, 2018.

D)

Tourist Development Council Category "G" grant agreement with Perfect Game USA Inc., for \$25,000 for the Perfect Game WWBA Freshman Championships.

E)

Tourist Development Council Category "G" grant agreement with Perfect Game USA Inc., for \$25,000 for the Perfect Game WWBA Championships.

F)

Tourist Development Council Category "G" grant agreement with Players International Management Inc., for \$3,000 for the USTA Columbus Day Open.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 08/29/2017 Contract Amount Department(s) or Contractor(s) Project SBE Dollar Amount/Percentage of Division(s) Executor Minutes # Participation Accounting Line(s) EXHIBIT A Triangle Services of New term contract for janitorial services at Palm \$2,685,989.00 **Department of Airports** Scarlett Florida, Inc. Beach International Airport for the period 10/01/2017 SBE: \$0 4100-120-2110-3403 through 09/30/2018 per Master Agreement #17032. 4100-120-2280-3403 4100-120-2320-3403 4100-120-2340-3403 4100-120-2410-3403 4100-120-2420-3403 4100-120-2430-3403 4100-120-2430-5202 The County has expended or encumbered \$4,456,333 (\$207,217/month) during the previous twenty-one and one half (21.5) months of the current twenty-three (23) month term contract. \$2,685,989 is needed to meet the County's requirements for janitorial services at Palm Beach International Airport through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the City of Fort Lauderdale, Florida. No responsive SBE vendor bid within 10% of the low bidder. EXHIBIT B National Water Main Renewal of term contract for sewer pipeline and \$371.100.00 Water Utilities Department Scarlett Cleaning Co. manhole cleaning and inspection services for the SBE: \$0 4001-720-2460-4615 period 11/22/2017 through 11/21/2018 per Master 4001-720-2521-4615 Agreement #16046A. 4001-720-6GUA-4615

The County has expended or encumbered \$41,461 (\$4,738/month) during the previous eight and three quarter (8.75) months of the current twelve (12) month term contract. \$371,100, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No responsive SBE vendor bid within 10% of the low bidder.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 08/29/2017					
Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u> Jnifirst Corp.	Renewal of term contract for uniform rental for the period 09/16/2017 through 09/15/2018 per Master Agreement #13028RC.	\$252,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$194,677 (\$17,698/month) during the previous eleven (11) months of the current twelve (12) month term contract. \$252,000, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located outside Palm Beach County in the City of Pompano Beach, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

TOTAL AMOUNT OF ALL AWARDS \$3,309,089.00



INTEROFFICE MEMORANDUM

DATE:	August 18, 2017
TO:	Janel Larvin
	Minutes 🔨
FROM:	Carol Mentely
	TDC
RE:	CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

•	Perfect Game WWBA Freshman Championships for the	
	Perfect Game USA, Inc.	\$25,000
•	Perfect Game WWBA Championships for the Perfect Game USA, Inc.	\$25,000
•	Players International Management, Inc., for the USTA Columbus Day Open	Ψ23,000
	Columbus Day Open	_\$3,000
	Total Amount	\$53,000

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

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Enclosures

cc: Kris Pursell, Sports Commission Jackie Chesney, TDC Glenn Jergensen, TDC

TDC/grantagr 2017/Perfect Game Freshman. Perfect Game Champsionships. USTAC olumbus Day Open Champsion Champsin Champsion Champsion Champsion Champsion Champsion Ch

Tourist Development Council of Palm Beach County

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