PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY			
Meeting Date: September 12, 2017 [X] Consent [] Regular			
I. EXECUTIVE BRIEF			
Motion and Title: Staff recommends motion to receive and file:			
A) Amendment No. 1 to Project Award Notification No. 760-4057B-7CFJ1 from the Florida Department of Education, for the period July 1, 2016, through June 30, 2017, to transfer funds between budget lines;			
B) Amendment No. 2 to Project Award Notification No. 760-4057B-7CFJ1 from the Florida Department of Education, for the period July 1, 2016, through June 30, 2017, to transfer funds between budget lines;			
C) Amendment No. 3 to Project Award Notification No. 760-4057B-7CFJ1 from the Florida Department of Education, for the period July 1, 2016, through June 30, 2017, to transfer funds between budget lines; and			
D) Amendment No. 4 to Project Award Notification No. 760-4057B-7CFJ1 from the Florida Department of Education, to extend the end date from June 30, 2017 to September 30, 2017.			
Summary: Project Award Notifications were received from the Florida Department of Education. Amendment Nos. 1, 2 and 3 were technical amendments that transferred funds between budget lines. Amendment No. 4 extended the program period end date to September 30, 2017. These amendments did not affect the overall grant award of \$247,864. On April 4, 2017, the Board of County Commissioners approved the Florida Department of Education Application. These amendments are being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk and Comptroller's Office to recieve and file them. (Farmworker Career Development Program) Countywide (HH)			
Background and Justification: Funds are used to provide services to the farm worker population of Palm Beach County. The program is currently funded under the Workforce Innovation and Opportunity Act, Title I, Section 167 through the State of Florida, Department of Education.			
Attachments: Project Award Notification Amendments (4)			
Recommended By: Sames E. See 8/22/17 Department Director Date			
Approved By: May L Bollon St. Assistant County Administrator Date			

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

	2017	2018	2019	2020	2021
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Curre Budget Account No.: Fund 1004 Dept 142 Unit		<u>r.</u> Program (No	
B. Recommended So Funding source is F	urces of Fund Iorida Departm	s/Summary ent of Educa	of Fiscal I ation	mpact:	
C. Departmental Fisc					
	Julie	e Dowe, Dire	ector, Finan	cial & Suppo	ort Svcs.
		Dowe, Dire		cial & Suppo	ort Svcs.
A. OFMB Fiscal and/o	III. REVIEV	N COMMEN	ITS and Contro		ts:
John	III. REVIEW OF Contract Dev 1/29/17 1/29/17 1/29/17	N COMMEN	ITS and Contro	ol Comment	ts:

This summary is not to be used as a basis for payment.

Department Director

Florida Department of Education Project Award Notification

	Project Project	Aw	ard Notification	
1	PROJECT RECIPIENT	2	PROJECT NUMBER	
	Palm Beach County Board of County		760-4057B-7CFJ1	
	ommissioners		77.27.57.01	
3	PROJECT/PROGRAM TITLE	4	AUTHORITY	
	Migrant and Seasonal Farmworkers (MSFW)			rker Jobs Program (USDOL)
	Florida Farmworker Career Development		USDE or Appropriate Ag	Tanax
	Program (FCDP)		- 22 of Appropriate Ag	gency
			FAIN#: AC294641660A12	
<u></u>	TAPS 17B001		1741vii. AC294041000A12	2
5	AMENDMENT INFORMATION	6	PROJECT PERIODS	
	Amendment Number: 1		THOUSE I LEMODS	
	Type of Amendment: Budgetary		Budget Period: 07/01/2016	5 06/20/2017
_	Effective Date: 11/10/2016		Program Period: 07/01/2010	6 - 06/30/2017
7	AUTHORIZED FUNDING	Program Period: 07/01/2016 - 06/30/2017 8 REIMBURSEMENT OPTION		U - 00/30/201/
	Current Approved Budget: \$247,864.00		Federal Cash Advance	11014
	Amendment Amount:		o don 1 la vance	
	Estimated Roll Forward:			
	Certified Roll Amount:			
_	Total Project Amount: \$247,864.00			
9	TIMELINES			•
	• Last date for incurring expenditures and issuing	g pur	chase orders:	06/30/2017
	Date that all obligations are to be liquidated and	1 fin	al dishursement reports sub-	nitted: $\frac{00/30/2017}{08/20/2017}$
	reast date for receipt of proposed budget and pro	ora	n amendments.	0.6/0.0 10.0
	Refund date of unexpended funds; mail to DOF	Co	nntroller 225 W. Coin Cu	<u>06/30/2017</u>
	344 Turington building, Tallahassee, Florida 3	239	9-0400:	cci,
	Date(s) for program reports:			
	• Federal Award Date:			07/01/2016
10	DOE CONTACTS		Comptroller Office	<u>07/01/2016</u> Duns# : 078470481
	Program: James Haugli		Phone: (850) 245-0401	FEIN#: F596000785027
	Phone: (813) 224-1920			1.1590000783027
	Email: <u>James.Haugli@fldoe.org</u>			
11	Grants Management: Unit B (850) 245-0496			
11	TERMS AND SPECIAL CONDITIONS			
•	This project and any amendments are subject to the professor Federal and State Programs (Green Book) and the Co	cedu	res outlined in the Project Appli	cation and Amendment Procedures
	- 4 me smeates of the request for rioposal	or K	equest for Application, RFP/RF	A, hereby incorporated by reference
•	For federal cash advance projects, monthly expenditures	c mir	ot he exhaulted to the Co	1.000
	for the preceding month's disbursements utilizing the Or	n-Lir	e Disbursement Reporting Syste	em.
•				
	All provisions not in conflict with any amendment(s) are specified in the project award notification.	e stil	in full force and effect and are	to be performed at the level
_				
6	Other:			
12 /	APPROVED:			
/	100			FLORIDA DEPARTMENT OF
4	Droke Brack Brow 11/17/1/2			
	Authorized Official on behalf of Pam Stewart	~	Date of Signing	fldoe.org
	Commissioner of Education		Date pr Signing	

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Florida Department of Education Project Award Notification

1 PROJECT RECIPIENT Palm Beach County Board of County	PROJECT NUMBER 760-4057B-7CFJ1		
Commissioners 3 PROJECT/PROGRAM TITLE Migrant and Seasonal Farmworkers (MSFW) Florida Farmworker Career Development Program (FCDP) TAPS 17B001 5 AMENDMENT INFORMATION Amendment Number: 2	4 AUTHORITY 17.264 National Farmworker Jobs Program (USDOL) USDE or Appropriate Agency FAIN#: AC294641660A12 6 PROJECT PERIODS Budget Period: 07/01/2016 - 06/30/2017		
Type of Amendment: Budgetary Effective Date: 2/22/2017	Program Period: 07/01/2016 - 06/30/2017		
7 AUTHORIZED FUNDING Current Approved Budget: \$247,864.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount:	8 REIMBURSEMENT OPTION Foderal Cash Advance		
Total Project Amount: \$247,864.00			
 TIMELINES Last date for incurring expenditures and issuing purchase orders: Date that all obligations are to be liquidated and final disbursement reports submitted: Last date for receipt of proposed budget and program amendments: Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: 			
 Date(s) for program reports: 	07/01/201 <u>6</u>		
Foderal Award Date: 10 DOE CONTACTS Program: James Haugli Phone: (813) 224-1920 Email: James Haugli@fldoe.org Grants Management: Unit B (850) 245-0496	Comptroller Office Duns#: 078470481 FEIN#: P596000785027		
11 TERMS AND SPECIAL CONDITIONS	rocedures outlined in the Project Application and Amendment Procedures General Assurances for Participation in Federal and State Programs and		

- the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby i
- For federal cash advance projects, monthly expenditures must be submitted to the Comptroller's Office by the 20th of each month for the preceding month's disbursements utilizing the On-Line Disbursement Reporting System.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- Other:

12 APPROVED: Muthorized Official on behalf of Pam Stewart Commissioner of Education



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Florida Department of Education

Project Award Notification PROJECT RECIPIENT PROJECT NUMBER Palm Beach County Board of County 760-4057B-7CFJ1 Commissioners PROJECT/PROGRAM TITLE AUTHORITY Migrant and Seasonal Farmworkers (MSFW) 17.264 National Farmworker Jobs Program (USDOL) Florida Farmworker Career Development Program USDE or Appropriate Agency (FCDP) FAIN#: AC294641660A12 **TAPS 17B001** AMENDMENT INFORMATION PROJECT PERIODS Amendment Number: 3 Type of Amendment: Budgetary Budget Period: 07/01/2016 - 06/30/2017 Effective Date: Program Period: 07/01/2016 - 06/30/2017 5/3/2017 **AUTHORIZED FUNDING** REIMBURSEMENT OPTION Current Approved Budget: \$247,864.00 Federal Cash Advance Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$247,864.00 **TIMELINES** Last date for incurring expenditures and issuing purchase orders: 06/30/2017 Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2017 Last date for receipt of proposed budget and program amendments: 05/31/2017 Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date(s) for program reports: Federal Award Date: 07/01/2016 10 DOE CONTACTS Comptroller Office Duns#: 078470481 Program: James Haugli Phone: (850) 245-0401 FEIN#: F596000785027 Phone: (813) 224-1920 Email: James.Haugli@fldoe.org Grants Management: Unit B (850) 245-0496 11 TERMS AND SPECIAL CONDITIONS This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is

- administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- Other:

12 APPROVED:

Authorized Official on behalf of Ram Stewart

Commissioner of Education

FLORIDA DEPARTMENT OF

DOE-200 Revised 07/15 Florida Department of Education

	Project Award Notification				
1	PROJECT RECIPIENT	2	Management		
	Palm Beach County Board of County		760-4057B-7CFJ1		
	Commissioners				
3	PROJECT/PROGRAM TITLE	4	AUTHORITY		
	Migrant and Seasonal Farmworkers (MSFW)		17.264 National Farmwork	er Johs Program (USDOI)	
	Florida Farmworker Career Development Program		USDE or Appropriate Ager		
	(FCDP)		on a suppropriate riger	dey	
			FAIN#: AC294641660A12		
	TAPS 17B001		FAIN#: AC294041000A12		
5		6	PROJECT PERIODS		
	Amendment Number: 4	"	TROJECT TERRODS		
	Type of Amendment: No Cost Extension		Budget Period: 07/01/2016 00/20/2017		
	Effective Date: 5/16/2017		Budget Period: 07/01/2016 - 09/30/2017 Program Period: 07/01/2016 - 09/30/2017		
7	AUTHORIZED FUNDING	8	REIMBURSEMENT OPTION		
	Current Approved Budget: \$247,864.00	0	Federal Cash Advance		
	Amendment Amount:		1 ederal Cash Advance		
	Estimated Roll Forward:				
	Certified Roll Amount:				
	Total Project Amount: \$247,864.00				
9	TIMELINES	<u></u>			
	Tack July Continue 11				
	Date that all obligations are to be liquidated and				
	Last date for receipt of proposed budget and pro				
	Refund date of unexpended funds: mail to DOE	ogram amendments: 08/31/2017			
	944 Turlington Building, Tallahassee, Florida 2	efund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 44 Turlington Building, Tallahassee, Florida 32399-0400:			
	• Date(s) for program reports:	237	4379-0400;		
	F.1.14. 1D.				
1	DOE CONTACTS		6	07/01/2016	
1	Program: James Haugli		Comptroller Office	Duns #: 078470481	
	Phone: (813) 224-1920		Phone: (850) 245-0401	FEIN#: F596000785027	
	Email: <u>James.Haugli@fldoe.org</u>				
	Grants Management: Unit B (850) 245-0496				
1	11 TERMS AND SPECIAL CONDITIONS				
	ment t				
	for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and				
	the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.				
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	amounts needed and be timed with the actual immedia	ate cash requirements to carry out the purpose of the approved project.			
	The state of the s	.o oa	on requirements to earry out the pr	approved project.	
	All provisions not in conflict with any amendment(s) as	re sti	ll in full force and effect and are to	he performed at the lavel	

- specified in the project award notification.
- Other:

12 APPROVED:

Authorized Official on behalf of Pam Stewart
Commissioner of Education

FLORIDA DEPARTMENT OF

DOE-200

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