

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date:	September 12, 2017	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:	Facilities Development & Operations		

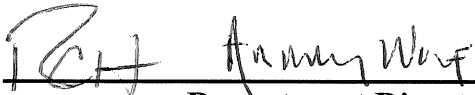

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: an exercise of the second option to extend the License Agreement with the School Board of Palm Beach County dated February 9, 2016 (R2016-0183) for the continued use of the School Board property for the County’s Water Utilities Department’s temporary customer service and maintenance facility in West County.

Summary: On March 14, 2017, the Board granted the County Administrator, or designee, authority to exercise the second option to extend the term of the License Agreement (R-2017-0294). On May 5, 2017, the Director of Facilities Development and Operations exercised said second option on behalf of the County Administrator and in accordance with R-2017-0294. The exercise of second option is now being submitted to the Board to receive and file. (PREM) District 6 (HJF)

Background and Justification: Since 2006, the County’s Water Utilities Department (WUD) and the former Glades Utility Authority have continuously used 3.8 acres of property owned by the School Board which is adjacent to the Glades Regional Water Treatment facility and the School Board’s West Tech campus in Belle Glade for WUD’s customer service operations, fuel storage, and a lay down area for storage of utility materials and equipment. The initial term of the License Agreement was for one (1) year ending on December 31, 2016, with two (2) extension options, each for a period of six (6) months. On March 14, 2017, the Board approved the exercise of first option to retroactively extend the term of the License Agreement from January 1, 2017 to June 30, 2017. It was also anticipated that WUD would require the second and final option period to complete the construction of its new facility and to properly vacate the School Board’s property, so Staff had the Board delegate signature authority to the County Administrator, or designee, to exercise the second and final option for the period from July 1, 2017 to December 31, 2017.

- Attachments:**
- 1. Exercise of Second Option to License Agreement

Recommended By:		8/13/17
	Department Director	Date
Approved By:		8/31/17
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	\$9,500	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$9,500	=====	=====	=====	=====
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No _____

Budget Account No: Fund 4001 Dept 720 Unit 1110 Object 4414

B. Recommended Sources of Funds/Summary of Fiscal Impact:


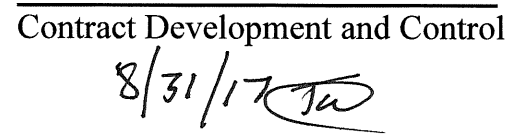
On July 5, 2017, the County issued check No. 3021720 in the amount \$9,500.00, made payable to the School District of Palm Beach County for rental fee for the period July 1, 2017, through December 31, 2017.

Fixed Asset Number: N/A

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 _____ OFMB <u>ET 8/21</u> <u>DA 8/22</u>	 _____ Contract Development and Control <u>8/31/17</u> <u>TW</u>
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B. Legal Sufficiency:



Assistant County Attorney 8/31/17

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



May 5, 2017

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

7013 1710 0001 6217 3192

**Facilities Development &
Operations Department**

Property & Real Estate
Management Division

2633 Vista Parkway
West Palm Beach, FL 33411
Telephone - (561) 233-0217
Facsimile (561) 233-0210
www.pbcgov.com/fdo

**Palm Beach County
Board of County
Commissioners**

Paulette Burdick, Mayor
Melissa McKinlay, Vice Mayor

Hal R. Valeche

Dave Kerner

Steven L. Abrams

Mary Lou Berger

Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

School District of Palm Beach County
Attn: Joyell Shaw
3661 Interstate Park Road N, Bldg. 200
West Palm Beach, Florida 33404

**Re: Exercise of Second Option to Extend License Agreement dated
February 9, 2016 (R2016-0183), by and between the School
Board of Palm Beach County and Palm Beach County**

Dear Ms. Shaw:

Pursuant to the provisions of Section 2 of the above referenced License Agreement, Palm Beach County is hereby exercising its second and final option to extend the term of said License Agreement for an additional period of six (6) months effective July 1, 2017, through December 31, 2017.

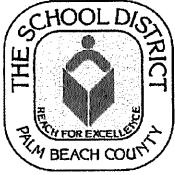
Please acknowledge receipt and acceptance of this exercise of option by or before June 30, 2017 to allow sufficient time for us to proceed accordingly.

Sincerely,

A handwritten signature in cursive script, appearing to read "Audrey Wolf".

Audrey Wolf
Director, Facility Development and Operations

cc: Ross Hering, Director - PREM
Howard Falcon, Chief Assistant County Attorney
Ben Williamson, Project Manager - PREM
Marcel Pessoa, Real Estate Specialist - PREM



**THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FL**

KRISTIN K. GARRISON, AICP
DIRECTOR

DONALD E. FENNOY II, Ed.D.
CHIEF OPERATING OFFICER

WANDA F. PAUL
CHIEF OF FACILITIES MANAGEMENT

PLANNING AND INTERGOVERNMENTAL RELATIONS
3300 FOREST HILL BOULEVARD, SUITE B-102
WEST PALM BEACH, FL 33406

PHONE: 561-434-8020 / FAX: 561-434-8815
WWW.PALMBEACHSCHOOLS.ORG/PLANNING

June 20, 2017

Ross Hering, Director
Palm Beach County
Facilities Development & Operations Department
Property & Real Estate Management Division
2633 Vista Parkway
West Palm Beach, FL 33411-5605

SUBJECT: EXTENSION OF LICENSE AGREEMENT DATED FEBRUARY 9, 2016 – 3.8 ACRE PROPERTY LOCATED EAST OF HOOKER HIGHWAY AND N.W. 16TH STREET (SR 715).

Dear Mr. Hering:

The School District is in receipt of your letter dated May 5, 2017 requesting the second and final six (6) month extension to the above referenced Agreement commencing on July 1, 2017 and terminating on December 31, 2017.

Pursuant to section 2 of the Agreement, the School District has no objection to the County's request for a 6-month time extension; up to December 31, 2017. Please remit payment in the amount of \$9,500.00 to:

The School District of Palm Beach County
Planning and Intergovernmental Relations
Attention: Joyell Shaw, Sr. Real Estate Specialist
3661 Interstate Park Road North, Suite 200
Riviera Beach, FL 33404

If you have any questions or concerns, please contact me at 561-882-1937.

Regards,

Angela D. Usher, AICP
Manager
Planning and Intergovernmental Relations Manager

AU/pf

Cc: Joyell Shaw, Sr. Real Estate Specialist

The School District of Palm Beach County, Florida
A Top-Rated District by the Florida Department of Education Since 2005
An Equal Education Opportunity Provider and Employer

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