

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____			No _____	
Budget Account Number: Fund _____	Department _____		Unit _____		
	Object _____		Reporting Category _____		

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

DATE ROUTED: Friday, September 29, 2017

ROUTED TO: Tracy Ramsey/Melissa Corrales

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council Contracts

MEETING DATE: October 3, 2017

MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, Sept. 29, before 9:00 AM

Memorandum date	# of Agreements	Reviewed by	Date
September 20, 2017	1		

DO NOT PROCESS

TO THE AGENDA

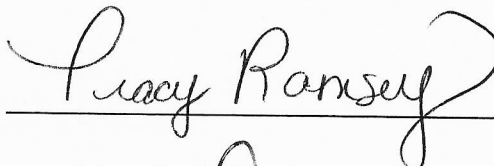
COORDINATOR

WITHOUT

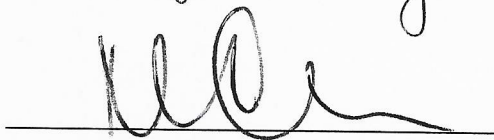
THESE

SIGNATURES:

Tracy Ramsey



Melissa Corrales



October 3, 2017

CONSENT AGENDA

3.B.3. – CONTINUED

A)

Renewal of term contract with Ol'Man & Sons Inc., for \$315,000 for various Palm Beach County streetscape locations from February 1, 2018 through January 31, 2019.

B)

Renewal of term contract with Sod Unlimited Inc.; RG Landscaping Inc., for \$280,000 for grounds maintenance for South and Central locations from November 1, 2017 through October 31, 2018.

C)

Renewal of term contract with Tropic Fence Inc., for \$900,000 to furnish and install post and rail fencing from November 29, 2017 through November 28, 2018.

D)

New term contract with Ixom Watercare Inc., for \$330,975 for the purchase and delivery of Miex-DOC resin from October 3, 2017 through October 2, 2018.

E)

Extension and increase of term contract of \$2,024,357 with Stockton Maintenance Group Inc.; Superior Service Management Inc., for a total of \$7,032,044.41 for custodial services for the North, South, West and Central County regions, Governmental Center Complex, and Palm Tran from August 1, 2016 through April 30, 2018.

F)

Retroactive approval and ratification of increase of term contract for \$275,000 with All Florida Tree & Landscape Inc., for a total of \$1,093,034.80 for tree trimming and pruning services from December 17, 2016 through December 16, 2017.

G)

Increase of term contract of \$205,000 with ERMV IV L.P., for a total of \$997,000 for maintenance of airport facilities and systems from December 6, 2016 through December 5, 2017.

H)

Increase of term contract of \$51,000 with Maia Lawn and Landscape Services Inc., for a total of \$315,000 for grounds maintenance at various water utilities locations from October 1, 2016 through November 30, 2017.

I)

Retroactive approval and ratification of increase of emergency contract of \$401,000 with South Florida Carefree Catering Inc., for a total of \$600,000 for food services for Special Needs Shelters from September 7, 2017 through November 30, 2018.

J)

Tourist Development Council Category "G" grant agreement with Boca Raton Champions Golf Charities Inc., for the Boca Raton Regional Hospital Championship for \$30,000.

K)

Risk Management – Workers' Compensation Claim Settlement for Robert Shourds for \$180,000.

L)

Risk Management – Workers' Compensation Claim Settlement for Shirley Negrón for \$60,000.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/03/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Ol'Man & Son's, Inc.	Renewal of term contract for various Palm Beach County streetscape locations for the period 02/01/2018 through 01/31/2019 per Master Agreement #14090C.	\$315,000.00 SBE: 100%	Engineering & Public Works 1201-363-R025-3401	Scarlett	
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The County has expended or encumbered \$198,485 (\$26,465/month) during the previous seven and one half (7.5) months of the current twelve (12) month term contract. Based upon fixed fees per location (\$299,360) and estimated additional tasks (\$15,640), \$315,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process.

EXHIBIT B

Sod Unlimited, Inc.; RG Landscaping, Inc.	Renewal of term contract for grounds maintenance for South and Central locations for the period 11/01/2017 through 10/31/2018 per Master Agreement #15073B.	\$280,000.00 SBE: \$0	Facilities Development & Operations Department 0001-410-4110-4605 0001-410-5240-4605 0001-410-5250-4605 0001-410-5260-4605 0001-410-5270-4605	Scarlett	
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The County has expended or encumbered \$263,788 (\$26,379/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon fixed fees per location (\$263,875); fertilizer (\$6,680); estimated mulch (\$6,000); and additional landscape tasks/estimated hurricane cleanup (\$3,445), \$280,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardees are located in Palm Beach County. The original bid was established by a competitive selection process. No responsive SBE vendor bid within 10% of the low bidder.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/03/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u>					
Tropic Fence, Inc.	Renewal of term contract to furnish and install post and rail fencing for the period 11/29/2017 through 11/28/2018 per Master Agreement #17003A.	\$900,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$193,503 (\$20,369/month) during the previous nine and one half (9.5) months of the current twelve (12) month term contract. \$900,000, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No responsive SBE vendor bid within 10% of the low bidder.

<u>EXHIBIT D</u>					
Ixom Watercare, Inc.	New term contract for the purchase and delivery of Miex-DOC resin for the period 10/03/2017 through 10/02/2018 per Master Agreement #SS555442.	\$330,975.00 SBE: \$0	Water Utilities Department 4001-720-2535-5205	Scarlett	

The Water Utilities Department is requesting a new twelve (12) month term contract for the purchase and delivery of Miex-DOC resin. \$330,975 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/03/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT E					
Stockton Maintenance Group, Inc.; Superior Service Management, Inc.	Extension and increase of term contract for custodial services for the North, South, West and Central County regions, Governmental Center Complex, and Palm Tran for the period 08/01/2016 through 04/30/2018 per Master Agreement #12002C.	Increased Amount: \$2,024,357.00 Total with Increase: \$7,032,044.41 SBE: Superior Service Management, Inc. 100% = \$676,701.44 Stockton Maintenance Group, Inc. 15% = \$202,148.31	Facilities Development & Operations Department 0001-410-5220-3403 0001-410-5240-3403 0001-410-5250-3403 0001-410-5260-3403 0001-410-5270-3403 0001-410-5290-3403	Scarlett	

The County has expended or encumbered \$4,615,344 (\$341,877/month) during the previous thirteen and one half (13.5) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional six (6) month extension to the current contract is necessary to provide sufficient time to prepare, evaluate and award a new contract and to avoid a lapse in service. An increase of \$2,024,357, based upon fixed fees per location (\$1,974,357) and estimated necessary additional services (\$50,000), over the previously authorized amount of \$5,007,687.41, inclusive of the Purchasing Director's ten percent (10%) authority, is required during the contract extension. The original amount of the contract is \$7,808,368 for a period of twenty-four (24) months. Additionally, approval is requested to add/delete locations during the term of the contract. This term contract has no renewal options. Awardees are located in Palm Beach County. One (1) Awardee is a certified SBE and one (1) Awardee is a non SBE vendor utilizing an SBE subcontractor, Dammel Cleaning Enterprises.

EXHIBIT F					
All Florida Tree & Landscape, Inc.	Retroactive approval and ratification of increase of term contract for tree trimming and pruning services for the period 12/17/2016 through 12/16/2017 per Master Agreement #12101D.	Increased Amount: \$ 275,000.00 Total with Increase: \$1,093,034.80 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$700,665 (\$77,852/month) during the previous nine (9) months of the current twelve (12) month term contract. The Purchasing Department requests the ratification of the Director of Purchasing's contract increase of \$275,000, over the previous authorized amount of \$818,034.80, which is necessary due to Hurricane Irma clean-up at various County locations. This ratification of the Director of Purchasing's contract increase is retroactive to September 13, 2017. This term contract has no renewal options. Awardee is located outside Palm Beach County in the City of Coral Springs, Florida. Awardee is a non SBE vendor utilizing an SBE subcontractor.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/03/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT G					
ERMC IV, L.P.	Increase of term contract for maintenance of airport facilities and systems for the period 12/06/2016 through 12/05/2017 per Master Agreement #16071.	Increased Amount: \$205,000.00 Total with Increase: \$997,000.00 SBE: \$0	Department of Airports 4100-120-2540-4620	Scarlett	

The County has expended or encumbered \$720,000 (\$75,789/month) during the previous nine and one half (9.5) months of the current twelve (12) month term contract. The Department of Airports requests an increase of \$205,000, over the previous authorized amount of \$792,000, inclusive of the Purchasing Director's ten percent (10%) authority, for additional labor for the passenger loading bridge rehabilitation project and new technical services for routine monthly maintenance. The original amount of the contract was \$720,000. This term contract has four (4) twelve (12) month renewal options. Awardee is located out of State. Awarded to non SBE vendor utilizing an SBE subcontractor.

EXHIBIT H					
Maia Lawn and Landscape Services, Inc.	Increase of term contract for grounds maintenance at various water utilities locations for the period 10/01/2016 through 11/30/2017 per Master Agreement #12058RD.	Increased Amount: \$ 51,000.00 Total with Increase: \$315,000.00 SBE: 100%	Water Utilities Department 4001-720-2410-4615	Scarlett	

The County has expended or encumbered \$239,300 (\$20,808/month) during the previous eleven and one half (11.5) months of the current fourteen (14) month term contract, which includes a two (2) month extension pursuant to the Director of Purchasing's authority. Water Utilities Department requests an increase of \$51,000, over the previous authorized amount of \$264,000, inclusive of the Purchasing Director's ten percent (10%) authority, which is necessary due to Hurricane Irma clean-up at various water utilities locations during the contract extension. The original amount of the contract was \$180,000. This term contract has no renewal options. Awardee is located in Palm Beach County.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/03/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT I</u> South Florida Carefree Catering, Inc.	Retroactive approval and ratification of increase of emergency contract for food services for Special Needs Shelters for the period 09/07/2017 through 11/30/2018 per Master Agreement #150878.	Increased Amount: \$401,000.00 Total with Increase: \$600,000.00 SBE: \$0	Public Safety Department 0001-760-D17B-4900- 76076010OA	Scarlett	

The County has expended or encumbered \$292,624 during the previous one half (.5) month of the current fourteen and three quarter (14.75) month contract. Public Safety Department requests the ratification of the Director of Purchasing's contract increase of \$401,000, over the previous authorized amount of \$199,999, which is necessary due to providing food services to the County's Special Needs Shelters pre, during and post Hurricane Irma, and for future food service needs at these Shelters through the 2018 hurricane season. This ratification of the Director of Purchasing's contract increase is retroactive to September 21, 2017. The original amount of the contract was \$199,999. This emergency contract has no renewal options. Awardee is located in Palm Beach County. No SBE vendor submitted a bid on this project.

TOTAL AMOUNT OF ALL AWARDS \$ 4,782,332.00



**DISCOVER
THE PALM BEACHES
FLORIDA**
Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: September 20, 2017

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- Boca Raton Champions Golf Charities, Inc., for the
Boca Raton Regional Hospital Championship \$30,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

TDC/grantagr2017/minutes.sports.BocaRatonChampionsGolfCharities

Tourist Development Council of Palm Beach County

2195 Southern Boulevard, Suite 500 • West Palm Beach, FL 33406
TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



Risk Management Department

100 Australian Avenue, Suite 200

West Palm Beach, FL 33406

(561) 233-5400

Fax: (561) 233-5420

www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Paulette Burdick, Mayor

Melissa McKinlay, Vice Mayor

Hal R. Valeche

Dave Kerner

Steven L. Abrams

Mary Lou Berger

Mack Bernard


County Administrator

Verdenia C. Baker

Palm Beach County

INTER-OFFICE COMMUNICATION

To: Gretel Sarmiento
Minutes Department

From: Scott Marting, Director - Risk Management 

Date: September 18, 2017

Subject: **Workers' Compensation Settlements for Board Approval**

Please add the attached schedule of Settlements for Approval to the list for BCC approval at the next meeting. Following Board approval, please return one copy of the approved agenda item summary and the schedule of settlements to my attention. Please call Harry George at 233-5417 if you have any questions regarding this matter.

Thank you.

Attachment(s)

c. Nancy Bolton, Assistant County Administrator
David Ottey, Chief Assistant County Attorney

*"An Equal Opportunity
Affirmative Action Employer"*

Official Electronic Letterhead

**RISK MANAGEMENT DEPARTMENT SETTLEMENTS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING
10/17/2017**

Exhibits	Name	Type of Claim	Date of Claim	Amount
A.	Robert Shourds	Workers' Compensation	11/5/2014	\$180,000.00

CLAIM SETTLEMENTS TOTAL:

\$180,000.00

NOTE: Workers' Comp claims settlements must be reviewed and approved by a Judge of Compensation Claims prior to payment.



Risk Management Department

100 Australian Avenue, Suite 200

West Palm Beach, FL 33406

(561) 233-5400

Fax: (561) 233-5420

www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Paulette Burdick, Mayor

Melissa McKinlay, Vice Mayor

Hal R. Valeche

Dave Kerner

Steven L. Abrams

Mary Lou Berger

Mack Bernard

County Administrator

Verdenia C. Baker


*"An Equal Opportunity
Affirmative Action Employer"*

Official Electronic Letterhead

Palm Beach County

INTER-OFFICE COMMUNICATION

To: Gretel Sarmiento
Minutes Department

From: Scott Marting 
Director - Risk Management

Date: September 21, 2017

Subject: **Workers' Compensation Settlements for
Board Approval**

Please add the attached schedule of Settlements for Approval to the list for BCC approval at the next meeting. Following Board approval, please return one copy of the approved agenda item summary and the schedule of settlements to my attention. Please call Harry George at 233-5417 if you have any questions regarding this matter.

Thank you.

Attachment(s)

c. Nancy Bolton, Assistant County Administrator
David Ottey, Chief Assistant County Attorney

**RISK MANAGEMENT DEPARTMENT SETTLEMENTS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING
10/17/2017**

Exhibits	Name	Type of Claim	Date of Claim	Amount
A.	Shirley Negron	Workers' Compensation	9/19/2016 & 6/8/2017	\$60,000.00

CLAIM SETTLEMENTS TOTAL:

\$60,000.00

NOTE: Workers' Comp claims settlements must be reviewed and approved by a Judge of Compensation Claims prior to payment.