



II. REVIEW COMMENTS

A. Other Department Review:

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Department Director

REVISED 06/92  
ADM FORM 03  
(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION

*e information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or resumé to this form.*

**Section I (Department):** (Please Print)Board Name: Land Development Regulation Advisory Board (LDRAB) Advisory  Not Advisory  At Large Appointment or  District Appointment / District #: \_\_\_\_\_Term of Appointment: 3 Years. From: \_\_\_\_\_ To: 2/5/19

Seat Requirement: \_\_\_\_\_ Seat #: \_\_\_\_\_

 \*Reappointment or  New Appointmentor  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_****Section II (Applicant):** (Please Print)**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**Name: Drawdy Charles Duane  
Last First MiddleOccupation/Affiliation: General ContractorOwner  Employee  Officer Business Name: Drawdy Construction Co. Inc.Business Address: 10201 Lantana Rd.City & State Lake Worth Fla Zip Code: 33449Residence Address: 5960 Michlar DrCity & State Lake Worth Fla Zip Code: 33449Home Phone: (561) 439 6351 Business Phone: (561) 965 8092 Ext.Cell Phone: (561) 307 3405 Fax: (561) 965 9201Email Address: drawdy@comcast.netMailing Address Preference:  Business  ResidenceHave you ever been convicted of a felony: Yes \_\_\_\_\_ No   
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
Proj # 2012514	Roads & Bridges	A1A Carlin Park	2013
100+ bridges	in & around Palm Beach Co as sub contractor		
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on 7/12/2017  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Duane Drawdy Printed Name: Duane Drawdy Date: 7/12/2017

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
 Patricia Rice, Senior Secretary  
 Zoning Division  
 2300 North Jog Road  
 West Palm Beach, FL 33411-24741

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

July 11, 2017

To: Whom It May Concern  
From: Charles Duane Drawdy (Duane)  
Re: **Appointment to the Land Development Regulation Advisory Board**

I was born July 4, 1940 in Stuart, Florida and I am a sixth generation Floridian. I am also a 58 year resident of Palm Beach County.

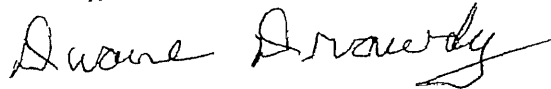
I worked for Honeywell for nineteen years in development and production of missile guidance systems including Mercury, Gemini, Apollo, the Space Shuttle, and several top secret projects.

On January 14, 1980, my family started Drawdy Construction Co. Inc., specializing in highway concrete bridges. Over the last 37 years, we have constructed 167 bridges in and around Palm Beach County.

I hold our General Contractor's license CGC016907, and I am a Notary Public #FF089899. I have served four years on the Palm Beach County Construction Industry Licensing Board, two years as chairman. I also served four years on the Palm Beach County Construction Board of Adjustments and Appeals, so I understand the needs of Palm Beach County and the importance of the Unified Land Development Code, and the Land Development Regulation Commission.

For 37 years, I have enjoyed working on the infrastructure and perhaps I can give back in service to our community, if you so desire.

Sincerely,



Duane Drawdy

# AGC Florida East Coast Chapter

The Associated General Contractors of America  
Quality People. Quality Projects.



**Michelle Anaya DePotter**  
Chief Executive Officer

July 21, 2017

## 2017 Board

### President

**Matt West**  
West Construction, Inc.

### Vice President

**Dennis Gallagher**  
The Weitz Company

### Secretary

**Jackie Cooper**  
Cooper Construction Management & Consulting

### Treasurer

**Pete Bozetarnik**  
Bozetarnik & Company

### Past President

**Gerry Kelly**  
The Weitz Company

### Cindy W. Baldwin

VDCO Tech, Inc.

### John Ciabattari

Ferreira Construction Company, Inc.

### Bryan Fulcher

Maschmeyer Concrete Company of FL, Inc.

### Allen Gast

Gast Construction Group, Inc.

### Ken Geremia, Jr.

Gerelco Electrical Contractors, Inc.

### Rex Kirby

Verdex Construction, LLC

### Adam Linkhorst

Linkhorst & Hockin, P.A.

### Mike Neal

KAST Construction Company, LLC

### Brett Rosenhaus

Nielson Rosenhaus & Associates

### Bob Schafer

Ranger Construction Industries, Inc.

### Brett Strassel

Hedrick Brothers Construction Co., Inc.

**Mr. Jon MacGillis, ASLA**

Zoning Director

**Mr. Ramsay Bulkeley, Esq.**

Deputy Director

Palm Beach County

Department of Planning, Zoning & Building

2300 North Jog Road

West Palm Beach, FL 33411-2741

Dear Mr. MacGillis and Mr. Bulkeley:

The Associated General Contractors of America, Inc.'s Florida East Coast Chapter is both proud and pleased to submit the application and resume/background information of Past President, Mr. Charles Duane Drawdy (Drawdy Construction) for your review and consideration of our request for appointment to fill AGC's vacant seat on LDRAB.

Please know, we have continued to appreciate your patience while we attempted to fill this position with a most qualified candidate to serve from within our membership organization make-up. After review of his letter of experience, which of note includes previous experience serving on two other PBC Advisory Boards, including Chair of CILB and serving on CBAA, and application, we believe you, too, will agree, he most certainly fits the criteria of filling this important position. Furthermore, we are confident he will serve all parties well in his capacity and be dedicated to what is expected of him.

Thank you for your consideration in moving this application and recommendation forward to the Board of County Commission for appointment. Please keep me abreast as to status of this request for appointment.

Again, thank you, for the opportunity for AGC to continue to appoint someone to this seat, and please don't hesitate to contact me if I may of further assistance to you regarding this or any other matter.

Sincerely,

Michelle Anaya DePotter  
Chief Executive Officer

Attachments: Application and Resume/Background

C: Past President Charles Duane Drawdy

2617 North Australian Avenue  
West Palm Beach, FL 33407

Telephone: (561) 833-3609  
Fax: (561) 833-6024

[www.agcfla.com](http://www.agcfla.com)

**Section 3 APPOINTED BODIES**

**A. Land Development Regulation Advisory Board**

**1. Land Development Regulation Advisory Board**

There is hereby established a Land Development Regulation Advisory Board (LDRAB).

**2. Powers and Duties**

The LDRAB shall have the following powers and duties under the provisions of this Code:

- a. to periodically review the provisions to this Code that are not reviewed by another advisory board established by BCC for that purpose, and to make recommendations to the BCC for those provisions reviewed;
- b. to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments; and
- c. to serve as Land Development Regulation Commission (LDRC) as provided by F.S. § 163.3164(22) and F.S. § 163.3194.

**3. Board Membership**

**a. Appointment**

- 1) The LDRAB shall be composed of 16 members and two at-large alternate members. **[Ord. 2015-006]**
- 2) Nine of the members shall be appointed by a majority of the BCC upon a recommendation by the organizations listed in Table 2.G.3.A, LDRAB Expertise. **[Ord. 2015-006]**
- 3) Seven members shall be appointed by the BCC. Each PBC Commissioner shall appoint one member with consideration of the expertise in Article 2.G.3.A.3.b, Qualifications.
- 4) The BCC shall appoint two at-large alternate members, by a majority vote of the BCC, with consideration of the expertise in Article 2.G.3.A.3.b, Qualifications.

**b. Qualifications**

- 1) The Board shall be composed of members with the expertise recommended for appointment by the corresponding organization as outlined in Table 2.G.3.A, LDRAB Expertise.
- 2) Each BCC appointment shall be with consideration in the following areas of expertise:
  - a) Landscape Architecture.
  - b) Redevelopment Expertise.
  - c) Fiscal Impact Analysis Expertise.
  - d) Land Use/Real Estate Law.
  - e) Natural Sciences.
  - f) Business Development.
- 3) No more than two members of the LDRAB shall represent the same occupation or business. **[Ord. 2010-022]**

**Table 2.G.3.A - LDRAB Expertise**

Occupations	Organizations
1. Residential Builder	Gold Coast Builders Association
2. Municipal Representative	League of Cities
3. Engineer	Florida Engineering Society
4. Architect	American Institute of Architects
5. Environmentalist	Environmental Organization
6. Realtor	Realtors Association of the Palm Beaches
7. Surveyor	Florida Surveying and Mapping Society.
8. Commercial Builder	Assoc. General Contractors of America
9. AICP Planner	PBC Planning Congress

**[Ord. 2010-022] [Ord. 2015-006]**

**c. Terms of Office**

Members of the LDRAB shall hold office until the first Tuesday after the first Monday in February of the year their term expires. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. **[Ord. 2014-001]**

**4. Staff**

The Zoning Director of PZB shall serve as the Secretary and the professional staff of the LDRAB.

**5. Meetings**

**a. General**

General meetings of the LDRAB shall be held as needed to dispense of matters properly before the LDRAB. Special meetings may be called by the Chair or in writing by a majority of the members of the LDRAB. Staff shall provide 24-hour written notice to each LDRAB member before a special meeting is convened.

**b. Subcommittees**

The LDRAB shall consider recommendations from the Zoning Director and determine by majority vote to create subcommittees with the expertise necessary to make recommendations on specific Code amendments. Subcommittee appointments shall be made at a regular LDRAB meeting. [Ord. 2009-040]

**B. Code Enforcement Special Master**

**1. Creation and Appointment**

Code enforcement hearings pursuant to this Code shall be conducted by designated Special Master. Applications for Special Master positions shall be directed to County Administrator pursuant to a notice published in a newspaper of general circulation. The BCC shall select a pool of candidates from the applications filed with County Administrator on the basis of experience and qualifications. County Administrator shall appoint Special Master to conduct hearings from the pool of candidates selected by the BCC as necessary. For a period of two years from the date of termination as holder of office, a former Special Master shall not act as agent or attorney in any proceeding before any decision-making body of PBC on any matter that was the subject of a proceeding which was considered by the former Special Master. [Ord. 2015-006]

**2. Qualification**

Special Master shall have the following minimum qualifications:

- a. be a graduate of a law school accredited by the American Bar Association;
- b. demonstrate knowledge of administrative laws, land use law, and local government regulation and procedures;
- c. be a current member, in good standing, of the Florida Bar Association;
- d. have such other qualifications that may be established by resolution of the BCC; and
- e. in the event County Administrator does not receive a sufficient number of applications from qualified members of the Florida Bar Association, the BCC may select attorneys who are not members of the Florida Bar Association as candidates for Special Master. Among those attorneys who are not members of the Florida Bar Association, the BCC and County Administrator shall give preference to those attorneys who have prior experience in a judiciary capacity, or as a hearing officer, mediator or special master. No attorney, who has been disciplined by the Florida Bar Association or a bar association of any other jurisdiction, shall be appointed as a Special Master.

**3. Rules of Procedure**

The BCC shall have the authority prescribe rules of procedure for the conduct of hearings before the Special Master by resolution

**4. Term**

Special Master shall serve a term of one year from the date of appointment by County Administrator. Special Master may be reappointed at the discretion of County Administrator. There shall be no limit on the number of terms a person may serve as a Special Master.

**5. Removal**

At any time during the appointment, County Administrator shall have the authority to remove a Special Master with or without cause upon ten days written notice.

**6. Vacancy**

If any Special Master resigns or is removed prior to expiration of his or her term or County Administrator determines that the Special Master should not be reappointed, County Administrator shall appoint a Special Master from the pool of candidates previously selected by the BCC to fill the vacancy within 30 days.

**7. Conflicts of Interest**

Special Master shall not be considered outside or special counsel and shall not be subject to PPM# CW-O-52 relating to outside counsel conflicts of interest.