

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

Meeting Date: October 3, 2017
Department: Criminal Justice Commission
Submitted For: Criminal Justice Commission

EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to approve:

Reappointment of one member to the Criminal Justice Commission as follows:

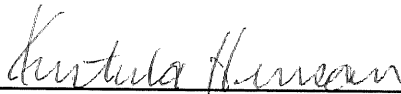

<u>Re-Appoint</u>	<u>Seat No.</u>	<u>Requirement</u>	<u>Nominated by</u>	<u>Term</u>
Mr. Lee K. Waring	25	Private Sector	Economic Council	01/01/2018-12/31/2020

SUMMARY: The CJC is comprised of 32 members including elected officials and representatives from private and public sectors. Ten private sector members are nominated for three-year terms by the Economic Council of Palm Beach County, Inc. (Council), and appointed by the Board. The Council has nominated Mr. Lee K. Waring be reappointed. The Board has 32 seats, 32 seats currently filled and a diversity count of Caucasian: 24 (75%), African-American: 7 (22%) and Hispanic: 1 (3%). The gender ratio (female: male) is: 10:22. The nominee is one Caucasian male. Countywide (DC)

BACKGROUND AND JUSTIFICATION: The Board of County Commissioners approved the Criminal Justice Commission's Ordinance as codified in the Palm Beach County Code Chapter 2, Article V, Division 5. The Board created the 32-member Commission to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal and private agencies within the County.

ATTACHMENTS:

1. Nomination Letter from the Economic Council
2. PBC Code, Sections 2-216 – 2-221 (CJC)
3. 2017 CJC Membership list
4. Board/Committee Application and Biography of Mr. Lee K. Waring

Recommended by:	 _____ Department Director	9-5-17 _____ Date
Legal Sufficiency:	 _____ Assistant County Attorney	9-5-17 _____ Date

II. REVIEW COMMENTS

A. Other Department Review:

----- Original message -----

From: Christine Delguzzi <cdelguzzi@economiccouncilpbc.org>
Date: 6/23/17 1:15 PM (GMT-05:00)
To: "Allison Orr L." <ALorr@pbcgov.org>
Subject: RE: Reappointment of Lee Waring

Good afternoon Allison,

It is Lee Waring's intent and has been approved by our Member Services Committee to continue his tenure in the CJC. Please accept this email as confirmation of Lee Waring's re-appointment nomination for the next three year term.

Kind regards,

Christine



Christine Hopkins DelGuzzi
Assistant

Creating an Environment for Business to Prosper

office 561.684.1551

mobile 561.254.0727

Available in Office Monday-Friday, 9am-1pm

cdelguzzi@economiccouncilpbc.org

www.economiccouncilpbc.org



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DIVISION 5. - CRIMINAL JUSTICE COMMISSION^[15]

Footnotes:

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Editor's note—Ord. No. 88-16, adopted Aug. 16, 1988, effective Aug. 29, 1988, amended this Code by adding provisions designated by the editor as ch. 2, art. V, div. 5, §§ 2-216—2-221.

Sec. 2-216. - Created.

There is hereby established an advisory commission to be known as the "Palm Beach County Criminal Justice Commission," herein referred to as the "Criminal Justice Commission." The Criminal Justice Commission shall be comprised of twenty-one (21) public sector members and eleven (11) private sector members for a total commission of thirty-two (32) members in accordance with the policies and procedures established by the Board of County Commissioners for advisory commissions as follows:

(a) Public Sector Membership.

- (1) Mayor or Commission member of the Palm Beach County Board of County Commissioners.
- (2) Palm Beach County Sheriff.
- (3) State Attorney, 15th Judicial Circuit.
- (4) Public Defender, 15th Judicial Circuit.
- (5) Clerk of the Palm Beach County Circuit Court.
- (6) Chief Judge, 15th Judicial Circuit.
- (7) Administrative Judge, Juvenile Division, 15th Judicial Circuit.
- (8) Supervisory Special Agent, Federal Bureau of investigation, West Palm Beach.
- (9) Senior Agent, Drug Enforcement Administration, West Palm Beach.
- (10) Member, Palm Beach County School Board.
- (11) Member, Palm Beach County Legislative Delegation.
- (12) Member, Palm Beach County League of Cities.
- (13) District IX Juvenile Justice Manager, Florida Department of Juvenile Justice.
- (14) Representative of Police Chiefs Association.
- (15) Resident Agent in Charge, Bureau of Alcohol, Tobacco and Firearms (ATF), West Palm Beach Field Office, U.S. Treasury Department.
- (16) Chief, West Palm Beach Police Department.
- (17) Circuit Administrator, Florida Department of Corrections, 15th Judicial Circuit.
- (18) Supervisory Special Agent, Florida Department of Law Enforcement.
- (19) President, Crime Prevention Officers' Association.
- (20) United States Attorney, Southern District of Florida or Assistant U.S. Attorney, West Palm Beach.

(21) Member, Palm Beach Association of Criminal Defense Lawyers.

The term of membership for the Public Sector members will be for the duration of their position entitling them to sit as a member of the Criminal Justice Commission.

- (b) Private Sector Membership.
- (1) Ten (10) persons will be nominated by the Palm Beach County Economic Council, but not necessarily members of the Economic Council, and said nominations will be submitted to the Board of County Commissioners of Palm Beach County, Florida for approval. These members shall be representative of all segments of Palm Beach County, Florida.
 - (2) One (1) at-large member of the local clergy nominated by the Criminal Justice Commission and approved by the Board of County Commissioners.
- (c) Maximum Number of Boards. The maximum number of Boards that an individual member appointed by the Board of County Commissioners may serve on at one (1) time shall be three (3), except that no individual may serve on more than one (1) board, if doing so would violate Article II, Section 5(a) of the Florida Constitution, which prohibits dual office holding.
- (d) Terms of Office. Private Sector members shall be appointed for a three-year term, with said term commencing on January 1 for the first year of appointment and expiring on December 31 of the third year. Beginning on or after March 1, 2013, no private sector member shall be appointed or reappointed to the Criminal Justice Commission for more than three (3) consecutive three-year terms. Existing members' terms shall end on December 31st of the year in which their term expires.
- (e) Vacancies. Vacancies occurring during a term shall be filled for the unexpired term, and shall not count toward the member's term limits.
- (f) Residency. All members of the Criminal Justice Commission must be residents of Palm Beach County at the time of appointment or nomination and while serving on the Criminal Justice Commission. Exemptions to this requirement are allowed when circumstances warrant outside technical/professional representation, or if statute or other rule specifies. Appointed members of the Criminal Justice Commission shall serve at the pleasure of the appointing body.
- (g) Qualification as a Candidate. Criminal Justice Commission members shall not be prohibited from qualifying as a candidate for elected office.
- (h) Sunshine Law and State Code of Ethics. Criminal Justice Commission members shall comply with the Sunshine Law and State Code of Ethics. However, that portion of a meeting of a duly constituted Criminal Justice Commission at which members of the Commission discuss active criminal intelligence information or active criminal investigative information that is currently being considered by, or which may foreseeably come before, the Commission is exempt from F.S. § 286.011, as amended or replaced and § 24(b), Art. I of the Florida State Constitution, as amended or replaced, provided that at any public meeting of the Criminal Justice Commission at which such matter is being considered, the Commission members publicly disclose the fact that the matter has been discussed. Reasonable public notice of all Criminal Justice Commission meetings shall be provided. All meetings of the Criminal Justice Commission shall be open to the public at all times and minutes shall be taken at each meeting.
- (i) Palm Beach County Code of Ethics. Criminal Justice Commission members appointed under subsection (b)(l) and (2) of this section are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Sections 2-441 through 2-448 of the Palm Beach County Code.
- (j) Annual Narrative Report. The Criminal Justice Commission shall submit an annual narrative report to the Board of County Commissioners.

(Ord. No. 88-16, § 1, 8-16-88; Ord. No. 89-3, § 1, 3-21-89; Ord. No. 90-38, § 1, 10-16-90; Ord. No. 92-14, § 1, 5-28-92; Ord. No. 92-25, § 1, 9-15-92; Ord. No. 93-1, § 1, 2-1-93; Ord. No. 93-

35, § 1, 12-21-93; Ord. No. 95-6, § 1, 3-21-95; Ord. No. 2014-003, § 1, 3-11-14; Ord. No. 2016-017, § 1, 3-1-16)

Sec. 2-217. - Objectives.

The Criminal Justice Commission is established to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal and private agencies within the County. This purpose shall include the study of the health and human services and educational systems, among others, as they pertain to criminal justice or crime prevention. The Criminal Justice Commission shall make recommendations to the Board of County Commissioners on policies and programs designed to accomplish the following objectives:

- (a) To provide overall coordination to law enforcement and crime prevention efforts in the County;
- (b) To provide an efficient, cost effective and timely criminal justice system in the County; and
- (c) To effect the reduction of crime in the County on a permanent basis.

(Ord. No. 88-16, § 2, 8-16-88)

Sec. 2-218. - Authority.

The Criminal Justice Commission shall have the following authority and powers:

- (a) To review, research and evaluate existing systems and programs within the scope of the Criminal Justice Commission;
- (b) To establish task forces or subcommittees to study in detail key aspects of programs and systems within the scope of the Criminal Justice Commission;
- (c) To adopt from time to time rules and bylaws providing for the governance of the Criminal Justice Commission, which rules and bylaws will be adopted by a majority vote of the members of the Criminal Justice Commission;
- (d) To establish an executive committee by the majority vote of the members of the Criminal Justice Commission, which executive committee will have such powers and authority as delegated by the Criminal Justice Commission;
- (e) To review and comment on all grant requests for programs and systems within the scope of the Criminal Justice Commission;
- (f) To make recommendations on modifying, creating or abolishing public and private systems and programs within the scope of the Criminal Justice Commission;
- (g) To make recommendations on modifying, creating or abolishing legislation, ordinances or regional or county-wide comprehensive plans dealing with systems and programs within the scope of the Criminal Justice Commission;
- (h) To assist the consolidation of systems and programs within the scope of the Criminal Justice Commission when approved by the Board of County Commissioners;
- (i) To request members of all agencies within the auspices of the Board of County Commissioners, to provide the Criminal Justice Commission in a timely manner with all data and information requested by the Criminal Justice Commission, to appear at any meeting or hearing requested by the Criminal Justice Commission, and to otherwise work in cooperation and good faith with the Criminal Justice Commission in pursuing the Criminal Justice Commission's objectives;
- (j) To enter contracts and hire personnel as required to pursue the objectives of the Criminal Justice Commission, subject to approval by the Board of County Commissioners; and

- (k) To take all acts reasonably required by the Criminal Justice Commission in the exercise of the authority set forth above and the pursuit of the Criminal Justice Commission's objectives.

(Ord. No. 88-16, § 3, 8-16-88)

Sec. 2-219. - Operation.

- (a) Travel Expenses, Reimbursement and Approval Authority. Members of the Criminal Justice Commission shall serve without compensation, but may be eligible for travel reimbursement for only those expenses which are incurred for travel outside Palm Beach County which is necessary to fulfill Criminal Justice Commission member responsibilities provided sufficient funds have been budgeted and are available as set forth in PPM CW-O-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County Department. Any approved travel reimbursement shall be subject to those actual expenses at the rate or rates established by State law and County travel policy. Approval authority for pre-authorized Criminal Justice Commission member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with County wide Policy and Procedures memoranda (PPM) CW-F-009.
- (b) The Criminal Justice Commission shall operate with such funding and staffing as the Board of County Commissioners shall approve from time to time. Without prior approval, the Criminal Justice Commission shall have no authority to incur expenses for which Palm Beach County, Florida, would become liable.

(Ord. No. 88-16, § 4, 8-16-88; Ord. No. 2014-003, § 2, 3-11-14)

Sec. 2-220. - Staff cooperation and support.

The staff of the Board of County Commissioners, including but not limited to the County Administrator, the County Attorney and the Public Safety Department of the County, are hereby charged with the responsibility to furnish to the Criminal Justice Commission such records, documents, reports and other data on criminal justice matters which, in the opinion of the Criminal Justice Commission, are reasonably necessary in order that the Criminal Justice Commission may fulfill the duties required of it hereunder. Support services for the Criminal Justice Commission shall be made available by the Public Safety Department.

(Ord. No. 88-16, § 5, 8-16-88)

Sec. 2-221. - Administration.

The Criminal Justice Commission shall employ an executive director who shall hire such other administrative, professional and clerical assistance as necessary to carry out its duties authorized by this article, and as provided for in the Criminal Justice Commission's budget, reviewed and approved by the Board of County Commissioners. The County Administrator shall have oversight of the executive director who will be selected by the Criminal Justice Commission and County Administrator and approved by the Board of County Commissioners. The goals and performance evaluations of the executive director shall be accomplished jointly by the County Administrator and the Criminal Justice Commission. The Public Safety Department will be responsible for providing financial oversight in managing agreements, contracts, revenues and expenditures for the Criminal Justice Commission.

(Ord. No. 88-16, § 6, 8-16-88; Ord. No. 2016-017, § 2, 3-1-16)

Sec. 2-222. - Compliance with uniform policy for advisory boards and commissions.

Except as provided for herein, the Criminal Justice Commission is expressly subject to all uniform policies for advisory boards and commissions as established by the Board of County Commissioners pursuant to Resolution 2013-0193, as may be amended.

(Ord. No. 2014-003, § 3, 3-11-14)

Secs. 2-223—2-230. - Reserved.

PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION (CJC)
MEMBERSHIP LIST – 2017
(Revised 02/2017)

Chairman

Mr. Lee Waring
Client Advisor
Seaside National Bank & Trust

Vice-Chairman

Mr. Gerald Richman
Richman, Greer P. A.

Treasurer

Mr. Barry Krischer
Retired – former State Attorney

Secretary

Ms. Rosalyn Baker
Circuit Administrator
Florida Department of Corrections

Public Sector Members

Honorable Dave Aronberg
State Attorney
15th Judicial Circuit

Honorable Carey Haughwout
Public Defender
15th Judicial Circuit

Honorable Krista Marx
Chief Judge
15th Judicial Circuit

Honorable Sharon R. Bock
Clerk & Comptroller
Palm Beach County

Honorable Ric Bradshaw
Sheriff, Palm Beach County

Honorable Commissioner Dave Kerner
Palm Beach County
Board of County Commissioners

Honorable Erica Whitfield
Palm Beach County School Board

Honorable Judge James Martz
Administrative Judge Juvenile Division
15th Judicial Circuit

Honorable Al Jacquet
Florida House of Representatives
Legislative Delegation

Commissioner Keith James
West Palm Beach City Council
League of Cities

Ms. Nellie L. King
Criminal Defense Lawyers Association

Chief Sarah J. Mooney
West Palm Beach Police Department

Chief Frank Kitzerow
Jupiter Police Department
Chiefs of Police Association

Deputy Karl Martin
Crime Prevention Officers Association

Mr. Frank Mercurio
Special Agent Supervisor
Florida Department of Law Enforcement

Mr. John McKenna
Resident Agent in Charge
Drug Enforcement Administration

Mr. Michael D'Alonzo
Asst. Supervisory Resident Agent in Charge
Federal Bureau of Investigation

Mr. Rolando Garcia
U.S. Attorney's Office

Mr. Robert Shirley
Resident Agent in Charge
Bureau of Alcohol, Tobacco, Firearms & Explosives

Mr. Gregory Starling
Chief Probation Officer
Florida Department of Juvenile Justice
15th Judicial Circuit

Private Sector Members – Economic Council

Ms. Barbara Cheives
President, Converge & Associates Consulting

Ms. Rachel Docekal
Lyrae Group, LLC

Mr. Douglas Duncan
Roth and Duncan, P.A.

Mr. George T. Elmore
President Hardrives of Delray, Inc.

Mr. Joseph Ianno, Jr.
Carlton, Fields, Jordan, & Burt, P.A.

Mr. Randolph K. Johnson, Sr.
President, Communications by Johnson, Inc.

Mr. Barry Krischer
Retired – former State Attorney

Ms. Christina Morrison
Carmel Real Estate & Management

Mr. Gerald Richman
Richman, Greer P. A.

Mr. Lee Waring
Client Advisor
Seaside National Bank & Trust

Private Sector – Clergy Member

Reverend Kevin L. Jones
Tabernacle Baptist Church

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Criminal Justice Commission Advisory Not Advisory
 At Large Appointment or District Appointment /District #: _____
Term of Appointment: 3 Years. From: 01/01/2018 To: 12/31/2020
Seat Requirement: Private Sector Seat #: 25
 *Reappointment or New Appointment
or to complete the term of _____ Due to: resignation other
Completion of term to expire on: 12/31/2017

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)
APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Waring Lee K.
Last First Middle
Occupation/Affiliation: Client Advisor
Owner Employee Officer
Business Name: Seaside National Bank & Trust
Business Address: 1800 N. Military Trail, Suite 100
City & State: Boca Raton, FL Zip Code: 33431
Residence Address: 8095 Valhalla Drive
City & State: Delray Beach, FL Zip Code: 33446
Home Phone: (561) 498-1129 Business Phone: (561) 226-4129 Ext. _____
Cell Phone: (561) 703-8090 Fax: (561) 226-4119
Email Address: LWaring@seasidebank.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/100</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on January 24, 2017
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Lee K. Waring Date: 8/8/17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Allison L. Orr
 Criminal Justice Commission
 301 N. Olive Avenue, Rm. 1001
 West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: October 3, 2017

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Lee Waring

Biography

Lee Waring is a Client Advisor at Seaside National Bank & Trust Company in Boca Raton, Florida. Lee is responsible for assisting clients with every aspect of their financial needs, including extensions of credit, investment and liquidity management as well as fiduciary, trust and insurance needs. Lee received his BA degree in business administration from Upsala College.

Lee has over 30 years of commercial banking experience in Palm Beach County. Prior to joining Seaside National Bank & Trust, Lee was responsible for the formation of two new commercial banks in Florida. Lee served as the President, Chief Executive Officer and member of the Board of Directors for each of these Florida banks. He also served as the market CEO for a third banking organization located in Palm Beach County.

Lee's extensive leadership experience in the financial services industry and community service activities complement his involvement with the Criminal Justice Commission (CJC). His experience provides the CJC with a professional finance perspective, that in combination with other Criminal Justice Commission board members' backgrounds, increases the breadth of the CJC's institutional knowledge and effectiveness.

Lee has been actively involved with a wide variety of community service activities in Palm Beach County. He is currently a board member of the Economic Council of Palm Beach County and the Palm Beach County Business Development Board. Previously, he was active in a variety of roles including the Florida Bankers Association, Leadership Palm Beach County and Institutional Review Boards for two local Palm Beach County hospitals and as the former Vice Chair of the Criminal Justice Commission.

Lee currently serves as the Chair of the Criminal Justice Commission and as a member of the finance committee and the program monitoring & evaluation committee.