

### AGENDA ITEM 3.B.3.

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

## AGENDA ITEM SUMMARY

**Meeting Date: October 17, 2017**      **( X ) Consent**      **(   ) Regular**  
    **(   ) Workshop**      **(   ) Public Hearing**

Department:

**Submitted By: Clerk & Comptroller, Palm Beach County**

**Submitted For: Sharon R. Bock, Clerk & Comptroller**

## I. EXECUTIVE BRIEF

**Motion and Title:**

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$2,046,298.00**

### Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

### Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1)	Purchasing – Consent	\$ 2,046,298.00
2)	TDC Contracts	\$ 0.00
3)	Risk Management	<u>\$ 0.00</u>
	<b>TOTAL</b>	<b>\$ 2,046,298.00</b>

Recommended by: Stephen I. Weiss, Director - Finance Services Date 10-12-17

Approved by: N/A  
Assistant County Administrator Date

## II. FISCAL IMPACT ANALYSIS

### A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____	No _____			
Budget Account Number: Fund _____	Department _____	Unit _____			
Object _____	Reporting Category _____				

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

### C. Departmental Fiscal Review:

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

### B. Legal Sufficiency:

\_\_\_\_\_  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

**October 17, 2017**

**CONSENT AGENDA**

**3.B.3. – CONTINUED**

**A)**

New term contract with Maia Lawn & Landscape Services Inc., for \$456,100 for grounds maintenance at various water utilities locations from December 1, 2017 through November 30, 2018.

**B)**

New term contract with Prison Rehabilitative Industries & Diversified Enterprises Inc., d/b/a PRIDE Enterprises; American Plumbing Supply Company Inc., d/b/a American Plumbing & Electrical Supply for \$643,000 for pre-qualification of vendors for the purchase of various types of lumber from October 17, 2017 through October 16, 2022.

**C)**

Increase of term contract of \$58,500 with Gomez & Son Fence Corporation; Tropic Fence Inc.; Clipco Inc., d/b/a Anything in Fence for a total of \$405,000 for the purchase and installation of chain link fence from April 24, 2017 through April 23, 2018.

**D)**

Retroactive approval and ratification of increase of term contract for \$60,000 with Community Tree & Landscape Service Inc., for a total of \$259,999 for tree removal services from April 23, 2017 through April 22, 2018.

**E)**

**1)**

Increase of current term contract of \$105,000 with Commercial Cooling Concepts Inc., for a total of \$590,652.80 for air conditioning repairs from October 22, 2016 through October 21, 2017.

**2)**

Renewal of term contract with Commercial Cooling Concepts Inc., for \$441,660 for air conditioning repairs from October 22, 2017 through October 21, 2018.

**F)**

Renewal of term contract with Harcros Chemicals Inc., for \$282,038 for corrosion inhibitor, Aquacros HC-2030 and HC-2050 from December 18, 2017 through December 17, 2018.



**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**10/17/2017**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
Maia Lawn & Landscape Services, Inc.	New term contract for grounds maintenance at various water utilities locations for the period 12/01/2017 through 11/30/2018 per Master Agreement #17064.	\$456,100.00 SBE: Amount dependent upon usage	Water Utilities Department 4001-720-2410-4615	Scarlett	

The County has expended or encumbered \$304,581(\$26,470/month) collectively on two (2) separate contracts during the previous twelve (12) months of the current fourteen (14) month term contract (#12058RD) and the previous ten (10) months of the current twelve (12) month term contract (#13002D). Due to the consolidation of the two (2) previous contracts and an increase on estimated quantities, specifically the additional landscaping tasks/man hours and the lawn and ornamental spraying, \$456,100 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County.

<b>EXHIBIT B</b>					
Prison Rehabilitative Industries & Diversified Enterprises, Inc. d/b/a PRIDE Enterprises; American Plumbing Supply Company, Inc. d/b/a American Plumbing & Electrical Supply	New term contract for pre-qualification of vendors for the purchase of various types of lumber for the period 10/17/2017 through 10/16/2022 per Master Agreement #17067.	\$643,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$233, 216 (\$6,346/month) during the previous thirty-six and three quarter (36.75) months of the current thirty-six and three quarter (36.75) month term contract. Due to annual maintenance/repairs of aging infrastructures, unanticipated repairs, and future projects, \$643,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. Additionally, approval is requested to add vendors that may become pre-qualified during the term of the contract. This term contract has no renewal options. Awardees are located outside Palm Beach County in the cities of Brandon and Miami Beach, Florida. No SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b><u>EXHIBIT C</u></b>					
Gomez & Son Fence Corporation; Tropic Fence, Inc.; Clipco, Inc. d/b/a Anything in Fence	Increase of term contract for the purchase and installation of chain link fence for the period 04/24/2017 through 04/23/2018 per Master Agreement #12106RC.	Increased Amount: \$ 58,500.00 Total with Increase: \$405,000.00 SBE: Amount dependent on usage	Countywide	Scarlett	
<p>The County has expended or encumbered \$185,599 (\$35,352/month) during the previous five and one quarter (5.25) months of the current twelve (12) month term contract. Water Utilities Department requests an increase of \$58,500, over the previous authorized amount of \$346,500, inclusive of the Purchasing Director's ten percent (10%) authority, which is necessary due to Hurricane Irma repair and replacement of fencing at various water utilities locations. The original amount of the contract was \$265,000. This term contract has no renewal options. One (1) Awardee is located in Palm Beach County and two (2) Awardees are located outside Palm Beach County in the cities of Miami and Pompano Beach, Florida.</p>					
<b><u>EXHIBIT D</u></b>					
Community Tree & Landscape Service, Inc.	Retroactive approval and ratification of increase of term contract for tree removal services for the period 04/23/2017 through 04/22/2018 per Master Agreement #300493RB.	Increased Amount: \$ 60,000.00 Total with Increase: \$259,999.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$51,600 (\$10,863/month) during the previous four and three quarter (4.75) months of the current twelve (12) month term contract. The Purchasing Department requests the ratification of the Director of Purchasing's contract increase of \$60,000, over the previous authorized amount of \$199,999, which is necessary due to Hurricane Irma clean-up at various County locations. This ratification of the Director of Purchasing's contract increase is retroactive to September 13, 2017. This term contract has two (2) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the City of Stuart, Florida. No SBE vendor submitted a bid on this project.



**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT E</b>					
Commercial Cooling Concepts, Inc.	A. Increase of <i>current</i> term contract for air conditioning repairs for the period 10/22/2016 through 10/21/2017 per Master Agreement #13090C.	Increased Amount: \$105,000.00 Total with Increase: \$590,652.80 SBE: \$0	Countywide	Scarlett	
	B. Renewal of term contract for air conditioning repairs for the period 10/22/2017 through 10/21/2018 per Master Agreement #13090D.	\$441,660.00 SBE: \$0			

The County has expended or encumbered \$414,944 (\$37,722/month) during the previous eleven (11) months of the current twelve (12) month term contract. Facilities Development & Operations Department is requesting: A.) An increase of \$105,000 over the current authorized amount of \$485,652.80, inclusive of the Purchasing Director's ten percent (10%) authority, for air conditioning repairs during the remaining one (1) month of the *current* term contract due to an increase in pending orders, parts and repairs, and; B.) The renewal of the contract in the amount of \$441,660 which is necessary to meet the County's requirements through the expiration of this *new* twelve (12) month renewal term contract. This increased amount over the original amount of the contract (\$340,000) is due to an increased demand on the aging air conditioning units requiring unanticipated repairs; incidental materials/parts and services; and the addition of new sites that will be maintained. This term contract has no renewal periods remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

<b>EXHIBIT F</b>					
Harcros Chemicals, Inc.	Renewal of term contract for corrosion inhibitor, Aquacros HC-2030 and HC-2050 for the period 12/18/2017 through 12/17/2018 per Master Agreement #SS555352C.	\$282,038.00 SBE: \$0	Water Utilities Department 4001-720-2532-5205 4001-720-3GUA-5205	Scarlett	

The County has expended or encumbered \$226,946 (\$23,889/month) during the previous nine and one half (9.5) months of the current twelve (12) month term contract. \$282,038, which is the original approved amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located outside Palm Beach County in the City of Tampa, Florida. This is a sole source provider who is not a certified SBE.

**TOTAL AMOUNT OF ALL AWARDS      \$ 2,046,298.00**