

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date:	October 17, 2017
Department:	Planning, Zoning & Building
Submitted By:	Contractors Certification Division
Advisory Board Name:	Construction Industry Licensing Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends a motion to approve Re-appointment of two current members to the Construction Industry Licensing Board (CILB).

<u>Re- Appoint</u>	<u>Seat #</u>	<u>Requirement</u>	<u>Term</u>	<u>Nominated by</u>
Gerald Kelly	5	General Contractor	10/17/17-9/30/20	Vice Mayor McKinlay Commissioner Valeche
Sam Roman	15	Consumer Representative	10/17/17-9/30/20	Vice Mayor McKinlay Commissioner Valeche

Summary:

The CILB was established by Special Act, Laws of Florida, Chapter 67-1876, as amended. The Special Act and, subsequently, 489.131, Florida Statutes (F.S.) sets forth the membership of the Board, which consists of fifteen members. The nominations for re-appointment of two members are as follows: Mr. Gerald Kelly has been nominated by the Associated General Contractors Association (AGC) to serve his first 3-year term. Mr. Sam Roman is the chairman of the Puerto Rican/Hispanic Chamber of Commerce and has indicated a willingness to serve his first 3-year term. The nominations represent the seat for one General Contractor, and one Consumer Representative as cited in the Special Act, and F.S. establishing the CILB. Memorandums for appointments and endorsements were sent to the Board of County Commissioners (BCC) on July 24, 2017. No other nominations were received. The CILB has fifteen seats currently filled and a diversity count of Caucasian: 11 (73.33%) and Hispanic-American: 4 (26.67%). The gender ratio (female: male) is 0:15. Mr. Kelly is a Caucasian male and Mr. Roman is a Hispanic-American male.


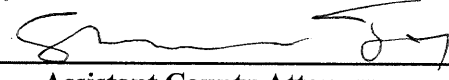
Mr. Gerald Kelly has disclosed that he is an officer employed by The Weitz Company LLC that contracts with the County to provide construction services through sealed bids. The Construction Industry Licensing Board of Palm Beach County provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract(s). Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Sec. 2-443, of the Palm Beach County Code of Ethics. Countywide (SF)

Background and Justification:

The membership of the Board consists of two general contractors, and one member of the following categories: building, residential, electrical, plumbing, HARV (Heating, Air Conditioning, Refrigeration and Ventilation), roofing, swimming pool, architect, engineer, and building official. In addition, 489.131, F.S. requires that we have three Consumer Representatives. The Board establishes qualifications and competency of contractors that work within the County. The Board also provides for the testing and licensing of these contractors, and is empowered to discipline licenses.

Attachments:

1. Boards/Committees Applications
2. Resumes for Gerald Kelly & Sam Roman
3. Recommendation letter from the Associated General Contractors Association (AGC) for Gerald Kelly
4. Attendance for Gerald Kelly & Sam Roman
5. Memorandum to the Board of County Commissioners, July 24, 2017
6. Special Act (excerpt regarding membership composition)

Recommended by:		<u>9/19/17</u>
	Department Director	Date
Legal Sufficiency:		<u>9/25/17</u>
	Assistant County Attorney	Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Attachment 1

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Construction Industry Licensing Board of Palm Beach County Advisory ☐ Not Advisory ☒
☒ At Large Appointment or ☐ District Appointment /District #: _____
Term of Appointment: 3 Years. From: 10/1/2017 To: 9/30/2020
Seat Requirement: General Contractor Seat #: 5
☒ *Reappointment or ☐ New Appointment
or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Kelly Gerald
Last First Middle
Occupation/Affiliation: Certified General Contractor
Owner ☐ Employee ☒ Officer ☐
Business Name: The Weitz Company, LLC
Business Address: 1720 Centrepark Drive East
City & State: West Palm Beach, FL Zip Code: 33401
Residence Address: 1607 Packwood Road
City & State: Juno Beach, FL Zip Code: 33408
Home Phone: () 561-627-7086 Business Phone: () 561-686-5511 Ext.
Cell Phone: () 561-847-5258 Fax: ()
Email Address: gerry.kelly@weitz.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes ☐ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>PB12-14</u>	<u>Dept. of Airports</u>	<u>Terminal Improvements</u>	<u>6/4/2013-6/4/2018</u>
<u>CM Continuing Contract</u>	<u>Facilities & Dev. Operations/C.I.D.</u>	<u>Minor Construction Projects</u>	<u>6/21/2016-6/21/2020</u>

(Attach Additional Sheet(s), if necessary)

OR

NONE

☐
NOT APPLICABLE/
(Governmental Entity)
☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyetethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):



By watching the training program on the Web, DVD or VHS on July 19, 2015



By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Gerald Kelly Printed Name: Gerald Kelly Date: July 11, 2017

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyetethics.com or contact us via email at ethics@palmbeachcountyetethics.com or (561) 355-1915.

Return this FORM to:

Janeth Cervera Fontecha, Contractors Certification Division
2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Melissa McNealDate: 7/31/17

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Construction Industry Licensing Board of Palm Beach County Advisory ☐ Not Advisory ☒

☒ At Large Appointment

or

☐ District Appointment / District #: 10/17/16

Term of Appointment: 3 Years.

From:

10/1/2017

To:

9/30/2020

Seat Requirement: General Contractor

Seat #:

5

☒ *Reappointment

or

☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Kelly Gerald
Last First Middle

Occupation/Affiliation: Certified General Contractor

Owner ☐

Employee ☒

Officer ☐

Business Name: The Weitz Company, LLC

Business Address: 1720 Centrepark Drive East

City & State: West Palm Beach, FL

Zip Code: 33401

Residence Address: 1607 Packwood Road

City & State: Juno Beach, FL

Zip Code: 33408

Home Phone: () 561-627-7086

Business Phone: () 561-686-5511 Ext.

Cell Phone: () 561-847-5258

Fax: ()

Email Address: gerry.kelly@weitz.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes ☐ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

☒ Male

☐ Female

☐ Native-American

☐ Hispanic-American

☐ Asian-American

☐ African-American

☒ Caucasian

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Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
PB12-14	Dept. of Airports	Terminal Improvements	6/4/2013-6/4/2018
CM Continuing Contract	Facilities & Dev. Operations/C I.D.	Minor Construction Projects	6/21/2016-6/21/2020

(Attach Additional Sheet(s), if necessary)
OR

NONE ☐

NOT APPLICABLE/ (Governmental Entity) ☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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☒ By watching the training program on the Web, DVD or VHS on July 19, 2015
 ☐ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Gerald Kelly Printed Name: Gerald Kelly Date: July 11, 2017

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 355-1915.

Return this FORM to:
 Janeth Cervera Fontecha, Contractors Certification Division
 2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):
 Appointment to be made at BCC Meeting on: _____
 Commissioner's Signature: Joe Valdes Date: 7/25/17

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

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Term of Appointment: 3 Years. From: 10/1/2017 To: 9/30/2020
Seat Requirement: Consumer Representative Seat #: 15
☒ *Reappointment or ☐ New Appointment
or ☐ to complete the term of _____ Due to: ☐ resignation ☒ other
Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Roman Samuel
Last First Middle
Occupation/Affiliation: Owner
Owner ☒ Employee ☐ Officer ☐
Business Name: Applied Advertising Solutions Inc
Business Address: 4201 Westgate Avenue Suite A7
City & State: West Palm Beach FL Zip Code: 33409
Residence Address: 133 Seagull Court
City & State: Royal Palm Beach FL Zip Code: 33411
Home Phone: () 561-876-9666 Business Phone: () 561-3288458 Ext.
Cell Phone: () Fax: ()
Email Address: sroman@appliedadvertising.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes ☐ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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☐

By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Sam Roman Printed Name: Sam Roman Date: 07/11/2017

Any questions and or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

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Commissioner's Signature: Melissa McKinley Date: 7/31/17

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Revised 02/01/2016

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
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APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Roman Samuel
Last First Middle
Occupation/Affiliation: Owner
Owner ☒ Employee ☐ Officer ☐
Business Name: Applied Advertising Solutions Inc
Business Address: 4201 Westgate Avenue Suite A7
City & State: West Palm Beach FL Zip Code: 33409
Residence Address: 133 Seagull Court
City & State: Royal Palm Beach FL Zip Code: 33411
Home Phone: () 561-876-9666 Business Phone: () 5613288458 Ext. _____
Cell Phone: () Fax: ()
Email Address: sroman@appliedadvertising.com
Mailing Address Preference: ☒ Business ☐ Residence
Have you ever been convicted of a felony: Yes ☐ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

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Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

(Attach Additional Sheet(s), if necessary)
OR

NONE

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By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Sam Roman Date: 07/11/2017

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2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:

[Signature]

Date:

7/25/17

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public

Revised 02/01/2016

Gerald Kelly
1607 Packwood Road
Juno Beach, FL 33408-2241
gerry.kelly@weitz.com

OBJECTIVE / FUNCTIONAL SUMMARY

Provide information and confirm qualifications to fulfill nomination requirements for the non-residential general contractor position on the Palm Beach County Construction Industry Licensing Board (2017 Reappointment)

SUMMARY OF QUALIFICATIONS

General Contractor License CGC050879 – issued 1990
Actively engaged in the construction business in Palm Beach County for 32 years
Business qualifier since 2007
Palm Beach County resident since 1973

PROFESSIONAL EXPERIENCE / EMPLOYMENT

2016 to present – The Weitz Company, LLC, West Palm Beach, FL – Project Executive

1990 to 2016 - The Morganti Group, Inc., West Palm Beach, FL
Multiple positions, Sr. Vice President 2009 to 2016

1988 to 1990 – Rogers & Ford Construction Corporation, Boynton Beach, FL

1985 to 1988 – R.G. Bryner Construction Company, Inc., West Palm Beach, FL

PROFESSIONAL AFFILIATIONS

Associated General Contractors – Past President, Florida East Coast Chapter
Associated General Contractors – Past President, Florida State Council
Construction Management Association of America
Associated Builders and Contractors, Inc.
Certified Home Inspector HI6698
Various Chambers of Commerce
Economic Council of Martin County

EDUCATION

B.S. Building Construction – Auburn University, Auburn, AL
Numerous industry related training – OSHA, BIM, LEED, Ethics, Biannual CEU's

OTHER ACTIVITIES / INTERESTS

North Palm Beach Youth Sports Programs
Juno Isles Civic Association

REFERENCES

Furnished upon request

Samuel Roman

133 Seagull Court

Royal Palm Beach FL 33414

roman@AppliedAdvertising.com

(561) 328 8450 - Office

(561) 876 9666 - Cell

Work History

2016 – Present	Palm Beach Sheriff's Office	Palm Beach County
	Community Relations Coordinator	
2008 – Present	Applied Advertising Solutions Inc	West Palm Beach, FL
	Founder / Owner	
	In charge of daily business functions of high quality commercial printing & mailing	
2001 – 2008	TopLine Printing & Graphics Inc	Riviera Beach, FL
	Production Manager	
	In charged of every day operations of printing and direct mail facilities	
	Interviewing and hiring of labor personnel	
1991 – 2000	Barton & Conney Inc	Trenton, NJ
	Production Manager	
1988 – 1991	U.S. Navy	USS Kitty Hawk CV63 / Philadelphia Naval Shipyard, Philadelphia PA
	Petty Officer 3 nd class SK3	
	Ship Security, shore patrol and base security	

Education

1987	Trenton Central High School	Trenton, NJ
	High School Diploma	

Community Service

2008 - Present	Puerto Rican / Hispanic Chamber of Commerce for Palm Beach County
	Chairman
2013 – 2016	Healthy Mothers Healthy Babies Coalition of Palm Beach County
	Board of Directors
2014 – Present	Boys Town South Florida
	Board of Directors
2014 - Present	Lake Worth West Community Center / Bridges of Lake Worth West
	Vice - President

Government Appointed Positions

2013 – Present	Office of Small Business Assistance of Palm Beach County
	Advisory Board Member
Newly Appointed	Construction Industry and Licensing Board of Palm Beach County
	Board Member

AGC Florida East Coast Chapter

The Associated General Contractors of America
Quality People. Quality Projects.



Michelle Anaya DePotter
Chief Executive Officer

July 21, 2017

2017 Board

President
Matt West
West Construction, Inc.

Vice President
Dennis Gallagher
The Weitz Company

Secretary
Jackie Cooper
Cooper Construction Management & Consulting

Treasurer
Pete Bozetarnik
Bozetarnik & Company

Past President
Gerry Kelly
The Weitz Company

Cindy W. Baldwin
VDCO Tech, Inc.

John Ciabattari
Ferreira Construction Company, Inc.

Bryan Fulcher
Maschmeyer Concrete Company of FL, Inc.

Allen Gast
Gast Construction Group, Inc.

Ken Geremia, Jr.
Gereico Electrical Contractors, Inc.

Rex Kirby
Verdex Construction, LLC

Adam Linkhorst
Linkhorst & Hockin, P.A.

Mike Neal
KAST Construction Company, LLC

Brett Rosenhaus
Nielson Rosenhaus & Associates

Bob Schafer
Ranger Construction Industries, Inc.

Brett Strassel
Hedrick Brothers Construction Co., Inc.

Mr. Oscar Alvarez, Director
Contractors Certification Division
PBC Department of Planning, Zoning & Building
2300 N. Jog Road
Suite 2W-61.05
West Palm Beach, FL 33411-2741

RE: Construction Industry Licensing Board
General Contractor Member Seat Nomination

Dear Mr. Alvarez:

Thank you for your letter of July 7th conveying Mr. Gerry Kelly's eligibility to commence his first term of three years (October 1, 2017 until September 30, 2020) and continue to fill the General Contractor seat, which would thus allow him to complete two terms as AGC's appointment.

This letter is to convey, the Associated General Contractors of America Inc.'s Florida East Coast Chapter hereby endorses Mr. Kelly's continued service. We believe Mr. Kelly's experience, qualifications, dedication and commitment has served the AGC and the County well by his occupying this seat.

Thank you, and please let me know if I can be of further assistance regarding this matter or any other.

Sincerely,

Michelle Anaya DePotter
Chief Executive Officer

C: Patrick W. Rutter, Executive Director, PZ&B
Ramsay Bulkeley, Esq., Deputy Director, PZ&B
Faye W. Johnson, Assistant County Administrator

2617 North Australian Avenue
West Palm Beach, FL 33407

www.agcfla.com

Telephone: (561) 833-3609
Fax: (561) 833-6024

BOARD MEMBER	TRADE	10/24/16	NOV. 2016	12/19/16	01/30/17	02/27/17	03/27/27	04/24/17	05/22/17	06/26/17	07/31/17	08/28/17	09/25/17	YTDA
Edward Lynch / Chair	Building	Y	N/M	Y	Y	Y	Y	Y	Y	Y	Y	Y		11
Arnold Rich / V.Chair	Consumer	Y	N/M	Y	Y	Y	Y	Y	N	Y	N	Y		11
Thomas Hogarth	Building Official	Y	N/M	Y	N/EX	N/EX	Y	Y	Y	Y	Y	Y		11
Terry Horan	Engineer	Y	N/M	N	N	Y	Y	N/EX	Y	N	Y	N		11
Frank Juliano	Swimming Pool	Y	N/M	N	Y	N/EX	N/EX	N	Y	N	Y	Y		11
Gerry Kelly	General	Y	N/M	Y	Y	N/EX	Y	N/EX	Y	Y	Y	Y		11
James M. McKay	Architect	Y	N/A	Y	Y	Y	Y	Y	Y	Y	N	N		
Michael McNamara	Plumbing	A/W	N/M	A/W	A/W	A/W	A/W	A/W	Y	N	Y	N		11
Raymond Murdock	Electrical	Y	N/M	Y	N/EX	Y	Y	Y	N	Y	Y	Y		
Sam Roman	Consumer	Y	N/M	N	N/EX	Y	N	Y	N	Y	Y	N		
Dave Santana	Consumer	N	N/M	N	Y	Y	Y	N/EX	Y	N	N	N		
Steve Svopa	Residential	Y	N/M	N	Y	Y	N/EX	Y	Y	Y	N	Y		
Mark Worell	HARV	Y	N/M	Y	Y	Y	Y	Y	Y	Y	Y	Y		11
Vacant	General	V/S	N/M	V/S	V/S	V/S	V/S	V/S	Randall Lebolo	N	Y	N		
Vacant	Roofing	V/S	N/M	V/S	V/S	V/S	V/S	V/S	Ben Preston	Y	N	N		
		11/12	0/0	7/12	8/12	9/12	9/12	8/12	12/15	10/15	10/15	8/15	15	11

Y- IN ATTENDANCE
N- ABSENT
N/EX- EXCUSED ABSENCE (CALLED)
N/M - NO MEETING
V/S-VACANT SEAT
A/W- AWAITING RE-APPOINTMENT
S/O -NEW MEMBER SWORN TO OFFICE

YTDA- YEAR TO DATE ATTENDANCE

BOARD MEMBER	TRADE	10/26/15	NOV. 2015	12/14/15	01/25/16	02/22/16	03/28/16	04/25/16	05/23/16	06/27/16	07/25/16	08/22/16	09/26/16	YTDA
Mark Landis / Chair	ROOFING	Y	N/M	Y	Y	Y	Y	Y	Y	Y	N/EX	Y	N/EX	9/11
Edward Lynch / V. Chair	BUILDING	Y	N/M	Y	Y	Y	Y	Y	N	N	Y	Y	Y	9/11
Thomas Hogarth	BUILDING OFFICIAL	Y	N/M	Y	N	Y	Y	Y	Y	N/EX	Y	Y	Y	9/11
Terry Horan	ENGINEER	S/O	N/M	Y	Y	Y	Y	Y	Y	Y	N/EX	Y	Y	10/11
Frank Juliano	SW. POOL	N	N/M	N	Y	N	Y	Y	Y	Y	N	Y	N	6/11
Gerry Kelly	GENERAL	S/O	N/M	Y	Y	Y	Y	Y	N/EX	Y	Y	Y	N/EX	9/11
James M. McKay	ARCHITECT	N/A	N/A	N/A	N/A	N/A	S/O	Y	Y	Y	Y	Y	Y	7/7
Michael McNamara	PLUMBING	Y	N/M	N	N	Y	N/EX	N/EX	Y	Y	Y	N/EX	Y	6/11
Raymond Murdock	ELECTRICAL	N	N/M	N	S/O	Y	Y	Y	Y	Y	Y	Y	Y	9/9
Arnold Rich	CONSUMER	Y	N/M	Y	Y	Y	Y	Y	N/EX	Y	Y	Y	Y	10/11
Sam Roman	CONSUMER	Y	N/M	N	Y	Y	Y	Y	N/EX	N/EX	Y	Y	Y	8/11
Manuel Sanchez	GENERAL	N	N/M	N/EX	N	N	N	Resigned	N/A	V/S	V/S	V/S	V/S	0/0
Dave Santana	CONSUMER	S/O	N/M	N	Y	Y	Y	Y	N/EX	Y	N/EX	Y	Y	8/11
Vicki Soderlund	ARCHITECT	N	N/M	N	Resigned	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0/0
Steve Svopa	RESIDENTIAL	S/O	N/M	Y	Y	N	N	Y	Y	Y	N/EX	Y	N/EX	7/11
Mark Worell	HARV	Y	N/M	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	11

11/150/08/1511/1411/1412/1513/149/1411/149/1413/1410/14

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S/O -NEW MEMBER SWORN TO OFFICE

YTDA- YEAR TO DATE ATTENDANCE



**Department of Planning,
Zoning & Building**

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb



**Palm Beach County
Board of County
Commissioners**

Paulette Burdick, Mayor
Melissa McKinlay, Vice Mayor

Hal R. Valeche

Dave Kerner

Steven L. Abrams

Mary Lou Berger

Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"

To: Mayor Paulette Burdick, and
Members of the Board of County Commissioners

From: Oscar Alvarez, Director
Contractors Certification Division

Date: July 24, 2017

Re: **Nominations to the Construction Industry Licensing Board
(CILB) of Palm Beach County**

ITEM: The purpose of this memo is to advise of two nominations for re-appointment to the Construction Industry Licensing Board (CILB). The first re-appointment is for Mr. Gerry Kelly who currently serves on the General Contractor Seat. The second re-appointment is for Mr. Sam Roman who currently serves on the Consumer Seat. Mr. Kelly was nominated by the Associated General Contractors Association (AGC) and appointed by the Board of County Commission (BCC) September 2015. Mr. Roman is the President of the Puerto Rican/Hispanic Chamber of Commerce who was appointed by the BCC August 2015. At the time Mr. Kelly and Mr. Roman were appointed, they filled unexpired terms left vacant by prior Board members with an expiration date of September 30, 2017. As such, both Mr. Kelly and Mr. Roman are now eligible to commence their first full 3-year term which would run from October 1, 2017 through September 30, 2020. The members of the BCC may also nominate candidates for these two CILB seats. Once all the nominations are received, they will be reviewed by staff to ensure nominees meet appointment requirements and then presented to the BCC for appointment.

BACKGROUND: The primary function of the CILB is for approval of certificate of competency construction trade licenses for Palm Beach County. The CILB consists of fifteen specified construction trade members per Special Act, including three consumer members who may be nominated by the BCC. The term of office of each member is three years, with two consecutive year terms. The meetings are held once a month on the fourth Monday of each month. The qualification to be appointed to this board is to be actively engaged in the construction business in Palm Beach County; hold a certificate of competency under the nominee's name; engaged for a period of not less than five consecutive years immediately before the date of his appointment; and be a resident of Palm Beach County. The architect and engineer members shall be licensed in the State of Florida and be a



resident of Palm Beach County. The consumer representative may be any resident of the local jurisdiction who is not, and has never been, a member or practitioner of a profession regulated by the CILB or a member of any closely related profession. The CILB currently filled fifteen (15) seats show a diversity count of 11 Caucasian (73.33%) and 4 Hispanic-American (26.67%). The gender ratio (female: male) is 0:15. Mr. Kelly is a Caucasian male and Mr. Roman is a Hispanic-American male.

DISPOSITION: The applications and resumes for Mr. Kelly and Mr. Roman are attached. Please respond by August 14, 2017 by completing Section III of the Application or by providing contact information for additional candidate(s) to be considered. Please address your response to Contractors Certification Division, Attention: Janeth Cervera Fontecha, Senior Secretary by mail, fax (561) 233-5554 or email at jcerverafontecha@pbcgov.org. Staff will prepare an agenda item for the BCC.

Should you have any questions regarding this appointment or nomination, please contact Mrs. Fontecha at (561) 233-5540.

OA/jcf

Attachments:

- Boards/Committees Application
- Resume for Gerry Kelly and Sam Roman
- Nomination letter from the Associated General Contractors Inc
- CILB Membership List for 2017-18.
- Meeting Schedule for 2017-18
- Board Member Requirements per Special Act, Chapter 67-1876, as amended.

cc: Patrick W. Rutter, Executive Director, PZ&B
Ramsay Bulkeley, Deputy Director, PZ&B
Faye W. Johnson, Assistant County Administrator
Shannon Fox, Assistant County Attorney
Edward Lynch, CILB Chair

File: CILB Appointments
Enclosures

Special Act, Laws of Florida, Chapter 67-1876, as amended

Section 3. Construction Industry Licensing Board of Palm Beach County, organization, meetings, powers, duties. --

(A) The Construction Industry Licensing Board of Palm Beach County is hereby created and composed of the following: two general contractors, one contractor who is primarily engaged in the business of furnishing those services to which a building contractor is limited, one contractor who is primarily engaged in the business of furnishing those services to which a residential contractor is limited, one electrical contractor, one plumbing contractor, one HARV contractor, one roofing contractor, one swimming pool contractor, one architect, one engineer, and one full-time building official, employed by a local government within Palm Beach County who meets the requirements of the Building Officials Association of Florida. All members of the Board shall be appointed by the Palm Beach County Board of County Commissioners.

(B) To be eligible for appointment each contractor member shall be:

(1) Actively engaged in the construction business in Palm Beach County and have held a certificate of competency in his name and have been so engaged for a period of not less than 5 consecutive years immediately before the date of his appointment, and be a resident of Palm Beach County. The architect and engineer member shall be licensed in the State of Florida and be a resident of Palm Beach County.

(2) Each member of the Board except the Building Official shall hold a valid certificate issued by this Board or the state of Florida in addition to having the qualifications required in subsection (B) (1) above.

(C) All terms of office expire on September 30 of the last year of term. As the terms of members expire, the Board of County Commissioners shall appoint a member to fill the vacancy for a term of 3 years, but no member shall serve for more than two consecutive terms but may be reappointed after a three (3) year hiatus. Vacancies in the membership of the board for any cause shall be filled by the Board of County Commissioners for the balance of the unexpired term.

F.S. § 489.131 Applicability:

(10) No municipal or county government may issue any certificate of competency or license for any contractor defined in s. 489.105(3)(a)-(o) after July 1, 1993, unless such local government exercises disciplinary control and oversight over such locally licensed contractors, including forwarding a recommended order in each action to the board as provided in subsection (7).

Each local board that licenses and disciplines contractors must have at least two consumer representatives on that board. If the board has seven or more members, at least three of those members must be consumer representatives. The consumer representative may be any resident of the local jurisdiction who is not, and has never been, a member or practitioner of a profession regulated by the board or a member of any closely related profession.
(7-1-93)

Rev. 6-30-17

BOARD MEMBER QUALIFICATIONS

Board of County Commissioners:

Urges all associations to join Palm Beach County in encouraging diversity in your Board nominations. Diverse representation in our Board appointments are a key to promoting a wider variety of perspectives and approaches on policy development, strategic planning, and regulatory implementation for our citizens. (11/5/09)

Rev. 6/30/17