

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: October 17, 2017

(X) Consent                      ( ) Regular  
( ) Workshop                    ( ) Public Hearing

Department:

Submitted By: Environmental Resources Management  
Submitted For: Environmental Resources Management

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:


- A) **receive and file** Supplement Number 0002 to Grant and Cooperative Agreement L16AC00163 (Agreement) (R2016-1779) with the U.S. Bureau of Land Management (BLM) adding funds in the amount of \$60,000 to treat exotic species and manage native wildlife at the Jupiter Inlet Lighthouse Outstanding Natural Area (JILONA) for the period of 7/21/2016 through 9/30/2021; and
- B) **approve** a downward Budget Amendment of \$40,000 to align the budget with BLM funding for FY18.

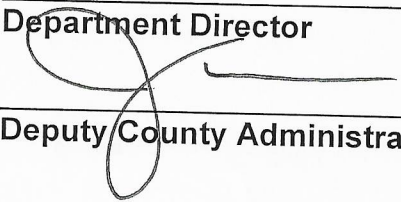
**Summary:** On December 6, 2016, the Board of County Commissioners (BCC) approved the BLM Agreement and Supplement Number 0001 (R2016-1780) for contracted services at JILONA. Delegated authority to execute time extensions, task assignments, certifications and other forms associated with the Agreement was approved at that time. District 1 (AH)

**Background and Justification:** On December 6, 2016, the BCC approved BLM Grant and Cooperative Agreement L16AC00163 (R2016-1779) and Supplement Number 001 (R2016-1780) for the management of JILONA for a term of five years. The Agreement facilitated a joint implementation of the JILONA Comprehensive Management Plan. On January 15, 2008, (R2008-0072) A Land Stewardship Memorandum of Understanding (MOU) with BLM for joint management collaboration was approved by the BCC.

**Attachments:**

1. Supplement Number 0002
2. Delegation of Authority
3. Budget Amendment (1226)

Recommended by:  9/30/17  
Department Director Date

Approved by:  10/10/17  
Deputy County Administrator Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>60,000</u>	_____	_____	_____	_____
External Revenues	<u>(60,000)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No \_\_\_\_\_

Budget Account No.: Fund 1226 Department 380 Unit E235 Object: \_\_\_\_\_  
Program \_\_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

Bureau of Land Management CFDA15.231

### C. Department Fiscal Review:

*S. Neary*

## III. REVIEW COMMENTS

### A. OFMB Fiscal and /or Contract Dev. and Control Comments:

*J. M. L. C.* 10/2/17  
OFMB AR 23  
✓ 9/27/17  
10/3

*A. J. Johnston* 10/6/17  
Contract Development and Control  
10/6/17 *AW*

### B. Legal Sufficiency:

*Anne Delgand* 10-10-17  
Assistant County Attorney

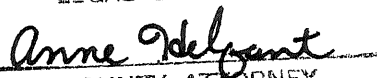
### C. Other Department Review:

\_\_\_\_\_  
Department Director

## ATTACHMENT 1

Page 1 of 4

Grant and Cooperative Agreement				CHOOSE ONE: <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT <input type="checkbox"/> GRANT
CHOOSE ONE: <input type="checkbox"/> EDUCATION <input type="checkbox"/> FACILITIES <input type="checkbox"/> RESEARCH <input type="checkbox"/> SDCR <input type="checkbox"/> TRAINING				
1. GRANT/COOPERATIVE AGREEMENT NUMBER L16AC00163		2. SUPPLEMENT NUMBER 0002		3. EFFECTIVE DATE 07/11/2017
				4. COMPLETION DATE 09/30/2021
5. ISSUED TO NAME/ADDRESS OF RECIPIENT (No., Street, City/County, State, Zip) COUNTY OF, PALM BEACH Attn: Melissa Tolbert, Senior Environment 301 N OLIVE AVE FRNT WEST PALM BEACH FL 33401-4705		6. ISSUED BY BLM WO-OFFICE DIV BUS RSRCS (W0850) Mailing Address: 1849 C ST. NW RM 1075 LS WASHINGTON DC 20036		
7. TAXPAYER IDENTIFICATION NO. (TIN)		9. PRINCIPAL INVESTIGATOR/ORGANIZATION'S PROJECT OR PROGRAM MGR. (Name & Phone) Melissa Tolbert, mtolbert@pbcbgov.org 561-233-2562		
8. COMMERCIAL & GOVERNMENT ENTITY (CAGE) NO. 1RFV4				
10. RESEARCH, PROJECT OR PROGRAM TITLE BLM-ES, Jupiter Inlet Lighthouse ONA Biological Management Support				
11. PURPOSE See Schedule				
12. PERIOD OF PERFORMANCE (Approximately) 07/21/2016 through 09/30/2021				
13A. AWARD HISTORY		13B. FUNDING HISTORY		
PREVIOUS \$100,000.00		PREVIOUS \$100,000.00		
THIS ACTION \$60,000.00		THIS ACTION \$60,000.00		
CASH SHARE \$0.00		TOTAL \$160,000.00		
NON-CASH SHARE \$0.00				
RECIPIENT SHARE \$0.00				
TOTAL \$160,000.00				
14. ACCOUNTING AND APPROPRIATION DATA See Schedule				
PURCHASE REQUEST NO.		JOB ORDER NO.		AMOUNT
0020127521				
15. POINTS OF CONTACT				
NAME		MAIL STOP	TELEPHONE	E-MAIL ADDRESS
TECHNICAL OFFICER Peter DeWitt			561-295-5955	pdewitt@blm.gov
NEGOTIATOR				
ADMINISTRATOR Brandon Riley			(202) 912-7540	briley@blm.gov
PAYMENTS				
16. THIS AWARD IS MADE UNDER THE AUTHORITY OF: Federal Land Policy and Management Act of 1976, 43 USC 1737 (b), Public Law 94-579				
17. APPLICABLE STATEMENT(S), IF CHECKED: <input checked="" type="checkbox"/> NO CHANGE IS MADE TO EXISTING PROVISIONS <input type="checkbox"/> FDP TERMS AND CONDITIONS AND THE AGENCY-SPECIFIC REQUIREMENTS APPLY TO THIS GRANT		18. APPLICABLE ENCLOSURE(S), IF CHECKED: <input type="checkbox"/> PROVISIONS <input type="checkbox"/> SPECIAL CONDITIONS <input type="checkbox"/> REQUIRED PUBLICATIONS AND REPORTS		
UNITED STATES OF AMERICA		COOPERATIVE AGREEMENT RECIPIENT		
CONTRACTING/GRANT OFFICER Maria Gochis <b>MARIA GOCHIS</b> Digitally signed by MARIA GOCHIS Date: 2017.07.20 16:20:25 -06'00'		AUTHORIZED REPRESENTATIVE		DATE

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY  
ANNE DELGENT

Grant and Cooperative Agreement

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT PRICE (E)	AMOUNT (F)
	<p>CFDA Number: 15.231 DUNS Number: 078470481 Funding Opportunity Number: L16AS00136 Required Cost Sharing/Matching: None Indirect Cost Rate: None</p> <p>Required Periodic Status Reporting Performance Reports: Annual SF425 Financial Reports: Annual Youth Reports: Quarterly E-mail Reports To: blm_wo_fareports@blm.gov</p> <p>11. PURPOSE: The purpose of this modification is to continue supporting work identified in original proposal and;</p> <p>A. Increase funding in the amount of \$60,000 B. All other terms and conditions remain unchanged C. Changes the BLM Grants Management Officer to Brandon Riley, refer to Section 15 - Point of Contacts on page one.</p> <p>The following recipient documents are incorporated herein, by reference only SF 424, dated 06/20/17, SF424a, SF424b, and detail budget.</p> <p>Legacy Doc #: BLM Delivery Location Code: 0004276320 BLM-ES SOUTHEASTERN STATES DISTR OF 273 MARKET STREET FLOWOOD MS 39232 US</p> <p>Period of Performance: 07/21/2016 to 09/30/2021</p>				
00040	<p>Additional Funding for FY17 Obligated Amount: \$20,000.00</p> <p>Accounting Info: Continued ...</p>				20,000.00

## Grant and Cooperative Agreement

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT PRICE (E)	AMOUNT (F)
00050	<p>01 Account Assignm: K G/L Account: 6100.411C0 Business Area: L000 Commitment Item: 411C00 Cost Center: LLESJ02400 Functional Area: L10100000.B00000 Fund: 17XL1109AF Fund Center: LLESJ02400 Project/WBS: LX.SI.SOIL0000 PR Acct Assign: 01 Funded: \$20,000.00 Period of Performance: 10/01/2017 to 09/30/2021</p> <p>Additional Funding for FY17 Obligated Amount: \$20,000.00</p> <p>Accounting Info: 01 Account Assignm: K G/L Account: 6100.411C0 Business Area: L000 Commitment Item: 411C00 Cost Center: LLESJ02400 Functional Area: L11500000.MR0000 Fund: 17XL1109AF Fund Center: LLESJ02400 PR Acct Assign: 01 Funded: \$20,000.00 Period of Performance: 10/01/2017 to 09/30/2021</p>				20,000.00
00060	<p>Additional Funding for FY17 Obligated Amount: \$15,000.00</p> <p>Accounting Info: 01 Account Assignm: K G/L Account: 6100.411C0 Business Area: L000 Commitment Item: 411C00 Cost Center: LLESJ02400 Functional Area: L11100000.BV0000 Fund: 17XL1109AF Fund Center: LLESJ02400 PR Acct Assign: 01 Funded: \$15,000.00 Period of Performance: 10/01/2017 to 09/30/2021</p>				15,000.00
	Continued ...				

Grant and Cooperative Agreement

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT PRICE (E)	AMOUNT (F)
00070	Additional Funding for FY17 Obligated Amount: \$5,000.00  Accounting Info: 01 Account Assignm: K G/L Account: 6100.411C0 Business Area: L000 Commitment Item: 411C00 Cost Center: LLESJ02400 Functional Area: L17110000.MQ0000 Fund: 17XL1109AF Fund Center: LLESJ02400 PR Acct Assign: 01 Funded: \$5,000.00 Period of Performance: 10/01/2017 to 09/30/2021				5,000.00

Attachment 2




**INTEROFFICE MEMORANDUM**  
**Palm Beach County**  
**Environmental Resources Management**

**DATE:** December 16, 2016

**TO:** Verdenia C. Baker  
County Administrator

**THROUGH:** Jon Van Arnam  
Deputy County Administrator

**FROM:**  Robert Robbins, Director  
Environmental Resources Management

**SUBJECT:** REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:  
**Grant and Cooperative Agreement L16AC00163 and Supplement 0001 with the U.S. Bureau of Land Management (BLM) for the management of the Jupiter Inlet Lighthouse Outstanding Natural Area (JILONA).**

On December 6, 2016, agenda item 3L3 (R2016-1779,1780) the County Commission approved the County Administrator or her designee to sign all future time extensions, task assignments, certifications and other forms associated with the Agreement, and necessary minor amendments that do not substantially change the scope of work, terms or conditions for this Agreement.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM) to sign all future time extensions, task assignments, certifications and other documents associated with this Agreement and any necessary minor amendments to those documents that do not substantially change the scope of work or terms and conditions of this Agreement. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED:  DATE: 1/4/17  
Verdenia C. Baker, County Administrator

RR:mc  
Attachment