Agenda Item #: 3Q-1

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date: Oc	tober 17, 2017	[X] [ ]	Consent Ordinance	[ ] [ ] [ ]	==   	Regular Public Hearing	
Department: Submitted For: ========	CRIMINAL JUST CRIMINAL JUST			===			

# I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: A) receive and file one Grant Adjustment Notice (GAN) for the MacArthur Safety and Justice Challenge Grant number 16-16019150543-CJ reallocating budget lines with no change in the grant amount of \$150,000 and a no cost extension to November 30, 2018; B) approve a budget transfer of \$9,182 from the Criminal Justice Grant Fund to the General Fund for Public Safety Justice Services Division to allocate funding for temporary services; and C) approve a budget amendment of \$9,182 in the General Fund to recognize the transfer from the Criminal Justice Grant Fund.

**Summary:** Palm Beach County was awarded \$150,000 from the John D. and Catherine T. MacArthur Foundation's Safety and Justice Challenge (SJC) Grant Program. The grant continues Palm Beach County's participation in the MacArthur Challenge Network of 20 national sites in order to continue the criminal justice system reform work started in 2015 to reduce the reliance on jail for appropriate individuals. The grant award agreement was approved by the Board of County Commissioners on May 3, 2016 (R2016-0577). GAN 3 adjusts the budget to allocate \$9,182 for professional services to hire a temporary employee under the County's current contract to assist with performing risk assessments of defendants at First Appearance Court and a no cost extension to November 30, 2018 to provide additional time to perform the work under this grant. GAN 3 was executed on August 30, 2017 on behalf of the Board of County Commissioners by the Executive Director of the Criminal Justice Commission, Kristina Henson, in accordance with R2016-0577. <u>Countywide</u> (DC)

**Background and Justification:** In May of 2015, Palm Beach County was one of 20 jurisdictions chosen by the MacArthur Foundation for initial grants and expert counsel to develop plans for reform after a highly competitive selection process that drew applications from nearly 200 jurisdictions in 45 states. During this initial grant period in 2015, the Criminal Justice Commission (CJC) led the effort to develop a reform plan focused on reforming the First Appearance Hearing process and diverting from jail those with mental illness, minor outstanding warrants, misdemeanor technical probation violations, and those charged with driving with suspended licenses. In 2016, the County received an additional \$150,000 to continue participation in the Challenge Network of 20 sites to continue to implement the strategies identified in 2015. In accordance with County PPM CW-O-051, all delegated grant adjustments and signatures must be submitted by the initiating department as a receive and file agenda item.

## Attachments:

- 1) MacArthur Grant Adjustment Notice 3
- 2) Signature designation authority pursuant to R2016-0577
- 3) Budget Transfer
- 4) Budget Amendment

Recommended by:	Kurtula Hurson	9-25-17
	Department Director	Date
Approved By:	CA2	10/5/17
	Deputy County Administrator	Date

#### II. **FISCAL IMPACT ANALYSIS**

# A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Capital Expenditures Operating Costs External Revenues					
Program Income (County) In-Kind Match (County)					
Net Fiscal Impact	*				
# ADDITIONAL FTE POSITIONS (Cumulative)	0_	0	0	0	0
Is Item Included In Current	t Budget? Ye	es _ No _X _			
Budget Account Exp No: F Budget Account Exp No: F Budget Account Rev No: F	und 0001 Depa	artment <u>660</u> Ui	nit <u>5214</u> Obje	ect <u>3404</u>	
B. Recommended Sources Fund: Criminal Just Unit: MacArthur For Grant: MacArthur F Fund: General Fund	ice Grant Fund undation Safet oundation Safe	y and Justice ety and Justice	Challenge		
Unit: PreTrial Service *No additional fiscal imp transfer/amendment reallocation assist with performing risk as	bact, grant a ates funding fro ssessments of d	mount remain	lic Safety to		budget rvices to

**Departmental Fiscal Review:** 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

127925 OFMB AR 9/27

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Contract Administration

10/3/17D

Legal Sufficiency: В. Assistant County Attorney

C. Other Department Review:

Stephanie Semo **Department Director** 

This summary is not to be used as a basis for payment.

The MacArthur Foundation - Online Portal
Kristina Henson M.
fluxx@macfound.org
No-Cost Extension Approved
Wednesday, August 30, 2017 5:04:19 PM

Dear Kristina Henson,

This is to notify you that the no-cost extension for grant G-1601-150543 has been approved. Your revised grant term is now May 1, 2016 to November 30, 2018 and is noted on your grant. We recommend that you review updated report deadlines, which can be found under "Reports to Submit" in the grants portal.

If you have any questions, please contact your Grants Manager at qhanzel@macfound.org.

Sincerely,

John D. & Catherine T. MacArthur Foundation 140 S. Dearborn Street Chicago, IL 60603-5285

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[fluxx: request\_amendment/106856]

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# Palm Beach County, Florida

Submitted April 8, 2016 First Amendment 8-21-16; NCE only to 11/30/17 \*Second Amendment 12-6-16; FAU Intern \*\*Third Amendment 5-30-17; Community Engagement \*\*\*Fourth Amendment 8-30-17; Pretrial Temp

Cost Category I. Personnel	Adopte	d Amended	Anticipated Expenses to 11/30/17	Anticipated Balance as of 11/30/17
*Florida Atlantic University Intern				
January 9, 2017 to April 24, 2017		\$3,600	\$3,488	\$11:
II. Professional Services				
Frequent Users System Engagement (FUSE) Technical Assistance	<b>AOT AO</b>			
Program development contract with Corporation for Supportive Housing (CSH) to target people with a presistent pattern of jail utilizati	\$25,000 on	\$25,000	\$13,379	\$11,621
Pretrial Services Pilot Project				
Technical assistance for training of system players and Pretrial staff, acquiring a risk assessment tech a mere distance of the second staff.	\$80,000	1		
acquiring a risk assessment tool, a research partner, and client services				
Contract-Pretrial Justice Institute-risk assessment implementation				
Contract-Florida State University-jail data/RAI process evaluation		\$40,000	\$27,006	\$12,994
***Contracted Temp for Pretrial Services for RAI Implementation		\$30,000	\$30,000	\$0
in the services for RAI implementation		\$9,182	\$7,724	\$1,458
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<ol> <li>Data Enhancements (e.g., IT system improvements, technology)</li> </ol>				
Expansion of Data Capacity Network				
Design and implement standalone access to Clork of Court and	\$25,000	\$13,718	\$2,473	\$11,245
Justice Services Information System databases				
/. Equipment and Hardware				
Pretrial Services Information Technogy Upgrades				
to implement the risk assessment tool				
assessment tool	\$10,000	\$0	\$0	<b>*</b> 0
Travel (e.g. airfare, hotel accommodations, food and incidentals)		<b>4</b> 0	ΦŬ	\$0
( Standard, noter accommodations, food and incidentals)				
All Site Visits (May & October 2016; May & October 2017)				
	\$10,000	\$25,500	\$18,403	\$7.097
Meeting Expenses (e.g., meeting space, food and supplies)				Ψ1,037
**Community Engagement Task Force				
Food and supplies for meetings and events				
	\$0	\$3,000	\$1,775	\$1,225
I. Indirect Costs (not-to-exceed 15%)				$\Psi_{1}ZZJ$
Indrect Costs				
	\$0	\$0	\$0	¢o
tal		**	ΨΟ	\$0
	\$150,000	5150,000	\$104,248	\$45,752

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# Request to Hire Temporary Professional as a Pretrial Interviewer during the Safety and Justice Challenge pilot project phase.

Job Title:	Pretrial Services Interviewer
Job Location:	Palm Beach County Main Detention Center
Start Date:	September 21, 2017
End Date:	December 18, 2017
Work Schedule:	Thursday through Monday
Work Hours:	6:00 A.M. – 2:30 P.M. (30-minute lunch break)
Reports to:	Pretrial Services Intake Supervisor, Latronda Hayes
Rate of Pay:	\$19.13 per hour (no benefits offered)
Total Hours:	480 (3 months)
Total Amount:	\$9,182.40

# MAJOR FUNCTION:

Interviews defendants booked in the Palm Beach Jail to gather pertinent information for the court's review in determining release decisions.

DUTIES:

- Interviews defendants booked in the Palm Beach County Jail.
- Obtains information regarding the defendant's home address, prior residences, overall
  residence stability, age, DOB, sex, race, offenses currently charged with, date of arrest,
  out of county arrest, current employment and employment stability, educational
  background, ties to the community, marital status and stability, family status and stability,
  financial status including ownership of property, military service status.
- Verifies all information obtained from the defendant.
- Prepares and completes applicable and required forms.

PROVED AS TO FORM

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County Administration P.O. Box 1989 West Palm Beach, FL 33402-1989 (561) 355-2030 FAX: (561) 355-3982 www.pbcgov.com

Palm Beach County Board of County Commissioners

Mary Lou Berger, Mayor

Hal R. Valeche, Vice Mayor

Paulette Burdick

Shelley Vana

Steven L. Abrams

Melissa McKinlay

Priscilla A. Taylor

**County Administrator** 

Verdenia C. Baker

May 5, 2016

John D. and Catherine T. MacArthur Foundation Office of Grants Management 140 S. Dearborn Street, Chicago, IL 60603

Re: MacArthur Foundation's Safety and Justice Challenge Grant No. 16-1601-150543-CJ

To Whom It May Concern:

I am writing to extend signature authority to Mrs. Kristina Henson, Executive Director of the Palm Beach County Criminal Justice Commission, to execute all documents for the MacArthur Foundations' Safety and Justice Challenge grant. This authorization includes submitting grant applications, grant adjustments and reports electronically. This also includes the authority to executive all necessary forms and documents related to this grant project.

If you have any questions, please feel free to call Mrs. Henson at (561) 355-4943.

Thank you for your cooperation and attention to this matter.

Sincerely,

Enderen a pake Verdenia C. Baker

County Administrator

cc: Kristina Henson, Executive Director, CJC

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Affirmative Action Employer\*

"An Equal Opportunity

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### BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

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BGEX-762-09061700000000001771

### FUND 1507 - Criminal Justice Grant Fund

	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 9/13/2017	REMAINING BALANCE
1507-820-7706-9000 1507-762-7706-3101	Transfer to General Fund 0001 Professional Services Total Appropriation and Expenditures	0 0	0 105,000	9,185 9,185	9,185 9,185	9,185 95,815	95,000	9,185 815

Criminal Justice Commission INITIATING DEPARTMENT/DIVISION Administration/Budget Department Approval OFMB Department - Posted

Signal Date

By Board of County Commissioners At Meeting of 10/17/2017 Deputy Clerk to the Board of County Commissioners

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### BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

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BGEX- 460-.091817 - 1.788 BGRV- 460 -091817- 1.788

FUND 0001 - General Fund

ACCT.NUMBER		ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 9/6/2017	REMAINING BALANCE
<u>Revenue</u> 0001-660-5214-8249	Tr Fr Criminal Justice Reserve Fund 1507 Total Revenue and Balance	0 1,250,360,402	0 1,270,824,598	9,185 9,185	0	<u>9,185</u> 1,270,833,783		
<u>Expense</u> 0001-660-5214-3404	Temp Serv/Contracted Salaries Total Appropriation and Expenditures	0 1,250,360,402	0 1,270,824,598	9,185 9,185	0	<u>9,185</u> 1,270,833,783	0	9,185

Public Safety/Justice Services INITIATING DEPARTMENT/DIVISION Administration/Budget Department Approval OFMB Department - Posted

Date ||8|.

By Board of County Commissioners At Meeting of 10/17/2017 Deputy Clerk to the Board of County Commissioners

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