

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____

Budget Account Number: Fund _____ Department _____ Unit _____

Object _____ Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

DATE ROUTED: Thursday, October 26, 2017

ROUTED TO: Tracy Ramsey/Melissa Corrales

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

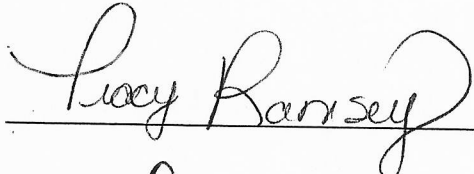
MEETING DATE: November 7, 2017

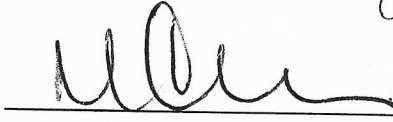
MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, Nov. 3, before 9:00 AM

Memorandum date	# of Agreements	Reviewed by	Date
October 13, 2017	1	TR	
October 19, 2017	1	TR	
NOVEMBER 1, 2017	1	TR	

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT
THESE
SIGNATURES:**

Tracy Ramsey 

Melissa Corrales 

November 7, 2017

REGULAR AGENDA

3.B.3. – CONTINUED

A)

Ratification of a one-time purchase of \$201,176.99 with Physio-Control Inc., d/b/a Physio-Control Inc., for an annual service agreement for LifePak 15 monitor defibrillators from October 1, 2017 through September 30, 2018.

B)

One-time purchase of \$279,671.20 with Intergraph Corporation d/b/a Hexagon Safety & Infrastructure for a Computer Aided Dispatch (CAD) system upgrade.

C)

New term contract with Polydyne Inc., for \$385,280 for the purchase and delivery of polymer from November 7, 2017 through September 30, 2018.

D)

New term contract with Cengage Learning; Cox Subscriptions d/b/a WT Cox Information Services; Ebsco Industries Inc., d/b/a EBSCO Information Services for \$2,550,000 for serials and database access products and services from November 7, 2017 through December 31, 2021.

E)

Renewal of term contract with Brian W. Truax d/b/a Truax Patient Services for \$350,000 for Narcan (Naloxone HCl) nasal spray from January 11, 2018 through January 10, 2019.

F)

Time extension only of term contract with General Electric International Inc., for General Electric switchgear equipment repairs, service and maintenance from August 27, 2016 through February 26, 2018.

G)

Increase of term contract of \$943,100 with Mega Nursing Services Inc., d/b/a Mega Medical Supply; CSI Private Duty Services Inc., d/b/a Friends Assisting Seniors and Families; Southern Home Care Services Inc., d/b/a ResCare HomeCare; Caring for Seniors Inc., d/b/a CSI Caring for Seniors; Dimi Nursing Inc., for a total of \$4,038,743.10 for in-home services (personal care, respite care, homemaker services, companionship, chore, enhanced chore and escort) from December 1, 2016 through February 28, 2018.

H)

Increase and amend term contract for \$310,500 with Designlab Inc., for a total of \$936,500 for a uniform program for Fire-Rescue and Animal Care & Control from December 1, 2016 through November 30, 2017.

I)

Time extension only of term contract with Unify Inc., for the Unified Communication System from July 22, 2014 through March 31, 2018.

J)

New term contract with Baker & Taylor LLC, for \$3,300,000 for an adult and juvenile cataloged books collection from November 7, 2017 through November 6, 2018.

K)

Tourist Development Council Category "G" grant agreement with US Field Hockey Association Inc., for the National Hockey Festival for \$120,000.

L)

Tourist Development Council Category "G" grant agreement with Optimist International Youth Program Foundation Inc., for the Optimist International Tournament of Champions for \$2,000.

M)

Tourist Development Council Category "G" grant agreement with the Florida Motorcycle Road Racing Association LLC, for the Florida Motorcycle Road Racing Association (FMRRA) Series for \$5,000.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/07/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Physio-Control, Inc. d/b/a Physio-Control, Inc.	Ratification of a one-time purchase for an annual service agreement for LifePak 15 monitor defibrillators for the period 10/01/2017 through 09/30/2018 per Purchase Order #ZG100517-2.	\$201,176.99 SBE: \$0	Fire Rescue Department 1300-440-4230-4620	Scarlett	
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Fire Rescue Department requires ratification of a one-time purchase for an annual service agreement for on-site defibrillator maintenance for a period of twelve (12) months retroactive to 10/01/2017. Palm Beach County has one hundred twenty-five (125) LifePak 15 monitor defibrillators. Due to the necessity of not having a gap in service, ratification of the Purchasing Director's approval of this annual service agreement commencing on 10/01/2017 is required. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

EXHIBIT B

Intergraph Corporation d/b/a Hexagon Safety & Infrastructure	One-time purchase of Computer Aided Dispatch (CAD) system upgrade per Purchase Order #LC102617-2.	\$279,671.20 SBE: \$0	Fire Rescue Department 1300-440-4217-4674	Scarlett	
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Fire Rescue's request for a one-time sole source purchase for the product and maintenance configuration of CAD is necessary in order to upgrade the system. Computer Aided Dispatch System (CAD) includes essential features including call handling and dispatching, intelligent mapping, field communications, data reporting and analysis, and application integration. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

EXHIBIT C

Polydyne, Inc.	New term contract for the purchase and delivery of polymer for the period 11/07/2017 through 09/30/2018 per Master Agreement #250562.	\$385,280.00 SBE: \$0	Water Utilities Department 4001-720-2582-5205 4001-720-4GUA-5205	Scarlett	
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The County has expended or encumbered \$355,996 (\$29,666/month) during the previous twelve (12) month term contract. Due to increases in price per unit and requested quantities, \$385,280 is needed to meet the County's requirements through the expiration of this new ten and three quarter (10.75) month term contract. This purchase is off Indian River County Contract #2018002 and has two (2) twelve (12) month renewal options. Awardee is located out of State. There is no SBE currently certified for this commodity or service.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/07/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT D					
Cengage Learning; Cox Subscriptions d/b/a WT Cox Information Services; Ebsco Industries, Inc. d/b/a EBSCO Information Services	New term contract for serials and database access products and services for the period 11/07/2017 through 12/31/2021 per Master Agreement #700133.	\$2,550,000.00 SBE: \$0	Library Department 1180-320-3200-5401 1180-320-3200-6601 0001-660-5200-5401	Scarlett	

The Library Department is requesting a new forty-nine and three quarter (49.75) month term contract for the purchase of serials and database products and services. \$600,000 is needed to meet the County's requirements through the expiration of this new forty-nine and three quarter (49.75) month term contract. Approval is also requested to add vendors, as necessary, during the term of the contract. This purchase is off the State of Florida Contract #81111902-ACS-17-1 and has no renewal options. Awardees are located out of State. There is no SBE currently certified for this commodity or service.

EXHIBIT E					
Brian W. Truax d/b/a Truax Patient Services	Renewal of term contract for Narcan (Naloxone HCl) nasal spray for the period 01/11/2018 through 01/10/2019 per Master Agreement #17017A.	\$350,000.00 SBE: \$0	Fire Rescue Department 1300-440-4211-5231	Scarlett	

The County has expended or encumbered \$130,275 (\$14,084/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. Although the original amount of the contract was \$112,500, \$350,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract because the increase in heroin overdoses has resulted in the increased need of Narcan nasal spray. This term contract has three (3) twelve (12) month renewal options remaining. The original bid was established by a competitive selection process. Awardee is located out of State.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/07/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT F					
General Electric International, Inc.	Extension of term contract for General Electric switchgear equipment repairs, service and maintenance for the period 08/27/2016 through 02/26/2018 per Master Agreement #SS555313B.	Time Extension Only SBE: \$0	Water Utilities Department 4001-720-2582-4615	Scarlett	

The County has expended or encumbered \$31,065 (\$2,301/month) during the previous thirteen and one half (13.5) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension to the current contract is necessary to provide sufficient time to prepare, evaluate and award a new contract, and to avoid a lapse in service. This term contract has no renewal options. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

EXHIBIT G					
Mega Nursing Services, Inc. d/b/a Mega Medical Supply; CSI Private Duty Services, Inc. d/b/a Friends Assisting Seniors and Families; Southern Home Care Services, Inc. d/b/a ResCare HomeCare; Caring for Seniors, Inc. d/b/a CSI Caring for Seniors; Dimi Nursing, Inc.	Increase of term contract for in-home services (personal care, respite care, homemaker services, companionship, chore, enhanced chore and escort) for the period 12/01/2016 through 02/28/2018 per Master Agreement #12087C.	Increased Amount: \$ 943,100.00 Total with increase: \$4,038,743.10 SBE: \$0	Community Services Department 1006-144-1441-3401 1006-144-1457-3401	Scarlett	

The County has expended or encumbered \$2,480,880 (\$230,780/month) during the previous ten and three quarter (10.75) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Due to an increase in client enrollment, an increase of \$943,100.00 for in-home services over the previous authorized amount of \$3,095,643.10 is required during the contract extension. The original amount of the contract was \$4,890,400 for a period of twenty-four (24) months. This term contract has no renewal options. Awardees are located in Palm Beach County. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/07/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT H</u> Designlab, Inc.	Increase and amend term contract for uniform program for Fire-Rescue and Animal Care & Control for the period 12/01/2016 through 11/30/2017 per Master Agreement #12084R-B.	Increased Amount: \$310,500.00 Total with increase: \$936,500.00 SBE: \$0	Fire-Rescue Department (\$308,000.00) 1300-440-Various-5248 Animal Care & Control Department (\$2,500.00) 0001-660-2220-5248	Scarlett	

The County has expended or encumbered \$624,978 (\$56,816/month) during the previous eleven (11) months of the current twelve (12) month term contract. The Fire Rescue Department and the Division of Animal Care & Control (ACC) have requested a total increase of \$310,500 over the previous authorized amount of \$626,000 for uniforms. In August 2016, the County amended the Collective Bargaining Agreement (CBA) with IAFF Local 2928 by retroactively increasing the per employee uniform amount by \$200 beginning October 2015. Fire Rescue subsequently ordered uniforms totaling \$236,500; however, the increased dollar amount per employee was never added to the uniform contract. Further, in accordance with the October 2017 CBA, \$71,716 is needed to purchase tee-shirts that have been ordered by Fire Rescue. In addition, due to a higher than expected turnover of ACC officers, an additional \$2,500 is necessary to meet ACC's uniform demands under this contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

<u>EXHIBIT I</u> Unify, Inc.	Extend term contract for the Unified Communication System for the period 07/22/2014 through 03/31/2018 per Master Agreement #100100.	Time Extension Only SBE: \$0	Information Systems Services 3071-491-1321-3401 (Professional Services)	Scarlett	
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The County has expended or encumbered \$5,013,653 (\$128,555/month) during the previous thirty-nine (39) months of the current thirty-nine (39) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An amendment to the contract is necessary to extend the term for an additional five and one half (5.5) months for completion of the OpenScape Identity Lifecycle Assistant (OSILA) software module. This term contract extension is retroactive to October 20, 2017 through March 31, 2018. This purchase is off the State of Florida Contract No. 730-000-09-1 and has no renewal options. Awardee is located in Palm Beach County. There is no SBE currently certified for this commodity or service.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
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11/07/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT J</u> Baker & Taylor, LLC	New term contract for adult and juvenile cataloged books collection for the period 11/07/2017 through 11/06/2018 per Master Agreement #17039.	\$3,300,000.00 SBE: \$0	Library Department 1480-320-3200-5401 1180-320-3201-6601	Scarlett	

The County has expended or encumbered \$3,031,335 (\$202,089/month) during the previous fifteen (15) months of the previous term contract. \$3,300,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options remaining. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

TOTAL AMOUNT OF ALL AWARDS \$ 8,319,728.19



DISCOVER
THE PALM BEACHES
FLORIDA

Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: October 13, 2017
TO: Janel Larvin
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- US Field Hockey Association, Inc., for the National Hockey Festival \$120,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

TDC/grantagr2017/minutes.sports.USFieldHockey

Tourist Development Council of Palm Beach County

2195 Southern Boulevard, Suite 500 • West Palm Beach, FL 33406

TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



INTEROFFICE MEMORANDUM

DATE: October 19, 2017

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- Optimist International Tournament of Champions for the
Optimist International Youth Program Foundation, Inc. \$2,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

TDC/grantagr2017/minutes.sports.OptimistYouthInternational

Tourist Development Council of Palm Beach County

2195 Southern Boulevard, Suite 500 • West Palm Beach, FL 33406
TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



**DISCOVER
THE PALM BEACHES
FLORIDA**
Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: November 1, 2017
TO: Janel Larvin
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- Florida Motorcycle Road Racing Association, LLC for the Florida Motorcycle Road Racing Association (FMRRRA) Series \$5,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2017/minutes.sports.FloridaMotorcycleRoadRacing

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