

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: November 7, 2017 [X] Consent [] Regular [] Workshop [] Public Hearing
Department: Engineering & Public Works Department
Submitted By: Engineering & Public Works Department
Submitted For: Roadway Production Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) a contract with RADISE International, L.C. to provide annual consultant professional services on a task order basis for construction materials testing, geotechnical engineering and inspection project; and
B) a contract with Terracon Consultants, Inc. to provide annual consultant professional services on a task order basis for the project; and
C) a contract with Tierra South Florida, Inc. (TSF) to provide annual consultant professional services on a task order basis for the project.

SUMMARY: Approval of these contracts will provide the necessary professional services for construction materials testing, geotechnical engineering and inspection throughout Palm Beach County for all user departments. At the option of the County, these contracts may be renewed annually for a period of one year, with a maximum of two renewals. The term of these contracts will be from November 7, 2017 to November 6, 2018. RADISE, Terracon and TSF are all County based companies. The Small Business Enterprise goal for all contracts is 15%. RADISE has committed to 90% SBE participation and is a certified SBE company. Terracon has committed to 16% SBE participation. TSF has committed to 0% SBE participation. It is noted that TSF was an SBE firm but successfully graduated out of the program as of February 12, 2015. However, TSF continues to operate as a Minority Business Enterprise company and was able to achieve the necessary points through the consultant selection process. TSF determined that this specialized work could all be performed by its available staffing and that there was no advantage to subcontracting out any portion of the work. Countywide (LBH)

Background and Justification: On July 12, 2017, the Consultant's Competitive Negotiations Act Selection Committee selected RADISE, Terracon and TSF to provide annual consultant professional services for construction materials testing, geotechnical engineering and inspection. In accordance with PPM No. CW-O-048, the Board of County Commissioners was notified of the selection on July 14, 2017.

After reviewing the attached contracts and finding them in proper order, the Engineering Department recommends BCC approval. Approval of these contracts will allow continuity of professional services for construction materials testing, geotechnical engineering and inspection as required by the County, on a task order basis.

Attachments:

- 1. Contract with RADISE with Exhibits A, B, C, D and Certificate of Insurance (2)
2. Contract with Terracon with Exhibits A, B, C, D and Certificate of Insurance (2)
3. Contract with TSF with Exhibits A, B, C, D and Certificate of Insurance (2)

Recommended by: [Signature] Department Director Date 10/19/2017

Approved By: Nancy J. Bolin Assistant County Administrator Date 10/23/17

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	\$ <u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	\$ **	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes No

**Budget Acct No.: Fund__ Dept.__ Unit__ Object
Program**

Recommended Sources of Funds/Summary of Fiscal Impact:

** Fiscal impact is indeterminable at this time. These firms are authorized to provide services on a task order basis. Funding will be established by project as necessary.

C. Departmental Fiscal Review: *Alice Koralauna*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

J. M. L. 10/11/17
OFMB ER 10/11

Ann J. Jacobson 10/17/17
Contract Dev. and Control

B. Approved as to Form and Legal Sufficiency:

M. Steman
10/23/17 Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.