



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Capital Expenditures	0				
Operating Costs	\$17,477				
External Revenues	(\$17,477)				
Program Income (County)					
In-Kind Match (County)	0				
<hr/>					
Net Fiscal Impact					
# Additional FTE Positions (Cumulative)	0				
Is Item Included in Current Budget:	YES _____	NO	X		
Budget Account No.:	Fund 1152	Agency 160	Org 2322	Object 4299	
	_____	_____	_____	_____	
	Reporting Category _____				

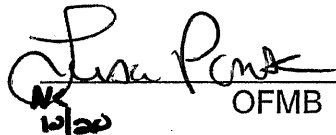
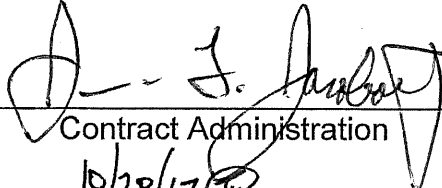
**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

The Florida Department of Juvenile Justice will be providing reimbursement for the electronic monitoring, tracking, and alert response services for Prolific Juvenile Offenders (PJO) in Palm Beach County.

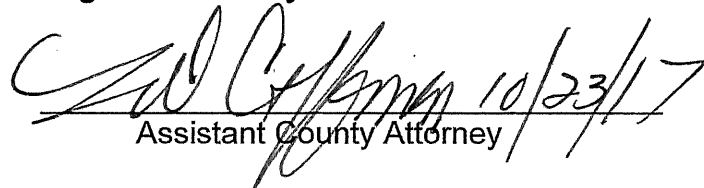
DJJ PJO Program	\$ 17,477
Total Program Budget	\$17,477

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

 _____ OFMB 10/20/17	 _____ Contract Administration 10/23/17
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**B. Legal Sufficiency:**

  
 \_\_\_\_\_  
 Assistant County Attorney  
 10/23/17

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**This summary is not to be used as a basis for payment.**

18-0096

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

BGEX 102017 \* 0160  
BSRV 102017 \* 0018

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

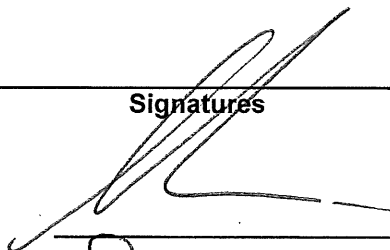
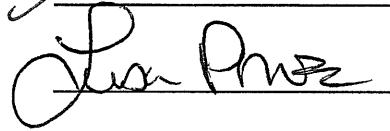
ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<b>Revenues</b>								
<u>DJJ-Prolific Juvenile Offenders</u>								
160-2322-4299	Charge Services - Other Public Safety	0	0	17,477	0	17,477		
<b>TOTAL REVENUES</b>		<b>5,879,786</b>	<b>\$5,968,414</b>	<b>\$17,477</b>	<b>\$0</b>	<b>5,985,891</b>		
<b>Expenditures</b>								
<u>DJJ-Prolific Juvenile Offenders</u>								
160-2322-9498	Transfer to Sheriff's Fund 1902	0	0	17,477	0	17,477		
<b>TOTAL EXPENDITURES</b>		<b>5,879,786</b>	<b>\$5,968,414</b>	<b>\$17,477</b>	<b>\$0</b>	<b>5,985,891</b>		

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

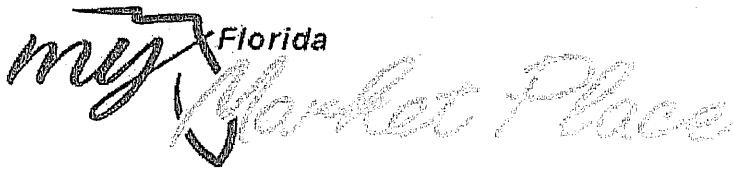
Administration/Budget Department Approval

OFMB Department - Posted

Signatures	Date
	10/18/2017
	10/24/17

By Board of County Commissioners  
At Meeting of November 7, 2017

Deputy Clerk to the  
Board of County Commissioners



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## Requisition No. PR10239260

Issued on Tue, 29 Aug, 2017  
 Created on Tue, 29 Aug, 2017 by Deveney.Ferguson

**Supplier:**  
 Palm Beach County Sheriff's Office  
 3228 Gun Club Road  
 West Palm Beach, FL 33406  
 United States  
 Phone: 1561-688-3277  
 Fax: 1561-688-3285  
 Contact: Ed Ortega

**Ship To:**  
 Assistant Secretary Admin/Probation (0009)  
 Suite 1300  
 2737 Centerview Dr  
 Knight Building  
 Tallahassee, FL 32399-3100  
 United States

**Deliver To:**  
 Deveney.Ferguson

**Bill To:**  
 Assistant Secretary Admin/Probation (0009)  
 Suite 1300  
 2737 Centerview Dr  
 Knight Building  
 Tallahassee, FL 32399-3100  
 United States

Entity Description: Department of Juvenile Justice  
 Organization Code: 80773015360  
 Object Code: 000000-132521  
 Expansion Option: 1A  
 Exemption Status: Yes  
 Exemption Reason?: 1E

Fiscal Year Indicator: 2018  
 PO End Date: Sat, 30 Jun, 2018  
 PO Start Date: Sun, 1 Oct, 2017

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	Daily Services for Standby services to ...		each	17,476.56	None	\$1.00000 USD	\$17,476.56000 USD

Daily Services for Standby services to respond to Prolific Juvenile Offender Electric Monitoring Alerts per the attached Scope of Services. October 1, 2017 to June 30, 2018. Daily Rate : \$64.02

- The juveniles will be tracked with ankle monitors. Officers will make random and frequent check-ups to make sure juveniles are where the GPS says they are.

This will give the sheriff's an opportunity to know where they are, to keep them from going where they shouldn't go and make sure they abide by the rules of home detention because a lot of them aren't. (Deveney.Ferguson, Thu, 21 Sep, 2017)

Order:  
 PunchOut:  
 Ship To Code: A079mye.q  
 MyGreenFlorida Content: N  
 Recycled Content?: N  
 Purchase Order Type:  
 Shipping Method: Best Way  
 FOB Code: INC-Dest  
 FOB Code Description: Destination freight paid by vendor and included in price. Title passes upon receipt. Vendor files any claims.  
 Terms and Conditions: [http://dms.myflorida.com/mfmp\\_PO\\_TC](http://dms.myflorida.com/mfmp_PO_TC)  
 P Card Order?: No

**Total** \$17,476.56000 USD

**Status: Submitted**

Approvals					
Required	Status	Reason	Approver	Approved By	Date
Required	Approved	8000: Purchasing Agent must approve AdHoc and eQuote Requisitions.	8000: Purchasing Agent	Carol Walters	Fri, 22 Sep, 2017
Required	Approved	System Supervisor approval is required for requisition	Elaine Atwood1 reactivate 4-25-14	Elaine Atwood1 reactivate 4-25-14	Mon, 25 Sep, 2017
Required	Ready	8000: FA Approver approval required.	8000: FA Approver		
Required	Pending	8000: Purchasing Director must approve.	8000: Purchasing Director		

**Requisition Comments**

- COMMENT (ITEM 1) by **Deveney.Ferguson** on *09/21/2017*  
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This will give the sheriff's an opportunity to know where they are, to keep them from going where they shouldn't go and make sure they abide by the rules of home detention because a lot of them aren't. (Deveney.Ferguson, Thu, 21 Sep, 2017)
- Carol Walters, 09/22/2017:  
 Reviewed and approve  
 Carol Walters, Purchasing Analyst, FCCM  
 Department of Juvenile Justice  
 Bureau of General Services  
 2737 Centerview Drive  
 Alexander Building, Suite 1409  
 Tallahassee, FL 32399-3100  
 Phone: 850-717-2742  
 Fax: 850-487-3100  
 Email: carol.walters@djj.state.fl.us (Carol Walters, Fri, 22 Sep, 2017)

**Requisition Attachments**

- ATTACHMENT by **Colisha Thomas** on *Friday, September 22, 2017 at 11:16 AM*  
 (G) Attachment I Scope of Service - County EM-PJO Alert Response Revised 7717.doc (74240 bytes)
- ATTACHMENT(ITEM 1) by **Colisha Thomas** on *Friday, September 22, 2017 at 11:17 AM*  
 (G) Attachment I Scope of Service - County EM-PJO Alert Response Revised 7717.doc (74240 bytes)

COPY

**PURCHASE ORDER**  
**Scope of Services**  
**Alert Response Services**  
**for Prolific Juvenile Offenders (PJO's)**

**I. General Description**

A. General Description of Services

The Provider shall be available twenty-four (24) hours a day, seven (7) days a week, three-hundred and sixty-five (365) days a year to respond to electronic monitoring system alerts on Prolific Juvenile Offenders (PJO)'s. Services shall be provided daily and the Provider shall be reimbursed on the daily rate identified on the Purchase Order.

B. Services to be Provided:

Alert Response Services to be provided to Prolific Juvenile Offenders and shall include prompt response to system alerts on PJOs as specified herein.

Authority for Specific Contracted Program Services

Section 985.01(1)(b) Florida Statutes, authorizes the Department of Juvenile Justice to provide for the health and well-being of youth in the state's care and to provide for the care, safety, and protection of children in an environment that fosters healthy social, emotional, intellectual, and physical development; to ensure secure and safe custody; and to promote the health and well-being of all children under the state's care.

C. Major Goal(s) of the Service

The intended goal of the Department is to ensure any Prolific Juvenile Offender who causes an electronic monitoring alert to occur will be responded to in accordance with the Laws of Florida, Chapter 2017-164 (HB 7059)

**II. Youth to be Served**

A. General Description of Youth to be Served:

The Provider shall respond to alerts on Prolific Juvenile Offenders (PJOs) placed on active electronic monitoring, within the jurisdiction of the Provider's law enforcement agency or other agencies within the county area..

B. Youth Eligibility

The PJO's are determined by Court Order.

C. Youth Referral/Determination

The Department will identify for the Provider all Prolific Juvenile Offenders, unless identified by the Provider and place on the Provider's own Electronic Monitoring system.

**III. Services to be Provided**

A. Provider Responsibilities:

1. Upon Request, the Provider's staff shall be provided access to the Department's Contracted EM System (operated by BI, Inc.) which is the primary supervision tool to manage and monitor PJO activities and ensure compliance with the rules and conditions of release on home detention.
2. It is the option of the Provider to utilize their County's contracted Electronic Monitoring equipment for identified PJO's.
3. The Provider shall respond to PJO alerts identified through the Department's Contracted EM system from BI, Inc.  
OR
4. The Provider shall respond to alerts called in to the Provider's identify contact. This is method of alert notification is for Providers who do not have access to the Department Contracted EM system from BI, Inc.
5. Alerts shall be responded to as soon as possible (deemed by the Provider) but not later than the next calendar day.
6. Example of alert types include: tracker low battery, no position fix available, tamper proximity tracker alert, and inclusion zone leave alert.

B. Department Responsibilities:

1. The Department shall be responsible for installation and removal of EM equipment on PJOs or other Department youth placed on the Department's EM equipment through BI, Inc.
2. The Department will have no responsibility of installing or programming EM equipment provided through the Provider's own Law Enforcement Agency.
3. The Department will provide training of the Provider's staff in the Department's Contracted EM (BI, Inc.) system for the purposes identifying and responding to alerts and other necessary functionality of the identified system. This shall be coordinated by Sonny Peacock. [Ruel.Peacock@djj.state.fl.us](mailto:Ruel.Peacock@djj.state.fl.us).
- 4.

C. Staffing/Personnel

The Provider and all personnel provided under this Contract, whether performance is as a Provider, subcontractor, or any employee, agent or representative of the Provider or subcontractor, shall continually maintain all licenses, protocols, and certifications that are necessary and appropriate or required by the Department or another local, state or federal agency for the services to be performed or for the position held. All such personnel shall renew licenses or certifications pursuant to applicable law or rule.

1. Staffing Levels:

- a. The Provider shall provide a sufficient level of Certified Law Enforcement staff to ensure that alert responses to PJO's are carried out in accordance with the Provider's Responsibilities..

2. Staffing Qualifications:

All staff shall possess adequate education and training to perform the duties for which they are assigned and meet all applicable licensing or certification requirements for their respective disciplines.

3. Provider Staff Training:

- a. Law Enforcement Officers and other staff engaged in conducting actual monitoring and tracking as specified herein are not considered to be direct care staff under this Contract, and are not required for any specific direct care staff training.
- b. The Department of Juvenile Justice's is committed to identify human trafficking victims within the care of the Department, refer them to appropriate community or Department service providers and report any disclosure of human trafficking incidents to the Florida Abuse Hotline. The Provider shall ensure staff are instructed to report any disclosure of human trafficking incidents to the Florida Abuse Hotline.

IV. DELIVERABLES

The deliverable under this Purchase Order is a Day of Alert Response Services. Services shall be available 24/7/365.

V. INVOICING:

- A. The Provider shall submit an invoice (email acceptable) on either monthly or quarterly based on the number of days in the invoice period.
- B. The Provider shall not receive payment for services rendered prior to the execution date or after the termination date of this Contract.
- C. Invoices for amounts due under this Contract shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof.
- D. Invoices shall be submitted via email to:  
Colisha Thomas [Colisha.Thomas@djj.state.fl.us](mailto:Colisha.Thomas@djj.state.fl.us)  
Or  
Deveney Ferguson [Deveney.Thomas@djj.state.fl.us](mailto:Deveney.Thomas@djj.state.fl.us)

E. Invoices shall be submitted hard copy mail to:  
Colisha Thomas  
Department of Juvenile Justice  
Probation & Community Intervention HQ  
2737 Centerview Dr.  
Tallahassee, FL 32399  
Phone: 850-717-2584