

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____	No _____			
Budget Account Number: Fund	_____	Department	_____	Unit	_____
	Object	_____	Reporting Category	_____	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

DATE ROUTED: Wednesday, November 15, 2017

ROUTED TO: Tracy Ramsey/Melissa Corrales

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: November 21, 2017

MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, Nov. 17, before 9:00 AM

Memorandum date	# of Agreements	Reviewed by	Date
November 13, 2017	1	T. Ramsey	11/16/17
November 15, 2017	1	T. Ramsey	11/16/17

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT
THESE
SIGNATURES:**

Tracy Ramsey 

Melissa Corrales 

November 21, 2017

CONSENT AGENDA

3.B.3. – CONTINUED

A)

Renewal of term contract with Trafficware Group Inc., for \$765,866 for products, parts, services, and technical support from February 25, 2018 through February 24, 2019.

B)

Renewal of term contract with G.A. Food Service of Pinellas County Inc., d/b/a G.A. Food Service Inc., for \$665,996 for congregate and adult care food program meals from February 1, 2018 through January 31, 2019.

C)

Emergency purchase from Tripp Electric Motors Inc., for \$154,968.88 for pump and motor equipment repairs.

D)

Retroactive time-only extension of term contract with Elite Removal Services Inc., for transportation services for the Medical Examiner from December 19, 2016 through December 18, 2017.

E)

New term contract with Alan Jay Import Center Inc., d/b/a Alan Jay Toyota; Alan Jay Ford Lincoln Mercury; Alan Jay Chevrolet Cadillac Inc., for \$5,922,000 for police rated administrative, utility vehicles, trucks and vans from November 21, 2017 through September 30, 2018.

F)

New term contract with Eastman Aggregate Enterprises LLC; Treecycle Land Clearing Inc.; John Brown & Sons Inc.; Palmwood Corporation Inc., for \$1,430,000 for heavy equipment rental with operator from January 1, 2018 through December 31, 2018.

G)

New term contract with Core & Main LP, for \$1,386,300 for Sensus cold water meter products, parts and calibration from December 3, 2017 through December 2, 2018.

H)

New term contract with Apex Welding Services Inc., for \$824,000 for welding services from December 31, 2017 through December 30, 2018.

I)

New term contract with Rechten International Trucks Inc.; Rick Croft Enterprises Inc., d/b/a Texas Trailers Sales and Service; Alamo Group (TX) Inc., d/b/a Alamo Industrial; Thompson Pump & Manufacturing Co., Inc.; Ameri-Recreational Sports LLC d/b/a ARS Power Sports; Everglades Farm Equipment Co. Inc., d/b/a Everglades Equipment Group; Creel Tractor Company; Nextran Corporation d/b/a Nextran Truck Center of Riviera Beach; Cowell Powersports Inc., d/b/a GHC Motorsports; Pat's Pump & Blower LLC; Menzi USA Sales Inc.; Orlando Freightliner Inc., d/b/a Isuzu Truck of Ocala; Kelly Tractor Co.; Palmetto Ford Truck Sales Inc., d/b/a Palmetto Truck Center for \$15,150,550 for cab and chassis trucks and other fleet equipment from November 21, 2017 through September 30, 2018.

J)

New term contract with Hinterland Group Inc., for \$259,400 for cleaning lift stations at various Water Utilities locations from November 21, 2017 through November 20, 2018.

K)

Increase of term contract of \$11,607 with Harcros Chemicals Inc., for a total of \$268,934 for corrosion inhibitor Aquacros HC-2030 and HC-2050 from December 18, 2016 through December 17, 2017.

L)

Increase of term contract of \$59,800 with Mega Nursing Services Inc., d/b/a Mega Medical Supply for a total of \$258,284 for incontinence supplies, personal hygiene, and nutritional supplements (direct delivery to client homes) from December 1, 2016 through February 28, 2018.

M)

Extension and increase of term contract of \$10,000 with Miranda & Sons Environmental Inc., d/b/a Miranda Exterminating; Hulett Environmental Services Inc., for a total of \$130,060 for pest and rodent control services from September 1, 2016 through December 31, 2017.

N)

Time extension only of term contract with Power Pro-Tech Services Inc., for general inspection, maintenance and repair from September 9, 2016 through March 8, 2018.

O)

Tourist Development Council Category "G" grant agreement with Equestrian Sports Production LLC for the Equestrian Holiday and Horses Circuit for up to \$15,000.

P)

Tourist Development Council Category "G" grant agreement with Palm Beaches Marathon LLC for The FITTEAM Palm Beaches Marathon for \$15,000.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/21/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT A</u> Trafficware Group, Inc.	Renewal of term contract for products, parts, services, and technical support for the period 02/25/2018 through 02/24/2019 per Master Agreement #SS300464D.	\$765,866.00 SBE: \$0	Engineering & Public Works Traffic Division 1201-360-3220-5303	Scarlett	

The County has expended or encumbered \$285,355 (\$31,706/month) during the previous nine (9) months of the current twelve (12) month term contract. \$765,866, which is the original approved amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has no renewal options remaining. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

<u>EXHIBIT B</u> G.A. Food Service of Pinellas County, Inc. d/b/a G.A. Food Service, Inc.	Renewal of term contract for congregate and adult care food program meals for the period 02/01/2018 through 01/31/2019 per Master Agreement #16069RA.	\$665,996.00 SBE: \$0	Community Services 1006-144-1458-3419 1006-144-1479-3419	Scarlett	
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The County has expended or encumbered \$324,363 (\$36,040/month) during the previous nine (9) months of the current twelve (12) month term contract. Although it is anticipated that only \$432,783 will be used under the current contract, it is anticipated that \$665,996, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) months renewal options remaining. Awardee is located outside Palm Beach County in the City of St. Petersburg, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/21/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u>					
Tripp Electric Motors, Inc.	Emergency purchase for pump and motor equipment repairs per Purchase Order #CC111317*10.	\$154,968.88 SBE: \$154,968.88	Water Utilities Department 4001-720-1GUA-4615 4001-720-3GUA-4615 4001-720-6GUA-4615 4001-720-2533-4615 4001-720-2554-4615 4001-720-2582-4615 4001-720-2583-4615 4001-720-2584-4615	Scarlett	

The previous vendor for repairs to the County's pump and motor equipment was terminated for convenience in July 2017. Subsequent to the termination, the Water Utilities Department issued three (3) confirming/emergency purchase orders to Tripp Electric Motors, Inc. ("Tripp") for repairs to various pumps and motors totaling \$158,011.08. Due to the critical nature of properly working water and wastewater pumps and motors, an emergency contract was established on October 10, 2017 with Tripp. WUD is requesting approval of a fourth confirming/emergency purchase order to Tripp for repairs to pump and motor equipment conducted prior to the establishment of the emergency contract. This fourth confirming/emergency purchase order totals \$154,968.88 and includes numerous invoices from July, August, September and October. A new solicitation for pump and motor equipment repairs has been advertised, and WUD is currently evaluating the bids received in response to the solicitation.

<u>EXHIBIT D</u>					
Elite Removal Services, Inc.	Retroactive extension of term contract for transportation services for the Medical Examiner for the period 12/19/2016 through 12/18/2017	Time Extension Only SBE: \$100%	Medical Examiner's Office 0001-670-4100-3401	Scarlet	

The County has expended or encumbered \$171,396 (\$15,581/month) during the previous eleven (11) months of the current twelve (12) month term contract. The current contract renewal for transportation services for the Medical Examiner's Office was processed by the Purchasing Department and executed by the Purchasing Director. It was recently determined that the current contract renewal was not an option under the original contract, and that it should not have been renewed. As such, BCC approval is requested to retroactively extend the contract for transportation services for the Medical Examiner's Office from December 19, 2016 through December 18, 2017. There are no renewal options. Awardee is located in Palm Beach County.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/21/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT E</u>					
Alan Jay Import Center, Inc. d/b/a Alan Jay Toyota; Alan Jay Ford Lincoln Mercury; Alan Jay Chevrolet Cadillac, Inc.	New term contract for police rated administrative, utility vehicles, trucks and vans for the period 11/21/2017 through 09/30/18 per Master Agreement #555454.	\$5,922,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$3,873,376 (\$377,890/month) during the previous ten and one quarter (10.25) month term contract. It is estimated that \$5,922,000 is needed to meet the County's requirements through the expiration of this new ten and one quarter (10.25) month term contract for seventeen (17) new and one-hundred sixty (160) replacement vehicles approved in the FY18 Budget. Approval is also requested to add vendors, as necessary, during the term of the contract. This purchase is off the Florida Sheriff's Association Contract #FSA17-VEL25.0 and has no renewal options. Awardees are located outside Palm Beach County in the City of Sebring, Florida. There is no SBE currently certified for this commodity or service.

<u>EXHIBIT F</u>					
Eastman Aggregate Enterprises, LLC; Treecycle Land Clearing, Inc.; John Brown & Sons, Inc.; Palmwood Corporation, Inc.	New term contract for heavy equipment rental with operator for the period 01/01/2018 through 12/31/2018 per Master Agreement #18003 and #18003-1.	\$1,430,000.00 SBE: Amount dependent on usage	Countywide	Scarlett	

The County has expended or encumbered \$769,946 (\$76,955/month) during the previous ten (10) months of the current twelve (12) month term contract. Due to additional sludge removal (WUD); Lake Worth Lagoon living shorelines, artificial reef deployment and chopping for wildfire mitigation (ERM); and moving and chopping heavy vegetation and moving of three (3) lifeguard towers (Parks & Recreation Department), \$1,430,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Three (3) Awardees are located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Vero Beach, Florida.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

11/21/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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<u>EXHIBIT G</u>					
Core & Main, LP	New term contract for Sensus cold water meter products, parts and calibration for the period 12/03/2017 through 12/02/2018 per Master Agreement #SS150886.	\$1,386,300.00 SBE: \$0	Water Utilities Department 4001-720-3333-4615 4001-720-2GUA-4615	Scarlett	

The County has expended or encumbered \$602,379 (\$54,762/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to new construction throughout the County causing an increase for installation of commercial and residential meters and an increase of replacement or changing existing meters, \$1,386,300 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County. This is a Sole source provider who is not a certified SBE.

<u>EXHIBIT H</u>					
Apex Welding Services, Inc.	New term contract for welding services for the period 12/31/2017 through 12/30/2018 per Master Agreement #18001.	\$824,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$555,706 (\$50,519/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to unanticipated repairs to aging metal structures at various County locations and maintenance required to comply with building safety codes, \$824,000 is need to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the City of Sunrise, Florida. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/21/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT I</u> Rehtien International Trucks, Inc.; Rick Croft Enterprises, Inc. d/b/a Texas Trailers Sales and Service; Alamo Group (TX), Inc. d/b/a Alamo Industrial; Thompson Pump & Manufacturing Co., Inc.; Ameri-Recreational Sports, LLC d/b/a ARS Power Sports; Everglades Farm Equipment Co., Inc. d/b/a Everglades Equipment Group; Creel Tractor Company; Nextran Corporation d/b/a Nextran Truck Center of Riviera Beach; Cowell Powersports, Inc. d/b/a GHC Motorsports; Pat's Pump & Blower, LLC; Menzi USA Sales, Inc.; Orlando Freightliner, Inc.	New term contract for cab and chassis trucks and other fleet equipment for the period 11/21/2017 through 09/30/2018 per Master Agreement #555453.	\$15,150,550.00 SBE: \$0	Countywide	Scarlett	(See next page for Summary)

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/21/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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d/b/a Isuzu Truck of
Ocala; Kelly Tractor
Co.; Palmetto Ford
Truck Sales, Inc.
d/b/a Palmetto Truck
Center

The County has expended or encumbered \$11,664,239 (\$1,137,974/month) during the previous ten and one quarter (10.25) month term contract. \$15,150,550 is needed to meet the County's requirements through the expiration of this new ten and one quarter (10.25) month term contract for seventeen (17) new and one hundred twenty-six (126) replacement cab and chassis and other fleet equipment approved in the FY18 Budget. Approval is also requested to add vendors, as necessary, during the term of the contract. This purchase is off the Florida Sheriff's Association Contract #FSA17-VEH15.0 and has no renewal options. Four (4) Awardees are located in Palm Beach County, one (1) Awardee is located out of State, and nine (9) Awardees are located outside Palm Beach County in the cities of Gainesville, Okeechobee, Fort Myers, Lake Placid, Orlando, Lakeland, Apopka, and Miami, Florida. There is no SBE currently certified for this commodity or service.

EXHIBIT J

Hinterland Group, Inc.	New term contract for cleaning lift stations at various Water Utilities locations for the period 11/21/2017 through 11/20/2018 per Master Agreement #17078.	\$259,400.00 SBE: 100%	Water Utilities Department 4001-720-2554-4615 4001-720-2460-4615 4001-720-2470-4615 4001-720-2521-4615	Scarlett
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The Water Utilities Department is requesting a new twelve (12) month term contract for cleaning lift stations at various Water Utilities locations. \$259,400 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/21/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT K</u>					
Harcros Chemicals, Inc.	Increase of term contract for corrosion inhibitor, Aquacros HC-2030 and HC-2050 for the period 12/18/2016 through 12/17/2017 per Master Agreement #SS555352B.	Increased Amount: \$ 11,607.00 Total with increase: \$268,934.00 SBE: \$0	Water Utilities Department 4001-720-2532-5205 4001-720-3GUA-5205	Scarlett	

The County has expended or encumbered \$233,933 (\$22,279/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. Water Utilities Department requests an increase of \$11,607 over the previous authorized amount of \$257,327, inclusive of the Purchasing Director's ten percent (10%) authority, for additional chemicals due to higher water production. This term contract has two (2) twelve (12) month renewal options. Awardee is located outside Palm Beach county in the City of Tampa, Florida. This is a sole source provider who is not a certified SBE.

<u>EXHIBIT L</u>					
Mega Nursing Services, Inc. d/b/a Mega Medical Supply	Increase of term contract for incontinence supplies, personal hygiene, and nutritional supplements (direct delivery to client homes) for the period 12/01/2016 through 02/28/2018 per Master Agreement #12046RRD.	Increased Amount: \$ 59,800.00 Total with Increase: \$258,284.00 SBE: \$0	Community Services/DOSS 1006-144-1443-3401 1006-144-1443-		

The County has expended or encumbered \$191,638 (\$17,034/month) during the previous eleven and one quarter (11.25) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Due to additional grant funding resulting in an increase in client enrollment at the Division of Senior Services and the extended term of the contract, an increase of \$59,800 over the previous authorized amount of \$198,484, is required. The original amount of the contract was \$180,000. This term contract has no renewal options. Awardee is located in Palm Beach County. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/21/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT M					
Miranda & Sons Environmental, Inc. d/b/a Miranda Exterminating; Hulett Environmental Services, Inc.	Extension and increase of term contract for pest and rodent control services for the period 09/01/2016 through 12/31/2017 per Master Agreement #12075C.	Increased Amount: \$ 10,000.00 Total with Increase: \$130,060.00 SBE: 100%	Countywide	Scarlett	

The County has expended or encumbered \$95,791 (\$6,842/month) during the previous fourteen (14) months of the current fifteen (15) month term contract. An additional one (1) month extension to the current contract is necessary to provide sufficient time to prepare, evaluate and award a new contract and to avoid a lapse in service. An increase of \$10,000, over the previously authorized amount of \$120,060, is required during the contract extension. This term contract has no renewal options. Awardees are located in Palm Beach County.

EXHIBIT N					
Power Pro-Tech Services, Inc.	Extension of term contract for general inspection, maintenance and repair for the period 09/09/2016 through 03/08/18 per Master Agreement #15049A.	Time Extension Only	Countywide	Scarlett	

The County has expended or encumbered \$1,031,992 (\$75,054/month) during the previous thirteen and three quarter (13.75) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension to the current contract is necessary to provided sufficient time to prepare, evaluate and award a new contract and to avoid a lapse in service. This term contract has no renewal options. Awardee is located in Palm Beach County. No SBE vendor submitted a bid on this project.

TOTAL AMOUNT OF ALL AWARDS \$26,640,487.88



INTEROFFICE MEMORANDUM

DATE: November 6 , 2017
TO: Janel Larvin
Minutes
FROM: Carol Meneely
TDC
RE: **CATEGORY "G" GRANT AGREEMENT**

I have attached three (3) originals of the following Category "G" Grant Agreement:

- Equestrian Sports Production, LLC for the 2017 Equestrian Holiday and Horses Circuit up to \$15,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

TDC/grantagr2017/minutes.sports.Holiday&Horses

Tourist Development Council of Palm Beach County

2195 Southern Boulevard, Suite 500 • West Palm Beach, FL 33406
TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



**DISCOVER
THE PALM BEACHES
FLORIDA**
Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: November 15¹⁵ 16, 2017 *yg*
TO: Janel Larvin
Minutes
FROM: Carol Meneely
TDC *CM*
RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- Palm Beaches Marathon, LLC for The FITTEAM Palm Beaches Marathon \$15,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

TDC/grantagr2017/minutes.sports.PalmBeachesMarathon

Tourist Development Council of Palm Beach County

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