

Agenda Item #: 3-C-1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: November 21, 2017	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing
Department:	Engineering & Public Works Department	
Submitted By:	Engineering & Public Works Department	
Submitted For:	Roadway Production Division	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Supplemental Contract No. 4 in the amount of \$155,623.78 with HSQ Group, Inc. (HSQ), for professional services for the Lyons Road from Clint Moore Road to Atlantic Avenue project.

SUMMARY: Approval of this supplemental will provide the services necessary for the preparation of revised plans for the project. This is Supplemental Contract No. 4 to the project contract dated July 1, 2014 (R2014-0894). HSQ is a Palm Beach County based company. The Small Business Enterprise goal for the project is 15%. HSQ is a SBE firm, the SBE participation proposed for this supplement by HSQ is 75.1%. District 5 (LBH)

Background and Justification: On July 10, 2013, the Consultant's Competitive Negotiations Act Selection Committee selected HSQ to design and permit the project. On July 1, 2014 the Board of County Commissioners approved the contract with HSQ. Palm Beach County now desires HSQ to prepare design plans to accommodate a new traffic signal at Mizner Club Drive, provide buffered bike lanes on Lyons Road, and design a new local road and additional drainage outfall within the Linton Boulevard right-of-way. With the approval of Supplemental Contract No. 4, the total project cost will be \$1,805,964.46. The fee, as detailed in Exhibit "A" of the attached supplemental, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$155,623.78	(Roadway & Drainage Analysis and Design)
Total:	<u>\$155,623.78</u>	

After reviewing the attached supplemental and finding it in proper order, the Engineering Department recommends the BCC's approval.

Attachments:

1. Location Map
2. Supplemental with Exhibits "A", "B", "C" and Certificate of Insurance (2)
3. Project Work Schedule

Recommended by:  11/13/2017
Department Director Date

Approved By:  11/14/17
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	<u>\$155,624</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$155,624</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No
Does this item include the use of federal funds? Yes No X

Budget Account No:

Fund 3505 Dept 361 Unit 1388 Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact:

Road Impact Fee Zone 5
Lyons Road/Clint Moore Road to Atlantic Avenue

Supplement # 4
Basic Services \$155,623.78

C. Departmental Fiscal Review: Alii Kovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 10/30/17
OFMB 10/30

[Signature] 11/6/17
Contract Dev. and Control

B. Approved as to Form
and Legal Sufficiency:

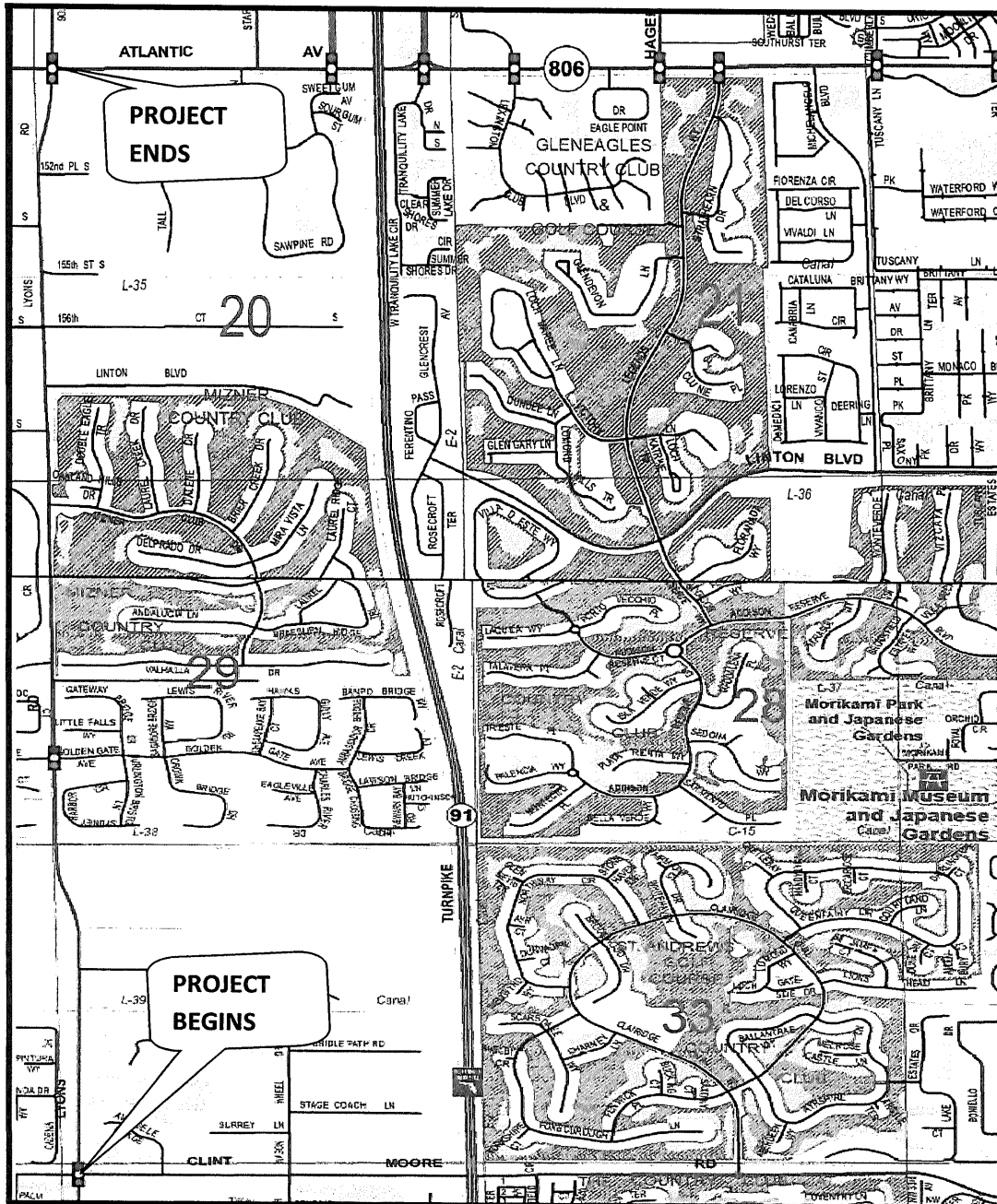
[Signature]
11/14/2017 Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**Lyons Road
Clint Moore Road to Atlantic Avenue
Palm Beach County Project No. 2013527**



LOCATION SKETCH

SUPPLEMENTAL CONTRACT BETWEEN
PALM BEACH COUNTY
AND
HSQ GROUP, INC.
FOR PROFESSIONAL ENGINEERING SERVICES ON
LYONS ROAD
CLINT MOORE ROAD TO ATLANTIC AVENUE
PROJECT #: 2013527
PALM BEACH COUNTY, FLORIDA

THIS SUPPLEMENTAL CONTRACT No. 4 (Contract), made and entered into this day of _____ 2017 by and between **Palm Beach County (COUNTY)**, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners, and, **HSQ Group, Inc.**, a Florida Corporation with an address of **1489 West Palmetto Park Road, Suite 340, Boca Raton, FL**, hereinafter **CONSULTANT**.

WITNESSETH

WHEREAS, the **COUNTY** and **CONSULTANT** entered into a Standard Form of Contract Between Palm Beach County and Consultant for Professional Services (Project Contract), dated July 1, 2014 (R2014-0894), to provide professional engineering services required for the design of **Lyons Road, Clint Moore Road to Atlantic Avenue**, Palm Beach County, Florida (hereinafter **PROJECT**); and,

WHEREAS, the **COUNTY** now desires for the **CONSULTANT** to prepare final construction plans for the **PROJECT**; and,

RE: LYONS ROAD, CLINT MOORE ROAD TO ATLANTIC AVENUE
Project No. 2013527

WHEREAS, the following fee has been negotiated as just and reasonable compensation for these professional services to be performed by the **CONSULTANT**:

Basic Services in a lump sum fee of \$ **155,623.78**;

Totaling \$**155,623.78**

NOW, THEREFORE, THIS INDENTURE WITNESSETH: That for and in consideration of the mutual benefits to flow from each to the other, the parties hereto agree as follows:

1. The **CONSULTANT** agrees to provide professional services as described in composite Exhibit "A", attached hereto and incorporated herein.
2. The **CONSULTANT** further agrees to terms and conditions as described in composite Exhibit "B", attached hereto and incorporated herein.
3. The **CONSULTANT** agrees to Small Business Enterprise Participation as described in Exhibit "C", attached hereto and incorporated herein.
4. The **COUNTY** agrees to pay the **CONSULTANT** a fee of One Hundred Fifty Five Thousand, Six hundred Twenty Three thousand and Seventy Eight cents (\$155,623.78).

Except as hereby amended, changed or modified, all other terms and conditions of the Project Contract, dated July 1, 2014 (R2014-0894) and Supplements and Amendments thereto, if any, shall remain in full force and effect.

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RE: LYONS ROAD, CLINT MOORE ROAD TO ATLANTIC AVENUE
Project No. 2013527

IN WITNESS WHEREOF, the parties hereto have made and executed this Contract as of the day and year first above written.

OWNER:
Palm Beach County, a Political Subdivision
of the State of Florida, by and through its
Board of County Commissioners:

BY: _____
Mayor

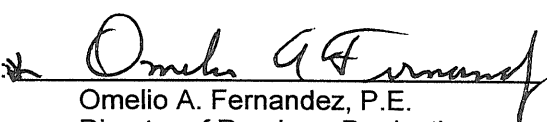
SEAL

ATTEST:
Sharon R. Bock, Clerk & Comptroller
Circuit Court

BY: _____
(Print Name)

(Signature)

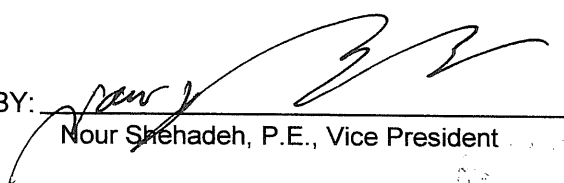
APPROVED AS TO TERMS
AND CONDITIONS:

BY: 
Omelio A. Fernandez, P.E.
Director of Roadway Production

APPROVED AS TO FORM &
LEGAL SUFFICIENCY:

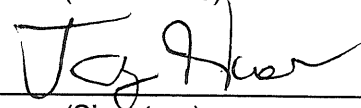
BY: _____
Liz Herman, Assistant County Attorney II

CONSULTANT:
HSQ Group, Inc.

BY: 
Nour Shehadeh, P.E., Vice President

CORPORATE SEAL

ATTEST WITNESS:
BY: Jay Huebner
(Print Name)


(Signature)

BY: 
(Print Name)

Beth Ann Shay
(Signature)



HSQ GROUP, INC.
Engineers • Planners • Surveyors

Lyons Road
(Clint Moore Rd to Atlantic Avenue)

Supplemental # 4
COUNTY PROJECT NO. 2013527A

DESCRIPTION OF ADDITIONAL SERVICES

This supplemental agreement is related to the followings tasks:

- | | |
|---------|--|
| Task A- | Changing the typical section of Lyons Road from south of Linton Blvd to Atlantic Av |
| Task B- | New roadway alignment of Linton Blvd from Lyons Rd to approximately 2800' along Linton Blvd. |

SCOPE OF SERVICES FOR TASK A

Roadway:

- 1- Revise the plans to accommodate the proposed signal at Mizner Club Drive. The signal will be designed by the Palm Beach County and coordinated with HSQ Group, Inc. The needed transition to accommodate the new signal are as follow:
 - a- Begin transition of the outside southbound edge of pavement at station 120+00, 46 LT and ends at station 123+00, 43' LT. Then keep the southbound outside edge of pavement at 43' LT to the north as much as far as possible.
 - b- Then start transition from 43' LT and end transition at station 613+60, 33' LT.
 - c- Maintain SB EOP at 33' LT between station 613+60 and 640+26.33
- 2- Change the northbound outside edge of pavement from Mizner Club Drive to Linton Blvd to at the ultimate location, i.e. 9' from the existing right of way line. Transition from the 4-lane divided to the 5-lane section will be done by pavement marking.
- 3- Construct 8' sidewalk contiguous to the outside curb of the northbound from north of Mizner Club Drive to Atlantic Avenue. Also, eliminate the proposed sidewalk at the west side of Lyons Road from north of Divine Savior to Atlantic Avenue.
- 4- Shift the outside southbound curb line to the west to provide for a 4' bike lanes from Linton Blvd to south of Atlantic Avenue.
- 5- Provide 7' bike lanes from Clint Moore Road to Linton Blvd.
- 6- Due to shifting of the outside southbound edge of pavement and the PGL in the vicinity of the 5-lane section, the geometry of the curves south of Atlantic Avenue will be affected and revised.
- 7- Revise the plans of the southbound to have one lane and no taper from station 669+44 to station 678+20.



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Exhibit "A" - Page 2 of 13

SCOPE OF SERVICES FOR TASK B

Roadway:


- 1- Proposed Linton Blvd typical section starting at the existing ditch as follows:
Provide 3:1 side slope to match the existing ditch, 6' unpaved shoulder with 3% cross slope, 2-10' wide lanes with 6' wide compacted and unpaved shoulders up to maximum of 8% slope, 3:1 side slopes and construct a swale at the south side of the proposed location of Linton Blvd where the back slope of the swale is at 4:1 and provide 5' flat area between the top of the front slope and the Mizner Country Clubs right of way.
- 2- Obtain cross sections of the ditch that is located north of the swale from Linton Blvd to approximately 2800' east.
- 3- Keep the location of the intersection of Linton Blvd at Lyons Road as is and provide a reversed curve so that the proposed Linton Blvd will be closer to the existing ditch as described above. Provide 300' centerline radius for each curve.

Signing and Pavement Marking:

- 1- Revise the pavement marking to accommodate 7' bike lanes on both sides of the road by striping the pavement at 11' inside lane +12' outside lane +7' bike lane.
- 2- Provide signing and pavement marking for Linton Blvd.

Drainage design:

See attached scope from Kimley-Horn



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Lyons Road (Clint Moore Rd to Atlantic Ave)

Summary of fee proposal

County project number 2013527A

SA # 04

ACTIVITY	SENIOR ENGINEER		PROJECT MANAGER		PROJECT ENGINEER		ENGINEER INTERN		CADD TECHNICIAN		Total	Total
	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HRS. ACTIVITY	COST BY ACTIVITY
1-Roadway Design Analysis	47.20	\$ 49.00	94.40	\$ 48.00	59.00	\$ 40.00	35.40	\$ 27.00	0.00	\$ 24.00	236.00	\$ 10,159.80
2-Roadway Plans	47.50	\$ 49.00	95.00	\$ 48.00	213.75	\$ 40.00	71.25	\$ 27.00	47.50	\$ 24.00	475.00	\$ 18,501.25
3-Signing & Pavement Marking	13.80	\$ 49.00	27.60	\$ 48.00	124.20	\$ 40.00	82.80	\$ 27.00	27.60	\$ 24.00	276.00	\$ 9,867.00
TOTAL Basic Services	108.50		217.00		396.95		189.45		75.10		987.00	\$ 38,528.05
	\$5,316.50		\$10,416.00		\$15,878.00		\$5,115.15		\$1,802.40			\$35,528.05

HSQ FEE CALCULATIONS

Type of services	Cost by activity	Overhead multiplier	Overhead cost	Subtotal (cost by activity + overhead cost)	Profit (%)	subtotal profit	TOTAL	
Basic services (HSQ)	\$ 38,528.05	156.42%	\$ 60,265.58	\$ 98,793.63	12.00%	\$ 11,855.24	\$ 110,648.87	
Optional services (HSQ)	\$ -	156.42%	\$ -	\$ -	12.00%	\$ -	\$ -	
Basic survey services (HSQ)							\$ 6,234.91	
Optional survey services (HSQ)								
Reimbursables Reproduction and permit fees (HSQ)								

\$116,883.78 - HSQ Total Basic Services

(SUB-CONSULTANTS)

Type of Services	Sub-Consultants			
	Kimley-Horn and Associates, Inc.			TOTAL
Basic Services	\$ 38,740.00	\$ -		\$ 38,740.00
Optional Services				\$ -
REIMBURSABLES	\$ -	\$ -		\$ -

PROJECT TOTAL FEES SUMMARY

Total Basic Services	\$ 155,623.78	HSQ plus all Subs
Total Optional Services	\$ -	HSQ plus all Subs
REIMBURSABLES	\$ -	HSQ plus all Subs
GRAND TOTAL	\$ 155,623.78	HSQ plus all Subs

Lyons Road (Clint Moore Rd to Atlantic Ave)

SA # 04

1 - ROADWAY DESIGN ANALYSIS


TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1. Geometry (horiz. & verti.)	LS	1	180		180	provide transitions for the new signal at Mizner Club Rd, shift the PGL and EOP between approximately Linton Blvd to south of Atlantic Ave, revise the transition of the southbound to have one lane from station 669+44 to station 678+20, design new curb ramps at the intersection of Lyons Road and Mizner Club Rd, revise PGL as indicated above (approximately 1.18 miles will be revised from geometry point of view) horizontal and vertical geometry for Linton Blvd
2. Coordination with sub for drainage design, and coordiantion with PBC Traffic for signal design and coordinate with developments and utilities in the area for future improvements	LS	1	32		32	
3- Revise quantities	LS	1	24		24	
TOTAL					236	

2 - ROADWAY PLANS

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1. Plan views	LS	1	126		126	12 sheets for Lyons Rd at 8 hrs each + 5 sheets at Linton Blvd at 6 hrs each)
2. Profile views	LS	1	110		110	no profile changes are needed north of Atlantic Ave, 10 for Lyons Rd at 10 hrs each + 5 at Linton Blvd at 4hrs each
3. Cross-Sections	LS	1	239		239	62 cross sections for Lyons Rd AT 2.5 hrs each + 28 cross section for Linton Blvd at 3hrs each
TOTAL				0	475	

3 - SIGNING & PAVEMENT MARKING

TASK	BASIS OF ESTIMATE	NO. OF UNITS	HOURS/ UNIT	NO OF SHEETS	TOTAL HOURS	REMARKS
1- Revise quantities	LS	1	14		14	
2. Plan Sheets (single panel)	LS	1	262	1	262	revise sheets S-6 TO S-32, and sheets, S-36 and S-37 (29 sheets for Lyons Rd at 8 hrs each) + 5 sheets at 6 hrs each
TOTAL				1	276	



HSQ GROUP, INC.

Engineers • Planners • Surveyors

Lyons Road (Linton Extention)

Summary Surveying fee proposal

SA # 4

Description	Two-Man Crew		Surveyor		Survey Cadd Technician		Others		Total	Total
	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HOURS	HR. RATE	STAFF HRS. ACTIVITY	COST BY ACTIVITY
Basic Survey Services	16.00	\$ 48.00	5.00	\$ 43.00	44.00	\$ 27.00	0.00	\$ -	65.00	\$ 2,171.00
	\$768.00		\$215.00		\$1,188.00					\$2,171.00
HSQ FEE CALCULATIONS										
Type of services	Cost by activity		Overhead multiplier	Overhead cost	Subtotal (cost by activity + overhead cost)			Profit (%)	Total	
Basic services	\$ 2,171.00		156.42%	\$ 3,395.88	\$ 5,566.88			12.00%	\$ 6,234.91	
TOTAL									\$ 6,234.91	

Lyons Road (Linton Extention)
Basic Survey Services
SA # 4



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Exhibit "A" - Page 6 of 13

Item No.	Work Task	Estimated Work Hours			Notes
		Two-Man Field Crew	Professional Land Surveyor	Survey/CADD Technician	
1	Cross-section Linton Blvd at 100' intervals extending 25 feet outside the right of way for total distance of approximately 2800'	16	2	4	28 sections
2	revise DTM	0	2	16	
3	revise Microstation files for design i.e , Topo file, ASCII file, etc			8	
4	Update Specific Purpose Survey		1	16	
TOTAL HOURS		16	5	44	

DRAINAGE REDESIGN SCOPE OF SERVICES
Project No. 2013527A
Amendment #4
Typical Section Revisions
Kimley-Horn and Associates

February 2017

Revised July 2017

After the 65% Phase of the project, there was a need to revise the typical section to provide minimum 4' bike lanes and avoid right of way encroachments. This required revision to the roadway alignment and typical sections, which necessitated drainage revisions. Additionally, Linton Blvd will now be reconstructed and realigned, which will require redesign of the drainage system. Consultant will provide additional drainage design and plan revisions as detailed below.

Drainage Design Analysis

- Redesign 25 structures along Lyons Road including storm tabs for location and elevation
- Revise drainage areas' perv/imperv calculations
- Redo the entire Linton Blvd drainage design due to realignment revisions
- Perform the flood routing analysis (ICPR) for Systems 5, 6, and 8.
- Redo pipe sizing analysis for affected 3 systems
- Revise drainage report

Drainage Plans

- Prepare details for separate control structure for Linton's private properties
- Redraw new structures in plan view due to location changes
- Prepare details for two dry detention ponds for system 6
- Review revised conflict locations

The design involves redesign of 25 impacted drainage structures (locations, elevation, structure labels, and drainage area perv./imperv. recalculations. It also involves redoing flood routing modeling for systems 5, 6, and 8.

All plan and profile design and utility coordination will be provided by HSQ prior to making any drainage design modifications.

ESTIMATE OF WORK EFFORT AND COST - PRIME CONSULTANT

Name of Project:

County:

Project No.:

FAP No.:

Amendment #4 Lyons Road & Linton Blvd typical section related drainage revisions

PB

2013527A

Consultant Name: Kimley-Horn and Associates, Inc.

Consultant No.: TBD

Date: 8/3/2017 rev

Estimator: MM

Staff Classification	Total Staff Hours From "SH Summary - Firm"	Project Manager	Chief Engineer	Senior Project Engineer	Project Engineer	Engineering Intern	Designer	Sr CAD						SH By Activity	Salary Cost By Activity	Burdened Cost Per Task
5. Roadway Plans	78	8	0	31	16	0	23	0	0	0	0	0	0	78	\$3,343.22	\$10,029.66
8. Drainage Analysis	202	34	0	131	36	0	0	0	0	0	0	0	0	201	\$9,570.12	\$28,710.35
Total Staff Hours	280	42	0	162	52	0	23	0	0	0	0	0	0	279		
Total Staff Cost		\$2,221.80	\$0.00	\$7,763.04	\$2,158.00	\$0.00	\$770.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$12,913.34	\$38,740.01

SALARY RELATED COSTS:

OVERHEAD - CAPPED:

OPERATING MARGIN:

FCCM (Facilities Capital Cost Money):

EXPENSES:

SUBTOTAL ESTIMATED FEE: (Lump Sum)

Check =

167.857%

12.00%

0.000%

\$12,913.34

\$21,675.95

\$4,150.71

\$0.00

\$0.00

\$38,740.00

Exhibit "A" - Page 8 of 13

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Fee Sheet - KHA

8/3/2017

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Project Activity 5: Roadway Plans

Estimator: MM

Lyons Road and Linton Blvd drainage SA

Exhibit "A" - Page 9 of 13

Task No.	Task	Scale	Units	No. of Units	Hours/ Unit	No. of Sheets	Total Hours	Comments
5.1	Key Sheet		Sheet	0	0	0	0	
5.2	Summary of Pay Items Including Quantity Input		Sheet	0	0	0	0	
5.3	Drainage Map		Sheet	3	6	3	18	Revisions for systems 4.5.6.8
5.4	Interchange Drainage Map		Sheet	0	0	0	0	N/A
5.5	Typical Section Sheets		Sheet	0	0	0	0	
5.6	General Notes/Pay Item Notes		Sheet	0	0	0	0	
5.7	Summary of Quantities		Sheet	0	0	0	0	
5.8	Box Culvert Data Sheet		Sheet	0	0	0	0	N/A
5.9	Bridge Hydraulics Recommendation Sheets		Sheet	0	0	0	0	N/A
5.10	Summary of Drainage Structures		Sheet	0	0	0	0	
5.11	Optional Pipe/Culvert Material		Sheet	0	0	0	0	
5.12	Project Layout		Sheet	0	0	0	0	
5.13	Plan/Profile Sheet		Sheet	0	0	0	0	N/A
5.14	Profile Sheet		Sheet	0	0	0	0	
5.15	Plan Sheet		Sheet	0	0	0	0	
5.16	Special Profile		Units	0	0	0	0	
5.17	Back of Sidewalk Profile Sheet		Sheet	0	0	0	0	N/A
5.18	Interchange Layout Sheet		Sheet	0	0	0	0	N/A
5.19	Ramp Terminal Details (Plan View)		Sheet	0	0	0	0	N/A
5.20	Intersection Layout Details		Sheet	0	0	0	0	

Project Activity 5: Roadway Plans

Task No.	Task	Scale	Units	No. of Units	Hours/ Unit	No. of Sheets	Total Hours	Comments
5.21	Miscellaneous Detail Sheets		Sheet	0	0	0	0	
5.22	Drainage Structure Sheet		EA	0	0		0	
5.23	Miscellaneous Drainage Detail Sheets		Sheet	1	12	0	12	new control structure for private property to separate from Linton control structure and revise control structures for pond
5.24	Lateral Ditch Plan/Profile		Sheet	0	0	0	0	
5.25	Lateral Ditch Cross Sections		EA	0	0	0	0	
5.26	Retention/Detention Ponds Detail Sheet		Sheet	2	24	1	48	2 dry detention pond details
5.27	Retention Pond Cross Sections		EA	0	0	0	0	included in detail sheets above
5.28	Cross-Section Pattern Sheet		Sheet	0	0	0	0	N/A
5.34	Utility Adjustment Sheets		Sheet	0	0	0	0	
5.35	Selective Clearing and Grubbing		Sheet	0	0	0	0	N/A
5.36	Erosion Control Plan		Sheet	0	0	0	0	
5.37	SWPPP		Sheet	0	0	0	0	
5.38	Project Control Network Sheet		Sheet	0	0	0	0	
5.39	Environmental Detail Sheets		LS	0	0	0	0	N/A
5.40	Utility Verification Sheet (SUE Data)		Sheet	0	0	0	0	Included in HSQ's utility coord.
5. Roadway Plans Total						4	78	

Project Activity 6: Drainage Analysis

Estimator: MM

Lyons Road and Linton Blvd drainage SA

Exhibit "A" - Page 11 of 13

Task No.	Task	Units	No of Units	Hours/ Unit	Total Hours	Comments
6.1	Coordinate design revisions	LS	1	16	16	obtain and incorporate revised design plan files and revised cross sections and areas for Lyons Rd, and for the complete realignment and redesign including sections of Linton Blvd
6.2	Pond Siting Analysis and Report	Per Basin	0	0	0	
6.3	Design of Cross Drains	EA	1	12	12	Linton Blvd connecting north and south due to realignment
6.4	Design of Roadway Ditches	Per Ditch Mile	0	0	0	see 6.7
6.5	Design of Outfalls	EA	1	6	6	new separate outfall for private properties
6.6	Design of Stormwater Management Facility (Offsite Pond)	EA	2	28	56	design 2 dry ponds and flood routing for system 6 based on revised typical and areas
6.7	Design of Stormwater Management Facility (Roadside Ditch as Linear Pond or Infield Pond)	Per System	2	20	40	complete redesign of Linton Blvd linear pond system 5 due to realignment (24 hrs) and modify flood routing model for system 8 based on revised typical section and areas(16 hrs)
6.8	Design of adjacent system	EA	0	0	0	
6.9	Design of Storm Drains	EA	25	1.75	44	redesign 25 struc due to typ section change for systems 4,5,6 (location, elevation, struc info, plan view, pipe lengths, recalculate perv/imperv areas due to typ section change). Note structures had to be designed and plotted in computer and in plan view hard copies
6.10	Optional Culvert Material	LS	0	0	0	
6.11	French Drain Systems	Per System	0	0	0	
6.12	Drainage Wells	EA	0	0	0	N/A
6.13	Drainage Design Documentation Report	LS	1	20	20	Revise report and document redesign, revise storm tabs, flood routing model tables, exhibits, etc.
6.14	Bridge Hydraulic Report	EA	0	0	0	N/A
6.15	Temporary Drainage Analysis	LS	0	0	0	

Project Activity 6: Drainage Analysis

Task No.	Task	Units	No of Units	Hours/ Unit	Total Hours	Comments
6.16	Cost Estimate	LS	0	0	0	
6.17	Technical Special Provisions	LS	0	0	0	N/A
6.18	Other Drainage Analysis	LS	0	0	0	N/A
Drainage Analysis Technical Subtotal					194	
6.19	Field Reviews	EA	0	0	0	
6.20	Technical Meetings	LS	1	8	8	see listing below
6.21	Quality Assurance/Quality Control	LS	%	0%	0	
6.22	Independent Peer Review	LS	%	0%	0	
6.23	Supervision	LS	%	0%	0	
Drainage Analysis Nontechnical Subtotal					8	
6.24	Coordination	LS	%	0%	0	
6. Drainage Analysis Total					202	

Project Activity 6: Drainage Analysis

Task No.	Task	Units	No of Units	Hours/ Unit	Total Hours	Comments
Technical Meetings						
	Base Clearance Water Elevation	EA	0	0	0	
	Pond Siting	EA	0	0	0	
	Agency	EA	0	0	0	
	Local Governments (cities, counties)	EA	0	0	0	
	FDOT Drainage	EA	0	0	0	
	Other Meetings	EA	2	4	8	meeting to go over revisions with County and follow up mtg
	Subtotal Technical Meetings				8	
	Progress Meetings	EA	0	0	0	
	Phase Review Meetings	EA	0	0	0	
	Total Meetings				8	

CERTIFICATION STATEMENTS

Project: Lyons Road, Clint Moore Road to Atlantic Avenue

Project No.: 2013527

Consultant/Annual Consultant: HSQ Group, Inc.

TRUTH-IN-NEGOTIATION STATEMENT

By entering into this Contract, the **CONSULTANT/ANNUAL CONSULTANT** certifies that the wage rates and costs used to determine the lump sum fees contained in herein are accurate, complete and current as of the date of this Contract.

The said lump sum fees shall be adjusted to exclude any significant sums should the **COUNTY** determine that the lump sum fees were increased due to inaccurate, incomplete or non-current wage rates or due to inaccurate representations of fees paid to outside consultants.

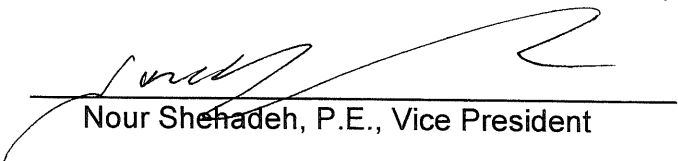
The **COUNTY** shall exercise its right under this "Certificate" within one year following final payment.

PROHIBITION AGAINST CONTINGENT FEES STATEMENT

By entering into this Contract the **CONSULTANT/ANNUAL CONSULTANT** warrants that they have not employed or retained any company or person other than a bonafide employee working solely for the **CONSULTANT/ANNUAL CONSULTANT** to solicit or secure this Contract and that they have not paid or agreed to pay any person, company, corporation, individual or firm other than a bonafide employee working solely for the **CONSULTANT/ANNUAL CONSULTANT**, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award of making of this Contract.

PUBLIC ENTITY CRIMES STATEMENT

As provided in F.S. 287.132-133, by entering this Contract or performing any work in furtherance hereof, the **CONSULTANT/ANNUAL CONSULTANT** certifies that it, its affiliates, suppliers, sub-contractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133 (3) (a).


Nour Shehadeh, P.E., Vice President

CONFLICT OF INTEREST DISCLOSURE FORM

Project: Lyons Road from Clint Moore Road to Atlantic Avenue
Project No.: 2013527

ENGINEER represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

(Attach additional sheets as needed.)

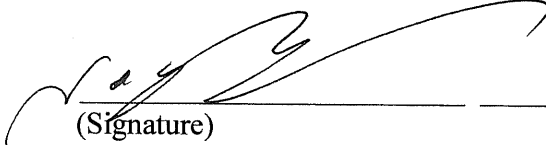
ENGINEER further represents that no person having any interest shall be employed for said performance. By signing below, ENGINEER certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence ENGINEER’S judgment or quality of services being provided to the County.

ENGINEER shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence ENGINEER’S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that ENGINEER may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the ENGINEER.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of ENGINEER would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the ENGINEER shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by Nour Shehadeh, P.E., as
(Name of Individual)
Vice President, of HSQ Group, Inc.
(Title/Position) (Firm Name of ENGINEER)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.


(Signature) 9-14-17
(Date)

NON-DISCRIMINATION POLICY FORM
Project No.: 2013527

Pursuant to Palm Beach County Resolution R-2014-1421 ("Resolution), as may be amended, it is the policy of the Board of County Commissioners of Palm Beach County ("County") that the County **"shall not conduct business with nor appropriate any funds for any organization or entity that practices discrimination on the basis of race, color, national origin, religion, ancestry, sex, age, familial status, marital status, sexual orientation, gender identity and expression, disability, or genetic information."**

This Resolution requires that each organization or entity doing business with the County is "required to submit a copy of its non-discrimination policy, which shall be consistent with the non-discrimination policy stated above, **prior** to entering into any contract with the County." In the event an organization or entity does *not* have a written non-discrimination policy, such organization or entity "shall be required to sign a statement affirming their non-discrimination policy is in conformance with this resolution."

Check one:

☒ Organization/Entity hereby attaches its non-discrimination policy, which is consistent with the County's Non-Discrimination Policy and Resolution.

OR

☐ Organization/Entity hereby acknowledges that it **does not** have a written non-discrimination policy and hereby **affirms by signing below** that its non-discrimination policy is in conformance with the County's Non-Discrimination Policy and Resolution.

ORGANIZATION / ENTITY INFORMATION:

HSQ Group, Inc.
Name of Organization or Entity


Signature

Nour Shehadeh
Name (type or print)

Vice President
Title

Rev. 06.13.2017

Equal Employment Opportunity

We are committed to equal employment opportunity. We will not discriminate against employees or applicants for employment on any legally-recognized basis including, but not limited to: veteran status, uniform servicemember status, race, color, religion, sex, national origin, age, physical or mental disability, genetic information and/or any other protected class under federal, state, or local statute.

You may discuss equal employment opportunity related questions with your supervisor or any other designated member of management.

Americans With Disabilities Act

We are committed to providing equal employment opportunities to qualified individuals with disabilities. This may include providing reasonable accommodation where appropriate in order for an otherwise qualified individual to perform the essential functions of the job. It is your responsibility to notify your supervisor of the need for an accommodation. Upon doing so, your supervisor may ask you for your input or the type of accommodation you believe may be necessary or the functional limitations caused by your disability. Also, when appropriate, we may need your permission to obtain additional information from your physician, or other medical, or rehabilitation professionals. The company will not seek genetic information in connection with requests for accommodation. All medical information received by the company in connection with a request for accommodation will be treated as confidential.

Supplement Number 4 Date

Department: Engineering & Public Works

Total Supplement Amount \$155,623.77

Minority Sub-Consultant	Type of Work Performed	Contract Dollar Amount for Sub-Consultant					
		Black	Hispanic	Women	Other	White Male	Pct
HSQ Group, Inc.							
1489 W PALMETTO PARK RD STE 3	MWBE	0.00	0.00	0.00	0.00		0.0%
BOCA RATON, FL 33486							
(561) 392-0221	SBE	0.00	0.00	0.00	116,883.77	0.00	75.1%
	Total MWBE	0.00	0.00	0.00	0.00		0.0%
	Percentage	0.00%	0.00%	0.00%	0.00%		
	Total SBE	0.00	0.00	0.00	116,883.77	0.00	75.1%
	Percentage	0.00%	0.00%	0.00%	75.11%	0.00%	

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE PRIME AND/OR SUBCONTRACTOR PARTICIPATION

PROJECT NAME OR BID NAME: Lyons Road – Clint Moore Road to Atlantic Avenue PROJECT NO. OR BID NO.: 2013527
NAME OF PRIME BIDDER: HSQ Group, Inc. ADDRESS: 1489 W. Palmetto Park Rd., Ste. 340, Boca Raton, FL 33486
CONTACT PERSON: Nour Shehadeh PHONE NO.: 561-392-0221 FAX NO.: 561-392-6458
BID OPENING DATE: _____ USER DEPARTMENT: Engineering & Public Works Department

THIS DOCUMENT IS TO BE COMPLETED BY THE PRIME CONTRACTOR AND SUBMITTED WITH BID PACKET. PLEASE LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SBE -M/WBE SUBCONTRACTORS ON THIS PROJECT. IF THE PRIME IS AN SBE-M/WBE, PLEASE ALSO LIST THE NAME, CONTACT INFORMATION AND DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME ON THIS PROJECT.

		(Check one or both Categories)		DOLLAR AMOUNT OR PERCENTAGE OF WORK				
		M/WBE	SBE					
Name, Address and Phone Number		Minority Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1.	HSQ Group, Inc. 1489 W. Palmetto Park Rd., Ste. 340 Boca Raton, FL 33486 561-392-0221	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	_____	75.1%
2.		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
3.		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
4.		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
5.		<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
(Please use additional sheets if necessary)								
		Total		_____	_____	_____	_____	75.1%
Total Bid Price \$ <u>155,623.78</u>		Total SBE-M/WBE Participation Dollar Amount or Percentage of Work <u>75.1%</u>						

Note: 1.The amount listed on this form for a subcontractor must be supported by price or percentage listed on the signed Schedule 2 or signed proposal in order to be counted toward goal attainment.
2. Firms may be certified by Palm Beach County as an SBE and/or and M/WBE. If firms are certified as both an SBE and N/WBE, please indicate the dollar amount or percentage under the appropriate category.
3. M/WBE information is being collected for tracking purposes only.

Revised 03/15/2011



HSQGROU-01

GMASTERS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/28/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Collinsworth, Alter, Fowler & French, LLC 8000 Governors Square Blvd Suite 301 Miami Lakes, FL 33016	CONTACT NAME: PHONE (A/C, No, Ext): (305) 822-7800 FAX (A/C, No): (305) 362-2443 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Hartford Casualty 29424 INSURER B : Argonaut Insurance Company INSURER C : INSURER D : INSURER E : INSURER F :
INSURED HSQ Group, Inc. 1489 Palmetto Park Road Suite #340 Boca Raton, FL 33486	


COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X	21SBAIG1445	10/17/2017	10/17/2018	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 HIRED NONOWNED \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		21SBAIG1445	10/17/2017	10/17/2018	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTIONS \$ 10,000		21SBAIG1445	10/17/2017	10/17/2018	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Prof Liab Claim Made		IAE4197350	06/03/2017	06/03/2018	Each Claim 2,000,000
B	Deductible \$20,000		IAE4197350	06/03/2017	06/03/2018	Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
PROFESSIONAL LIABILITY RETRO DATE - 1/18/2005
Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, Its Officers, Employees & Agents are named additional Insured, if required by written contract, as respects Commercial General Liability, for all projects Insured is working on for Palm Beach County.

CERTIFICATE HOLDER Palm Beach County c/o Insurance Tracking Services, Inc. (ITS) P.O. Box 20270 Long Beach, CA 90801	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/22/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER



State Farm

Marion Fazio Insurance Agency Inc.
805 George Bush Blvd
Delray Beach FL 33483

INSURED

HSQ GROUP
1489 W PALM PK RD STE 340
BOCA RATON FL 33488

CONTACT NAME: Marion Fazio

PHONE (A/C No. Ext): 5612760330

FAX (A/C. No.): 5612760960

EMAIL ADDRESS: Marion@marionfazio.com

INSURER(S) AFFORDING COVERAGE

INSURER A: State Farm Mutual Automobile Insurance Company

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

NAIC #
25178

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSD MOD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Per occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$
	OTHER:					\$
	AUTOMOBILE LIABILITY		C60 8364-E12-59A	05/12/2017	11/12/2017	COMBINED SINGLE LIMIT (Per accident) \$
	<input type="checkbox"/> ANY AUTO		994 2729-C06-59B	09/08/2017	03/08/2018	BODILY INJURY (Per person) \$ 1,000,000
	<input checked="" type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS	961 7635-C14-59C	09/14/2017	03/14/2018	BODILY INJURY (Per accident) \$ 1,000,000
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY	439 6946-e02-59G	05/02/2017	11/02/2017	PROPERTY DAMAGE (Per accident) \$ 1,000,000
						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

08 FORD F150 VIN: 1FTRX14W66NB80474 14 TOYOTA TACOMA VIN: 5TFTX4CN1EX038231

06 TOYOTA TACOMA VIN: 5TETX22N46Z243428 11 JEEP COMPASS VIN: 1J4NT1FB1BD260022

15 TOYOTA TACOMA VIN: 5TFUX4EN8FX035295 09/23/2017-03/23/2018

CERTIFICATE HOLDER

CANCELLATION

Palm Beach County

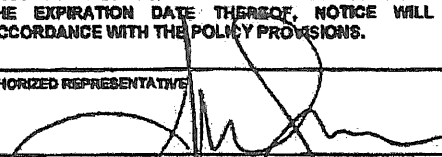
C/O Insurance Tracking Services Inc. (ITS)

PO BOX 20270

Long Beach, CA 90801

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

1601486 132849.12 03-16-2016



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/09/17

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Aon Risk Services, Inc of Florida 1001 Brickell Bay Drive, Suite #1100 Miami, FL 33131-4937	CONTACT NAME: Aon Risk Services, Inc of Florida PHONE (A/C, No, Ext): 800-743-8130 FAX (A/C, No): 800-522-7514 EMAIL ADDRESS: ADP.GOI.Center@Aon.com														
INSURED ADP TotalSource GO XXI, Inc. 10200 Sunset Drive Miami, FL 33173 ALTERNATE EMPLOYER HSQ Group Inc 1489 W Palmetto Park Rd, Ste S40 Boca Raton, FL 33486	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : Illinois National Insurance Co</td><td>23817</td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Illinois National Insurance Co	23817	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Illinois National Insurance Co	23817														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES CERTIFICATE NUMBER: 1673074 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE AS REQUESTED.

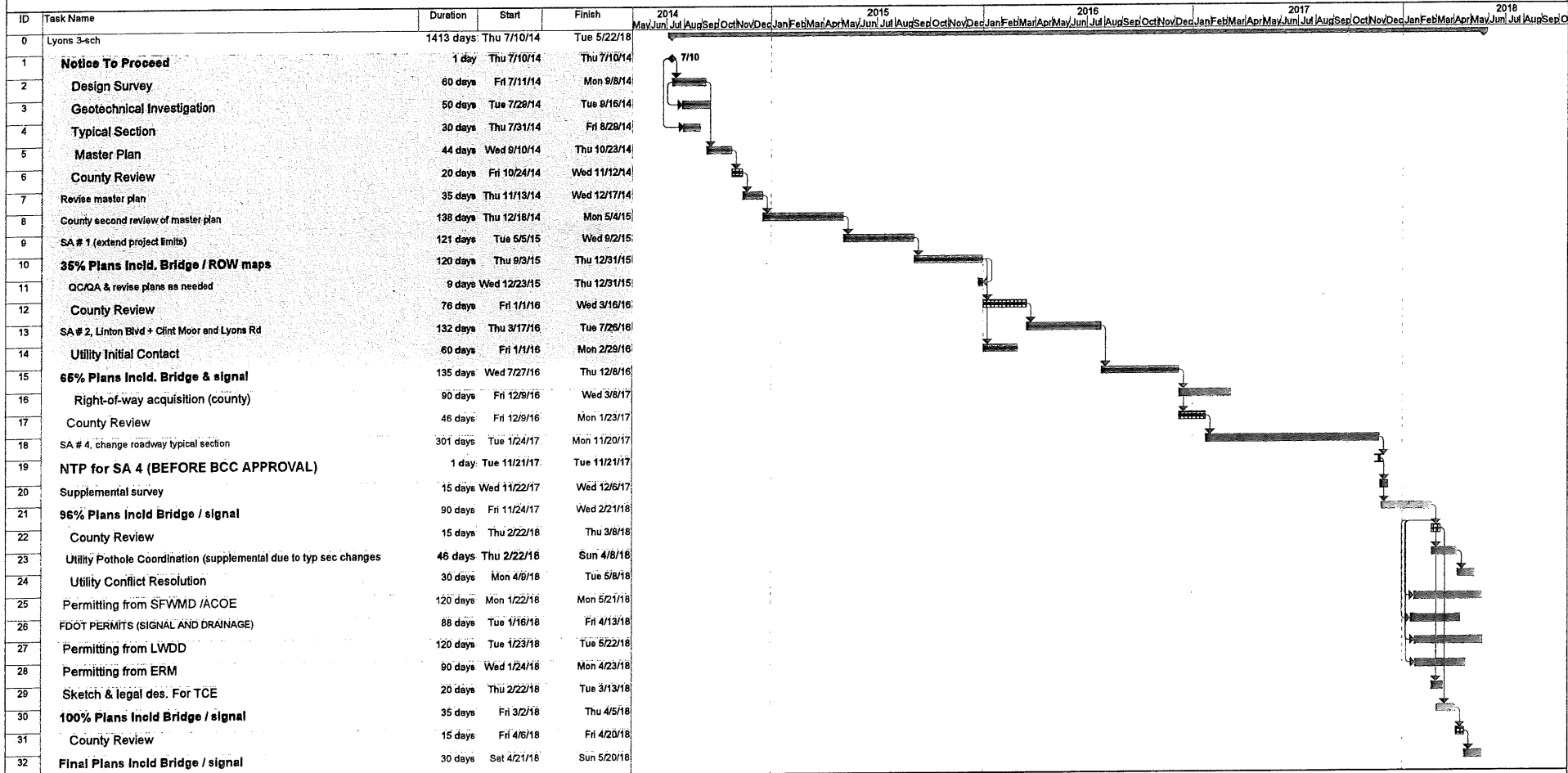
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$ \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$
	DEC RETENTION \$						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N	N / A	WC 026160313 FL	7/1/2017	7/1/2018	X PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 104, Additional Remarks Schedule, may be attached if more space is required)
All worksite employees working for HSQ GROUP INC, paid under ADP TOTALSOURCE, INC.'s payroll, are covered under the above stated policy. HSQ GROUP INC is an alternate employer under this policy.
Proprietor/Partner/Executive Officer/Member are not excluded as long as they are in the ADPTS payroll or have completed the SEI Participation Addendum

CERTIFICATE HOLDER PALM BEACH COUNTY C/O INSURANCE TRACKING SERVICES, INC. (ITS) P.O. BOX 20270 LONG BEACH, CA 90801	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Juan L. Ballester</i>
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Lyons Road
(Clint Moore Rd to Atlantic Av)



Project: Lyons 3-ech
Date: Wed 9/27/17

Task

Split

Milestone

Summary

Project Summary

External Tasks

External Milestone

Inactive Task

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

Progress

Deadline