Agenda Item#: 3E-1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Submitted By: <u>Community Services</u>	-	/ember 21, 2017	[X] []		[]	•	
	Submitted By: Submitted For:			Veteran Servi	ces		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) ratify the Mayor's signature on Amendment No. 0001 to the 2016 Department of Children and Families (DCF) Grant Agreement No. IPZ06 (R2017-0252), to increase the contract amount by \$84,000 for a new agreement amount of \$126,000, to provide rent and utility assistance to needy families;
- **B) ratify** the Mayor's signature on the 2017 DCF Grant Agreement No. IP003, for the period October 1, 2017, through June 30, 2019, in the amount of \$593,857.14, to provide a variety of homeless prevention services and housing assistance; and
- **C) approve** FY 2018 Budget Amendment of \$96,429 in the General Fund, Human and Veteran Services Division, to align the budget with the actual grant award.

Summary: The purpose of Amendment No. 0001 is to increase the original agreement amount by \$84,000, for a total contract amount of \$126,000, spanning a three year period. The FY 2017 portion remains the same. The original grant agreement did not reflect the total funding for the multiple fiscal year agreement. This amendment was required prior to the execution of the 2017 DCF Grant Agreement No. IP003. The 2017 DCF Grant Agreement No. IP003 consolidates the three (3) homeless contracts, IP002, IPZ06 and IPZ07 into one combined contract for a total contract of \$593,857.14, for an agreement period through June 30, 2019. The unified agreement will allow the expenditure of funds in a timelier manner. This new process is required in all communities throughout the State of Florida. Grant Agreement IP002 provided funding to support the Palm Beach County Continuum of Care for training, marketing, and resource mapping. Grant Agreement IPZ06 provided funding for financial assistance for farmworker and migrant families. Grant Agreement IPZ07 provided funding for financial assistance for individuals and families as well as supports the cost of a consultant to prepare the next homeless strategic plan. DCF delivered the agreements with instructions to return them as soon as possible to avoid any delays in funding and services to clients. The emergency signature process was utilized because there was insufficient time to submit these items through the regular agenda process. No County funds required. (Division of Human and Veteran Services) Countywide (HH)

Background and Justification: Since 2006, the Division of Human and Veteran Services (DHVS) has acted as the lead agency for the local Palm Beach County Continuum of Care (CoC). As a result of the 2009 HEARTH Act, HUD implemented CoC Planning Projects to provide funds for the collaboration of the Palm Beach County CoC, which is known as the Homeless and Housing Alliance (HHA). DHVS will continue to facilitate the local homeless CoC plan and further assist the local community by planning, networking, coordinating and monitoring the delivery of services to persons who are homeless or about to be homeless within Palm Beach County.

Attachments:

- 1. Amendment No. 0001 with Walkthrough Memo
- 2. 2017 DCF Grant Agreement No. IP003 with Walkthrough Memo
- 3. Budget Amendment

Recommended B		11-7-17
	Départment Director	Date
Approved By:	Nancy & Bolton	11-16-17
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

	2018	2019	2020	2021	2022
Capital Expenditures				- 1100	
Operating Costs	296,928.57	272,821.43			
External Revenue	(296,928.57)	(272,821.43)			
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-	-0-			
# ADDITIONAL FTE POSITIONS (Cumulative)					
Budget Account No.: Fund 0001 Dept 148 Unit B. Recommended Source of funding Grant Agreement Challenge, Tempor required in an am provided by funded IP003 for FY 2015	ources of Funds is The Departme No. IP003. The rary Assistance fo ount equal to gr d agencies. The 8 and FY 2019	s/Summary of I ent of Children a e grant agreem or Needy Familie rant funding req total award am	Fiscal In and Fam nent cor as and St uested. ount for	npact: ilies via the itains 3 co affing. Matcl Match fund Grant Agre	2017 DCF mponents; h funding is ling will be ement No.
therefore, the total C. Departmental Fisc	funding noted al	07.14 directly to bove is reduced	the Horby this o	meless Coa lirect payme	ilition, Inc., ent.
therefore, the total	funding noted al	07.14 directly to bove is reduced	the Holoby this of	meless Coa lirect payme	ilition, Inc., ent.
therefore, the total	funding noted al	07.14 directly to bove is reduced Dowe, Director	the Holl by this of Finance	meless Coa direct payme	ent. ort Services
therefore, the total C. Departmental Fisc	funding noted alcal Review: Julie III. REV /or Contract Dev	07.14 directly to bove is reduced Dowe, Director VIEW COMMEN velopment and	the Holl by this of Finance TS Control	neless Coadirect payments and Suppo	ent. ort Services
therefore, the total C. Departmental Fisc A. OFMB Fiscal and	funding noted alcal Review:	07.14 directly to bove is reduced Dowe, Director VIEW COMMEN velopment and	the Holl by this of Finance TS Control	neless Coadirect payments and Suppo	alition, Inc., ent. ort Services

This summary is not to be used as a basis for payment.

Department Director