PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

	ا والمن والتام الجامع البائل كانت كانت التالية الحالة الترك الترك والتالية الجامع الجامع المائم العام التالية ا الا والتال كانت التركي الحالة الحالة الحالة العالة المائم الحالة المائم الحالة التركي التركي التيكر التيكر الت				name print inter	
Meeting Date: N Department	November 21, 2017	[X] []	Consent Ordinance] []	Regular Public Hearing
Submitted By: Submitted For:	<u>Community Services</u> Ryan White Program					
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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) approve Subaward Amendment 3, No. 9920160083 with the RAND Corporation, for the period September 1, 2017, through August 31, 2018, in an amount not to exceed \$116,954, to continue improving health outcomes for persons living with HIV Spectrum Disease; and

B) approve FY 2017 Budget Amendment of \$116,954, in the Ryan White Care Program fund to align budget to actual grant award.

Summary: On March 1, 2016, the Board of County Commissioners (BCC) ratified the Ryan White Part A, Data Integration Grant Application (R2016-0239) with the RAND Corporation for the maximum cumulative amount of \$317,365. On August 16, 2016, the BCC ratified the first of three (3) Subaward Agreements. The second agreement was approved on January 10, 2017. This is the third and last of the agreements which represents an accumulative amount of \$317,365. The Addressing HIV Care Project is a collaboration between Palm Beach County Community Services Department and the City of West Palm Beach's Department of Housing and Community Development. The funding integrates data management systems between the Ryan White Part A and Housing Opportunities for Persons with AIDS (HOPWA) programs. The funds improve the delivery of medical and housing services, improve health outcomes, and coordinate service delivery and quality management through improved data infrastructure for homeless HIV-positive clients. **No County funds are required.** (Ryan White Program) <u>Countywide</u> (HH)

Background and Justification: The Department of Community Services' Ryan White HIV/AIDS Program Part A HIV Emergency Relief Grant Program will improve the coordination of services for the HIV-positive homeless population by coordinating data systems and service planning with the HOPWA program.

Attachments:

Subaward Amendment 3, No. 9920160083
 Budget Amendment

Recommended By: 11-7-17 Department Director

Approved By:

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021	
Capital Expenditures					LULI	
Operating Costs	9,747	107,207				
External Revenue	(9,747)	(107,207)				
Program Income						
In-Kind Match (County)						
NET FISCAL IMPACT	0	-0-				

# ADDITIONAL FTE	
POSITIONS (Cumulative)	

Is Item Included In Current Budget? Yes ____ No X Does this item include the use of federal funds? Yes X No ____

Budget Account No.:

Fund 1010 Dept 142 Unit 1480 Object Var. Program Code Var. Program Period GY16

- B. Recommended Sources of Funds/Summary of Fiscal Impact: Funding source is the U.S. Department of Health and Human Services, through the Rand Corporation. No County funds are required.
- C. Departmental Fiscal Review:

Julie Dowe, Director of Finance and Support Services

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

ulisliz

Contract Development and Con

B. Legal Sufficiency:

Assistant County Attorney 11-20-17

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

	Subaw	ard An	nendr	nent 03					
Institution/Organization ("RAND")			stitution	Organization ("SU	BRECIPIENT")				
Name: RAND Corporation			Institution/Organization ("SUBRECIPIENT") Name: Palm Beach County Board of Commissioners						
Address: 1776 Main Street	Addres			ress: PO Box 4036					
Santa Monica, CA 90401			V	West Palm Beach, FL 33402					
United States Prime Award (FAIN) No.: U1SHA2929	0		DUNS: 07-847-0481 SUBAWARD NO. 9920160083						
	10			D NO. 9920160083					
Federal Awarding Agency: DHHS / Health Resources and Service		Prime Awar		CFDA Name:		CFDA No.			
Administration (HRSA)	es	03-Sep-201	15	HIV-Related Traini	ing and	93.145			
Subaward Period of Performance				Technical Assistan	nce				
Current Funding/Budget Period: 01-	-Sep-2017 to 3	1-Aug-2018		Subaward Amount F	Funded This Actio	on: \$116,954.	00		
Estimated Overall Project Period: 13	3-May-2016 to 31-A	lug-2018		I otal Amou	Int Funded To Date Entelly Estimated Tota	S317,365.0	00		
Project Title:			Effectiv	e Date of Amendme	ent: Is the Prin	ne Award			
Addressing HIV Care and Housing Coor	rdination throug	gh Data		EP-2017		&D Funded:	YE		
Integration to Improve Health Outcome Continuum	s along the HIV	/ Care				ct to FFATA:	YE		
			1						
An	nendment(s)	to Original	Terms	and Conditions					
This Amendment reviews the show	(numberin	ng is independent	t of original A	greement)					
This Amendment revises the above	e-reterence	d Subaward	Agreen	nent as follows:	•				
1. PERIOD OF PERFORMANCE									
						•			
The Period of Performance for this S agreement, Expenditures incurred p	Subaward is ext	ended from 3	1-AUG-20)17 to 31-Aug-2018.	unless amended	by written m	itual		
agreement. Expenditures incurred p	prior to the begi	nning date or	subseque	ent to the termination	n date are unallo	wable.	lua		
2. SUBAWARD FUNDING									
Funding has been increased by the seen in Attachment 5 RAND shall n	above stated	above in Amo	ount Fund	ed This Action. The	budget details fo	or Year 3 ma	v ho		
	ior ve unigated	to incur any	expenses	in average of the Tr	And got dotting it	of Te Dat	y ne		
Year 1 Funding (Initial				in excess of the 10	tal Amount Fund	ed to Date.			
Vern D. Frankling (A	Subaward)		\$82,9	50.00	tal Amount Fund	ed to Date.			
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ATTACHMENT 4. Statement of Work - Year 3

Overview

The Addressing HIV Care and Housing Coordination through Data Integration to Improve Health Outcomes along the HIV Care Continuum Project is a collaboration between RAND and Palm Beach County to improve health outcomes through the integration of Ryan White and Housing Opportunities for People With AIDS (HOPWA) data systems.

The goals of the project are to: (1) Successfully integrate data sources to link housing and care information for service providers; (2) Improve the care coordination between housing and care service providers; (3) Evaluate the change in health outcomes and service provision after integration at each site; and, (4) Evaluate the change in health outcomes and service provision across sites. By agreeing to this scope of work, you are accountable for completing all tasks as outlined in your RAND-approved Operational Plan, meeting all deadlines as specified in your submitted timeline.

Research Tasks

The projects four main goals contain several sub-research tasks, some of which were begun in Years 1 and 2 but will continue into Year 3:

1 Continue Implementation of Operational Plan

- 1.1 Finish all integration, testing, and training sites with delayed implementation
- 1.2 Successful access of integrated system by all users
- 1.3 Develop monitoring tools
- 1.4 Review of regular training requirements and protocols

2 Participate in Multi-Site Evaluation with Technical Assistance

- 2.1 Provide client outcome data to CTAC
- 2.2 Participate in annual site visit
- 2.3 Participate in Webinars and Technical Assistance activities
- 2.4 Test data in integrated system for accuracy and completeness

3 Design and Implement Local Evaluation

- 3.1 Design and implement Local Evaluation Plan
- 3.2 Collect data and perform analysis
- 3.3 Prepare final evaluation report

4 Publish and Disseminate Results

- 4.1 Work with CTAC to identify monograph or article topics
- 4.2 Participate in writing of products
- 4.3 Present results at identified conferences

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Palm Beach County's Role

Matthew Tochtenhagen will be the interim project lead and will coordinate all activities with RAND staff. In the contract period he will:

- Attend conference calls with RAND, as needed
- Ensure that all project tasks meet deadlines as outlined in the timeline
- Report to RAND monthly on project activities
- Participate in Technical Assistance events, as outlined in the TA Plan
- Design and implement site evaluation (with RAND)
- Participate, through the sharing of data, in the project evaluation
- Conduct administrative tasks as needed
- Attend annual Performance Sites meeting in Arlington, VA

Deliverables

- Pre-test data, in the form of a download of all data sets to be integrated, including data from all agencies that will be given access to the final system
- Operational Integrated Data System
- Monthly data post integration for use in the evaluation
- Site evaluation report

ATTACHMENT 5 Budget

DETAILED BUDGET FOR THIS PERIOD

a. Personnel (Name, Position)	Annu	al Salary	Program	m FIE	Progr	am Salary	Adm	inistration	Quality Management		an a said a c
Data Analyst	\$	54,108.00		1	\$	54,108.00	\$	54,108.00	Construction of the second	\$	54,108.00
Personnel Subtotal	\$	54,108.00	\$	1.00	\$	54,108.00	\$	54,108.00		\$	54,108.00
b. Fringe Benefits											
Health Insurance: Medical, Dental, and Life Insurance					\$	-	\$	11,146.25	\$ -	\$	11,146.25
Retirement Benefits					\$		\$	3,192.37	\$ -	\$	3,192.37
Payroll Taxes					\$	-	\$	4,058.10	\$ -	\$	4,058.10
Fringe Subtotal		an a		ing New L	\$	-	\$	18,396.72	\$	\$	18,396.72
c. Travel											
Washington, DC TA meeting										\$	2,000.00
		$\frac{m_{1}}{m_{2}} = \frac{1}{m_{1}} \frac{1}{m_{1}$							\$ -	\$	-
			a the links						\$-	\$	-
Travel Subtotal							\$		\$.	\$	2,000.00
d. Equipment											
Client Track Bridge							\$	20,000.00	\$-	\$	20,000.00
			an a								
Equipment Subtotal							\$	20,000.00	\$-	\$	20,000.00
e. Supplies											
Office Supplies							\$	250.00	\$ -	\$	250.00
							\$	-	\$ -	\$	
Supplies Subtotal		Sec. Sec.					\$	250.00	\$ -	\$	250.00
f. Contractual											
Groupware Technologies							\$	22,200.00	\$ -	\$	22,200.00
Consultants							*	22,200.00	\$-	⇒ \$	- 22,200.00
Contractual Subtotal							\$	22,200.00	\$	\$	22,200.00
g. Subtotal Period 3							\$	114,954.72	\$ -	\$	116,954.72

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BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA

BUDGET AMENDMENT

FUND (1010) - Ryan White Care Program

Page 1 of 1

BGEX - 142 - 102017*0170 BGRV - 142 - 102017*0021

Use this form to provide budget for items not anticipated in the budget.

ACCT.NU	MBER ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET		REMAINING BALANCE
REVEN	IUE							
142 1480	3169 Federal Grant Other -Human Services	0	0	116,954		116,954		
Total	Revenue	7,697,488	9,271,443	116,954		9,388,397		
EXPEN	DITURE							
142 1480	1201 Salaries & Wages Regular	0	70,078	60,000		130,078	0	130,078
142 1480	4007 Travel - Mileage	0	2,000	2,000		4,000	0	4,000
142 1480	4979 BOCC- Indirect Costs	0	0	6,867		6,867	0	6,867
142 1480	3401 Other Contractual Services	0	44,133	48,087		92,220	0	92,220
Total Ex	xpenditures	7,697,488	9,271,443	116,954		9,388,397		02,220

COMMUNITY SERVICES INITIATING DEPARTMENT/DIVISION Administration/Budget Department Approval

OFMB Department - Posted

Signature Date

• •

By Board of County Commissioners At Meeting of <u>November 21, 2017</u>

Deputy Clerk to the Board of County Commissioners