

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

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Meeting Date: November 21, 2017	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: Department of Public Safety
Submitted By: Department of Public Safety
Submitted For: Division of Victim Services

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: two (2) Grant Adjustment Notices (GAN) numbered 28 and 29, with the US Department of Justice (DOJ), Office on Violence Against Women (OVW), Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (GTEA) (2014-WE-AX-0011), which facilitated administrative filing and approvals through September 30, 2017:

- 1. GAN #28 Training; and
- 2. GAN #29 No cost extension

Summary: As per grant guidelines, certain expenditures and work product require approval from the OVW GTEA grant manager. The approval process is facilitated by drafting a GAN and submitting it through the OVW's Grant Management web portal. These GAN's facilitated approval of Victim Services Sexual Assault Nurse Examiners to attend the 2017 Florida Forensic Nursing Symposium and approval of a no-cost extension of the award period through November 30, 2017. The approved grant budget, total grant, and scope of work remained the same. R2014-1633 authorized the County Administrator or designee to execute future awards, contract, sub-recipient agreements and sub contracts and amendments/modifications utilizing funding from the DOJ, OVW on behalf of the Board of County Commissioners. Countywide (LDC)

Background and Justification: The DOJ, OVW awarded Palm Beach County a GTEA contract in the amount of \$900,000 that started October 1, 2014 and ends September 30, 2017. The focus of the grant is to increase collaboration among responders, build capacity for the SART, and reach underserved populations. In order to meet this need, Palm Beach County Victim Services collaborated with Aid to Victims of Domestic Abuse, Inc., the 15th Judicial Circuit Office of the State Attorney, the Coalition for Independent Living Options, Inc., and Destiny by Choice, Inc. to maintain services and strengthen our community's coordinated response to victims of sexual violence, domestic violence, dating violence and stalking, especially in underserved marginalized communities.

- Attachments:**
- 1) Grant Adjustment Notice 28, US Department of Justice
 - 2) Grant Adjustment Notice 29, US Department of Justice

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Recommended by:	<u>Stephane Sepolo</u>	<u>10/23/17</u>
	Department Director	Date
Approved By:	<u>[Signature]</u>	<u>11-13-17</u>
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	*				

ADDITIONAL FTE

POSITIONS (Cumulative)

Is Item Included In Current Budget? Yes _____ No _____
Does this item include the use of federal funds? Yes x No _____

Budget Account Exp No: Fund _____ Department _____ Unit _____ Object _____
Rev No: Fund _____ Department _____ Unit _____ Rev Source _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

*There is no additional fiscal impact associated with this agenda item.

Departmental Fiscal Review: [Signature] 10/20/17

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 10/26/17
OFMB

[Signature] 11/6/17
Contract Administration

B. Legal Sufficiency:

[Signature] 11/8/17
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	Palm Beach County	Project Period:	10/01/2014 - 09/30/2017
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW
Grantee DUNS Number:	07-847-0481	Grant Manager:	Ayesha A Gaston
Grantee EIN:	59-6000785	Application Number(s):	2014-X0783-FL-WE
Vendor #:	596000078	Award Number:	2014-WE-AX-0011
Project Title:	Palm Beach County's Enhanced Response to Sexual Assault and Domestic Violence	Award Amount:	\$900,000.00

Program Office Approvals	
*Approval Types	
<input type="checkbox"/> Changes in Consultant rates (in excess of \$650/day)	<input type="checkbox"/> Publication Plan Submissions
<input type="checkbox"/> Purchase of Automatic Data Processing (ADP) Equipment and Software	<input type="checkbox"/> Funding for Criminal Justice Information and Communication Systems
<input type="checkbox"/> Foreign Travel Costs	<input checked="" type="checkbox"/> Other (Please enter type of Program Office Approval below) Training

*Required Justification for Program Office Approvals:

Project goal #1: To increase and expand the capacity of SART to respond to victims; This symposium will introduce advanced and diverse examination techniques, including the use of toluidine blue, anoscopy and hymenal evaluation

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Attachments:

Filename:	User:	Timestamp:
Conference Agenda.pdf	NBishop2	08/10/2017 2:14 PM
Nurse Sept GAN Worksheet.docx	NBishop2	08/10/2017 3:33 PM

Print

Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	PO - GAN 1st Line Supervisor	Krista.Blakeney-Mitchell@usdoj.gov	08/31/2017 12:29 PM
Approved-GM	PO - GAN 1st Line Supervisor	ayesha.gaston@usdoj.gov	08/28/2017 2:22 PM

This notification serves as confirmation that the individuals listed below are approved to attend the 2017 Florida Forensic Nursing Symposium:			
Sherry Britton-Susino			
Leona Brock			
Elizabeth Marlowe			
Submitted	PO - Grant Manager	NBishop2	08/14/2017 12:10 PM
Draft	EXTERNAL - External User	NBishop2	08/14/2017 12:02 PM
Draft	EXTERNAL - External User	NBishop2	08/10/2017 3:33 PM
Draft	EXTERNAL - External User	NBishop2	08/10/2017 2:14 PM
Draft	EXTERNAL - External User	NBishop2	08/10/2017 1:58 PM



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<input type="checkbox"/> Purchase of Automatic Data Processing (ADP) Equipment and Software		<input type="checkbox"/> Funding for Criminal Justice Information and Communication Systems	
<input type="checkbox"/> Foreign Travel Costs		<input checked="" type="checkbox"/> Other (Please enter type of Program Office Approval below) NO Cost Extension App	
*Required Justification for Program Office Approvals:			
Palm each County Victim Services & Certified Rape Crisis Center is requesting a NO Cost Extension of the award period from October 1, 2014 to September 30, 2017. Please see attached justification.		^ v	
Attachments:			
Filename:	User:	Timestamp:	
OVW- 2014 Letterhead.docx	NBishop2	08/10/2017 3:21 PM	
Print			
Audit Trail:			
Description:	Role:	User:	Timestamp:
Denied	PO - Grant Manager	ayesha.gaston@usdoj.gov	09/06/2017 7:44 AM
Please submit this GAN as a no cost extension GAN. Please include your current justification and the letter submitted on company's letter head. A. Gaston 202-514-0412			
Sent Back to GM	PO - Grant Manager	Krista.Blakeney-Mitchell@usdoj.gov	08/31/2017 12:28 PM

Please initiate a change request to allow the grantee to make corrections. This is not the right GAN for this type of request.				^
				v
Approved-GM	PO - GAN 1st Line Supervisor	ayesha.gaston@usdoj.gov	08/28/2017 2:28 PM	
This notification serves as confirmation that the grantee's request for a no-cost extension of award period is approved.				
Submitted	PO - Grant Manager	NBishop2	08/10/2017 3:21 PM	
Draft	EXTERNAL - External User	NBishop2	08/01/2017 11:59 AM	

Susan Carlini

From: Gaston, Ayesha (OVW) <Ayesha.Gaston@usdoj.gov>
Sent: Thursday, September 21, 2017 2:03 PM
To: Susan Carlini
Subject: RE: Action Required - Program Office Approvals GAN Change Requested

Good afternoon,

I submitted the closeout request from my end. Your new date to submit a closeout package is 12/29/17. I will reach out to you if I have any question or concerns regarding the closeout request.

Thank you,

Ayesha A Gaston, MS
Program Specialist
Office on Violence Against Women
U.S. Department of Justice
145 N Street, NE 10th floor
Washington, D.C. 20530
(202)514-0412(Office)
(202) 514-5818 (Fax)

From: Susan Carlini [mailto:SCarlini@pbcgov.org]
Sent: Tuesday, September 19, 2017 2:59 PM
To: Gaston, Ayesha (OVW) <agaston@jmd.usdoj.gov>
Subject: RE: Action Required - Program Office Approvals GAN Change Requested

2014-WE-AX-0011

From: Gaston, Ayesha (OVW) [mailto:Ayesha.Gaston@usdoj.gov]
Sent: Tuesday, September 19, 2017 2:47 PM
To: Susan Carlini <SCarlini@pbcgov.org>
Subject: RE: Action Required - Program Office Approvals GAN Change Requested

Hi Susan

What's your award #?

Ayesha A Gaston, MS
Program Specialist
Office on Violence Against Women
U.S. Department of Justice
145 N Street, NE 10th floor
Washington, D.C. 20530
(202)514-0412(Office)
(202) 514-5818 (Fax)

From: Susan Carlini [mailto:SCarlini@pbcgov.org]
Sent: Tuesday, September 19, 2017 2:12 PM
To: Gaston, Ayesha (OVW) <agaston@imd.usdoj.gov>
Subject: FW: Action Required - Program Office Approvals GAN Change Requested
Importance: High

Hello Ayesha,

I have made several attempts to change the GAN to this form, please see note in red that it will not allow me to attach and or submit.

Please correct the following error(s):

- You may only create a Project Period GAN up to 30 days prior to the grant end date.



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Top of Form

Change Project Period			
Current Grant Period:	Month: Day:	New Grant Period:	Month: Day:
Project Start Date:	10/01/2014	*New Project Start Date:	10/01/2014
Project End Date:	09/30/2017	*New Project End Date:	
*Required Justification for Change Project Period:			

Thankyou,
Susan Carlini
SART/OVW Grant Coordinator
Palm Beach County Victim Services
& Certified Rape Crisis Center
4210 N. Australian Ave
West Palm Beach, Fl. 33407
Office-561-625-2565
Fax-561-845-4424

scarlini@pbcgov.org

From: Nicole Bishop
Sent: Tuesday, September 19, 2017 12:55 PM
To: Susan Carlini <SCarlini@pbcgov.org>
Subject: Fwd: Action Required - Program Office Approvals GAN Change Requested

Sent from my iPhone

Begin forwarded message:

From: <do-not-reply@ojp.usdoj.gov>
Date: September 19, 2017 at 12:51:52 PM EDT
To: <nbishop@pbcgov.org>
Subject: Action Required - Program Office Approvals GAN Change Requested
Reply-To: <do-not-reply@ojp.usdoj.gov>

The request for Program Office Approvals GAN for 2014-WE-AX-0011 requires a change. Please access GMS for more information:
https://urldefense.proofpoint.com/v2/url?u=https-3A_grants.ojp.usdoj.gov_&d=DwICAg&c=JMjxdiofvjJKeebMXBrIn8vDKQGaIrsQQJbzDQHviG0&r=JDFtzSERYS4PHBJS2YDRYwrZ6onnS5ct-xWrj3sBxu8&m=uc6z5tL89YdsXAZPGMF-G0dsBoFBJFpS-6cxad5TPdk&s=_lsY0ZAAjFnca2Wv_Ou8a-Ar2TP6HrzSZGOroQGcfo&e= .

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.