

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 5, 2017                       Consent                       Regular  
    Ordinance                       Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Amendments No. 2 to the Contracts for architectural services on a continuing contract basis:

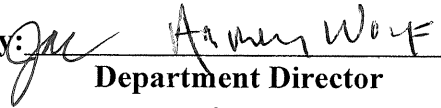
- A) Colome' & Associates, Inc. (R2014-1916), SBE/Local, 94.5% SBE participation to date;
- B) Harvard Jolly, Inc. (R2014-1917), Non-SBE/Local, 54.8% SBE participation to date; and
- C) Architecture Green, LLC (R2014-1918), SBE/Local, 100% SBE participation to date.

**SUMMARY:** Amendments No. 2 extends the term of three contracts for architectural services for one (1) year through December 15, 2018. The Board approved annual contracts on December 16, 2014, and the original Contracts provided for an initial two (2) year term with three (3) renewal options each for a period of one (1) year. Amendments No. 2 will provide services during the second renewal period from December 16, 2017 through December 15, 2018. During the first three years of these contracts, Colome' & Associates, Inc. was awarded \$1,510,985, Harvard Jolly, Inc. was awarded \$31,343 and Architecture Green, LLC. was awarded \$421,137 in Consultant Services Authorizations. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. The contract with Colome' & Associates, Inc. committed to an SBE participation goal of 99%, the contract with Harvard Jolly, Inc. committed to an SBE participation goal of 38% and the contract with Architecture Green, LLC. committed to an SBE participation goal of 100%. **(Capital Improvements Division) Countywide (LDC)**

**Background and Justification:** In accordance with Board adopted procedures, pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act), three firms were selected to perform professional consulting services on a continuing contract basis. Work is authorized through individual Consultant Services Authorizations when required during the term of these contracts. The initial contract terms are for two (2) years and allowed for three (3) renewals each for a period of one (1) year. Amendments No. 2 will provide services during the second renewal of the contract. It is the consensus of Facilities Development & Operations that these firms have successfully provided the professional services required by the County in a timely manner. They are in good standing and wish to continue to provide professional services. Amendments No. 2 will maintain the continuous professional services required by the County.

**Attachments:**

- 1. Colome' & Associates, Inc. Amendment No. 2
- 2. Harvard Jolly, Inc. Amendment No. 2
- 3. Architecture Green, LLC. Amendment No. 2

Recommended by:  Department Director                      11/6/17                      Date

Approved by:  County Administrator                      11/28/17                      Date

**II. FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

| Fiscal Years                            | 2018     | 2019     | 2020     | 2021     | 2022     |
|---|----------|----------|----------|----------|----------|
| Capital Expenditures                    | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Operating Costs                         | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| External Revenues                       | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Program Income (County)                 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| In-Kind Match (County)                  | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| NET FISCAL IMPACT *                     | <u>0</u> | _____    | _____    | _____    | _____    |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____    | _____    | _____    | _____    | _____    |

Is Item Included in Current Budget? Yes X No \_\_\_\_\_  
 Does this item include use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No: Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_ Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

\* Fiscal impact cannot be determined at this time. Individual Consultant Services Authorizations requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: \_\_\_\_\_

**III. REVIEW COMMENTS:**

A. OFMB Fiscal and/or Contract Development and Control Comments:

Lisa P. ... 11/14/17  
 #1113 OFMB A 11/17

J. J. Jacobson 11/20/17  
 Contract Administrator 11/20/17 JD

B. Legal Sufficiency:

A. C. ... 11/22/17  
 Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT No. 2 TO CONTRACT FOR  
Architectural Professional Services**

This Amendment No. 2 dated \_\_\_\_\_ to the Contract (R-2014-1916) dated December 16, 2014, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and **Colome' & Associates, Inc.**, a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT.

W I T N E S S E T H

**WHEREAS**, the parties have entered into a Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with Consultants Competitive Negotiations Act (CCNA) FS 287.055; and

**WHEREAS**, the parties hereto desire to amend the Contract to extend it for an additional one (1) year period.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. The term of this Contract as set forth in Section 4, Article 4.1 is renewed for one (1) additional year to December 15, 2018.
  2. Except as specifically modified above, the terms and conditions of the Contract are hereby confirmed and remain in full force and effect.
-

**IN WITNESS WHEREOF**, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

ATTEST:

SHARON R. BOCK  
CLERK & COMPTROLLER

PALM BEACH COUNTY, a political  
subdivision of the State of Florida

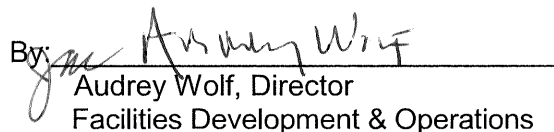
By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY


APPROVED AS TO THE TERMS  
AND CONDITIONS

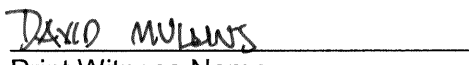
By:   
Assistant County Attorney

By:   
Audrey Wolf, Director  
Facilities Development & Operations

CONSULTANT:  
Colome' & Associates, Inc.

  
Witness Signature

By:   
Signature

  
Print Witness Name

Name: 

Title: 

(SEAL)

**AMENDMENT No. 2 TO CONTRACT FOR  
Architectural Professional Services**

This Amendment No. 2 dated \_\_\_\_\_ to the Contract (R-2014-1917) dated December 16, 2014, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and **Harvard Jolly, Inc.**, a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT.

W I T N E S S E T H

**WHEREAS**, the parties have entered into a Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with Consultants Competitive Negotiations Act (CCNA) FS 287.055; and

**WHEREAS**, the parties hereto desire to amend the Contract to extend it for an additional one (1) year period.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

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CLERK & COMPTROLLER


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subdivision of the State of Florida

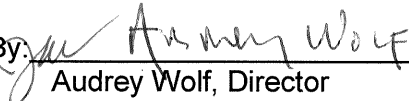
By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_


APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

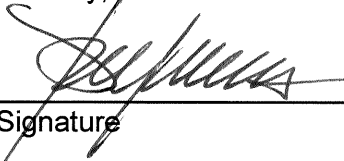
APPROVED AS TO THE TERMS  
AND CONDITIONS

By:   
Assistant County Attorney

By:   
Audrey Wolf, Director  
Facilities Development & Operations

CONSULTANT:  
Harvard Jolly, Inc.

  
Witness Signature  
SUSAN MALUSKI  
Print Witness Name

By:   
Signature  
Name: RENE TERCIWA  
Title: SR. VP.

(SEAL)

**AMENDMENT No. 2 TO CONTRACT FOR  
Architectural Professional Services**

This Amendment No. 2 dated \_\_\_\_\_ to the Contract (R-2014-1918) dated December 16, 2014, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and **Architecture Green LLC**, a limited liability company authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT.

**WITNESSETH**

**WHEREAS**, the parties have entered into a Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with Consultants Competitive Negotiations Act (CCNA) FS 287.055; and

**WHEREAS**, the parties hereto desire to amend the Contract to extend it for an additional one (1) year period.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

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ATTEST:

SHARON R. BOCK  
CLERK & COMPTROLLER

PALM BEACH COUNTY, a political  
subdivision of the State of Florida

By: \_\_\_\_\_  
Deputy Clerk

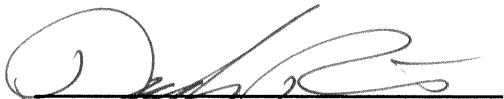
By: \_\_\_\_\_

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

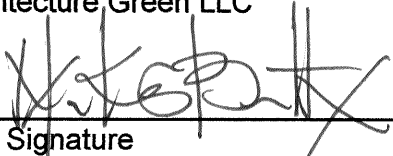
APPROVED AS TO THE TERMS  
AND CONDITIONS

By:   
Assistant County Attorney

By:   
Audrey Wolf, Director  
Facilities Development & Operations

  
Witness Signature  
DOUGLAS PERRIN  
Print Witness Name

CONSULTANT:  
Architecture Green LLC

By:   
Signature

Name: MARK S. BEATTY

Title: MANAGING MEMBER

(SEAL)

