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Agenda Item #: 3H-3

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: December 5, 2017 [X] Consent [ ] Regular [ ] Ordinance [ ] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendments No. 2 to seven (7) annual roofing contracts extending the term for one (1) year for roofing services on a continuing contract basis.

	Contractor	Original Contract Resolution	Status	Total dollars in Work Orders to-date	Total SBE Participation To-date
A)	Advanced Roofing, Inc.	R2015-1780	Non-local/Non-SBE	$104,056	0.0%
B)	Empire Roofing Company Southeast, LLC	R2015-1781	Local/Non-SBE	$4,394	0.0%
C)	Hi-Tech Roofing & Sheetmetal, Inc.	R2015-1782	Local/SBE	$829,032	100.0%
D)	Roofing Concepts Unlimited/Florida, Inc.	R2015-1783	Non-local/Non-SBE	$183,851	0.0%
E)	Tecta America South Florida, Inc.	R2015-1784	Non-local/Non-SBE	$36,624	0.0%
F)	Tri State Roofing and General Contractors LLC	R2015-1786	Local/SBE	$167,459	100.0%
G)	Triple M Roofing Corp	R2015-1785	Non-local/Non-SBE	$0	0.0%

Summary: Amendments No. 2 extends the term of the Contracts for roofing services for one (1) year through December 14, 2018. The Board approved the annual Contracts on December 15, 2015, and the original Contracts provided for an initial term of one (1) year with four (4) renewal options each for a period of one (1) year each. The Annual Roofing contracts are indefinite-quantity contracts initially with a value of $1,500,000. This was increased by $1,500,000 with Amendments No. 1, for a maximum cumulative value of $3,000,000. Projects are bid among the pre-qualified participants. During the first two years of the Contracts, the County awarded $1,338,630 in work orders. Three (3) of the seven (7) contractors are Palm Beach County businesses and the remaining four (4) are based in Broward. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. The cumulative SBE participation for all work orders to-date is 75%. **(Capital Improvements) Countywide (LDC)**

Background and Justification: All seven (7) contractors were originally pre-qualified to provide roofing services associated with repairs, improvements and renovations to County properties. Work is awarded as work orders on a lump-sum, competitively quoted basis among the pool of pre-qualified roofing contractors. The original contract terms were for one (1) year and allowed for four (4) additional one (1) year renewals. This will be the second renewal. It is the consensus of Facilities Development and Operations that these seven (7) contractors have successfully provided the services required by the County in a timely manner. They are in good standing and wish to continue to provide services.

Attachments:

1. Amendment #2 for Advanced Roofing, Inc.
2. Amendment #2 for Empire Roofing Company Southeast, LLC
3. Amendment #2 for Hi-Tech Roofing & Sheetmetal, Inc.
4. Amendment #2 for Roofing Concepts Unlimited/Florida, Inc.
5. Amendment #2 for Tecta America South Florida, Inc.
6. Amendment #2 for Tri State Roofing and General Contractors LLC
7. Amendment #2 for Triple M Roofing Corp

Recommended By: Anthony Wolf — Department Director — 11/13/17 Date

Approved By: [signature] — County Administrator — 11/30/17 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____				
In-Kind Match (County	_____	_____	_____	_____	_____
NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes x No _____
Does this items include use of federal funds? Yes _____ No x

Budget Account No: Fund ___ Dept _____ Unit _____ Object ___ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* Potential maximum fiscal impact is $1,500,000. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

11/17/17
OFMB 11/17 11/17

11/29/17
Contract Development and Control
11/28/17 JW

B. Legal Sufficiency:

11/30/17
Assistant County Attorney

C. Other Department Review:

_____
Department Director