

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: December 5, 2017

Consent                       Regular  
 Ordinance                       Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to receive and file: the following original executed Independent Contractor Agreements:


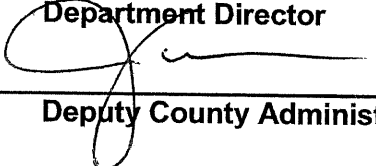
- A) Caroline Ann Karolinko, US Synchronized Swimming Coach, Aqua Crest Pool, for the period of October 1, 2017, through September 30, 2018;
- B) East Coast Aquatic Club, LLC, USA Swimming Coach, Aqua Crest Pool, for the period of October 1, 2017, through September 30, 2018;
- C) LB2 Enterprises, Inc., d/b/a Palm Beach Masters, US Masters Swimming Coach, Aqua Crest Pool, for the period of October 1, 2017, through September 30, 2018;
- D) Patricia Ann Fisher, Water Exercise Instructor, Aqua Crest Pool, for the period of October 1, 2017, through September 30, 2018;
- E) Gordon Andrews, USA Swimming Coach, Lake Lytal Pool, for the period of October 1, 2017, through September 30, 2018;
- F) LB2 Enterprises, Inc., d/b/a Palm Beach Masters, US Masters Swimming Coach, Lake Lytal Pool, for the period of October 1, 2017, through September 30, 2018;
- G) Derek Jones, US Diving Coach, North County Aquatic Complex, for the period of October 1, 2017, through September 30, 2018;
- H) Kiril Zahariev, USA Swimming Coach, North County Aquatic Complex, for the period of October 1, 2017, through September 30, 2018;
- I) LB2 Enterprises, Inc., d/b/a Palm Beach Masters, US Masters Swimming Coach, North County Aquatic Complex, for the period of October 1, 2017, through September 30, 2018;
- J) Mary Lou Putnam, Water Exercise Instructor, North County Aquatic Complex, for the period of October 1, 2017, through September 30, 2018;
- K) Stephen Van Coppenolle, Water Exercise Instructor, North County Aquatic Complex, for the period of October 1, 2017, through September 30, 2018;

**Summary:** In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File Agenda Item. These Independent Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator/Director/Assistant Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168 and 2017-0822, and are now being submitted by the Board to receive and file. Districts 1, 2, and 4 (AH)

**Background and Justification:** A resolution providing authority to execute Independent Contractor Agreements with recreation instructors and sports officials (Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168, and 2017-0822) was adopted by the Board to streamline the hiring process. The Board granted the Director/Assistant Director of Parks and Recreation authority to execute Independent Contractor Agreements and Amendments with recreation instructors and sports officials up to \$10,000, with contracts of \$10,000 or more requiring the County Administrator's approval.

The Agreements attached have been executed on behalf of the Board by the County Administrator/Director/Assistant Director of the Parks and Recreation Department in accordance with the authority delegated by the Board, and are now being submitted to the Board to receive and file.

**Attachments:** Independent Contractor Agreements (11)

Recommended by:	 _____ Department Director	11-7-17 _____ Date
Approved by:	 _____ Deputy County Administrator	11/30/17 _____ Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	709,990	-0-	-0-	-0-	-0-
External Revenues	(894,452)	-0-	-0-	-0-	-0-
Coach Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
<b>NET FISCAL IMPACT</b>	<b>*(184,462)</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<b>-0-</b>				


Is item included in current budget? Yes   X   No         
 Does this item include the use of federal funds? Yes        No   X  

Budget Account No.: Fund 0001 Department 580 Unit Various  
 Object 3422 / Revenue Source 4724 Program N/A

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

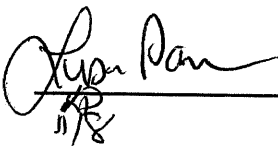
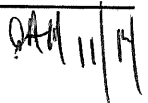
Item	Contractor	Revenue	Expense
A	Caroline Ann Karolinko	\$49,988	\$39,990
B	East Coast Aquatic Club, LLC	\$200,000	\$160,000
C	LB2 Enterprises, Inc., d/b/a Palm Beach Masters	\$43,750	\$35,000
D	Patricia Ann Fisher	\$12,857	\$9,000
E	Gordon Andrews	\$130,000	\$104,000
F	LB2 Enterprises, Inc., d/b/a Palm Beach Masters	\$43,750	\$35,000
G	Derek Jones	\$93,750	\$75,000
H	Kiril Zahariev	\$200,000	\$160,000
I	LB2 Enterprises, Inc., d/b/a Palm Beach Masters	\$77,500	\$62,000
J	Mary Lou Putnam	\$35,714	\$25,000
K	Stephen VanCoppennolle	\$7,143	\$5,000
	<b>Totals</b>	<b>\$894,452</b>	<b>\$709,990</b>


\*Estimated net revenue for these agreements is \$184,462. Actual revenue and operating costs will be determined at the termination of these agreements.

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 11/16/17 OFMB  11/14

 11/29/17 Contract Development & Control

**B. Legal Sufficiency:**

Anne Delgent 11-29-17  
 Assistant County Attorney

**C. Other Departmental Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment