

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

---

**Meeting Date:** December 5, 2017       Consent       Regular  
    Ordinance       Public Hearing

**Department:** Department of Housing and Economic Sustainability

---

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** Consent for Barbara Bejarano, a relative of a Palm Beach County employee, to receive State Housing Initiatives Partnership (SHIP) Program funds under the Owner Occupied Housing Rehabilitation Program as administered by the Department of Housing and Economic Sustainability (HES).

**Summary:** Barbara Bejarano is an income eligible applicant who is seeking to receive up to \$45,000 in a deferred forgivable loan under the Owner Occupied Housing Rehabilitation Program. Barbara Bejarano is the mother of Leonardo Bejarano who is presently employed by HES and who has been a County employee since January 2016. HES contacted all individuals on the waiting list (1,032) and advised them that they were able to apply for assistance. Barbara Bejarano was on the waiting list and she applied for assistance on July 25, 2017. She was income certified on August 29, 2017. Applicants are income certified and funded on a first qualified, first approved basis as long as funds are available. Barbara Bejarano is seeking to rehabilitate her home at 2556 Inisbrook Road in Riviera Beach. It is a 1,317 square feet dwelling with three (3) bedrooms and two (2) bathrooms. The County's second mortgage will be a deferred loan that is forgiven at the end of 15 years as long as the home remains the homeowner's primary residence. If the homeowner rents, sells, or otherwise conveys the home during the 15 years, the entire principal amount will become due and payable. **These are State SHIP grant funds, which require no local match.** District 7 (JB)

**Background and Justification:** On April 19, 2016 (R-2016-0535), the Board of County Commissioners (BCC) approved the SHIP Local Housing Assistance Plan (LHAP) for Palm Beach County that include the Owner Occupied Housing Rehabilitation. The SHIP distribution to the housing strategies through the 2016-2019 LHAP has a June 30, 2021 expenditure deadline. This strategy provides substantial rehabilitation to correct code violations or incipient items that will become code violation, eliminate housing conditions which threaten the life, health, or safety of occupants, connect residents to public utilities, and adapt residences to meet accessibility needs.

**Attachment(s):**

- 1. Location Map

---

**Recommended By:** Jonathan Braun      11/6/17  
   Department Director      Date

**Approved By:** [Signature]      11/5/17  
   Assistant County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>					

# ADDITIONAL FTE POSITIONS (Cumulative)					
---	--	--	--	--	--

Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Does this Item include the use of Federal funds? Yes \_\_\_\_\_ No \_\_\_\_\_


Budget Account No.:

Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_ Program Code/Period \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

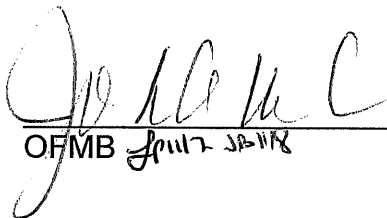
No fiscal impact at this time

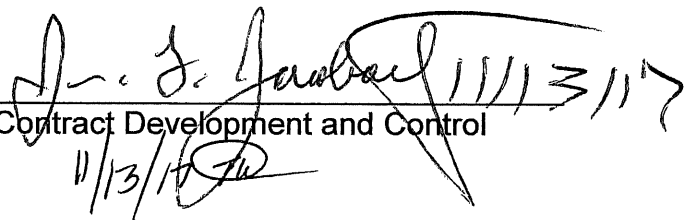
**C. Departmental Fiscal Review:**

  
 \_\_\_\_\_  
 Shairette Major / Fiscal Manager II

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 11/8/17  
 OFMB 11/17/17

 11/13/17  
 Contract Development and Control  
 11/13/17

**B. Legal Sufficiency:**

 11/15/17  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**LOCATION MAP**

2556 Inisbrook Road, West Palm Beach

