

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date:	December 19, 2017	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing
Department:	Engineering & Public Works Department		
Submitted By:	Engineering & Public Works Department		
Submitted For:	Roadway Production Division		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

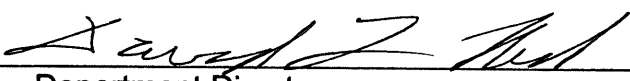
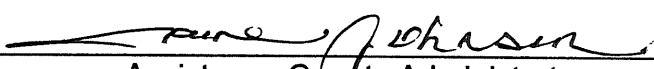
- A) The first amendment to the annual structural engineering contract with Alan Gerwig & Associates, Inc., (AGA) R2017-0026, dated January 10, 2017, to extend the contract expiration date from January 9, 2018 to January 9, 2019, and modify the fee schedule;
- B) The first amendment to the annual structural engineering contract with R.J. Behar & Company, Inc., (RJB) R2017-0027, dated January 10, 2017, to extend the contract expiration date from January 9, 2018 to January 9, 2019, and modify the fee schedule;
- C) The first amendment to the annual structural engineering contract with Stantec Consulting Services Inc., (SCS) R2017-0137, dated February 7, 2017, to extend the contract expiration date from February 6, 2018 to February 6, 2019, and modify the fee schedule; and
- D) The first amendment to the annual structural engineering contract with Wantman Group, Inc., (WGI) R2017-0138, dated February 7, 2017, to extend the contract expiration date from February 6, 2018 to February 6, 2019, and modify the fee schedule.

SUMMARY: Approval of these first amendments will extend the expiration dates of the annual structural engineering contracts for AGA and RJB from January 9, 2018 to January 9, 2019, and extend the expiration dates for SCS and WGI from February 6, 2018 to February 6, 2019. These extensions will provide a continuation of the required professional services provided by AGA, RJB, SCS and WGI for one year, on a task order basis. These amendments with AGA, RJB, SCS and WGI will also adjust their hourly rates as allowed in the original contracts and shown in Exhibit B1 of each amendment. These amendments are the first renewals of two possible one year renewals permitted per the original contracts. Tasks in the amount of \$153,162.89 have been authorized for RJB with 20.35% SBE participation which exceeds their commitment of 17%. Tasks in the amount of \$125,449.19 have been authorized for SCS with 22.72% SBE participation which does not meet their commitment of 31%. Tasks in the amount of \$262,759.59 have been authorized for WGI with 48.97% SBE participation which exceeds their commitment of 15%. AGA, RJB, SCS and WGI are Palm Beach County based companies. AGA is certified as an SBE company. To date, tasks in the amount of \$20,127.12 have been authorized for AGA with 100% Small Business Enterprise (SBE) participation which meets their commitment of 100%. Countywide (LBH)

Background and Justification: (See Page 3)

Attachments:

- 1. First Amendment with AGA with Exhibit B1 and Certificates of Insurance (2)
- 2. First Amendment with RJB with Exhibit B1 and Certificate of Insurance (2)
- 3. First Amendment with SCS with Exhibit B1 and Certificates of Insurance (2)
- 4. First Amendment with WGI with Exhibit B1 and Certificate of Insurance (2)

Recommended By:		11/21/2017
	Department Director	Date
Approved By:		12/7/17
	Assistance County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	<u>\$ -0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$ **</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget?	Yes	No	
Does this item include the use of federal funds?	Yes	No	X

Budget Account No:

Fund	Dept	Unit	Object
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Recommended Sources of Funds/Summary of Fiscal Impact:

** Fiscal impact is indeterminable at this time. These firms are authorized to provide services on a task order basis. Funding will be established by project as necessary.

C. Departmental Fiscal Review: Alice Kovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

11/20
 11/20
 OFMB

J. J. [Signature] 12/17/17
Contract Dev. and Control

**B. Approved as to Form
and Legal Sufficiency:**



Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Background and Justification: In accordance with Board of County Commissioners adopted procedures pursuant to Florida Statutes 287.055 Consultants Competitive Negotiations Act, AGA, RJB, SCS and WGI were selected to perform professional services relative to County needs, and are presently under contract with the County, on an annual contractual basis. It is the consensus of the user departments that these consultants have, within the provisions of their contracts, provided the professional services requested by the County. Since the consultants remain in good standing and wish to continue to provide the professional services as indicated in their contracts, the County agrees to renew their contracts for one year.

These first amendments to the contracts have been reviewed with the above listed consultants, and the Engineering Department recommends the first renewal of the attached consultant annual contracts. SCS has acknowledged that they have fallen short of their 31% SBE commitment, and has indicated they will increase their SBE participation with future tasks. These transactions will maintain the continuous process of professional services required by the County.