

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 19, 2017 ☒ Consent ☐ Regular
☐ Ordinance ☐ Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendments No. 1 to the continuing Contracts for Asbestos & Industrial Hygiene Consulting services to extend the term for one (1) year:

- A) Airquest Environmental, Inc. (R2017-0412), Non-SBE/Local, 0% SBE participation to date;
- B) ECO Advisors, LLC. (R2017-0413), SBE/Local, 91.3% SBE participation to date;
- C) Gaudet Associates, Inc. (R2017-0414), SBE/Local 76.2% SBE participation to date;
- D) GLE Associates, Inc. (R2017-0415), Non-SBE/Non-Local, 0% SBE participation to date; and
- E) Professional Service Industry, Inc. (R2017-0417), Non-SBE/Local, 0% SBE participation to date.

SUMMARY: In January, 2016, the School District of Palm Beach County performed selection in accordance with the Consultants Competitive Negotiation Act, to provide asbestos consulting services. The County piggybacked the School District's contracts, as it was more efficient than the County performing its own selection. The School District's contracts provided an initial term of two (2) years commencing on January 19, 2016 with three (3) renewal options each for a period of one year. On April 4, 2017, the Board approved the annual contracts through January 18, 2018. Amendments No. 1 extends the term of the contracts services during the first renewal period for one (1) year from January 19, 2018 through January 18, 2019.

During the first two years of these contracts, Airquest Environmental, Inc. was awarded \$35,375, Eco Advisors, LLC was awarded \$57,940, Gaudet Associates, Inc. was awarded \$24,096, GLE Associates, Inc. was awarded \$110,585 and Professional Service Industry, Inc. was awarded \$12,895 in Consultant Services Authorizations. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. **(Capital Improvements Division) Countywide (LDC)**

Background and Justification: Pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act), six (6) firms were originally pre-qualified by the School District to perform professional consulting services on a continuing contract basis. The Director of Facilities Development & Operations initially signed contracts with these firms in May 2016 based on the same terms and conditions as the School District with a cumulative value not to exceed \$199,999. As the maximum value would soon exceed the capacity due to an influx of projects, the Contracts required Board approval. The original list of six (6) approved participants has been reduced to five (5). Work is authorized through individual Consultant Services Authorizations when required during the term of these contracts. Amendments No. 1 will provide services during the first renewal of the contract. It is the consensus of Facilities Development & Operations that these firms have successfully provided the professional services required by the County in a timely manner. They are in good standing and wish to continue to provide professional services. Amendments No. 1 will maintain the continuous professional services required by the County.

Attachments:

- 1. AirQuest Environmental, Inc. Amendment No. 1
- 2. ECO Advisors, LLC Amendment No. 1
- 3. Gaudet Associates, Inc. Amendment No. 1
- 4. GLE Associates, Inc. Amendment No. 1
- 5. Professional Service Industry, Inc. Amendment No. 1

Recommended by: Ann May Wolf
Department Director

11/29/17
Date

Approved by: [Signature]
County Administrator

12/11/17
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET FISCAL IMPACT	* <u>0</u>				
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget?	Yes <u> X </u>	No <u> </u>
Does this item include use of federal funds?	Yes <u> </u>	No <u> X </u>

Budget Account No: Fund_____ Dept_____ Unit_____ Object_____ Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:



* Fiscal impact cannot be determined at this time. Individual Consultant Services Authorizations requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

Lisa Pomeroy 12/1/17
11/30 OFMB *11/30*


Contract Administrator
12/18/17 

B. Legal Sufficiency:

Ad Cohen 12/11/17
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

AMENDMENT NO. 1 FOR CONSULTING SERVICES

This Amendment No. 1, dated _____ to the Contract (R2017-0412) dated April 4, 2017, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the "County" and AirQuest Environmental, Inc., hereinafter referred to as the "Consultant", whose Federal I.D. # is 05-0529142.

WITNESSETH:

WHEREAS, the said Consultant having been awarded the contract for Annual Contract – Asbestos and Industrial Hygiene Consulting Services (Project Number 16318) in accordance with the Consultant's Agreement with The School Board of Palm Beach County, dated January 19, 2016 through January 18, 2018 and numbered 16C-006A, the terms of which are hereby incorporated by reference and for and in consideration of the promises and of the covenants and agreements, and of the payments herein specified, to be made and performed by the Consultant and the County, the Consultant hereby covenants and agrees to and with the County to undertake and execute all of the said named work, in a good, substantial and workmanlike manner, and to furnish and pay for all materials, labor, supervision, equipment, supplies, fees, expertise, and services necessary to fully complete all work in accordance with all requirements of the Contract Documents and in accordance with all applicable codes and governing regulations, within the time frame specified in this Contract.

WHEREAS, all references to The School Board of Palm Beach County shall be construed as references to Palm Beach County in order to enable County to adopt the terms and conditions of the Contract Documents.

NOW THEREFORE, in consideration of the mutual covenants, promises and representations contained herein, the Parties agree as follows:

1. Contract Extension / Renewal. The term of this Contract is renewed for one (1) additional year through January 18, 2019.

Except as set forth above, the terms and conditions of this Contract shall remain in full force and effect and are hereby ratified and affirmed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 1 to the Contract to be executed as of the day and year first written above.

ATTEST:

SHARON R. BOCK
CLERK & COMPTROLLER

PALM BEACH COUNTY, a political
subdivision of the State of Florida

By: _____
Deputy Clerk

By: _____
Melissa McKinlay, Mayor

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

By: _____
Assistant County Attorney

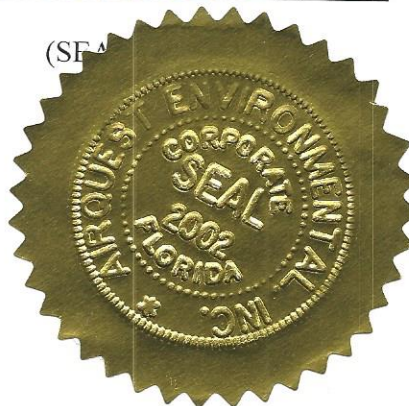
APPROVED AS TO THE TERMS AND
CONDITIONS

By: _____
Audrey Wolf, Director
Facilities Development & Operations

CONSULTANT:
Airquest Environmental, Inc., a Florida
corporation

Witness Signature
Samantha Montes de Oca
Print Witness Name

By: _____
Signature
Name: Trace Boyce
Print Name
Title: President



AMENDMENT NO. 1 FOR CONSULTING SERVICES

This Amendment No. 1, dated _____ to the Contract (R2017-0413) dated April 4, 2017, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the "County" and Eco Advisors, LLC, hereinafter referred to as the "Consultant", whose Federal I.D. # is 26-3951247.

WITNESSETH:

WHEREAS, the said Consultant having been awarded the contract for Annual Contract – Asbestos and Industrial Hygiene Consulting Services (Project Number 16318) in accordance with the Consultant's Agreement with The School Board of Palm Beach County, dated January 19, 2016 through January 18, 2018 and numbered 16C-006A, the terms of which are hereby incorporated by reference and for and in consideration of the promises and of the covenants and agreements, and of the payments herein specified, to be made and performed by the Consultant and the County, the Consultant hereby covenants and agrees to and with the County to undertake and execute all of the said named work, in a good, substantial and workmanlike manner, and to furnish and pay for all materials, labor, supervision, equipment, supplies, fees, expertise, and services necessary to fully complete all work in accordance with all requirements of the Contract Documents and in accordance with all applicable codes and governing regulations, within the time frame specified in this Contract.

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CLERK & COMPTROLLER

PALM BEACH COUNTY, a political
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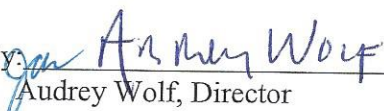
By: _____
Deputy Clerk


By: _____
Melissa McKinlay, Mayor

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

By: 
Assistant County Attorney

APPROVED AS TO THE TERMS AND
CONDITIONS

By: 
Audrey Wolf, Director
Facilities Development & Operations


Witness Signature
Coney Myers
Print Witness Name

CONSULTANT:
Eco Advisors, LLC, a Florida
limited liability company

By: 
Signature

Name: JOHN R. POGGI
Print Name

Title: MANAGER

(SEAL)

AMENDMENT NO. 1 FOR CONSULTING SERVICES

This Amendment No. 1, dated _____ to the Contract (R2017-0414) dated April 4, 2017, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the "County" and Gaudet Associates, Inc., hereinafter referred to as the "Consultant", whose Federal I.D. # is 65-0609872.

WITNESSETH:

WHEREAS, the said Consultant having been awarded the contract for Annual Contract – Asbestos and Industrial Hygiene Consulting Services (Project Number 16318) in accordance with the Consultant's Agreement with The School Board of Palm Beach County, dated January 19, 2016 through January 18, 2018 and numbered 16C-006A, the terms of which are hereby incorporated by reference and for and in consideration of the promises and of the covenants and agreements, and of the payments herein specified, to be made and performed by the Consultant and the County, the Consultant hereby covenants and agrees to and with the County to undertake and execute all of the said named work, in a good, substantial and workmanlike manner, and to furnish and pay for all materials, labor, supervision, equipment, supplies, fees, expertise, and services necessary to fully complete all work in accordance with all requirements of the Contract Documents and in accordance with all applicable codes and governing regulations, within the time frame specified in this Contract.

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ATTEST:

SHARON R. BOCK
CLERK & COMPTROLLER

PALM BEACH COUNTY, a political
subdivision of the State of Florida

By: _____
Deputy Clerk

By: _____
Melissa McKinlay, Mayor

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

By: [Signature]
Assistant County Attorney

APPROVED AS TO THE TERMS AND
CONDITIONS

By: [Signature]
Audrey Wolf, Director
Facilities Development & Operations

CONSULTANT:
Gaudet Associates, Inc., a Florida
corporation

[Signature]
Witness Signature

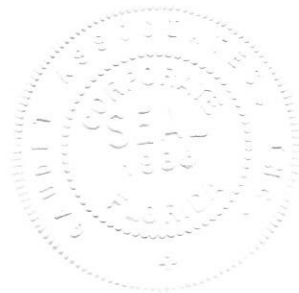
Judy Beaupre
Print Witness Name

By: [Signature]
Signature

Name: Joseph Gaudet
Print Name

Title: President

(SEAL)



AMENDMENT NO. 1 FOR CONSULTING SERVICES

This Amendment No. 1, dated _____ to the Contract (R2017-0415) dated April 4, 2017, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the "County" and GLE Associates, Inc., hereinafter referred to as the "Consultant", whose Federal I.D. # is 59-2975164.

WITNESSETH:

WHEREAS, the said Consultant having been awarded the contract for Annual Contract – Asbestos and Industrial Hygiene Consulting Services (Project Number 16318) in accordance with the Consultant's Agreement with The School Board of Palm Beach County, dated January 19, 2016 through January 18, 2018 and numbered 16C-006A, the terms of which are hereby incorporated by reference and for and in consideration of the promises and of the covenants and agreements, and of the payments herein specified, to be made and performed by the Consultant and the County, the Consultant hereby covenants and agrees to and with the County to undertake and execute all of the said named work, in a good, substantial and workmanlike manner, and to furnish and pay for all materials, labor, supervision, equipment, supplies, fees, expertise, and services necessary to fully complete all work in accordance with all requirements of the Contract Documents and in accordance with all applicable codes and governing regulations, within the time frame specified in this Contract.

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SHARON R. BOCK
CLERK & COMPTROLLER

PALM BEACH COUNTY, a political
subdivision of the State of Florida

By: _____
Deputy Clerk

By: _____
Melissa McKinlay, Mayor

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

APPROVED AS TO THE TERMS AND
CONDITIONS

By: 
Assistant County Attorney

By: 
Audrey Wolf, Director
Facilities Development & Operations


Witness Signature

Deondrea Jones
Print Witness Name

CONSULTANT:
GLE Associates, Inc., a Florida
corporation

By: 
Signature

Name: Robert B. Greene
Print Name

Title: President

(SEAL)

AMENDMENT NO. 1 FOR CONSULTING SERVICES

This Amendment No. 1, dated _____ to the Contract (R2017-0417) dated April 4, 2017, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the "County" and Professional Service Industries, Inc., hereinafter referred to as the "Consultant", whose Federal I.D. # is 37-0962090.

WITNESSETH:

WHEREAS, the said Consultant having been awarded the contract for Annual Contract – Asbestos and Industrial Hygiene Consulting Services (Project Number 16318) in accordance with the Consultant's Agreement with The School Board of Palm Beach County, dated January 19, 2016 through January 18, 2018 and numbered 16C-006A, the terms of which are hereby incorporated by reference and for and in consideration of the promises and of the covenants and agreements, and of the payments herein specified, to be made and performed by the Consultant and the County, the Consultant hereby covenants and agrees to and with the County to undertake and execute all of the said named work, in a good, substantial and workmanlike manner, and to furnish and pay for all materials, labor, supervision, equipment, supplies, fees, expertise, and services necessary to fully complete all work in accordance with all requirements of the Contract Documents and in accordance with all applicable codes and governing regulations, within the time frame specified in this Contract.

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PALM BEACH COUNTY, a political
subdivision of the State of Florida

By: _____
Deputy Clerk

By: _____
Melissa McKinlay, Mayor

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

By: _____
Assistant County Attorney

APPROVED AS TO THE TERMS AND
CONDITIONS

By: _____
Audrey Wolf, Director
Facilities Development & Operations

Witness Signature
Diana Placeres
Print Witness Name

CONSULTANT:
Professional Service Industries, Inc., a
foreign corporation

By: _____
Signature

Name: Juan D. Villegas
Print Name

Title: Senior Vice President

(SEAL)

