

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

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Meeting Date: January 23, 2018	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular	
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing	

Department
Submitted By: Community Services
Submitted For: Ryan White Program

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I. EXECUTIVE BRIEF

Motion and Title: Staff requests motion to approve: Allocations for Request for Proposals (RFP) funding in the Ryan White Part A and Minority AIDS Initiative (MAI) Emergency Relief Grant, under the Ryan White HIV/AIDS Treatment Extension Act of 2009, for the period March 1, 2018, through February 28, 2021, in a total annual allocated amount estimated to be \$6,476,182.

Summary: The RFP Guidance was issued in July 2017 for all Ryan White Program Services. The RFP Guidance highlighted the need for new programs, maintaining existing programs and a variety of medical and support services. The Ryan White Part A and MAI Emergency Relief Grant Program Application was submitted to the U.S. Department of Health and Human Services, Health Resources Services Administration (HRSA) on November 8, 2017. The Board of County Commissioners ratified the Mayor’s signature on the grant application (R2017-1776) on December 5, 2017. The total recommended annual funding allocation is \$6,476,182, which includes \$792,142 for inter-governmental agreements with the Florida Department of Health in Palm Beach County and the Health Care District of Palm Beach County. The inter-governmental agreements are not required to go through the RFP process. This item provides the recommended GY 2018 funding allocations for the Ryan White Program. **No County Funds are required.** The budget will be aligned upon receipt of the final grant award for each grant year. (Ryan White Program) Countywide (HH)

Background and Justification: The Community Services Department has completed a RFP for programs and services provided by community-based organizations under the Ryan White Program. The services covered by the RFP are various medical and support services for eligible Palm Beach County residents living with HIV/AIDS.

Attachments:

1. Ryan White Recommended Funding Allocations for GY 2018
2. GY 2018 Ryan White Funding Highlights & Recommendations Summary
3. GY 2018 Proposed Awards Detail

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Recommended by:	<u>J. Garune Malhotra</u> Department Director	<u>1-11-18</u> Date
Approved by:	<u>Nancy L. Bolton</u> Assistant County Administrator	<u>1/18/18</u> Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures					
Operating Costs	3,820,947	6,476,182	6,476,182	2,655,235	
External Revenue	(3,820,947)	(6,476,182)	(6,476,182)	(2,655,235)	
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT					

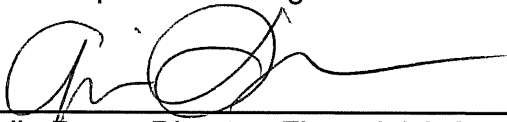
No. ADDITIONAL FTE POSITIONS (Cumulative)	0	0			
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Is Item Included In Current Budget? Yes X No
 Does this item include the use of federal funds? Yes X No

Budget Account No.:
 Fund 1010 Dept 142 Unit Var Object Var Program Code Var Program Period GY18

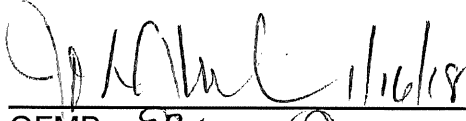
B. Recommended Sources of Funds/Summary of Fiscal Impact:


Funding source is the U.S. Department of Health and Human Services. No County funds are required. The budget will be aligned upon receipt of the final grant award for each grant year.

C. Departmental Fiscal Review: 
 Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


 OFMB EB 11/16/18
SP 11/21/18 11/16/18


 Contract Development and Control
1/27/18 TR

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

GY18 Allocations by Service Category

Service Category	CARE Council	GY18 Request	GY16 Final	GY17 Initial	GY18
	GY18 Allocations		Expenditure	Contract Amount	Recommendations
AIDS Drug Assistance Program	93,500	-	218,951	80,000	88,825
Early Intervention Services	372,246	365,391	241,032	372,246	372,246
Eligibility Determination	312,913	391,990	369,897	284,467	297,267
Emergency Financial Assistance	61,372	72,371	49,333	55,793	58,303
Emergency Financial Assistance Prior Aut	33,000	-	12,362	30,000	31,350
Emergency Housing	81,429	81,429	82,111	74,027	77,358
Food Bank	356,085	372,277	319,015	321,714	338,281
Food Bank/Nutritional Supplements	5,500	-	540	5,000	5,225
Health Education/Risk Reduction	65,753	193,218	-	-	-
Health Insurance Continuation	602,935	902,751	513,811	539,774	602,935
Home and Community-Based Health	18,700	22,720	22,715	17,000	17,765
Laboratory Diagnostics Testing	238,441	263,825	231,553	216,765	226,765
Legal Services	345,669	345,669	309,245	314,245	328,386
Medical Case Management	1,910,816	2,081,790	1,433,062	1,737,106	1,815,275
Medical Nutrition Therapy	112,200	112,200	-	-	56,100
Medical Transportation	104,384	198,351	122,527	94,895	99,165
Mental Health Services	131,374	281,374	84,928	119,431	188,756
Minority AIDS Initiative (MAI) Medical Ca	629,856	774,740	564,070	572,597	598,363
Non-Medical Case Management	243,324	351,510	210,657	221,204	231,158
Oral Health Care	559,799	111,956	410,026	508,909	531,809
Outpatient Ambulatory Medical Care	231,000	315,334	297,315	210,000	219,450
Residential Substance Abuse Treatment	2,200	17,400	6,183	2,000	2,090
Specialty Outpatient Medical Care	304,538	610,238	306,829	276,853	289,311
Grand Total	6,817,034	7,866,534	5,806,162	6,054,026	6,476,182

GY 2018 RYAN WHITE FUNDING**HIGHLIGHTS AND RECOMMENDATION SUMMARY****January 23, 2018****OVERVIEW**

- Program recommendations and the overall funding approach was arrived at with the use of an established departmental funding logic to fund the most competitive, critical, cost effective, quality services that align with established funding priorities.
- The process was community driven, guided by the Palm Beach County HIV CARE Council advisory board. The recent Integrated HIV/AIDS Needs Assessment 2016-2019 identified service needs and funding priorities based on data from focus groups, community surveys. Public forums were also completed throughout the County.
- Funding recommendations were also guided by Health Resources and Services Administration (HRSA) federal regulations.
- Outcomes for funded programs are finalized during contract negotiations. Staff utilizes outcome performance and data reports during monitoring site visits and throughout the year to ensure agencies have a clear understanding of the performance expectations of the contracted services. Service effectiveness reports are utilized when considering future funding.

REQUESTS FOR PROPOSALS (RFP)

- The Ryan White Request for Proposal (RFP) Guidance was issued in July for all Ryan White services which include a variety of medical and support services.
- After the release of the initial RFP Guidance, HRSA directed that the Peer Mentor services be moved to an existing HRSA service category, since Peer Mentor is not a defined HRSA service category. The Peer Mentor service category was removed from the initial RFP Guidance. After several advisory board planning meetings a second RFP Guidance was released in November for the single service category of Health Education/Risk Reduction.
- Criteria and guidelines for the initial and second RFP processes schedules are below:

Activity	Initial	Second
Guidance available to public	7.7.17	11.6.17
Mandatory Pre-Proposal Conference	7.14.17	11.9.17
Proposal due date	8.15.17	11.17.17

- A formal review process was established for the submitted proposals. A review panel was created and tasked with reading and providing comments based on the approved criteria. The panel was made up of subject matter experts and a County staff member. All review panel members signed a Conflict of Interest Form acknowledging they had no affiliation with any proposal submitted. All review panel members were required to attend an orientation training.
- Partners represented during the review process included the Ryan White program of Broward County, a member of the Citizens Advisory Committee/Health & Human Services (CAC/HHS), Children Services Council of Palm Beach County, and the Community Services Department Ryan White Program.
- The public attending the review panels were given time for public comments prior to the review deliberations. Once all public comments were heard, there was no further interaction between the review panel members and the audience.
- All proposals were scored on the four (4) proposal sections: Organizational Capacity, HIV Overview, Service Proposal Description and Service Proposal Budget.
- The internal review process included the following:
 1. Department staff completed an internal review of the basic eligibility criteria which included the following: a. Receipt of proposal by deadline, b. Certificate of

Corporation from Florida Department of State, Division of Corporations at sunbiz.org, dated within twelve (12) months of the due date of the Proposal/Application. The certificate must state on its face that the Proposer is 'active'. c. Proof of 501c3 status. d. Attendance at the Mandatory Pre-Proposal Conference.

2. Department fiscal staff presented to the review panel their evaluation of the proposers' financial documents and Service Proposal Budget section. The criteria Department staff used to evaluate, mirrored the criteria in the RFP Guidance and the Review Panelist Proposal Score Sheet.

- Staff consolidated all panel review comment forms and score sheets. Staff reviewed suitability of funding in compliance with federal direction using a funding logic considering the most competitive, critical, cost effective, quality services that align with established funding priorities.
- A total of six (6) agencies submitted proposals for forty-six (46) different programs, of which funding is recommended for five (5) agencies for forty (40) programs. Two (2) Inter-Governmental Agreements (IGA) are included in this funding recommendation for six (6) different programs.
- Contracts will be for a multi-year, 3-year cycle.
- Contracts will be negotiated based on number of clients to be served and prior year utilization data for each agency and for the overall system of care.

RYAN WHITE GY18 BUDGET

- The Ryan White grant application was submitted in November 2017, requesting the maximum-capped request for our Eligible Metropolitan Area (EMA), \$8,040,020.
- This funding recommendation is based on GY17 level funding. Funding allocations did not exceed the Care Council funding allocation for each service category. The funding recommendations is subject to change upon receipt of the HRSA Notice of Grant Award for GY18.

FUNDING CHANGES

- Due to anticipated increases in health insurance premiums for clients enrolled in this service we are not recommending funding at this time for Health Education/Risk Reduction services. At which time the federal grant is awarded in full, staff will work with the CARE Council HIV Advisory board to determine final allocations.
- The recommendations attempt to reward the highest scored proposals as much as possible without compromising the existing system of care. Adding additional providers allows for client choice.
- Funding has been allocated to a new service category, Medical Nutrition Therapy.
- The governmental agencies were not a part of the RFP process. The Inter-Governmental Agreements are being executed in accordance to HRSA guidance.
- A RFP for Care Council Support was not issued. Care Council Support will be administered internally through the Ryan White Program.

- The recommendations include the following agencies to provide either a newly funded service or a new provider of an existing service:

Agency	Service
Health Council of Southeast Florida	Early Intervention Services
	Eligibility Determination
	Health Insurance Continuation
	Medical Case Management
	Medical Transportation
	Non-Medical Case Management
Foundcare	Medical Nutrition Therapy (newly funded service)
	Mental Health Services
	Specialty Outpatient Medical Care

GY18 Proposed Awards Detail

Service Category	Agency	GY18 CARE Council Allocations	GY17 Initial Contract Amount	GY18 Request	GY18 Recommendations	RFP Score
AIDS Drug Assistance Program	Healthcare District of PBC	\$93,500	\$80,000	\$80,000	\$88,825	NGA
AIDS Drug Assistance Program Total					\$88,825	
Early Intervention Services	AIDS Healthcare Foundation		\$41,585	\$140,951	\$35,347	87
Early Intervention Services	Compass		\$40,793	\$77,400	\$54,771	93
Early Intervention Services	Foundcare	\$372,246	\$81,978	\$107,040	\$68,196	91
Early Intervention Services	Health Council of Southeast Florida		\$0	\$40,000	\$37,225	95
Early Intervention Services	Health Department PBC		\$207,890	\$212,218	\$176,707	NGA
Early Intervention Services	Heart, Health, Healing Ministries		\$0	\$40,793	\$0	40
Early Intervention Services Total					\$372,246	
Eligibility Determination	Compass		\$71,199	\$94,250	\$65,859	94
Eligibility Determination	Foundcare		\$213,268	\$263,740	\$127,226	92
Eligibility Determination	Health Council of Southeast Florida	\$312,913	\$0	\$34,000	\$34,000	95
Eligibility Determination	Health Department PBC		\$0	\$133,181	\$70,183	NGA
Eligibility Determination	Heart, Health, Healing Ministries		\$0	\$76,423	\$0	36
Eligibility Determination Total					\$297,267	
Emergency Financial Assistance	Compass		\$10,897	\$11,000	\$11,000	94
Emergency Financial Assistance	Foundcare	\$61,372	\$44,896	\$61,371	\$47,303	92
Emergency Financial Assistance Total					\$58,303	
Emergency Financial Assistance Prior Auth	Healthcare District of PBC	\$33,000	\$30,000	\$30,000	\$31,350	NGA
Emergency Financial Assistance Prior Auth Total					\$31,350	
Emergency Housing	Foundcare	\$81,429	\$74,027	\$81,429	\$77,358	92
Emergency Housing Total					\$77,358	
Food Bank	Compass		\$34,658	\$34,000	\$34,000	93
Food Bank	Foundcare	\$356,085	\$287,056	\$338,277	\$304,281	92
Food Bank Total					\$338,281	
Food Bank/Nutritional Supplements	Healthcare District of PBC	\$5,500	\$5,000	\$5,000	\$5,225	NGA
Food Bank/Nutritional Supplements Total					\$5,225	
Health Education/Risk Reduction	Compass		\$0	\$65,000	\$0	91
Health Education/Risk Reduction	Health Council of Southeast Florida	\$65,753	\$0	\$65,753	\$0	92
Health Education/Risk Reduction	TBD		\$0	\$62,465	\$0	TBD
Health Education/Risk Reduction Total					\$0	
Health Insurance Continuation	Compass		\$107,774	\$250,000	\$128,092	94
Health Insurance Continuation	Foundcare	\$602,935	\$432,000	\$593,751	\$431,997	92
Health Insurance Continuation	Health Council of Southeast Florida		\$0	\$59,000	\$42,846	95
Health Insurance Continuation Total					\$602,935	
Home and Community-Based Health	Foundcare	\$18,700	\$17,000	\$22,720	\$17,765	90
Home and Community-Based Health Total					\$17,765	
Laboratory Diagnostics Testing	AIDS Healthcare Foundation		\$10,000	\$25,381	\$10,500	87
Laboratory Diagnostics Testing	Foundcare	\$238,441	\$206,765	\$238,444	\$216,265	91
Laboratory Diagnostics Testing Total					\$226,765	
Legal Services	Legal Aid Society of PBC	\$345,669	\$314,245	\$345,669	\$328,386	90
Legal Services Total					\$328,386	
Medical Case Management	AIDS Healthcare Foundation		\$65,000	\$55,860	\$55,860	89
Medical Case Management	Compass	\$1,910,816	\$385,825	\$412,000	\$371,680	93
Medical Case Management	Foundcare		\$1,286,281	\$1,422,930	\$1,236,818	89
Medical Case Management	Health Council of Southeast Florida		\$0	\$191,000	\$150,917	95
Medical Case Management Total					\$1,815,275	

Service Category	Agency	GY18 CARE Council Allocations	GY17 Initial Contract Amount	GY18 Request	GY18 Recommendations	RFP Score
Medical Nutrition Therapy	Foundcare	\$112,200	\$0	\$112,200	\$56,100	92
Medical Nutrition Therapy Total					\$56,100	
Medical Transportation	AIDS-Healthcare Foundation		\$0	\$15,000	\$7,335	87
Medical Transportation	Compass	\$104,384	\$8,705	\$8,700	\$6,877	93
Medical Transportation	Foundcare		\$86,190	\$163,151	\$75,753	92
Medical Transportation	Health Council of Southeast Florida		\$0	\$11,500	\$9,200	95
Medical Transportation Total					\$99,165	
Mental Health Services	Compass		\$119,431	\$150,000	\$119,431	94
Mental Health Services	Foundcare	\$131,374	\$0	\$131,374	\$69,325	92
Mental Health Services	Heart, Health, Healing Ministries		\$0	\$102,416	\$0	37
Mental Health Services Total					\$188,756	
Minority AIDS Initiative (MAI) Medical Case Management	Foundcare	\$629,856	\$572,597	\$774,740	\$598,363	92
Minority AIDS Initiative (MAI) Medical Case Management Total					\$598,363	
Non-Medical Case Management	Compass		\$49,079	\$71,000	\$52,086	94
Non-Medical Case Management	Foundcare	\$243,324	\$172,125	\$254,260	\$160,085	91
Non-Medical Case Management	Health Council of Southeast Florida		\$0	\$26,250	\$18,987	95
Non-Medical Case Management	Heart, Health, Healing Ministries		\$0	\$98,033	\$0	36
Non-Medical Case Management Total					\$231,158	
Oral Health Care	Foundcare	\$559,799	\$97,446	\$111,956	\$111,956	91
Oral Health Care	Health Department PBC		\$411,463	\$480,000	\$419,853	NGA
Oral Health Care Total					\$531,809	
Outpatient Ambulatory Medical Care	AIDS Healthcare Foundation	\$231,000	\$75,000	\$84,334	\$78,308	85
Outpatient Ambulatory Medical Care	Foundcare		\$135,000	\$231,000	\$141,143	87
Outpatient Ambulatory Medical Care Total					\$219,450	
Residential Substance Abuse Treatment	Foundcare	\$2,200	\$2,000	\$17,400	\$2,090	91
Residential Substance Abuse Treatment Total					\$2,090	
Specialty Outpatient Medical Care	Foundcare	\$304,538	\$0	\$305,700	\$66,542	90
Specialty Outpatient Medical Care	Health Council of Southeast Florida		\$276,853	\$304,538	\$222,769	95
Specialty Outpatient Medical Care Total					\$289,311	
Grand Total		\$6,817,034			\$6,476,182	