



# ROUTING INFORMATION – Tourist Development Council

## BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: February 6, 2018

MEETING TYPE: BCC Regular

**DEADLINE TO COUNTY ADMINISTRATION: Friday, Feb. 2, before 9:00 AM**

TDC Memo dated	Number of Agreements	Reviewed by	Date routed	Date signed
January 29, 2018	2	<i>Tracy Ramsey</i>	02/01/2018	02/02/18

**DO NOT PROCESS  
TO THE AGENDA  
COORDINATOR** Tracy Ramsey \_\_\_\_\_  
**WITHOUT  
THESE** TBD \_\_\_\_\_  
**SIGNATURES:**

**II. FISCAL IMPACT ANALYSIS**

**A. Five-Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>
<b>Capital</b>	_____	_____	_____	_____	_____
<b>Expenditures - Operating Costs</b>	_____	_____	_____	_____	_____
<b>External Revenues</b>	_____	_____	_____	_____	_____
<b>Program Income (County)</b>	_____	_____	_____	_____	_____
<b>In-Kind Match (County)</b>	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
<b>Number of additional FTE positions (Cumulative)</b>	_____	_____	_____	_____	_____
<b>Is Item Included In Current Budget?</b>	<b>Yes</b> _____	<b>No</b> _____			
<b>Budget Account Number: Fund</b>	_____	<b>Department</b>	_____	<b>Unit</b>	_____
	<b>Object</b>	_____	<b>Reporting Category</b>	_____	

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

_____	_____
<b>OFMB</b>	<b>Contract Dev. and Control</b>

**B. Legal Sufficiency:**

\_\_\_\_\_  
**Assistant County Attorney**

**C. Other Department Review:**

\_\_\_\_\_  
**Department Director**

**February 6, 2018**

**CONSENT AGENDA**

**3.B.3. – CONTINUED**

**A)**

Renewal of term contract with Odums Sod Inc., for \$498,550 for the pickup, delivery, installation and/or replacement of sod from February 11, 2018 through February 10, 2019.

**B)**

Increase of term contract with Fisher Scientific Company LLC for \$500,000 for a total of \$845,543 for hazmat supplies and equipment from December 1, 2015 through September 21, 2018.

**C)**

Increase of term contract with Physio-Control Inc., d/b/a Physio – Control Inc., for \$60,000 for a total of \$327,520 for the purchase of Lifepack supplies from May 1, 2017 through April 30, 2018.

**D)**

New term contract with United Services Inc., for \$4,152,442 for custodial services for the North, South, West and Central Complex, and Palm Tran from May 1, 2018 through April 30, 2019.

**E)**

New term contract with Bond Plumbing Supply Inc., d/b/a Bond Supply; Utility Supply Associates Inc.; Palm Beach Plumbing Parts Inc.; Next Plumbing Supply Inc.; Fortiline Inc., d/b/a Fortiline Waterworks for \$325,500 for the purchase and delivery of plumbing supplies and equipment by manufacturer from February 6, 2018 through February 5, 2023.

**F)**

New term contract with Palm Beach Plumbing Parts Inc.; Fortiline Inc., d/b/a Fortiline Waterworks; Allied Controls Inc.; The Ware Group LLC d/b/a Johnstone Supply; Utility Supply Associates Inc.; Next Plumbing Supply Inc.; Bond Plumbing Supply Inc., d/b/a Bond Supply; Apple Specialties Inc.; Bearing Distributors Inc.; Accutech Instrumentation Inc., for \$4,500,000 for plumbing and HVAC supplies and equipment by manufacturer from February 6, 2018 through February 5, 2023.

**G)**

Time extension only of Emergency Contract with BAE Urban Economics Inc., for Workforce Housing Program Analysis from March 11, 2017 through March 10, 2019.

**H)**

Tourist Development Council Category “G” grant agreement with USA Competitions Inc., for \$26,500 for the Rim Rand Invitational.

**I)**

Tourist Development Council Category “G” grant agreement with Children’s Healthcare Charity Inc., for \$60,000 for the Honda Classic.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**02/06/2018**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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**EXHIBIT A**

Odums Sod, Inc.	Renewal of term contract for the pickup, delivery, installation and/or replacement of sod for the period 02/11/2018 through 02/10/2019 per Master Agreement #16010B.	\$498,550.00 SBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$277,264 (\$24,646/month) during the previous eleven and one quarter (11.25) months of the current twelve (12) month term contract. Due to restorations of various WUD sites due to completion of construction projects, projects identified in FDO's landscaping deficiency analysis, and an increase in rainfall requiring additional sod to maintain erosion control, \$498,550 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. The original amount of the contract was \$490,450. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

**EXHIBIT B**

Fisher Scientific Company, LLC	Increase of term contract for hazmat supplies and equipment for the period 12/01/2015 through 09/21/2018 per Master Agreement #950563.	Increased Amount: \$500,000.00 Total with increase: \$845,543.00 SBE: \$0	Fire Rescue Department 1300-440-4211-4620  Public Safety Department 0001-660-7110-5212	Scarlett	
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The County has expended or encumbered \$340,794 (\$13,632/month) during the previous twenty-five (25) months of the current thirty-three and one half (33.5) month term contract. Fire Rescue Department has requested an increase of \$500,000, over the previous authorized amount of \$345,543, inclusive of the Purchasing Director's ten percent (10%) authority, for four (4) gas analyzers that were not included in the original contract; unanticipated replacement of several Self Contained Breathing Apparatus (SCBA) items; masks that need to be issued to all new recruits; and necessary upgrades for masks and related hazmat items which operate at a higher temperature are backwards compatible, and provide better means of communication. The original amount of this contract was \$314,130. Approval is also requested to add vendors, as necessary, during the term of the contract. This purchase is off Orange County Contract Y15-1142-JS/Y15-1142D and has two (2) twelve (12) month renewal options. Awardee is located out of State. There is no SBE currently certified for this commodity or service.

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<b>EXHIBIT C</b>					
Physio-Control, Inc. d/b/a Physio – Control, Inc.	Increase of term contract for the purchase of Lifepack supplies for the period 05/01/2017 through 04/30/2018 per Master Agreement #SS950575A.	Increased Amount: \$ 60,000.00 Total with increase: \$327,520.00 SBE: \$0	Fire Rescue Department 1300-440-4211-5231	Scarlett	

The County has expended or encumbered \$243,137 (\$27,787/month) during the previous eight and three quarter (8.75) months of the current twelve (12) month term contract. Fire Rescue Department has requested an increase of \$60,000, over the previous authorized amount of \$267,520, for additional Lifepak units, the maintenance of older units, and for supplies. The original amount of this contract was \$190,000. This term contract has three (3) twelve (12) month renewal options. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

**EXHIBIT D**

United Services, Inc.	New term contract for custodial services for the North, South, West and Central Complex, and Palm Tran for the period 05/01/2018 through 04/30/2019 per Master Agreement #17061.	\$4,152,442.00 SBE: \$0	Facilities Development & Operations Department 0001-410-5220-3403 0001-410-5240-3403 0001-410-5250-3403 0001-410-5260-3403 0001-410-5270-3403 0001-410-5290-3403	Scarlett	
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The County has expended or encumbered \$7,023,266 (\$401,329/month) during the previous seventeen and one half (17.5) months of the current twenty-one (21) month term contract. Based upon fixed fees for all locations (\$3,710,263.92) and estimated necessary additional services (\$442,178.08), \$4,152,442 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. Additionally, approval is requested to add/delete locations during the term of the contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County. Awardee for all six (6) lots or regions, including one (1) federal lot, is a non SBE vendor utilizing an SBE subcontractor, Dammel Cleaning Enterprises, Inc. d/b/a Palm Beach & Broward Building Maintenance.

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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT E</u> Bond Plumbing Supply, Inc. d/b/a Bond Supply; Utility Supply Associates, Inc.; Palm Beach Plumbing Parts, Inc.; Next Plumbing Supply, Inc.; Fortiline, Inc. d/b/a Fortiline Waterworks	New term contract for the purchase and delivery of plumbing supplies and equipment by manufacturer for the period 02/06/2018 through 02/05/2023 per Master Agreement #18030.	\$325,500.00 SBE: Amount dependent upon usage	Countywide	Scarlett	

The County has expended or encumbered \$186,152 (\$3,497/month) collectively on two (2) separate term contracts (#13019 and #150772B) within the previous sixty (60) months. Due to necessary and anticipated repair and maintenance of existing and aging WUD equipment, \$325,500 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. The plumbing and HVAC supplies and equipment needed are not available through Tra-Ser (Exhibit "F"). The manufactures of these goods publish a manufacturers suggested price list (MSRP), this eliminates the need for Tra-Ser. As such, these goods were competitively solicited to obtain a discount off the MSRP. This term contract has no renewal options. Awardees are located in Palm Beach County.

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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT F</u> Palm Beach Plumbing Parts, Inc.; Fortiline, Inc. d/b/a Fortiline Waterworks; Allied Controls, Inc.; The Ware Group, LLC d/b/a Johnstone Supply; Utility Supply Associates, Inc.; Next Plumbing Supply, Inc.; Bond Plumbing Supply, Inc. d/b/a Bond Supply; Apple Specialties, Inc.; Bearing Distributors, Inc.; Accutech Instrumentation, Inc.	New term contract for plumbing and HVAC supplies and equipment by manufacturer for the period 02/06/2018 through 02/05/2023 per Master Agreement #18029.	\$4,500,000.00 SBE: Amount dependent upon usage	Countywide	Scarlett	

The County has expended or encumbered \$2,930,602 (\$50,331/month) collectively on four (4) separate term contracts (#12090, #13017, #13025 and #14084R) within the previous sixty and three quarter (60.75) months. Due to the replacement of equipment and system upgrades to aging equipment throughout the County, the projects planned at PBIA during FY2018, the addition of a new WUD facility in Belle Glade (WROC), and the need to sustain maintenance and operations of existing equipment, \$4,500,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. The plumbing supplies and equipment needed are competitively bid through Tra-Ser, a trade service data base which offers a discount off the manufacturer's suggested list price (MSRP). Manufactures in Tra-Ser do not publish a MSRP. This term contract has no renewal options. Eight (8) Awardees are located in Palm Beach County, one (1) Awardee is located out of State, and one (1) Awardee is located outside Palm Beach County in the city of Pompano Beach, Florida.



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<u>EXHIBIT G</u> BAE Urban Economics, Inc.	Extension of Emergency Contract for Workforce Housing Program Analysis for the period 03/11/2017 through 03/10/2019 per Master Agreement #600536.	Time extension only SBE: \$0	Planning, Zoning, & Building 0001-600-6105-3401	Scarlett	

The County has expended or encumbered \$46,730 (\$4,670/month) during the previous ten (10) months of the current twelve (12) month term contract. PZ&B requests an extension of this emergency contract for a period of twelve (12) months. The emergency contract for the Workforce Housing Program was requested by the Board in March 2017. Subsequent to the Housing Summit in May 2017 and the ongoing effort of the regional subcommittees, PZ&B staff identified modifications that were necessary to the original recommendations and is requesting that the consultant to conduct additional analyses crucial to finding recommendations for both industry input and BCC direction and action. Awardee is located out of State.

**TOTAL AMOUNT OF ALL AWARDS      \$10,036,492.00**



**DISCOVER  
THE PALM BEACHES  
FLORIDA**  
Tourist Development Council

**INTEROFFICE MEMORANDUM**

**DATE:** January 29, 2018  
**TO:** Janel Larvin  
Minutes  
**FROM:** Carol Mentely  
TDC  
**RE:** CATEGORY "G" GRANT AGREEMENTS

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I have attached three (3) originals of the following Category "G" Grant Agreements:

- |  |                 |
|--|-----------------|
| • USA Competitions, Inc., for the Rim Rand Invitational      | \$26,500        |
| • Children's Healthcare Charity, Inc., for the Honda Classic | <u>\$60,000</u> |
| Total Amount   | \$86,500        |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of each Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

TDC/grantagr2018/minutes.sports.USATimRand.HondaClassic

**Tourist Development Council of Palm Beach County**

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