

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date:	February 6, 2018	[X]	Consent	[] Regular
Department:		L 1	Workshop	[] Public Hearing

Submitted By: Department of Airports

Submitted For:

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: A Notice requesting Engineering, Architectural, Planning, Construction Management, Environmental Assessment and Land Development Professional Services for the Palm Beach County Department of Airports.

Summary: In accordance with Board established procedures referencing the Consultant's Competitive Negotiation Act (CCNA), this notice is required to be processed as the initial step of the selection process to comply with Florida Statutes 287.055 (Public Announcement in a Uniform and Consistent Manner). The Department of Airports will execute an advertisement and selection process for these services. A Disadvantaged Business Enterprise (DBE) Goal of 18% has been established. <u>Countywide (AH)</u>

Background and Justification: In order for the Department of Airports to implement the Airports' Master Plans, as previously approved by the County Commission, Professional Consulting Services will be required. Services to be provided by the selected firm include but are not limited to: Aviation Planning, Civil Design, Architectural Design, Construction Administration and Coordination, Program Management/Construction Management, Environmental Analysis and Facilities Inspection.

Attachments:

- 1. Palm Beach County Notice (RFP DOA 18-1)
- 2. DBE Information

	Jan Pely	1/8/13
V	Department Director	Date
Approved By:	Malce	1/04/18
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	20 <u>18</u>	20 <u>19</u>	20 <u>20</u>	20 <u>21</u>	2022
Capital Expenditures Operating Costs External Revenues (Gra Program Income (Count	ints) ty)				
In-Kind Match (County) NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative	.)				
Is Item Included in Curre Does this item include t	ent Budget? he use of federal f	Yes funds? Yes	No	XX	
	Fund Dep Reporting Catego	oartment ry	Unit	Object _	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

*There is no Fiscal Impact associated with this item.

C. Departmental Fiscal Review: 12

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Allde SP 1/10/18

B. Legal Sufficiency:

1-16-18

Assistant County Attorney

C. Other Department Review:

Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

12/18 . and **Contract Dex**

PALM BEACH COUNTY

NOTICE

RFP DOA 18-1

Pursuant to Florida Statutes 287.055, NOTICE is hereby given that Palm Beach County requires professional services as follows:

Engineering, Architectural, Planning, Construction Management, Environmental Assessment and Land Development Professional Services for the Palm Beach County Department of Airports in support of projects in the approved Airport Master Plan and those projects required to enhance the level of service, safety, security, capacity, and financial viability of the Palm Beach County Airport System.

Pursuant to 49 CFR Part 26, the County will provide contracting opportunities for Disadvantaged Business Enterprises (DBE's). Palm Beach County's minimum DBE goal is 18%.

Palm Beach County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Additional information pertaining to this project can be obtained by visiting the County's Vendor Self Service website at <u>https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService</u> or by contacting the Department of Airports at (561) 471-7400.

In addition, any firm or individual, as prime consultant or sub-consultant desiring to provide professional architectural, engineering, landscape architectural, or surveying and mapping services to Palm Beach County must first be CCNA certified with the Roadway Production Division of the Engineering and Public Works Department as qualified pursuant to law, and in accordance with the most recent administrative procedures for awarding of consulting contracts adopted by Palm Beach County.

This NOTICE given by the Board of County Commissioners in regular session this _____day of _____, 2018.

BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY

_____, CLERK AND COMPTROLLER

BY:_

Deputy Clerk

Attachment No. 2

Airport General Consulting	.	T		Т	
Professional Services - 2018					
RFP #: DOA-18-1 - Misc. Projects					
Date: November 29, 2017					
Marketplace: BC, PBC, MDC				-	
DBE Project Goal: 18% - adjusted for past participation					
NAICS Description	NAICS Code	Estimated Percentage of	Available DBE	Total Available	Weighted Percentage
Engineering Services	541330	30.00%	149	1286	3.48%
Architectural Services	541310	30.00%	40	667	1.80%
Construction Management	236220	10.00%	239	815	2.93%
Testing Services	541380	5.00%	12	92	0.65%
Land Surveying & Mapping	541370	5.00%	24	144	0.83%
Planning Services	541320	10.00%	15	166	0.90%
Other Consulting Services	541690	10.00%	64	571	1.12%
Total		100.00%			11.72%

General Consulting Services Contracts	DBE Participation (to date)
R2006-2418	21%
R2009-1643	31%
R2011-1333	29%
R2014-0031	13%
Median Participation	25%
Adjustment for Past Participation	18%
DBE Project Goal	Percentage
	18%