

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: February 6, 2018 Consent Regular
 Department: Workshop Public Hearing

Submitted By: Department of Airports

Submitted For:

I. EXECUTIVE BRIEF

Motion and Title: **Staff recommends motion to receive and file:** A Notice requesting Airport Facilities and Systems Planning, Design, Engineering and Construction Management Professional Services for Vertical Facility Design, such as Architectural, Mechanical, Electrical, Structural and Landscaping Design of Airport-related and Ancillary Facilities for the Palm Beach County Department of Airports.

Summary: In accordance with Board established procedures referencing the Consultant's Competitive Negotiation Act (CCNA), this notice is required to be processed as the initial step of the selection process to comply with Florida Statutes 287.055 (Public Announcement in a Uniform and Consistent Manner). The Department of Airports will execute an advertisement and selection process for these services. A Disadvantaged Business Enterprise (DBE) Goal of 18% has been established. **Countywide (AH)**

Background and Justification: In order for the Department of Airports to implement the Airports' Master Plans, as previously approved by the County Commission, Professional Consulting Services will be required. Services to be provided by the selected firm include but are not limited to: Airport Facilities and Systems Planning, Design, Engineering and Construction Management Professional Services for Vertical Facility Design, such as Architectural, Mechanical, Electrical, Structural and Landscaping Design of Airport-related and Ancillary Facilities for the Palm Beach County Department of Airports.

Attachments:

1. Palm Beach County Notice (RFP DOA 18-2A)
2. DBE Information

Recommended By: *[Signature]* 1/18/18
 Department Director Date

Approved By: *[Signature]* 1/18/18
 County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	* _____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No X
 Does this item include the use of federal funds? Yes _____ No X

Budget Account No: Fund _____ Department _____ Unit _____ Object _____
 Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

*There is no Fiscal Impact associated with this item.

C. Departmental Fiscal Review: CM Simms

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

John A. White 11/1/18
 OFMB 11/10/18

A. J. [Signature] 11/17/18
 Contract Dev. and Control
 11/17/18

B. Legal Sufficiency:

Anne DeLeon 1-18-18
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

Attachment No. 1

PALM BEACH COUNTY

NOTICE

RFP DOA 18-2A

Pursuant to Florida Statutes 287.055, NOTICE is hereby given that Palm Beach County requires professional services as follows:

Airport Facilities and Systems Planning, Design, Engineering and Construction Management Professional Services for Vertical Facility Design, such as Architectural, Mechanical, Electrical, Structural and Landscaping Design of Airport-related and Ancillary Facilities for the Palm Beach County Department of Airports.

Pursuant to 49 CFR Part 26, the County will provide contracting opportunities for Disadvantaged Business Enterprises (DBE's). Palm Beach County's minimum DBE goal is 18%.

Palm Beach County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Additional information pertaining to this project can be obtained by visiting the County's Vendor Self Service website at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService> or by contacting the Department of Airports at (561) 471-7400.

In addition, any firm or individual, as prime consultant or sub-consultant desiring to provide professional architectural, engineering, landscape architectural, or surveying and mapping services to Palm Beach County must first be CCNA certified with the Roadway Production Division of the Engineering and Public Works Department as qualified pursuant to law, and in accordance with the most recent administrative procedures for awarding of consulting contracts adopted by Palm Beach County.

This NOTICE given by the Board of County Commissioners in regular session this _____ day of _____, 2018.

**BOARD OF COUNTY COMMISSIONERS
OF PALM BEACH COUNTY**

_____, **CLERK AND COMPTROLLER**

BY: _____
Deputy Clerk

Attachment No. 2

Airport General Consulting Professional Services - 2018					
RFP #: DOA-18-2A - Facilities & Systems					
Date: November 29, 2017					
Marketplace: BC, PBC, MDC					
DBE Project Goal: 18% - adjusted for past participation					
NAICS Description	NAICS Code	Estimated Percentage of	Available DBE	Total Available	Weighted Percentage
Engineering Services	541330	30.00%	149	1286	3.48%
Architectural Services	541310	45.00%	40	667	2.70%
Construction Management	236220	10.00%	239	815	2.93%
Testing Services	541380	2.50%	12	92	0.33%
Land Surveying & Mapping	541370	2.50%	24	144	0.42%
Planning Services	541320	10.00%	15	166	0.90%
Other Consulting Services	541690	0.00%	64	571	0.00%
Total		100.00%			10.75%

General Consulting Services Contracts	DBE Participation (to date)
R2006-2418	21%
R2009-1643	31%
R2011-1333	29%
R2014-0031	13%
Median Participation	25%
Adjustment for Past Participation	18%
DBE Project Goal	Percentage
	18%