

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: February 6, 2018

Consent     Regular  
 Workshop     Public Hearing

Department:

Submitted By: Department of Airports

Submitted For:

**I. EXECUTIVE BRIEF**


**Motion and Title:** Staff recommends motion to receive and file: A Notice requesting Civil Planning, Design, Engineering and Construction Management Professional Services for Horizontal Infrastructure Design, such as General Civil and Airfield Electrical Design of Runway, Taxiway and Aircraft Parking Apron Facilities as well as Site Development, Utility Planning and Design, and Roadway Facility Planning and Design for the Palm Beach County Department of Airports.

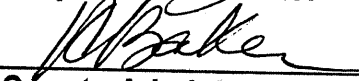
**Summary:** In accordance with Board established procedures referencing the Consultant's Competitive Negotiation Act (CCNA), this notice is required to be processed as the initial step of the selection process to comply with Florida Statutes 287.055 (Public Announcement in a Uniform and Consistent Manner). The Department of Airports will execute an advertisement and selection process for these services. A Disadvantaged Business Enterprise (DBE) Goal of 20% has been established. **Countywide (AH)**

**Background and Justification:** In order for the Department of Airports to implement the Airports' Master Plans, as previously approved by the County Commission, Professional Consulting Services will be required. Services to be provided by the selected firm include but are not limited to: Civil Planning, Design, Engineering and Construction Management Professional Services for Horizontal Infrastructure Design, such as General Civil and Airfield Electrical Design of Runway, Taxiway and Aircraft Parking Apron Facilities as well as Site Development, Utility Planning and Design, and Roadway Facility Planning and Design for the Palm Beach County Department of Airports.

**Attachments:**

1. Palm Beach County Notice (RFP DOA 18-2B)
2. DBE Information

Recommended By:     1/2/18  
Department Director    Date

Approved By:     1/18/18  
County Administrator    Date



**Attachment No. 1**

**PALM BEACH COUNTY**

**NOTICE**

**RFP DOA 18-2B**

Pursuant to Florida Statutes 287.055, NOTICE is hereby given that Palm Beach County requires professional services as follows:

Civil Planning, Design, Engineering and Construction Management Professional Services for Horizontal Infrastructure Design, such as General Civil and Airfield Electrical Design of Runway, Taxiway and Aircraft Parking Apron Facilities as well as Site Development, Utility Planning and Design, and Roadway Facility Planning and Design for the Palm Beach County Department of Airports.

Pursuant to 49 CFR Part 26, the County will provide contracting opportunities for Disadvantaged Business Enterprises (DBE's). Palm Beach County's minimum DBE goal is 20%.

Palm Beach County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Additional information pertaining to this project can be obtained by visiting the County's Vendor Self Service website at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService> or by contacting the Department of Airports at (561) 471-7400.

In addition, any firm or individual, as prime consultant or sub-consultant desiring to provide professional architectural, engineering, landscape architectural, or surveying and mapping services to Palm Beach County must first be CCNA certified with the Roadway Production Division of the Engineering and Public Works Department as qualified pursuant to law, and in accordance with the most recent administrative procedures for awarding of consulting contracts adopted by Palm Beach County.

This NOTICE given by the Board of County Commissioners in regular session this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**BOARD OF COUNTY COMMISSIONERS  
OF PALM BEACH COUNTY**

\_\_\_\_\_, **CLERK AND COMPTROLLER**

BY: \_\_\_\_\_  
**Deputy Clerk**

Attachment No. 2

<b>Airport General Consulting Professional Services - 2018</b>					
<b>RFP #: DOA-18-2B - Civil</b>					
<b>Date: November 29, 2017</b>					
<b>Marketplace: BC, PBC, MDC</b>					
<b>DBE Project Goal: 20% - adjusted for past participation</b>					
<b>NAICS Description</b>	<b>NAICS Code</b>	<b>Estimated Percentage of</b>	<b>Available DBE</b>	<b>Total Available</b>	<b>Weighted Percentage</b>
Engineering Services	541330	70.00%	149	1286	8.11%
Architectural Services	541310	0.00%	40	667	0.00%
Construction Management	236220	15.00%	239	815	4.40%
Testing Services	541380	2.50%	12	92	0.33%
Land Surveying & Mapping	541370	2.50%	24	144	0.42%
Planning Services	541320	10.00%	15	166	0.90%
Other Consulting Services	541690	0.00%	64	571	0.00%
<b>Total</b>		<b>100.00%</b>			<b>14.16%</b>

<b>General Consulting Services Contracts</b>	<b>DBE Participation (to date)</b>
R2006-2418	21%
R2009-1643	31%
R2011-1333	29%
R2014-0031	13%
<b>Median Participation</b>	25%
<b>Adjustment for Past Participation</b>	20%
<b>DBE Project Goal</b>	<b>Percentage</b>
	20%