

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: February 6, 2018

Consent Regular

Submitted By: Department of Airports

Workshop Public Hearing

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- (A) **Receive and file** an Award Modification (Modification P00003) of Law Enforcement Officer (LEO) Reimbursement Program Other Transaction Agreement (OTA) HSTS02-16-H-SLR765 with the Transportation Security Administration (TSA) in the amount of \$75,942 for law enforcement services at Palm Beach International Airport (PBIA);
- (B) **Approve** a Budget Amendment in the Airport's Operating Fund, for the receipt of \$75,942 of funding from the TSA; and an increase to Airport's Reserve in the amount of \$75,942;
- (C) **Receive and file** an Award Modification (Modification P00004) of LEO Reimbursement Program OTA HSTS02-16-H-SLR765 with the TSA in the amount of \$94,164.73 for law enforcement services at PBIA; and
- (D) **Approve** a Budget Amendment in the Airport's Operating Fund, for the receipt of \$94,165 of funding from the TSA; and an increase to Airport's Reserve in the amount of \$94,165.

Summary: Delegation of authority for execution of the LEO Agreements was approved by the BCC on August 14, 2012 (R-2012-1093). **Countywide (AH)**

Background and Justification: The purpose of Award Modification (P00003) in the amount of \$75,942 is to provide for continued funding for the LEO Reimbursement Program at PBIA for reimbursement of LEO services/activities through March 31, 2018. Award Modification (P00004) in the amount of \$94,164.73 is to provide for continued funding for Calendar Year 2017 (from January 1, 2017 through September 30, 2017, this modification provides funding in the amount of \$20,564.73 and from October 1, 2017 through December 31, 2017, this modification provides funding in the amount of \$73,600).

Attachments:

- 1. TSA Award Modification No. P00003 dated 12/29/2017
- 2. Budget Amendment for Modification No. P00003
- 3. TSA Award Modification No. P00004 dated 12/29/2017
- 4. Budget Amendment for Modification No. P00004

Recommended By: _____

[Signature]
Department Head

1/9/18
Date

Approved By: _____

[Signature]
County Administrator

1/31/18
Date

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	(\$170,107)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	(\$170,107)	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No X
 Does this item include the use of federal funds? Yes X No _____

Budget Account No: Fund 4100 Department 120 Unit 1110 Object 3149
 Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this item will result in the amendment of the FY 2018 Airport's Operating Budget for the receipt of \$170,107 of funding from the Transportation Security Administration. Also included is an increase to Airport Reserves of \$170,107. Funding in the amount of 75,942 is a reimbursement for FY 2018 expenditures, and funding in the amount of \$94,165 is a reimbursement for FY 2017 expenditures.

C. Departmental Fiscal Review: CM Sumner

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 1/16/18
 OFMB ASD 1/11
 [Signature] 1/16/18

[Signature] 1/18/18
 Contract Dev. and Control
 [Signature]

B. Legal Sufficiency:

Anne Delmont 1-19-18
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

AWARD MODIFICATION



1	MODIFICATION NUMBER	2	AWARD NUMBER	3	REQUISITION NUMBER
	P00003		HSTS02-16-H-SLR765		2118208SLR262

4	RECIPIENT	5	ISSUED BY
Name & Address PBI PALM BEACH INTNL AIRPORT FL 1000 James L. Turnage Blvd West Palm Beach, Florida 33406 Mr. Bruce V. Pelly, 561-471-7412		Name & Address: Transportation Security Administration (TSA) Office of Contracting & Procurement 701 S. 12 th St. Arlington, VA 20598-6025 Peter Fiess, CO; Ph: 571-227-4447 Email: Peter.Fiess@tsa.dhs.gov	

6	APPLICATION TITLE
	Law Enforcement Officer Reimbursement Agreement Program

7	AWARD PERIODS	8	FISCAL DATA
Project Period: 2/1/2016 to 12/31/2018 [X] remains unchanged [] Revised to: Funding Period: 2/1/2016 to 3/31/2018 Effective Date: Date of signature by Contracting Officer		Appropriation 5OS189A000D2018ADE080GE000031006100616SLR/ 5903001114020000/4101/TSA DIRECT; \$75,942.00 Obligated: \$75,942.00 EIN: 596000785 DUNS: 78470481	

9	DESCRIPTION OF MODIFICATION
Under the authority of Article XII –Changes and or Modifications, the purpose of this Modification is to provide funding for activities supported by the TSA LEO Reimbursement Program. The purpose of this modification is to provide additional funding in the amount of \$75,942.00 to support the LEO Reimbursable Program through 3/31/2018 as outlined in the OTA with PALM BEACH INTNL AIRPORT FL (PBI). Except as modified herein, all other terms and conditions remain unchanged. End of Modification P00003	

10	AUTHORIZED SIGNATURES
** NOT REQUIRED **	
Recipient's Signature _____ TYPED NAME and TITLE	Date _____ TYPED NAME AND TITLE
Contracting Officer Peter Fiess _____ TYPED NAME AND TITLE	Date 12/29/2017


BUDGET AMENDMENT
BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA

Fund 4100 Airport Operating Fund

Advantage Document Numbers:
 BGEX 010418/595
 BGRV 010418/119

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ADOPTED BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 01/04/2017	REMAINING BALANCE
Revenues								
120-1110-3149	Federal Grant Other-Transport	0	0	75,942	0	75,942		
	Total Receipts and Balances	<u>84,162,478</u>	<u>84,162,478</u>	<u>75,942</u>	<u>0</u>	<u>84,238,420</u>		
Expenditures								
120-9900-9901	Contingency Reserves	10,107,371	10,107,371	75,942	0	10,183,313		10,183,313
	Total Appropriations & Expenditures	<u>84,162,478</u>	<u>84,162,478</u>	<u>75,942</u>	<u>0</u>	<u>84,238,420</u>		

	Signatures	Date	By Board of County Commissioners
OFMB		1/9/18	At Meeting of
INITIATING DEPARTMENT/DIVISION	_____	_____	February 6, 2018
Administration/Budget Department Approval	_____	_____	Deputy Clerk to the Board of County Commissioners
OFMB Department - Posted	_____	_____	

AWARD MODIFICATION



1	MODIFICATION NUMBER	2	AWARD NUMBER	3	REQUISITION NUMBER
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P00004	HSTS02-16-H-SLR765	2118208SLR188
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4	RECIPIENT	5	ISSUED BY
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Name & Address PBI PALM BEACH INTNL AIRPORT FL 1000 James L. Turnage Blvd West Palm Beach, Florida 33406 Mr. Bruce V. Pelly, 561-471-7412	Name & Address: Transportation Security Administration (TSA) Office of Contracting & Procurement 701 S. 12 th St. Arlington, VA 20598-6025 Peter Fiess, CO; Ph: 571-227-4447 Email: Peter.Fiess@tsa.dhs.gov
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6	APPLICATION TITLE
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Law Enforcement Officer Reimbursement Agreement Program

7	AWARD PERIODS	8	FISCAL DATA
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Project Period: 2/1/2016 to 12/31/2018 <input checked="" type="checkbox"/> remains unchanged <input type="checkbox"/> Revised to: Funding Period: 1/1/2017 to 12/31/2017 Effective Date: Date of signature by Contracting Officer	Appropriation 5OS189A000D2018ADE080GE000031006100616SLR/ 5903001114020000/4101/TSA DIRECT; \$73,600.00 5OS178A000D2017ADE080GE000031006100616SLR/ 5903001114020000/4101/TSA DIRECT; \$20,564.73 Obligated: \$94,164.73 EIN: 596000785 DUNS: 78470481
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9	DESCRIPTION OF MODIFICATION
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Under the authority of Article XII –Changes and or Modifications, the purpose of this Modification is to provide funding for activities supported by the TSA LEO Reimbursement Program.

The purpose of this modification is to provide funding in support of the Law Enforcement Officer Reimbursement Program as outlined in the OTA with the Palm Beach Int. Airport FL (PBI) for activities performed in calendar year 2017 as follows:

1) For activities performed from January 1, 2017 through September 30, 2017, this modification provides funding in the amount of \$20,564.73 via LOA
 5OS178A000D2017ADE080GE000031006100616SLR/5903001114020000/4101/TSA DIRECT.

2) For activities performed from October 1, 2017 through December 31, 2017, this modification provides funding in the amount of \$73,600.00 via LOA
 5OS189A000D2018ADE080GE000031006100616SLR/5903001114020000/4101/TSA DIRECT.

Except as modified herein, all other terms and conditions remain unchanged.
 End of Modification P00004

10	AUTHORIZED SIGNATURES
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** NOT REQUIRED **	12/29/2017
Recipient's Signature	Contracting Officer
** NOT REQUIRED **	Peter Fiess
----- TYPED NAME and TITLE	----- TYPED NAME AND TITLE

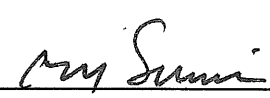
BUDGET AMENDMENT
BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA

Fund 4100 Airport Operating Fund

Advantage Document Numbers:
 BGEX 010918/607
 BGRV 010918/121

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ADOPTED BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 01/09/2017	REMAINING BALANCE
Revenues								
120-1110-3149	Federal Grant Other-Transport	0	0	94,165	0	94,165		
	Total Receipts and Balances	<u>84,162,478</u>	<u>84,162,478</u>	<u>94,165</u>	<u>0</u>	<u>84,256,643</u>		
Expenditures								
120-9900-9901	Contingency Reserves	10,107,371	10,107,371	94,165	0	10,201,536		10,201,536
	Total Appropriations & Expenditures	<u>84,162,478</u>	<u>84,162,478</u>	<u>94,165</u>	<u>0</u>	<u>84,256,643</u>		

	Signatures	Date	By Board of County Commissioners
OFMB		<u>1/9/18</u>	At Meeting of
INITIATING DEPARTMENT/DIVISION			<u>February 6, 2018</u>
Administration/Budget Department Approval			Deputy Clerk to the
OFMB Department - Posted			Board of County Commissioners