

AGENDA ITEM 3.A.2.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: February 27, 2018 ☐ Consent ☒ Regular
☐ Workshop ☐ Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$9,033,123.00**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	Purchasing – Consent	\$ 9,003,123.00
2)	TDC Contracts	\$ 30,000.00
3)	Risk Management	<u>\$ 0.00</u>
	TOTAL	\$ 9,033,123.00

Recommended by:

Stephen I. Weiss, Director - Finance Services

Date _____

Approved by:

N/A

Assistant County Administrator

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____	No _____			
Budget Account Number: Fund _____	Department _____	Unit _____			
Object _____	Reporting Category _____				

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: February 27, 2018 MEETING TYPE: BCC Workshop

DEADLINE TO COUNTY ADMINISTRATION: Friday, Feb. 23, before 9:00 AM

TDC Memo dated	Number of Agreements	Reviewed by	Date routed	Date signed
February 9, 2018	1	Tracy Ramsey	02/14/2018	02/15/18

DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT
THESE
SIGNATURES:

Tracy Ramsey

TBD

Tracy Ramsey

February 27, 2018

REGULAR AGENDA

3.A.2. – CONTINUED

A)

Renewal of term contract with James F. Schnelle Jr. P.E., d/b/a Environmental Management & Engineering LLC for \$1,038,475 for exotic vegetation control and removal, and native and littoral plant installation from May 1, 2018 through April 30, 2019.

B)

Renewal of term contract with Advanced Mulch Inc., for \$350,000 for the purchase and installation of blown mulch from May 1, 2018 through April 30, 2019.

C)

Renewal of term contract with DataRemote Inc.; RMJ Technologies TX for \$291,000 for GPS hardware, installation, monitoring and repairs from May 17, 2018 through May 16, 2019.

D)

Renewal of term contract with Kirms Communications LLC for \$225,600 for radio tower maintenance, repairs and installation from April 30, 2018 through April 29, 2019.

E)

Renewal of term contract with Altima Lighting Inc., for \$623,241 for light poles and outdoor lighting, maintenance and repair from April 18, 2018 through April 17, 2019.

F)

Renewal of term contract with Xylem Water Solutions USA Inc., for \$400,000 for Flygt products, OEM parts and service repair from March 9, 2018 through March 8, 2019.

G)

Renewal of term contract with Palm Beach Embroidery USA Inc.; Big Al's Sporting Goods Emporium Inc.; O.D. Taragin & Bros., LLC; Printer's Ink LLC for \$227,000 for clothing and accessories, including embroidery/screen printing from March 28, 2018 through March 27, 2019.

H)

New term contract with Kaman Industrial Technologies Corporation d/b/a Florida Bearings for \$1,800,000 for the purchase, maintenance and repair of Wilo/EMU products and OEM parts from March 12, 2018 through March 11, 2019.

I)

New term contract with Accountable Home Care Inc.; CSI Private Duty Services Inc.; Caring for Seniors Inc.; FirstLantic Healthcare Inc.; Home Health Care Resources Corp.; Home Health Services of the Palm Beaches Inc.; JN Nursing Registry Inc.; Mega Nursing Services Inc., d/b/a Affordable Health Care At Home; Senior Nannies Home Care Services LLC; Southern Home Care Services Inc., d/b/a ResCare HomeCare; Trinity Health Care Services LLC for \$3,850,000 for in-home services from March 1, 2018 through February 28, 2019.

J)

Extension and increase of term contract of \$197,807 with PowerSecure Service Inc., for a total of \$1,338,991 for generator inspection, maintenance and repair from September 9, 2016 through June 8, 2018.

K)

Time extension of term contract with SiteOne Landscape Supply; Professional Pump Corporation d/b/a Professional Supply for irrigation parts and accessories by manufacturer (OEM) from November 29, 2016 through May 28, 2018.

L)

Term contract with Penn Credit Corporation for an estimated gross revenue of \$2,689,352 for Addendum to the City of Wilton Manors Contract for Debt Collection Services, RFP No. 2017-07 from February 1, 2018 through September 30, 2020.

M)

Tourist Development Council Category "G" grant agreement with PBC Sports Commission Inc., for \$30,000 for the NAIA Women's Golf National Champions.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
2/27/2018 REVISED

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

James F. Schnelle,
Jr. P.E. d/b/a
Environmental
Management &
Engineering, LLC

Renewal of term contract for exotic vegetation
control and removal, and native and littoral plant
installation for the period 05/01/2018 through
04/30/2019 per Master Agreement #17041A.

\$1,038,475.00
SBE: \$0

Countywide

Scarlett

The County has expended or encumbered \$238,204 (\$25,752/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. \$1,038,475, which is the original approved amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

EXHIBIT B

Advanced Mulch,
Inc.

Renewal of term contract for the purchase and
installation of blown much for the period 05/01/2018
through 04/30/2019 per Master Agreement
#15036C.

\$350,000.00
SBE: \$0

Countywide

Scarlett

The County has expended or encumbered \$280,970 (\$30,375/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. \$350,000, which is the original approved amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
2/27/2018 REVISED

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT C					
DataRemote, Inc.; RMJ Technologies TX	Renewal of term contract for GPS hardware, installation, monitoring and repairs for the period 05/17/2018 through 05/16/2019 per Master Agreement #17002RRA.	\$291,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$172,259 (\$18,133/month) during the previous nine and one half (9.5) months of the current twelve (12) month term contract. \$291,000, which is the original approved amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. One (1) Awardee is located out of State and one (1) Awardee is located outside Palm Beach County in the city of Miami, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

EXHIBIT D

Kirms Communications, LLC	Renewal of term contract for radio tower maintenance, repairs and installation for the period 04/30/2018 through 04/29/2019 per Master Agreement #17034A.	\$225,600.00 SBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$142,741 (\$15,431/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. Due to maintenance required on ten (10) communication towers utilized for WUD's Advanced Metering Infrastructure Project, \$225,600 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

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2/27/2018 REVISED

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EXHIBIT E

Altima Lighting, Inc.	Renewal of term contract for light poles and outdoor lighting, maintenance and repair for the period 04/18/2018 through 04/17/2019 per Master Agreement #16021B.	\$623,241.00 SBE: 100%	Countywide	Scarlett	
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The County has expended or encumbered \$622,245 (\$65,499/month) during the previous nine and one half (9.5) months of the current twelve (12) month term contract. Due to increased maintenance at various WUD locations resulting from minor construction restoration (\$381,000), re-lamping at various Parks & Recreation facilities (\$75,000), upgrading of lights at Fire Rescue parking lots (\$107,241), and unanticipated repairs by FDO (\$60,000), \$623,241 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. The original bid was established by a competitive selection process. Awardee is located in Palm Beach County.

EXHIBIT F

Xylem Water Solutions USA, Inc.	Renewal of term contract for Flygt products, OEM parts and service repair for the period 03/09/2018 through 03/08/2019 per Master Agreement #SS555418A.	\$400,000.00 SBE: \$0	Water Utilities Department 4001-720-2554-4615 4001-720-2460-4615 4001-720-2470-4615 4001-720-2521-4615 4001-720-6GUA-4615	Scarlett	
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The County has expended or encumbered \$240,767 (\$21,888/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to an increase in usage of lift stations causing additional repairs, emergency situations, and adjustments for pump shops, \$400,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified SBE.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT G					
Palm Beach Embroidery USA, Inc.; Big Al's Sporting Goods Emporium, Inc.; O.D. Taragin & Bros., LLC; Printer's Ink, LLC	Renewal of term contract for clothing and accessories, including embroidery/screen printing, for the period 03/28/2018 through 03/27/2019 per Master Agreement #17030A.	\$227,000.00 SBE: \$0	Countywide	Scarlett	
<p>The County has expended or encumbered \$124,698 (\$12,166/month) during the previous ten and one quarter (10.25) months of the current twelve (12) month term contract. Due to an increase of new and replacement shirts for Public Safety (\$40,000), Palm Tran (\$20,000), Library Department (\$10,000), \$227,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Two (2) Awardees are located in Palm Beach County and two (2) Awardees are located out of State. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.</p>					
EXHIBIT H					
Kaman Industrial Technologies Corporation d/b/a Florida Bearings	New term contract for the purchase, maintenance and repair of Wilo/EMU products and OEM parts for the period 03/12/2018 through 03/11/2019 per Master Agreement #SS150894.	\$1,800,000.00 SBE: \$0	Water Utilities Department 4001-720-2521-4615 4001-720-2554-4615 4001-720-6GUA-4615 4001-720-2460-4615	Scarlett	

The County has expended or encumbered \$853,502 (\$79,396/month) during the previous ten and three quarter (10.75) months of the current twelve (12) month term contract. Due to necessary parts and service required for maintenance of over one thousand (1,000) lift stations and water and waste water plants, and emergency repairs, \$1,800,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified SBE.

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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT I</u>					
Accountable Home Care, Inc.; CSI Private Duty Services, Inc.; Caring for Seniors, Inc.; FirstLantic Heathcare, Inc.; Home Health Care Resources Corp.; Home Health Services of the Palm Beaches, Inc.; JN Nursing Registry, Inc.; Mega Nursing Services, Inc. d/b/a Affordable Health Care At Home; Senior Nannies Home Care Services, LLC; Southern Home Care Services, Inc. d/b/a ResCare HomeCare; Trinity Health Care Services, LLC	New term contract for in-home services for the period 03/01/2018 through 02/28/2019 per Master Agreement #18005.	\$3,850,000.00 SBE: \$0	Community Services/DOSS 1006-144-1443-3401 1006-144-1457-3401 1006-144-1461-3401 1006-144-1472-3401 1006-144-1481-3401	Scarlett	

The County has expended or encumbered \$3,907,756 (\$274,229/month) during the previous fourteen and one quarter (14.25) months of the current fifteen (15) month term contract. \$3,850,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardees are located in Palm Beach County. No SBE vendor submitted a bid on this project.

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EXHIBIT J

PowerSecure Service, Inc.	Extension and increase of term contract for generator inspection, maintenance and repair for the period 09/09/2016 through 06/08/2018 per Master Agreement #15049A.	Increased Amount: \$ 197,807.00 Total with increase: \$1,338,991.00 SBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$1,120,907 (\$65,936/month) during the previous seventeen (17) month of the current eighteen (18) month term contract. An additional three (3) month extension to the current contract is necessary to provide sufficient time to evaluate and award a new contract and to avoid a lapse in service. In addition, an increase of \$197,807, over the previously authorized amount of \$1,141,184, is required in order to conduct generator inspections, maintenance and repair services during the contract extension. This term contract has no renewal options. Awardee is located outside Palm Beach County in the city of Altamonte Springs. No SBE vendor submitted a bid on this project.

EXHIBIT K

SiteOne Landscape Supply; Professional Pump Corporation d/b/a Professional Supply	Extension of term contract for irrigation parts and accessories by manufacturer (OEM) for the period 11/29/2016 through 05/28/2018 per Master Agreement #12086C.	Time extension only SBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$123,548 (\$8,670/month) during the previous fourteen and one quarter (14.25) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension to the current contract is necessary to provided sufficient time to prepare, evaluate and award a new contract and to avoid a lapse in service. This term contract has no renewal options. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located out of State. No SBE vendor submitted a bid on this project.

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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>Exhibit L</u> Penn Credit Corporation	Term contract for Addendum to the City of Wilton Manors Contract for Debt Collection Services, RFP No. 2017-07 for the period 02/01/2018 through 09/30/2020 per Master Agreement #800122.	\$2,689,352.00 (Est. Gross Revenue) SBE: \$0	Financial Management & Budget Department 0001-600-6241-3129 0001-760-7612-3129 1180-320-3200-3129 4001-720-3334-3129 1300-440-4215-3129 1400-600-6107-3129 0001-600-6120-3129 0001-660-2200-3129	Scarlett	

The County has received \$664,606 (\$94,944/month) in revenue during the previous eight (8) months of the previous twelve (12) month term contract. It is estimated that the County will receive \$2,689,352 through the expiration of this new thirty-one (31) month term contract. Penn Credit Corporation will receive nineteen percent (19%) of the revenue collected as its fee or thirty-five percent (35%) if the collection is referred to an attorney. This purchase is off the City of Wilton Manors Contract for Debt Collection Services, RFP No. 2017-07. This term contract is retroactive to February 1, 2018 and has two (2) twelve (12) month renewal options. Awardee is located out of State. There is no SBE currently certified for this commodity or service.

TOTAL AMOUNT OF ALL AWARDS \$9,003,123.00



INTEROFFICE MEMORANDUM

DATE: February 9, 2018

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- PBC Sports Commission, Inc., for the NAIA Women's Golf National Champions \$30,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

TDC/grantagr2018/minutes.sports.NAIAWomensGolf

Tourist Development Council of Palm Beach County

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