





**March 13, 2018**

**CONSENT AGENDA**

**3.B.3. – CONTINUED**

**A)**

One-time purchase of licenses from Intergraph Corporation d/b/a Hexagon Safety & Infrastructure for \$450,007 for Computer Aided Dispatch (CAD) software and maintenance for Fire Rescue.

**B)**

Increase of term contract with Community Tree & Landscape Service Inc., for \$26,209.10 for a total of \$312,208 for tree removal services from April 23, 2017 through April 22, 2018.

**C)**

Increase of term contract with Cengage Learning; Baker & Taylor LLC; Brodart Co.; Grey House Publishing Inc.; Midwest Tape LLC for \$4,500,000 for a total of \$6,557,350 for books, non-print library materials and related ancillary services from September 26, 2017 through May 31, 2020.

**D)**

Increase of term contract with Bound Tree Medical LLC for \$2,355,000 for a total of \$3,552,125 for medical, first aid supplies (pharmaceuticals) from October 18, 2016 through April 30, 2019.

**E)**

Increase of term contract with Cummins Inc., d/b/a Cummins Power South for \$80,000 for a total of \$279,999 for rebuild/exchange, repair and installation of Cummins diesel engines from March 15, 2017 through March 14, 2018.

**F)**

Extension and increase of term contract with All Florida Tree & Landscape Inc., for \$223,803.30 for a total of \$1,316,838.10 for tree trimming and pruning services from December 17, 2016 through June 16, 2018.

**G)**

Extension and increase of term contract with Gloves Inc., for \$360,120 for a total of \$460,119 for inspection, repair, cleaning and tracking of turnout gear from April 1, 2017 through March 31, 2019.

**H)**

Renewal and increase of term contract with Kone Inc., for \$664,580 for elevator/escalator maintenance and repair from May 1, 2018 through April 30, 2019.

**I)**

Renewal of term contract with Advanced Data Processing Inc., for emergency transport third party billing from April 1, 2018 through March 31, 2019.

**J)**

New term contract with Evergreen Solutions LLC for \$189,000 for consulting services for a classification and compensation study from March 5, 2018 through March 4, 2019.

**K)**

Tourist Development Council Category "G" grant agreement with American Junior Golf Association Inc., for \$9,000 for the (AJGA) Tournament Series.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
03/13/2018

| Contractor(s) | Project | Contract Amount<br>SBE Dollar Amount/Percentage of<br>Participation | Department(s) or<br>Division(s)<br>Accounting Line(s) | Executor | Minutes # |
|---------------|---------|---|---|----------|-----------|
|---------------|---------|---|---|----------|-----------|

|  |   |                          |  |          |  |
|--|---|--------------------------|--|----------|--|
| <u>EXHIBIT A</u><br>Intergraph Corporation d/b/a Hexagon Safety & Infrastructure | One-time purchase of licenses for Computer Aided Dispatch (CAD) software and maintenance for Fire Rescue per Purchase Order #ZG022318-22. | \$450,007.00<br>SBE: \$0 | Fire Rescue Department<br>1300-440-4217-4674 | Scarlett |  |
|--|---|--------------------------|--|----------|--|

Due to the manufacturer changing the methodology of product and maintenance configuration for the Computer Aided Dispatch (CAD) system licensing, Fire Rescue Department requests a one-time sole source purchase of software licenses and maintenance for the CAD system. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

|  |  |   |            |          |  |
|--|--|---|------------|----------|--|
| <u>EXHIBIT B</u><br>Community Tree & Landscape Service, Inc. | Increase of term contract for tree removal services for the period 04/23/2017 through 04/22/2018 per Master Agreement #300493RB. | Increased Amount: \$ 26,209.10<br>Total with increase: \$312,208.00<br>SBE: \$0 | Countywide | Scarlett |  |
|--|--|---|------------|----------|--|

The County has expended or encumbered \$206,336 (\$20,634/month) during the previous ten (10) months of the current twelve (12) month term contract. Parks & Recreation Department has requested an increase of \$26,209.10, over the previous authorized amount of \$285,998.90, inclusive of the Purchasing Director's ten percent (10%) authority. This increase is necessary due to cleanup caused by Hurricane Irma; unanticipated cleanup at Okeeheelee Golf Course along the east side of the canal to comply with the Lake Worth Drainage District's request; and, cleanup at Osprey Point Golf Course. The original amount of the contract was \$40,600. This term contract shall not be renewed and shall be rebid due to the unanticipated high amount of usage of the contract, which exceeds the mandatory bid threshold. Awardee is located outside Palm Beach County in the city of Stuart, Florida. No SBE vendor submitted a bid on this project.

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|---|--|---|--|----------|-----------|
| <b>EXHIBIT C</b>  |  |   |  |          |           |
| Cengage Learning;<br>Baker & Taylor, LLC;<br>Brodart Co.; Grey<br>House Publishing,<br>Inc.; Midwest Tape,<br>LLC | Increase of term contract for books, non-print library materials and related ancillary services for the period 09/26/2017 through 05/31/2020 per Master Agreement #700132. | Increased Amount: \$4,500,000.00<br>Total with increase: \$6,557,350.00<br>SBE: \$0 | Library Department<br>1180-320-3200-5401<br>1180-320-3200-6601<br><br>Public Safety Department<br>0001-660-5200-5401 | Scarlett |           |

The County has expended or encumbered \$88,505 (\$17,701/month) during the previous five (5) months of the current thirty-two and one quarter (32.25) month term contract. The Library Department has requested an increase of \$4,500,000, over the previous authorized amount of \$2,057,350. This increase is necessary due to additional use resulting from expired contracts; addition of approved vendors; and additional locations for the purchase of library materials during the term of the contract. Approval is also requested to add vendors, as necessary, during the term of the contract. This purchase is off the State of Florida Contract #55101500-17-ACS and has no renewal options. The original amount of the contract was \$2,057,350. Awardees are located out of State. There is no SBE currently certified for this commodity or service.

|                            |  |   |            |          |  |
|----------------------------|--|---|------------|----------|--|
| <b>EXHIBIT D</b>           |  |   |            |          |  |
| Bound Tree Medical,<br>LLC | Increase of term contract for medical, first aid supplies (pharmaceuticals) for the period 10/18/2016 through 04/30/2019 per Master Agreement #950586. | Increased Amount: \$2,355,000.00<br>Total with increase: \$3,552,125.00<br>SBE: \$0 | Countywide | Scarlett |  |

The County has expended or encumbered \$785,263 (\$48,324/month) during the previous sixteen and one quarter (16.25) months of the current thirty and one half (30.5) month term contract. Fire Rescue has requested an increase of \$2,355,000, over the previous authorized amount of \$1,197,125 due to the consolidation of two (2) contracts (#12056C and #17020) and the addition of twenty-nine (29) manufacturers. The original amount of the contract was \$1,197,125. This purchase is off the County of Fairfax, VA Term Contract #4400005125 and has no renewal options. Awardee is located out of State. There is no SBE currently certified for this commodity or service.

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**03/13/2018**

| Contractor(s)                                 | Project   | Contract Amount<br>SBE Dollar Amount/Percentage of<br>Participation             | Department(s) or<br>Division(s)<br>Accounting Line(s) | Executor | Minutes # |
|---|---|---|---|----------|-----------|
| <b>EXHIBIT E</b>                              |   |   |   |          |           |
| Cummins, Inc. d/b/a<br>Cummins Power<br>South | Increase of term contract for rebuild/exchange, repair<br>and installation of Cummins diesel engines for the<br>period 03/15/2017 through 03/14/2018 per Master<br>Agreement #14025C. | Increased Amount: \$ 80,000.00<br>Total with increase: \$279,999.00<br>SBE: \$0 | Palm Tran<br>1340-540-5140-4620                       | Scarlett |           |

The County has expended or encumbered \$184,334 (\$15,688/month) during the previous eleven and three quarter (11.75) months of the current twelve (12) month term contract. Palm Tran has requested an increase of \$80,000 over the previous authorized amount of \$199,999 which is necessary due to engine repairs and replacements for four (4) vehicles. The original amount of the contract was \$161,500. This term contract has one (1) twelve (12) month renewal option. Awardee is located in Palm Beach County. No SBE vendor submitted a bid on this project.

|                                       |  |  |            |          |  |
|---------------------------------------|--|--|------------|----------|--|
| <b>EXHIBIT F</b>                      |  |  |            |          |  |
| All Florida Tree &<br>Landscape, Inc. | Extension and increase of term contract for tree<br>trimming and pruning services for the period<br>12/17/2016 through 06/16/2018 per Master<br>Agreement #12101D. | Increased Amount: \$ 223,803.30<br>Total with increase: \$1,316,838.10<br>SBE: \$0 | Countywide | Scarlett |  |

The County has expended or encumbered \$1,044,415 (\$74,601/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension to the current contract is necessary to provide sufficient time to prepare, evaluate and award a new contract and to avoid a lapse in service. In addition, an increase of \$223,803.30, over the previous authorized amount of \$1,093,034.80, is required in order to provide tree trimming and pruning services throughout the County during the contract extension. The original amount of the contract was \$400,400. This term contract has no renewal options. Awardee is located outside Palm Beach County in the city of Coral Springs, Florida. Awarded to non SBE vendor utilizing an SBE subcontractor.

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|----------------------------------|--|---|---|----------|-----------|
| <u>EXHIBIT G</u><br>Gloves, Inc. | Extension and increase of term contract for inspection, repair, cleaning and tracking of turnout gear for the period 04/01/2017 through 03/31/2019 per Master Agreement #13034D. | Increased Amount: \$360,120.00<br>Total with increase: \$460,119.00<br>SBE: \$0 | Fire Rescue Department<br>1300-440-4211-4601          | Scarlett |           |

The County has expended or encumbered \$92,720 (\$8,429/month) during the previous eleven (11) months of the current twelve (12) month term contract. In order to avoid a lapse in service, an additional twelve (12) month extension to the current contract is necessary in order to re-write bid specifications in compliance with manufacturer and NFPA requirements; conduct a solicitation; and award a new contract. In addition, an increase of \$360,120, over the previous authorized amount of \$99,999, is required to comply with NFPA mandates by providing cancer prevention practices and cleaning and repairing approximately 2,080 bunker gear sets during the contract extension. The original amount of the contract was \$66,500. This term contract has no renewal options. Awardee is located outside Palm Beach County in the city of Medley, Florida. No SBE vendor submitted a bid on this project.

|                                |  |                          |   |          |  |
|--------------------------------|--|--------------------------|---|----------|--|
| <u>EXHIBIT H</u><br>Kone, Inc. | Renewal and increase of term contract for elevator/escalator maintenance and repair for the period 05/01/2018 through 04/30/2019 per Master Agreement #16001B. | \$664,580.00<br>SBE: \$0 | Facilities & Operations<br>Department<br>0001-410-5250-4607<br>0001-410-5250-4610 | Scarlett |  |
|                                |  |                          | Department of Airports<br>4100-120-2430-4620                                      |          |  |

The County has expended or encumbered \$540,853 (\$55,472/month) during the previous nine and three quarter (9.75) months of the current twelve (12) month term contract. An increase of \$45,000 over the previous authorized amount of \$619,580, is required due to new locations added to the contract and increased maintenance at various FDO locations (\$414,580), and unanticipated repairs by the Department of Airports (\$250,000). \$664,580 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The original amount of the contract was \$557,500. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the city of Miramar, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.



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|--------------------------------|---|--|---|----------|-----------|
| <b>EXHIBIT I</b>               |   |  |   |          |           |
| Advanced Data Processing, Inc. | Renewal of term contract for emergency transport third party billing for the period 04/01/2018 through 03/31/2019 per Master Agreement #15019A. | \$27,357,000.00 Estimated Revenue<br>\$ 1,193,000.00 Estimated Fee<br>SBE: \$0 | Fire Rescue Department<br>1300-440-4209-3401          | Scarlett |           |

The County has expended or encumbered \$2,324,010 (\$67,363/month) during the previous thirty-four and one half (34.5) month term contract. This revenue generating contract is anticipated to generate \$27,357,000 during this new twelve (12) month renewal term contract. Of this amount, the contractor will be paid three point seven percent (3.7%) of the non-Medicaid gross monthly collections plus an annual flat fee of \$90,000, which is estimated to be a total of \$1,193,000 (\$99,417/month). This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located outside Palm Beach County in the city of Ft. Lauderdale, Florida. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. Awarded to non SBE vendor utilizing an SBE subcontractor.

|                          |  |                          |                                       |          |  |
|--------------------------|--|--------------------------|---------------------------------------|----------|--|
| <b>EXHIBIT J</b>         |  |                          |                                       |          |  |
| Evergreen Solutions, LLC | New term contract for consulting services for a classification and compensation study for the period 03/05/2018 through 03/04/2019 per Master Agreement #300547. | \$189,000.00<br>SBE: \$0 | Human Resources<br>0001-760-7601-3424 | Scarlett |  |

Human Resources is requesting a new twelve (12) month term contract for consulting services to conduct a classification and compensation study for Palm Beach County. \$189,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This purchase is off Pinellas County Contract #167-0191-P(JA). This term contract is retroactive to March 5, 2018, and has no renewal options. Awardee is located outside Palm Beach County in the city of Tallahassee, Florida. There is no SBE currently certified for this commodity or service.

**TOTAL AMOUNT OF ALL AWARDS      \$8,848,719.40**

# ROUTING INFORMATION – Tourist Development Council

## BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: March 13, 2018

MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, March 9, before 9:00 AM

| TDC Memo dated | Number of Agreements | Reviewed by         | Date routed | Date signed |
|----------------|----------------------|---------------------|-------------|-------------|
| March 1, 2018  | 1                    | <i>Tracy Ramsey</i> | 03/06/2018  | 03/07/18    |
|                |                      |                     |             |             |
|                |                      |                     |             |             |
|                |                      |                     |             |             |
|                |                      |                     |             |             |
|                |                      |                     |             |             |
|                |                      |                     |             |             |

**DO NOT PROCESS  
TO THE AGENDA  
COORDINATOR  
WITHOUT  
THESE  
SIGNATURES:**

Tracy Ramsey *Tracy Ramsey*

TBD \_\_\_\_\_



DISCOVER  
**THE PALM BEACHES**  
FLORIDA

Tourist Development Council

**INTEROFFICE MEMORANDUM**

**DATE:** March 1, 2018  
**TO:** Janel Larvin  
Minutes  
**FROM:** Carol Meneely  
TDC  
**RE:** CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreement:

- American Junior Golf Association, Inc., (AJGA) Tournament Series \$9,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

TDC/grantagr2018/minutes.sports.AmericanJuniorGolf

**Tourist Development Council of Palm Beach County**

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