

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: March 13, 2018	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:		
Submitted By: <u>Palm Beach County Sheriff's Office</u>		
Submitted For: <u>Palm Beach County Sheriff's Office</u>		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Budget Transfer of \$253,000 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO).

Summary: Florida Statute 932.7055(5) provides that the seizing agency shall use Forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators, and providing matching grant funds. F.S. 932.7055(5) also requires that no less than 25% of the LETf's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2018 donation requirement is \$302,934. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The year-to-date transfer for all donations to outside organizations after approval of this item is \$611,500. The funds requested are to aid PBSO and qualified organizations that meet the requirements set forth in F.S. 932.7055. Use of LETf requires approval by the Board, upon request of the Sheriff. The current State LETf balance is \$2,172,355. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$1,919,355. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective organization or agency. No new positions are needed and no additional County funds are required. Countywide (DC)

ORGANIZATION	AMOUNT
Child Protection Team of Palm Beach, Inc.	\$10,000
Children's Case Management Organization, Inc.	\$5,000
Palm Beach County PAL, Inc. - Tennis Program	\$25,000
Palm Beach County PAL, Inc. - Youth Summit	\$10,000
Palm Beach County Substance Abuse Coalition, Inc.	\$3,000
Project Lift, Inc.	\$25,000
Speak Up for Kids of Palm Beach County, Inc.	\$100,000
Take Stock in Children Palm Beach County, Inc.	\$25,000
Urban League of Palm Beach County, Inc.	\$50,000
Total Amount	\$253,000

Background and Justification: The Palm Beach County Sheriff's Office is dedicated to providing the most efficient and effective law enforcement services and also has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETf requires approval by the Board in accordance with F.S. 932.7055, upon request of the Sheriff. This Statute also requires that no less than 25 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds by the organizations listed above is in accordance with F.S. 932.7055.

Attachments:

1. Budget Transfer
2. LETf Donation Applications (9)

RECOMMENDED BY: _____
DEPARTMENT DIRECTOR _____ DATE _____

APPROVED BY: _____
COUNTY ADMINISTRATOR _____ DATE _____

II. FISCAL IMPACT ANALYSIS

A. **Five Year Summary of Fiscal Impact:**

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures					
Operating Costs	\$253,000				
External Revenues	(\$253,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X _____

Does this item include the use of federal funds: YES _____ NO X _____

Budget Account No.: Fund _____ Agency _____ Org _____ Object _____

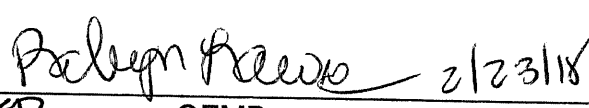
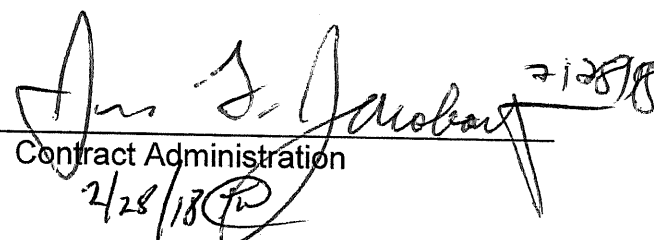
Reporting
Category _____

B. **Recommended Sources of Funds / Summary of Fiscal Impact:**

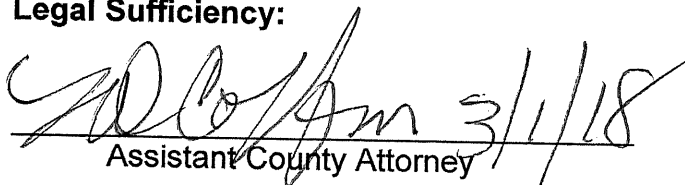
The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

III. REVIEW COMMENTS

A. **OFMB Fiscal and/or Contract Administration Comments:**

 _____ OFMB 2/23/18	 _____ Contract Administration 2/28/18
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B. **Legal Sufficiency:**



Assistant County Attorney
3/1/18

C. **Other Department Review:**

Department Director

This summary is not to be used as a basis for payment.

18- 0374

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

Page 1 of 1 pages

FUND 1151 LAW ENFORCEMENT TRUST FUND

BGEX 022318-992

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<u>Expenditures</u>								
<u>Transfers</u>								
160-1690-9498	Trfr to PBSO Fd 1902	0	513,003	253,000	0	766,003		
<u>Reserves - New Projects</u>								
160-9900-9902	Reserves - Operating Reserves	2,689,268	2,172,355	0	253,000	1,919,355		
TOTAL FUND								
				\$253,000	\$253,000			

Palm Beach County Sheriff's Office

Signatures

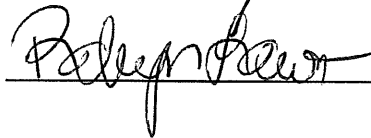
Date

By Board of County Commissioners
At Meeting of March 13, 2018

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted



2/23/18

Deputy Clerk to the
Board of County Commissioners



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Child Protection Team of Palm Beach, Inc.

FEID #: 65-0746922

Web Address: www.childprotectionteampalmbeach.org

Address: 5305 Greenwood Avenue, Suite 101
STREET ADDRESS
West Palm Beach, FL 33407
CITY, STATE, ZIP

Executive Director: Alison Hitchcock
NAME

SIGNATURE
433-3544, ext. 252 Alison.Hitchcock@FLHealth.gov
TELEPHONE NUMBER E-MAIL ADDRESS

Fiscal Agent: Sharyn Cornett
NAME

SIGNATURE
433-3544, ext. 234 Sharyn.Cornett@FLHealth.gov
TELEPHONE NUMBER E-MAIL ADDRESS

Date: 6/20/17
DATE



PALM BEACH COUNTY SHERIFF’S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Organization Name: Child Protection Team of Palm Beach, Inc.

LETF Funding Request (**MUST match total on Financial Application**): \$10,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☒ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

The CPT is a medically-directed, multidisciplinary program supplementing the work of Department of Children & Families(DCF) and law enforcement. The CPT evaluates alleged child abuse & neglect, makes recommendations to protect children & enhance caregivers' capacity to provide safe environments.

Provide a brief summary of program’s activities/services to be funded:

CPT contracts doctors to conduct forensic medical exams to evaluate alleged abuse and neglect, and provide expert testimony critical to the prosecution of child abusers. The State of Florida has set the allowable rate for the medical exams at \$500, yet Palm Beach County only contributes \$300 toward the cost of medical exams. The Attorney general's office contributes \$500 in cases of sexual abuse-about 25% of cases. However all exams are conducted by the same medical professionals and except for a few additional lab tests, costs our agency the same to provide.

What results are you committed to achieving?

We are committed to providing all victims of abuse with the same level of care. We see the disparity in funding for exams as a kind of victim discrimination. We are committed to all victims of abuse having access to medical exams that will provide the necessary documentation to prosecute people who hurt children. We conduct approximately 1000 medical exams each year. Only about 250 of them are reimbursed fully. For the others, CPT absorbs the additional expense. CPT is committed to finding resources to assure that abuse and neglect victims receive the same level of medical attention as sexual abuse victims, and not cutting corners to provide a mandated service, albeit of lesser quality.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: **January 1, 2018** To: **December 31, 2018**

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees	\$375,000.00	\$10,000.00	2.67%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies			0.00%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses			0.00%
	Total Expenses	\$375,000.00	\$10,000.00	2.67%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Professional Fees (list vendor and type of service provided):

VENDORS: Dr. William Rosenstein, Dr. Erin Connelly, and Amanda Steffen, ARNP
SERVICE: Forensic Medical Evaluations

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers):

Printing & Publications (list type of material):



**PALM BEACH COUNTY SHERIFF’S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Travel (individuals traveling, destination and purpose):

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or has been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, or misappropriation of property, within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Alison Hitchcock

Executive Director

Name (please print)

Title (please print)

Alison Hitchcock
Signature

6-23-17
Date

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 23rd day of

June, 20 17 by Alison Hitchcock (name of individual) as
Executive Director (title) of Child Protection Team (name of
of Palm Beach Inc.
organization/ agency), who is personally known to me or who produced

_____ as identification.

Sharyn R. Cornett
Notary Public

My Commission Expires: _____





**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Children's Case Management Organization, Inc.

FEID #: 65-0166352

Web Address: www.familiesfirstpbc.org

Address: 3333 Forest Hill Blvd., 2nd Floor

STREET ADDRESS

West Palm Beach, FL 33406

CITY, STATE, ZIP

Executive Director: Julie Swindler

NAME

Julie Swindler

SIGNATURE

561-318-4221

jswindler@familiesfirstpbc.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent: N/A

NAME

SIGNATURE

TELEPHONE NUMBER

E-MAIL ADDRESS

Date: 1-9-18

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Children's Case Management Organization, Inc.

LETF Funding Request (MUST match total on Financial Application): \$5,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ Crime Prevention Program
- ☒ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☐ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

Serving our community for 27 years, Families First of Palm Beach County provides child abuse prevention, health, housing, and behavioral health services for families whose life circumstances impact child and family health and stability.

Provide a brief summary of program's activities/services to be funded:

The Targeted Outreach for Pregnant Women Program (TOPWA), through the Law Enforcement Trust Fund, serves women of child bearing age residing in the County jail and throughout Palm Beach County who are considered high risk for substance abuse and/or HIV, or women who are HIV + and/or substance exposed. The women who are pregnant and post-partum will receive education concerning their pregnancy and medical concerns, risk reduction information, referral and linkage to drug treatment facilities and ongoing medical care/supportive services to ensure healthy birth outcomes and assist the family with their sobriety.

What results are you committed to achieving?

1. To ensure program participants are channeled into medical and social services care network to change risk related behaviors.
2. To foster a change in risk-related behaviors among HIV+ women and women high risk for HIV.
3. To encourage women at high risk of becoming HIV infected to get tested for HIV by providing increased availability to HIV counseling and testing services.
4. To ensure that women needing substance abuse treatment are referred and linked to appropriate services.
5. To ensure that women served are referred and linked to appropriate medical providers.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: **January 1, 2018** To: **December 31, 2018**

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$197,402.00	\$4,004.00	2.03%
2.	Employee Benefits/Payroll Taxes	\$65,453.00	\$ 996.00	1.52%
3.	Professional Fees	\$6,970.00		0.00%
4.	Occupancy/Utilities	\$13,202.00		0.00%
5.	Telephone	\$6,131.00		0.00%
6.	Postage/Shipping	\$450.00		0.00%
7.	Printing & Publications	\$528.00		0.00%
8.	Supplies	\$3,949.00		0.00%
9.	Travel	\$10,745.00		0.00%
10.	Meetings	\$1,186.00		0.00%
11.	Miscellaneous Expenses	\$54,205.00		0.00%
	Total Expenses	\$360,221.00	\$5,000.00	1.39%



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Jeannette Tomici - 1 FTE - Program Supervisor - \$48,801 + compensation - \$14,997; Maura Andres - 1 FTE - Outreach Worker - \$36,781 + compensation - \$13,342; Jocelyne Dillard - 1 FTE - Outreach Worker - \$37,129 + compensation - \$13,392; Esta Decembre - 1 FTE - Outreach Worker - \$29,798 + compensation - \$12,067; Denise Chin - .50 FTE - Program Director - \$31,881 + compensation - \$8,590; Roxanna Childs - .15 FTE - Deputy Director - \$13,012 + compensation - \$3,065 = \$262,855.

Professional Fees (list vendor and type of service provided):

Prorated share of Integrated Data Technologies for cost of I.T. related expenses as well as share of cost for Nonprofits First for cost of local Accreditation and National Council on Accreditation for the ongoing national accreditation process. Prorated share of costs for annual audit from Templeton and Company as well as other consultation expenses = \$6,970.

Occupancy/Utilities (list utilities):

Prorated share of rent including utilities = \$13,202.

Telephone (provide telephone numbers):

Prorated share of telephone costs - (561) 721-2887 (West Palm Beach) and (561) 996-8710 (Belle Glade) = cell phone numbers for each employee (561)319-4394, (561)301-9619, (561)324-8331, (561)324-1100, (561)324-1114, (561)324-1129. Prorated share of lap top expenses in the field for 3 full-time Outreach Workers = \$6,131.

Printing & Publications (list type of material):

TOPWA brochures, business cards and prorated share of letterhead and envelopes = \$528.



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Supplies (list supplies/equipment):

Prorated share of office and program supplies = \$2,990. Equipment Lease and Maintenance = \$959.
Postage and Shipping = \$450.

Travel (individuals traveling, destination and purpose):

To reimburse .535 a mile for outreach workers and program supervisor for traveling to client homes, outreach venues, and meetings and conferences throughout Palm Beach County for a total cost of \$10,745.

Meetings (attendees, purpose, items needed for meeting):

To reimburse for meetings that all TOPWA staff are required to attend to increase their skills - \$1,186.

Miscellaneous Expense (specify items):

\$54,205 which includes prorated share of cost for insurance (\$1,550), building maintenance (\$326), dues for Child Welfare League and ongoing accreditation (\$525), sponsored events including health fairs and baby showers (\$4,500), background screening and other miscellaneous expenses (\$282), and indirect administrative costs (\$47,022).



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

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Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

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State of Florida

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Julie Swindler

Chief Executive Officer

Name (please print)

Title (please print)

Julie Swindler
Signature

1/9/18
Date

NOTARY SECTION:

State of FL

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 9 day of

January, 2018 by Julie Swindler (name of individual) as
CEO (title) of Childrens Case Management (name of

organization/ agency), who is personally known to me or who produced

Known to me as identification.

Brandi Bradford

Notary Public

My Commission Expires: _____



BRANDI BRADFORD
Commission # GG 112017
Expires July 31, 2021
Bonded Thru Budget Notary Services



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Palm Beach County PAL, Inc.

FEID #: 65-0461384

Web Address: www.pbso.org/pal

Address: 3228 Gun Club Rd.
STREET ADDRESS

West Palm Beach, FL 33406
CITY, STATE, ZIP

Executive Director: Scott Scrivner
NAME
SIGNATURE

561-202-9670 scrivners@pbso.org
TELEPHONE NUMBER E-MAIL ADDRESS

Fiscal Agent: Dale Sisson
NAME
SIGNATURE

561-688-3248 sissond@pbso.org
TELEPHONE NUMBER E-MAIL ADDRESS

Date: 06/30/2017
DATE



PALM BEACH COUNTY SHERIFF’S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Organization Name: Palm Beach County PAL, Inc.

LETF Funding Request (**MUST match total on Financial Application**): \$25,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☒ Drug Prevention Program
- ☐ Drug Treatment Program
- ☒ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

The Palm Beach County Polie Athletic League (PAL) builds partnerships between youth, law enforcement, and the community through educational and recreational programs designed to encourage, enhance, and develop good citizenship and improve the quality of life in Palm Beach County.

Provide a brief summary of program’s activities/services to be funded:

We have First Serve PAL- tennis progams in Cabana Colony, Belle Glade & South Bay, Lake Worth, Pahokee, and will be adding Westgate as a new site as well. We are serving children ages 6-14 (elementary and middle school ages). The program includes tennis instruction as well as homework assistance, life skills, critial thinking, mentoring, and leadership using the ACE curriculum. We are committed to work on violence, crime, and drug prevention and anti-bullying that will assist with safer neighborhoods. Team building will be used to help promote self-esteem. The funds requested will be used for life skills and on-court tennis instruction, as well as to purchase educational materials that will enhance the program in the classroom setting.

What results are you committed to achieving?

We are committed to see our youth get better grades and become better citizens so that they may one day attend college. We are committed to empower the youth so they can believe in themselves and have hope for their lives. We are also committed to improve their overall attitude toward learning and becoming productive citizens. We are committed to empower children by promoting character development and life-enhancing values in a safe and nurturing environment.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: **January 1, 2018** To: **December 31, 2018**

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees	\$101,000.00	\$22,500.00	22.28%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$16,560.00	\$2,500.00	15.10%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses			0.00%
	Total Expenses	\$117,560.00	\$25,000.00	21.27%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Professional Fees (list vendor and type of service provided):

The program runs for 44 weeks and meets 2x per week for 2hrs. every day. We are requesting a total amount of \$30,000 to help us cover the cost of sending coaches and life skill instructors to 5 sites.

Lake Worth West - \$6,000 (3 coaches: \$2000 for each at \$75 per day would help us cover 26.6 sessions)

Belle Glade/South Bay- \$6,000 (same as above)

Cabana Colony-\$6,000 (same as above)

Pahokee-\$6 000-(same as above)

Occupancy/Utilities (list utilities):



Telephone (provide telephone numbers):

Printing & Publications (list type of material):



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Tennis equipment- \$1,250
Educational materials- \$1,000
T-shirts for kids- \$500
Snacks and drinks- \$1,250

Travel (individuals traveling, destination and purpose):

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

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Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

Palm Beach County PAL, Inc.

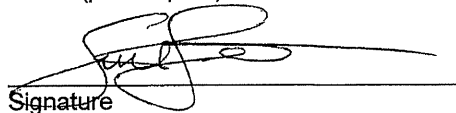
State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Scott Scrivner

Director

Name (please print)

Title (please print)


Signature

6/30/17
Date

NOTARY SECTION:

State of FLORIDA

County of PBC

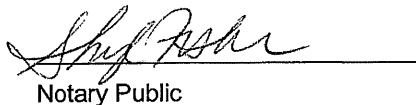
The foregoing Agreement was acknowledged and subscribed before me this 30 day of

JUNE, 2017 by SCOTT SCRIVNER (name of individual) as

DIRECTOR (title) of PALM BEACH Co. PAL (name of

organization/ agency), who is personally known to me or who produced

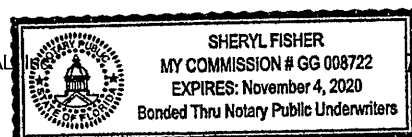
DL S615-79263263-0 as identification.


Notary Public

My Commission Expires: 11/04/2020

Revised 5/2017

Palm Beach County PAL





**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Palm Beach County PAL, Inc.

FEID #: 65-0461384

Web Address: www.pbso.org/pal

Address: 3228 Gun Club Road
STREET ADDRESS
West Palm Beach, FL 33406
CITY, STATE, ZIP

Executive Director: Scott Scrivner

NAME
Scrivner, Scott L.
Digitally signed by Scrivner, Scott L.
DN: dc=org, dc=pbso, ou=People,
ou=PAL Program, cn=Scrivner, Scott L.
Date: 2017.06.29 09:06:22 -04'00'

SIGNATURE

561 202-9670

pbcpal@pbso.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent: Dale Sisson

NAME
Sisson, Dale L.
Digitally signed by Sisson, Dale L.
DN: dc=org, dc=pbso, ou=People,
ou=Information Technology, cn=Sisson, Dale L.
Date: 2017.06.29 10:40:16 -04'00'

SIGNATURE

688-3248

sissond@pbso.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Date: 6/29/2017

DATE



**PALM BEACH COUNTY SHERIFF’S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Palm Beach County PAL, Inc.

LETF Funding Request (**MUST match total on Financial Application**): \$10,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☒ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☒ Safe Neighborhood
- ☒ School Resource Officers

Organization Purpose:

To provide educational, recreational, and resource opportunities to encourage teens to make positive life decisions and establish productive relationships between youth and their communities.

Provide a brief summary of program’s activities/services to be funded:

The event to be funded is the 8th annual Youth Summit to be held in April of 2017 at Palm Beach Lakes High School in West Palm Beach. The partners of the annual event are projecting that 600 youth, 60 volunteers and presenters, 50 parents, and approximately 40 vendors will be in attendance. The youth will participate in life enriching workshops and activities in the areas of crime/gang and drug prevention, career options/education, employment readiness, bullying and cyber- bullying, leadership skills, and other topics. The youth will also have the opportunity to dialogue with victims of crimes, former gang members, DJJ involved teens, former alcohol and other substance users, as well as law enforcement and school resource officers. During the day, the youth will visit the resource tables and learn about the many services offered to them in PBC.

What results are you committed to achieving?

The teens will receive valuable information that will assist them in making positive life choices by understanding the repercussions of their acts on their future. The youth who participate in the summit will be better equipped to advocate for safer neighborhoods and will be able to disseminate their knowledge amongst their peers.

Parents will also receive information and advice on how to better connect with their children as the summit also offers a workshop designed for parents. The parent workshop is facilitated by "Planned Parenthood."



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: January 1, 2018 To: December 31, 2018

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees	\$1,300.00	\$0.00	0.00%
4.	Occupancy/Utilities	\$1,953.00	\$0.00	0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$10,632.78	\$9,300.00	87.47%
9.	Travel	\$400.00	\$300.00	75.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$400.00	\$400.00	100.00%
	Total Expenses	\$14,685.78	\$10,000.00	68.09%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Professional Fees (list vendor and type of service provided):

Fee for the Disk Jockey \$500.00

Fee for the production of the 2018 Youth Summit video \$800.00.

The Youth Summit committee will explore other funding sources for the payment of the DJ and the video production.

Occupancy/Utilities (list utilities):

The event's venue is Palm Beach Lakes H.S. The fee of \$1,953.00 is based on the school fees for the 2017 Youth Summit.

The Youth Summit committee will explore other funding sources for the payment of the venue.

Telephone (provide telephone numbers):

Printing & Publications (list type of material):



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Supplies (list supplies/equipment):

650 shirts for the youth attendees and volunteers = \$4,387.60

700 lunch and refreshments for attendees = \$4,550.00

600 drawstring bags for the teens to carry vendors' information and literature = \$1,355.18

Rental fee for tables and chairs = \$340.00

The Youth Summit committee will explore other funding sources for the payment of the drawstring bags.

Travel (individuals traveling, destination and purpose):

Assist local agencies with gas allowance for the transporting of youth from distant areas of Palm Beach County such as the Glades (South Bay, Belle Glade, Pahokee, and Canal Point). \$400.00

The Youth Summit Committee will explore other transportation options for teens from the Glades.

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):

Purchase of items/supplies for the event such as paper goods, as well as incentive raffle prizes for the youth attendees. \$400.00



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

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Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Scott Scrivner
Name (please print)
[Signature]
Signature

DIRECTOR
Title (please print)
6/29/2017
Date

NOTARY SECTION:

State of FL
County of PBC

The foregoing Agreement was acknowledged and subscribed before me this 29th day of June, 20 17 by Scott Scrivner (name of individual) as Director (title) of PB County PAL (name of organization/ agency), who is personally known to me or who produced _____ as identification.

[Signature]
Notary Public

My Commission Expires: _____





**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Palm Beach County Substance Abuse Coalition

FEID #: 80-0501520

Web Address: www.pbcsac.org

Address: 2300 High Ridge Road, Suite 365

STREET ADDRESS

Boynton Beach, FL 33426

CITY, STATE, ZIP

Executive Director: Jeff Kadel

NAME

SIGNATURE

561-374-7627

jeffkadel@pbcsac.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent: Palm Beach County Substance Abuse Coalition

NAME

SIGNATURE

561-374-7627

jeffkadel@pbcsac.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Date: 6/30/17

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Palm Beach County Substance Abuse Coalition

LETf Funding Request (MUST match total on Financial Application): \$3,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ Crime Prevention Program
- ☐ Drug Abuse Education
- ☒ Drug Prevention Program
- ☐ Drug Treatment Program
- ☐ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

The PBC Substance Abuse Coalition's mission is "Uniting Palm Beach County by strengthening children, families and neighborhoods in their resolve to reduce and prevent alcohol and drug use, creating a drug free community.

Provide a brief summary of program's activities/services to be funded:

PBCSAC will partner with the PBCSD, Boy Scouts of America, Rotary Club of Wellington, Florida SADD, South FL Fair, Hanley Center Foundation, MADD, and PBSO to host the annual county-wide Alcohol Prevention Media Contest. Students in grades K-12 are invited to create an underage drinking prevention poster for school buses or video PSA. Eight winners will be honored at a community event before the posters are placed on the district's 1,000 school buses and viewed by 60,000 daily school bus riders daily. Over 300 of the top entries are displayed at the South FL Fair exhibit in January 2017. One to two videos will be chosen to win the video PSA category. The anti-alcohol message will be further extended to the community through www.pbcBusPoster.org, media coverage, online voting, posters at schools and online video views.

What results are you committed to achieving?

Since the inception of the project, fewer Palm Beach County youth are drinking than at any point in the last 10 years. As a result of this project, each year, over 60,000 Palm Beach County students and a minimum of 10,000 area adults will be educated on the risks and dangers of underage drinking. This knowledge will in turn help to: (1) Increase the number of youth who report they are alcohol free. (2) Increase the number of youth who believe that alcohol use is harmful to their health. (3) Increase the number of youth disapproving of alcohol use. (4) Increase the number of parents and caregivers who believe giving alcohol to those underage is harmful to their health.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: January 1, 2018 To: December 31, 2018

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$9,600.00	\$0.00	0.00%
2.	Employee Benefits/Payroll Taxes	\$1,800.00	\$0.00	0.00%
3.	Professional Fees	\$0.00	\$0.00	0.00%
4.	Occupancy/Utilities	\$650.00	\$0.00	0.00%
5.	Telephone	\$180.00	\$0.00	0.00%
6.	Postage/Shipping	\$25.00	\$15.00	60.00%
7.	Printing & Publications	\$1,815.67	\$1,815.67	100.00%
8.	Supplies	\$750.00	\$423.73	56.50%
9.	Travel	\$110.00	\$0.00	0.00%
10.	Meetings	\$0.00	\$0.00	0.00%
11.	Miscellaneous Expenses	\$3,468.00	\$745.60	21.50%
	Total Expenses	\$18,398.67	\$3,000.00	16.31%



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

NA - This application is not requesting personal pay support. Alexa Lee and the Program Manager from PBCSAC are the primary staff that coordinate the project. They are supported by Bito David; Shane Searchwell and Alexander Toros from the School District; Tom Carreras from the Rotary Club of Wellington; Ryan Wertepny from Hanley Center Foundation; and Paige Poole from South Florida Fair.

Professional Fees (list vendor and type of service provided):

NA

Occupancy/Utilities (list utilities):

NA - This application is not requesting fund support with utilities. Office space, electric and internet utilities used to complete the program are in kind from PBCSAC.

Telephone (provide telephone numbers):

NA - This application is not requesting fund support with utilities. Office space, electric and internet utilities used to complete the program are in kind from PBCSAC.

Printing & Publications (list type of material):

\$1,753.56: - Print (2,500) 5" x 8" full-color bleed decals of the winning posters to go on the inside of all Palm Beach County School District buses. Print (64) 15" x 24" posters for each winner's school, a full set of seven posters for each winner, and additional ones for other local schools and community centers. Print (300) 11x18 posters to advertise the contest to schools and the community.



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Supplies (list supplies/equipment):

300 matte papers, labels, sticky tack, and ribbons are used to create the South FL Fair display. Paper, printer ink, manila envelopes, envelopes, cards are used for certificates and invitations. Printer Award certificates and frames are needed for top winners and sponsors. Replacement for lost or damaged supplies from the year prior are purchased which may be paint, plywood, etc. Additional supplies to increase interactive drug prevention activities at the fair, such as buttons, are obtained.

Travel (individuals traveling, destination and purpose):

NA - Travel is not requested for this application, but used to attend meetings to coordinate activities, construct the South FL Fair exhibit, and meet with volunteers.

Meetings (attendees, purpose, items needed for meeting):

NA - Meetings are conducted with all sponsor representatives, volunteers, and members of the PBCSAC Underage Drinking Task Force. No funds are being requested for this application.

Miscellaneous Expense (specify items):

\$745.60 awards (includes \$100 gift cards for each of the top six winners: two elementary school, two middle school and two high school students) and two incentive drawing gift cards at \$50 to increase participation. Other organizations have provided funds for food and rental fees for the Awards Ceremony.



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Disclosure re: Organization's background:

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**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

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NA

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Jeff Kadel

Executive Director

Name (please print)

Title (please print)

Signature

Date

2/5/18

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 5 day of

February, 20 18 by JEFF KADEL (name of individual) as

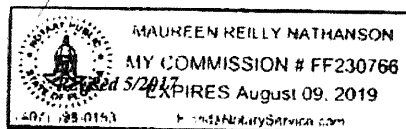
Executive Director (title) of PBCSAC (name of

organization/ agency), who is personally known to me or who produced

as identification.

Notary Public

My Commission Expires: 08-09-19



Palm Beach County Substance Abuse Coalition

7



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Project LIFT Inc.-Belle Glade

FEID #: 27-3949112

Web Address: www.ProjectLIFTmc.com

Address: 1330 SW 34 Street

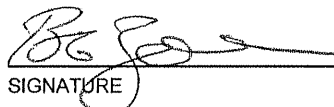
STREET ADDRESS

Palm City, FL 34990

CITY, STATE, ZIP

Executive Director: Bob Zaccheo, LMHC, SAE

NAME



SIGNATURE

772-221-2244

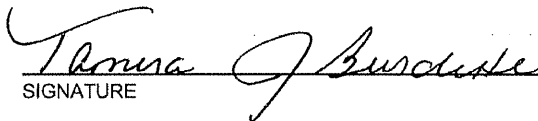
TELEPHONE NUMBER

Bob@projectliftmc.com

E-MAIL ADDRESS

Fiscal Agent: Tamera Burdette

NAME



SIGNATURE

772-221-2244

TELEPHONE NUMBER

Tamie@projectliftmc.com

E-MAIL ADDRESS

Date: 1/22/2018

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Project LIFT Inc.-Belle Glade

LETF Funding Request (MUST match total on Financial Application): \$25,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☒ Drug Treatment Program
- ☐ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

Project LIFT is dedicated to inspiring lives of at-risk youth and their families through substance abuse treatment, mental health counseling, mentoring and vocational skills training. The free program takes 14 weeks of intensive services, with an optional year of follow up in aftercare services

Provide a brief summary of program's activities/services to be funded:

Combining vocational skills training, clinical substance abuse and mental health counseling, mentoring, along with community service, Project LIFT provides services for at risk teens involved in the juvenile delinquent system that are struggling with substance abuse, lack of familial support, and academic failures. Therapist and skilled volunteer mentors work intensively with small groups of teens to replace negative behaviors with self-esteem, job training and positive goals for the future. The teen is transported from school to the facility for counseling. Teens are involved in 9 different on-site learning opportunities including car repair, boat building, and silk screening. They are paid a stipend for their work. A family style meal is provided at the end of the day.

What results are you committed to achieving?

Project LIFT is committed to achieving the same results in Belle Glade, FL that have been achieved in Indiantown, Banner Lake, and other impoverished areas in Martin County:

- 83% of Participants Graduate Project Lift Alcohol and Drug Free.
- 72% of members involved in the criminal justice system do not re-offend, offering hope and promise and a real time solution to a problem!
- 60% of Graduates are enrolled in school or higher education and/or are gainfully employed in one of the 9 different vocational opportunities offered at Project LIFT!



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: January 1, 2018 To: December 31, 2018

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$213,000.00	\$10,650.00	5.00%
2.	Employee Benefits/Payroll Taxes	\$47,317.93	\$2,365.89	5.00%
3.	Professional Fees	\$29,500.00	\$1,475.00	5.00%
4.	Occupancy/Utilities	\$60,800.00	\$3,040.00	5.00%
5.	Telephone			0.00%
6.	Postage/Shipping	\$6,500.00	\$325.00	5.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$128,100.00	\$6,405.00	5.00%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$26,900.00	\$739.11	2.75%
	Total Expenses	\$512,117.93	\$25,000.00	4.88%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Licensed Mental Health Therapist	\$65,000.00	Admin. Assist	\$25,000.00
Program Director	\$35,000.00	Administrator	\$13,750.00
Driver	\$12,500.00		
Vocational Instructor	\$40,000.00		
Supervisor	\$21,750.00		

Professional Fees (list vendor and type of service provided):

Legal Accounting/ IT \$4,500.00
Grant Development \$25,000.00

Occupancy/Utilities (list utilities):

Water, Electric, Cable, Waste Management \$4600.00 Maintenance \$2200.00
Building Rental \$54,000.00

Telephone (provide telephone numbers):

Printing & Publications (list type of material):

Office Supplies, postage, Printing \$6,500.00



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Office Equipment 1 time purchase (under \$2500) 7,600.00
Industrial Equipment 1 time purchase (over \$2500) \$102,000.00
Fuel \$4,000.00
Food \$4,000.00
Equipment supplies and parts \$8,000.00 Background Screening for employees \$2,5000.00

Travel (individuals traveling, destination and purpose):

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):

Insurances (Liability) \$6,900.00 Stipend to Teens \$20,000.00



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or has been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, or misappropriation of property, within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Bob Zaccheo

Executive Director

Name (please print)

Title (please print)

[Signature]

Signature

2-5-2018

Date

NOTARY SECTION:

State of Florida

County of Martin

The foregoing Agreement was acknowledged and subscribed before me this 5 day of

Feb, 2018 by Bob Zaccheo (name of individual) as

Executive Director (title) of Project Lift (name of

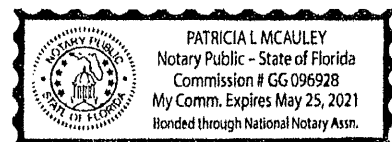
organization/ agency), who is personally known to me or who produced

as identification.

Patricia L McAuley

Notary Public

My Commission Expires: _____





**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Speak Up For Kids of Palm Beach County, Inc.

FEID #: 80-0345608

Web Address: www.speakupforkidspbc.org

Address: P.O. Box 1896
STREET ADDRESS
West Palm Beach, FL 33402
CITY, STATE, ZIP

Executive Director: Coleen LaCosta

NAME

SIGNATURE

561-408-7779

coleen@speakupforkidspbc.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent: Gregg Weiss

NAME

SIGNATURE

408-7779

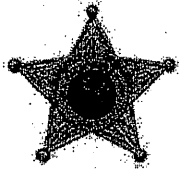
greggweiss@hotmail.com

TELEPHONE NUMBER

E-MAIL ADDRESS

Date: 12/19/17

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Speak Up For Kids of Palm Beach County, Inc.

LETF Funding Request (MUST match total on Financial Application): \$100,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☐ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

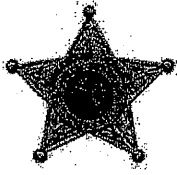
Speak Up for Kids' mission is to ensure that every abused, abandoned and neglected child in Palm Beach County is provided with a court appointed advocate, with the intention that the children do not get lost in our overburdened legal and social service system.

Provide a brief summary of program's activities/services to be funded:

We accomplish that mission by partnering with the 15th Judicial Circuit Guardian ad Litem(GAL) Program to assemble a team that includes an attorney, a case coordinator, and a volunteer child advocate, and 35 GAL Volunteers. This team works side by side throughout the dependency proceedings, following a child during their stay in the foster care system. GALs serve as the eyes, ears and arms of the justice system. They identify the best possible result for each child whose care is now the responsibility of the state. The Guardian Ad Litem Program facilitates moving the child through the system in the shortest time possible.

What results are you committed to achieving?

Goals: The overall goal of Speak Up for Kids is to support the Guardian ad Litem (GAL) Program with the resources to provide every abused, abandoned, and neglected child in the Palm Beach County dependency court system with a well-trained, court-appointed volunteer advocate. Speak Up for Kids will support the GAL program in increasing and retaining the number of court appointed volunteer advocates from 642 to 682 (GALs). Speak Up for kids will support the GAL program in assisting approximately 1250 foster children and /or children in the dependency system move through the system and into permanent living situations, such as reunification with parents, adoption, or permanently placed within 24 months.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: July 1, 2018 To: June 30, 2019

No.	Expense	Program Total	LET Request	LET %
1.	Salaries	\$223,000.00	\$54,041.00	24.23%
2.	Employee Benefits/Payroll Taxes	\$21,120.00	\$5,470.00	25.90%
3.	Professional Fees	\$58,152.00	\$14,006.00	24.09%
4.	Occupancy/Utilities	\$0.00	\$0.00	0.00%
5.	Telephone	\$0.00	\$0.00	0.00%
6.	Postage/Shipping	\$500.00	\$121.00	24.20%
7.	Printing & Publications	\$6,000.00	\$1,000.00	16.67%
8.	Supplies	\$6,000.00	\$1,459.00	24.32%
9.	Travel	\$0.00	\$0.00	0.00%
10.	Meetings	\$32,500.00	\$7,902.00	24.31%
11.	Miscellaneous Expenses	\$77,981.00	\$16,001.00	20.52%
	Total Expenses	\$425,253.00	\$100,000.00	23.52%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

2 Full time Child Advocate Managers	\$74,880
1 Full time Executive Director	\$50,000
2 Full time Child Best Interest Attorneys	\$84,000

Professional Fees (list vendor and type of service provided):

Professional event planner - fundraising
Part time recruiter - recruitment/retention
Full time resource - GAL grants, community resources

Occupancy/Utilities (list utilities):

None

Telephone (provide telephone numbers):

None

Printing & Publications (list type of material):

General marketing brochures, letterhead, business cards, etc.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

General office supplies, ink, paper, etc

Travel (individuals traveling, destination and purpose):

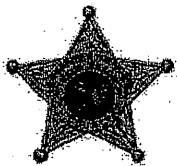
None

Meetings (attendees, purpose, items needed for meeting):

Trainings for Child Advocate Managers and Volunteers

Miscellaneous Expense (specify items):

Miscellaneous expenses include various fees such as webhosting, email programs, bank fees. In addition to that we have a children's emergency/discretionary fund for filling in needed gaps such as clothing, participation in little league, tutoring, therapy, etc.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

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Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Coleen LaCosta

Executive Director

Name (please print)

Title (please print)

Signature

Date

12/19/17

NOTARY SECTION:

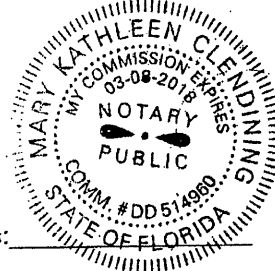
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 19 day of December, 20 17 by Coleen LaCosta (name of individual) as Executive Director (title) of Speak Up for Kids, (name of organization/ agency), who is personally known to me or who produced personal ID as identification.

Notary Public

My Commission Expires:





**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: College for Kids Inc. d/b/a Take Stock in Children PBC

FEID #: 20-8077416

Web Address: www.takestockpalmbeach.org

Address: 1896 Palm Beach Lakes Blvd., Ste. 103

STREET ADDRESS

West Palm Beach, FL 33409

CITY, STATE, ZIP

Executive Director: Nancy R. Stellway

NAME

SIGNATURE

561-683-1704

nstellway@takestockpalmbeach.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent: N/A

NAME

SIGNATURE

TELEPHONE NUMBER

E-MAIL ADDRESS

Date:

DATE



PALM BEACH COUNTY SHERIFF’S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Organization Name: College for Kids Inc. d/b/a Take Stock in Children PBC

LETF Funding Request (**MUST match total on Financial Application**): \$25,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☒ Drug Prevention Program
- ☐ Drug Treatment Program
- ☐ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

Our purpose is to help low-income, at-risk youth overcome obstacles such as crime and drugs that can hinder their progress out of poverty.

Provide a brief summary of program’s activities/services to be funded:

Mentoring assures students that they are not alone in dealing with day-to-day challenges, and makes them feel like they matter. We offer low-income, at-risk students one-on-one mentorship, college readiness services, anti-crime/drug workshops, full-tuition college scholarships, post-secondary retention and hope for a brighter future. Our comprehensive services start in middle school, continue through high school and remain through post-secondary schooling. Our wrap-around services are geared towards the successful outcome of each student enrolled. Students are given 2 research-driven factors for the prevention of crime & drugs: a positive role model and a guaranteed post-secondary education. Youth who meet regularly with a mentor are 46% less likely to start using illegal drugs & 55% more likely to be enrolled in college.

What results are you committed to achieving?

With a 98% success rate, the program has effectively provided a pathway to success for low-income, at-risk youth by providing students with the resources they need to remain crime & drug free, escape poverty, and attain post-secondary education. Based on 2015/2016 school year:
98% of TSIC students graduated from high school.
96% of TSIC class of 2016 enrolled into a two or four-year post-secondary program.
85% of TSIC students needed no post-secondary remediation.
75% of TSIC students completed college, compared to the state avg. of 28% for students in poverty.
98% of TSIC students remain drug-free and crime-free.



PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: **January 1, 2018** To: **December 31, 2018**

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$531,096.00	\$0.00	0.00%
2.	Employee Benefits/Payroll Taxes	\$103,431.00	\$0.00	0.00%
3.	Professional Fees	\$13,200.00	\$0.00	0.00%
4.	Occupancy/Utilities	\$50,687.00	\$0.00	0.00%
5.	Telephone	\$11,265.00	\$0.00	0.00%
6.	Postage/Shipping	\$2,525.00	\$0.00	0.00%
7.	Printing & Publications	\$14,150.00	\$0.00	0.00%
8.	Supplies	\$13,950.00	\$0.00	0.00%
9.	Travel	\$17,425.00	\$0.00	0.00%
10.	Meetings	\$161,450.00	\$0.00	0.00%
11.	Miscellaneous Expenses	\$624,000.00	\$25,000.00	4.01%
	Total Expenses	\$1,543,179.00	\$25,000.00	1.62%



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

We currently have a team of 10 full-time individuals serving our cohort of 1,131 students and 425 volunteers. Executive Dir. \$98880; Dir. of Prog. Services \$53424; Mentor Coord. \$38273; Mentor Analyst \$37128; Dir. College Retention \$49894; College Retention Coach \$39140; Dir. of Development \$91670; Finance Administrator \$40300; Development Mgr. \$43088; Development Coord. \$39300

Professional Fees (list vendor and type of service provided):

Financial Audit & Tax Services \$12,500
Payroll Services & Quarterly Reporting \$700

Occupancy/Utilities (list utilities):

Facility Rent \$28,856; FPL/Electric \$3,400; Total cost for A/C Maintenance, Pest Control Services, Alarm Monitoring and Cleaning Services = \$5,792; Liability Ins. \$6,617; Property Ins. \$882; Directors & Officers Ins. \$1,495; and Communications Technology \$1,445.

Telephone (provide telephone numbers):

Main Office Line (561) 683-1704, Main Office Fax (561) 478-5863
Executive Director's direct line (561) 603-9742
Director of Development's direct line (561) 603-9718
Director of Program Services' direct line (561) 320-1076
Financial & Office Administrator's direct line (561) 768-2850
Mentor Coordinator's direct line (561) 307-5485

Printing & Publications (list type of material):

Program promotional materials, handouts, program reports, annual report, accountability report, and letterhead. As well as, student/parent handouts, student records, student activity sheets, student goal setting handouts, mentor training packets, mentor recruitment handouts, and student certificates of achievement



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Supplies (list supplies/equipment):

General office supplies purchased from various vendors such as Walmart, Staples, Office Depot, and Target. Purchases include office supplies such as copy paper, pens, markers, ink cartridges, laser toners, binders, index cards, manila folders, labels, tape, staples, etc. In addition to general office supplies other purchases include cleaning supplies, storage containers, kitchen supplies and bathroom supplies.

Travel (individuals traveling, destination and purpose):

Travel expenses consist of mileage reimbursement for program personnel in relation to commuting to/from student meetings, mentor meetings, staff trainings, student training and workshops, donor meetings, community outreach meetings, and other program related travel. Expenses also include travel costs associated with Take Stock in Children's annual program conferences in Orlando and Tampa. As well as Take Stock in Children's legislative conference in Tallahassee.

Meetings (attendees, purpose, items needed for meeting):

Expenses include student meetings such as workshops geared towards personal development, drug & crime prevention, anti-bullying and college readiness. Along with our mentor trainings, mentor workshops and mentor development. In addition, venue rental, food and setup fees for: our annual student induction and graduation ceremony, college tour, and SAT prep testing seminar. As well as our annual fundraisers: Swinging for Scholarships Charity Golf Classic and Strides for Education 5K Run.

Miscellaneous Expense (specify items):

LETf's allocation towards misc. expenses will cover \$1,000 towards the contracted price for us retain full-time AmeriCorps staff members that provide one-on-one college readiness to our students participating in the program. In addition, your funds will cover the cost of 6 PBSO Scholars, your funds will be used to purchase 6x two-year (60-credit hrs) Florida Prepaid Scholarships. Scholarships are matched dollar for dollar thru our partnership with FL Prepaid.



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

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Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

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N/A

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Nancy Stellway

Executive Director

Name (please print)

Title (please print)

[Signature]

6/25/17

Signature

Date

NOTARY SECTION:

State of FLORIDA

County of PALM BEACH

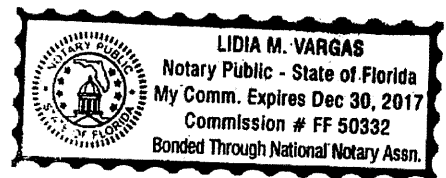
The foregoing Agreement was acknowledged and subscribed before me this 25th day of

JUNE, 20 17 by NANCY STELLWAY (name of individual) as
Executive Director (title) of Take Stock in Children PBC (name of

organization/ agency), who is personally known to me or who produced

_____ as identification.

Notary Public



My Commission Expires: 12/30/17



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Urban League of Palm Beach County, Inc.

FEID #: 59-1533710

Web Address: www.ULPBC.org

Address: 1700 North Australian Avenue

STREET ADDRESS

West Palm Beach, FL 33407

CITY, STATE, ZIP

Executive Director: Patrick J. Franklin

NAME

SIGNATURE

561-833-1461 x3003

TELEPHONE NUMBER

franklin@ulpbc.org

E-MAIL ADDRESS

Fiscal Agent:

NAME

SIGNATURE

TELEPHONE NUMBER

E-MAIL ADDRESS

Date:

DATE



PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Organization Name: _____

LETf Funding Request (**MUST match total on Financial Application**): \$50,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☐ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

Urban League of Palm Beach County's mission is to assist African Americans and other minorities in the achievement of social and economic equality. Urban League seeks to prepare young people for college, work and life by staying crime free and creating positive relationships with law enforcement.

Provide a brief summary of program's activities/services to be funded:

We are requesting funding to take 100 youth, 25 chaperons and 2 trip coordinators to the 33rd Annual Preventing Crime in the Black Community Conference in Jacksonville, FL. The projected conference dates are May 30- June 2, 2018. The conference allows youth the opportunity to receive training from law enforcement and community experts from all over the country on best practices to prevent crime in the black community. Youth will have the opportunity to interact with other teen conference attendees and law enforcement to review model programs and build stronger relationships. Youth and adult attendees will bring back lessons learned at the conference to implement in Palm Beach County.

What results are you committed to achieving?

We are committed to develop community ambassadors for crime free living. Last year our program took 100 youth from all over Palm Beach County to the Annual Preventing Crime in the Black Community conference in Orlando, FL. The youth are now setting the standard for community service and crime prevention. Based on the positive effects of last year's trip, youth group participation has increased. We partner and mentor other youth groups outside the Urban League representing the diverse areas of PBC. The youth have been very active in crime prevention activities such as violence prevention rallies, crime prevention campaigns, neighborhood clean-up events and other related activities. We are confident with further mentoring and participation in leadership events like this they will continue to grow as crime prevention ambassadors.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: **January 1, 2018** To: **December 31, 2018**

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees			0.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$1,748.00	\$1,748.00	100.00%
9.	Travel	\$28,774.00	\$28,774.00	100.00%
10.	Meetings	\$19,100.00	\$19,100.00	100.00%
11.	Miscellaneous Expenses	\$378.00	\$378.00	100.00%
	Total Expenses	\$50,000.00	\$50,000.00	100.00%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Professional Fees (list vendor and type of service provided):

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers):

Printing & Publications (list type of material):



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Supplies (list supplies/equipment):

Polo Collared Shirts for Participants $92 \times 14.00 = \$1,288.00$
Polo Collared Shirts for Chaperons $20 \times 23.00 = \$460.00$

Travel (individuals traveling, destination and purpose):

Traveling to the Crime Prevention Conference in Jacksonville, FL from May 30, till June 2, 2018.
Charter Bus: two 57 passenger buses: $\$1,726$ per day \times 2 buses \times 2 days = $\$6,903$
Hotel room for 92 youth: 23 rooms \times $\$129$ /night \times 3 nights = $\$8,901$
Hotel room for 20 chaperons: 10 rooms \times $\$129$ /night \times 3 nights = $\$3,870$
Per diem for 92 youth: $92 \times \$25$ /day \times 3 days = $\$6,900$
Per diem for 20 chaperons: $20 \times \$30$ /day \times 3 days = $\$1,800$

Meetings (attendees, purpose, items needed for meeting):

Conference Registration Fee for 92 youth: $\$150 \times 92 = \$13,800$
Conference Registration fee for 20 chaperons: $\$265 \times 20 = \$5,300$

Miscellaneous Expense (specify items):

Snacks and soft drink for bus ride from conference location = $\$378.00$
Gratuity for Bus Drivers: $4 \times \$100.00 = \400.00



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or has been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, or misappropriation of property, within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

Urban League of Palm Beach County, Inc.
State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Patrick Franklin
Name (please print)
[Signature]
Signature

President / CEO
Title (please print)
7/31/17
Date

NOTARY SECTION:

State of Florida
County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 31st day of July, 20 17 by Patrick Franklin (name of individual) as President & CEO (title) of Urban League of Palm Beach County (name of organization/ agency), who is personally known to me or who produced N/A as identification.

Valerie Westley
Notary Public



My Commission Expires: Sept 14th 2019