## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA ITEM SUMMARY

Meeting Date:	March 13, 2018	[X] Consent [ ] Public Hearing	[ ] Regular		
Department:	<b>County Attorney</b>				
Submitted By:	County Attorney				
Submitted For:	County Attorney				
I. EXECUTIVE BRIEF					
<b>Motion and Title: Staff recommends motion to adopt:</b> a Resolution of the Board of County Commissioners of Palm Beach County, Florida (the Board), amending the Rules of Procedure to be incorporated into Section 500.00 of the County's Administrative Code; and providing for an effective date.					
<b>Summary:</b> The Board, at its February 27, 2018, workshop meeting, expressed its desire to hold Commissioner and Staff comments prior to the Consent Agenda. The adoption of this resolution accomplishes this change to the Official Agenda format. Countywide (DMN)					
Background and Justification: This item is in response to the Board's desire for Commissioner and Staff comments to take place prior to the Consent Agenda. Section III. A. of the Board's Rules of Procedure sets forth the format for a typical regular Board meeting. This section must be amended to reflect the change. Also included is language allowing for any future agenda format changes to be made by majority vote of the Board without the need for further action.					
Attachment:					
1. Resolution					
Recommended by:	County Attorn	Λ <i>m</i> ney	3 1 18 Date		
Approved by:	N/A				
			Date		

II. FISCAL IMPACT ANALYSIS					
A. Five Year Summary of Fiscal Impact:					
Fiscal Years	s 2018	2019	2020	2021	2022
Capital Expenditur Operating Costs External Revenues Program Income (Col In-Kind Match (Col	S County)				
NET FISCAL IMP	PACT0-	0-	0-	0-	0-
# ADDITIONAL F POSITIONS (Cui					
Is Item Included in	Current Budge	t?	YesN	o	
Budget Account No	o.: Fund_	Depart	ment U	nit_ Ob	ject
Reporting Category					
B. Recommend	ded Sources of	Funds/Sumn	nary of Fiscal I	mpact: No F	iscal Impact.
C. Departmental Fiscal Review:					
III. REVIEW COM	<u>MENTS</u>				
A. OFMB Fiscal and/or Contract Development and Control Comments:					
OFMB 23, PD 3/21/8 \$3/1/18 Contract Development and Control					
B. Legal Sufficiency:					
Assistant County Attorney					

Department Director

Other Department Review:

C.

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.

## **RESOLUTION NO. R-2018-**

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING THE RULES OF PROCEDURE INCORPORATED INTO SECTION 500.00 OF THE COUNTY'S ADMINISTRATIVE CODE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 125.87, Florida Statutes, requires the County to adopt an Administrative Code; and

WHEREAS, the Board of County Commissioners (the "Board") has previously adopted an Administrative Code on April 25, 1989, which has, from time to time, been amended by resolution; and

**WHEREAS**, the Board wishes to amend the Rules of Procedure, incorporated in Section 500.00 of the Administrative Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- 1. Section III. A., "Official Agenda," of the Rules of Procedure incorporated into Section 500.00 of the Administrative Code is amended as follows:
- A. Official Agenda. There shall be an official agenda for every meeting of the Board, which shall set forth the order of business to be conducted at the meeting. The agenda format for a typical Regular\* Board meeting shall be substantially as follows:
  - CALL TO ORDER
    - A. Roll Call
    - B. Invocation
    - C. Pledge of Allegiance
  - AGENDA APPROVAL/SPECIAL PRESENTATIONS/BCC AND STAFF COMMENTS
    - A. Additions, Deletions, Substitutions
    - B. Adoption
    - C. Special Presentations 9:30 A.M. (if applicable)
    - D. Staff Comments

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	COMMISSIONER	
L.	COMMISSIONED	

- CONSENT AGENDA
- 4. PUBLIC HEARINGS 9:30 A.M. (if applicable)
- REGULAR AGENDA
- 6. BOARD/DISTRICT APPOINTMENTS
- 7. MATTERS BY THE PUBLIC 2:00 P.M./6 P.M. (as applicable)
- ADJOURNMENT

\*Workshop and other meeting agendas shall be prepared by Administration in an appropriate format. The format for any Board meeting, unless otherwise provided by law, may be revised by majority vote of the Board without further action required.

2. This Resolution shall take effect up	This Resolution shall take effect upon its adoption.			
The foregoing resolution was offer	ed by Commissioner, who			
moved its adoption. The motion was seco	onded by Commissioner, and			
upon being put to a vote, the vote was as	follows:			
Commissioner Melissa M	lcKinlay, Mayor			
Commissioner Mack Bernard, Vice Mayor				
Commissioner Hal R. Valeche				
Commissioner Paulette Burdick				
Commissioner Dave Kerner				
Commissioner Steven L. Abrams				
Commissioner Mary Lou	( <del></del>			
The Mayor thereupon declared this	resolution duly passed and adopted this day of			
, 2018.				
APPROVED AS TO FORM AND LEGAL SUFFICIENCY	PALM BEACH COUNTY, FLORIDA, by its BOARD OF COUNTY COMMISSIONERS			
	Sharon R. Bock, Clerk and Comptroller			
By: County Attorney	Ву:			
Journal Automet	Deputy Clerk			