

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

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Meeting Date: March 13, 2018
Department: Planning, Zoning & Building Department
Submitted By: Building Division
Advisory Board Name: Building Code Advisory Board

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Reappointment of one member to the Building Code Advisory Board (BCAB).

<u>Reappoint</u>	<u>Seat</u>	<u>Requirement</u>	<u>Nominated By</u>	<u>Term</u>
Gary Kozan	8	Plumber / Plumbing Contractor	FAPGMI Palm Beach/Treasure Coast Chapter	03/13/2018 – 03/12/2021

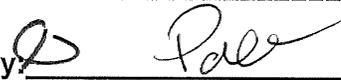
Summary: The Building Code Advisory Board (BCAB) was established by a Special Act of the Florida Legislature in 1974, and amended in 2017. The term of office for Board members is three years with no limit to the number of terms a member may serve. The Board is comprised of 16 members: one registered architect appointed from nominees submitted by the Palm Beach Chapter of the American Institute of Architects (AIA); one professional engineer appointed from nominees submitted by the Palm Beach Chapter of the Florida Engineering Society; seven members appointed from nominees submitted by any recognized regional industry trade association; and seven Building Officials, one from each commission district, appointed from nominees submitted by the Building Officials Association of Palm Beach County. The Florida Association of Plumbing-Gas-Mechanical Inspectors (FAPGMI) Palm Beach/Treasure Coast Chapter has nominated Gary Kozan to be reappointed as the Plumber/Plumbing Contractor in Seat 8. This Advisory Board has 16 seats, 14 currently filled and 2 vacancies, and a diversity count of Caucasian: 12 (86%), African-American: 1 (7%) and Asian-American: 1 (7%). The gender ratio (male:female) is 13:1. The nominee is a Caucasian male. Countywide (SF)

Background and Justification: The Building Code Advisory Board is authorized to advise local governments concerning adoption of administrative or technical amendments to the Florida Building Code based on local conditions; advise local governments how to improve and standardize construction code enforcement; and advise local governments on evaluation of new and innovative materials, products, systems, or methods of construction for compliance with the Florida Building Code, and any amendments or revisions thereto. Pursuant to Section 553.73(4)(b)7, Florida Statutes, the Board also acts as the countywide compliance review board, notwithstanding the requirements contained in the Statutes to establish such review board by interlocal agreement.

Attachments:

1. Boards/Committees Application for Gary Kozan
2. Resume/Biography for Gary Kozan
3. Nomination Correspondence from FAPGMI Palm Beach/Treasure Coast Chapter
4. BCAB Meeting Attendance
5. Special Act

=====

Recommended By:  2/6/18
Department Director **Date**

Legal Sufficiency:  2/12/18
Assistant County Attorney **Date**

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

REVISED 06/92
ADM FORM 03
(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)Board Name: Building Code Advisory Board Advisory Not Advisory At Large Appointment or District Appointment /District #: _____Term of Appointment: 3 Years. From: _____ To: _____Seat Requirement: Plumbing Contractor / Plumber Seat #: 8 *Reappointment or New Appointmentor to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**Name: Kozan Gary Wayne
Last First MiddleOccupation/Affiliation: Plumbing Contractor
Owner Employee Officer Business Name: Ridgeway Plumbing, Inc.Business Address: 640 E. Industrial AveCity & State Boynton Beach, Florida Zip Code: 33426Residence Address: 15555 Chandelle PlaceCity & State Wellington, Florida Zip Code: 33414Home Phone: (561) Business Phone: (561) 732-3176 Ext. 204Cell Phone: (561) 436-8768 Fax: (561) 369-0118Email Address: GaryK@ridgewayplumbing.comMailing Address Preference: Business ResidenceHave you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE NOT APPLICABLE/ (Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

X By watching the training program on the Web, DVD or VHS on April 14 20 17
 _____ By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: _____ Printed Name: Gary Kozan Date: 6/25/17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 Jacquelyn B. Anderson, Palm Beach County PZB, Building Division
 2300 North Jog Road, West Palm Beach, Florida 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Gary Kozan - Bio

Updated 6/28/17

Professional:

Owner of Ridgeway Plumbing in Boynton Beach – employs 300
Florida State Certified Plumbing Contractor since 1981
ASPE Certified Plumbing Designer (CPD)
ICC Certified Plumbing Inspector & Plans Examiner

Committees/Boards:

IPC Code Development Committee – 3 terms
IRC-PM Code Development Committee – 2 terms
IRC Interpretations Committee
State of Florida Plumbing & Gas Technical Advisory Committee (TAC) – 15 years
Palm Beach County Building Code Advisory Board – 25 years
Broward County Plumbing Technical Committee – 22 years

Personal:

Age 66, Wife Sandy (43 yrs), 2 kids, 4 grandkids
Palm Beach County resident since 1962
Palm Beach Junior College Alumni
U.S. Air Force Veteran 1969-73
Commercial pilot



**Department of Planning,
Zoning & Building**

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb

**Palm Beach County
Board of County
Commissioners**

Patulette Burdick, Mayor
Melissa McKinlay, Vice Mayor

Hal R. Valeche

Dave Kerner

Steven L. Abrams

Mary Lou Berger

Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

 *printed on sustainable
and recycled paper*

June 22, 2017

Daryl Sholar, President
Florida Association of Plumbing-Gas-Mechanical Inspectors, Inc.
C/O Village of Wellington
12300 Forest Hill Boulevard
Wellington, Florida 33414

Re: Building Code Advisory Board Nomination Request

Dear Daryl,

This letter is written to inform you that the term of Gary Kozan as the Plumbing Contractor in Seat 8 on the Building Code Advisory Board (BCAB) of Palm Beach County will expire on June 30, 2017. The primary function of the BCAB is to make recommendations to the Board of County Commissioners (BCC) and local governments regarding building codes and standards. The term of office is (3) years from the date the BCC approves the nomination, with no limit to the number of terms.

Please provide a letter identifying a candidate nominated by your organization along with the candidate's resume and the enclosed nominee application as soon as possible. Upon receipt of these items, your nomination will be forwarded to the BCC for appointment. You are urged to join Palm Beach County in encouraging diversity in your board nominations. Diverse representation in our board appointments is key to promoting a wider variety of perspectives and approaches on policy development, strategic planning, and regulatory implementation for our citizens.

Please note, to be eligible for appointment, each member must be a Palm Beach County resident, be certified in his or her name, and be actively engaged as a Plumbing Contractor in Palm Beach County. Enclosed please find the pertinent requirements as outlined in House Bill 3890, Chapter 74-565, Special Acts, Laws of Florida.

The nominee will be required to complete training on the Palm Beach County Code of Ethics (COE) and disclose any contractual relationships the nominee or the nominee's employer may have with the BCC at the time of nomination. In addition to the COE, the nominee is required to become familiar with the Florida Commission on Ethics Guide to the Sunshine Amendment & Code of Ethics for



Public Officers and Employees. All applicable training materials and forms can be found on the County's website, <http://www.palmbeachcountyethics.com>.

Should you have any questions regarding this request for nomination, please contact me at your earliest convenience. I will look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to be "Doug Wise".

Doug Wise
Building Division Director

DW/jba

Attachments: 1. Boards/Committees Application
2. BCAB Special Act, Section 6

cc: Patrick Rutter, PZ&B Executive Director



FAPGMI



Palm Beach/Treasure Coast Chapter

January 24, 2018

DOUG WISE
BUILDING DIVISION DIRECTOR
PALM BEACH COUNTY
2300 N JOG RD
WEST PALM BEACH, FL 33411

RE: GARY KOZAN RENOMINATION TO THE BUILDING CODE ADVISORY BOARD

Dear Doug:

On behalf of the FAPGMI PALM BEACH/TREASURE COAST CHAPTER members, it is our absolute pleasure to recommend Gary Kozan to stay on for seat 8 for the BCAB of Palm Beach County.

With Mr. Kozan's long time service to the plumbing community and dedication to the FAPGMI Association, our members feel that he will serve the Board well.

Sincerely,

Daryl Sholar
President PGMI

"Inspection for your Protection."

BCAB MEETING ATTENDANCE
2017

Seat	Member	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
1	Held, Roger C.	P		P		C		P		A		P	
2	Grimm, Michael*	A		P		C							
2	Brown, Robert*							P		P		P	
3	Cameron, Wayne	P		P		C		P		P		A	
4	Kittendorf, Shane	P		P		C		P		P		P	
5	Vacant												
6	Tomasik, Jacek R.	A		P		C		P		P		P	
7	Bill Bucklew	A		A		C		P		P		P	
8	Kozan, Gary W.	P		P		C		P		A		P	
9	Byrne, Joseph R.	P		A		C		P		P		P	
10	Worley, Scott D.	A		A		C		P		P		P	
11	Hogarth, A. Thomas	P		P		C		P		P		P	
12	Chase, David E.*	A		P		C							
12	Materka, Kristen*							P		P		P	
13	Sharkey, Donald G.	P		A		C		P		P		P	
14	Vacant												
15	Carr, James B.	P		P		C		P		P		P	
16	Miller, Gregory S.	P		P		C		P		P		A	

P = Member in attendance
A = Member absent
C = Scheduled meeting cancelled

*Change in member status (i.e. appointment, resignation, removal or seat change)
 Vacant
 No Meeting

BCAB MEETING ATTENDANCE

2016

Seat	Member	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
1	Held, Roger C.	C		P		C		P		P		P	
2	Wise, Douglas B.*	C		P									
2	Grimm, Michael*							P		A		P	
3	Grimm, Michael*	C		A		C							
3	Cameron, Wayne*							P		P		P	
4	Fichera, Michael C.*	C		A		C		P					
4	Kittendorf, Shane*									P		P	
5	Tobias, Steve*	C											
6	Tomasik, Jacek R.	C		P		C		A		P		A	
7	Bill Bucklew*			P		C		P		P		P	
8	Kozan, Gary W.)	C		P		C		P		A		P	
9	Byrne, Joseph R.	C		P		C		P		A		P	
10	Worley, Scott D.	C		A		C		P		A		P	
11	Hogarth, A. Thomas	C		P		C		P		P		P	
12	Chase, David E.	C		P		C		A		P		P	
13	Sharkey, Donald G.	C		P		C		P		P		P	
14	Vacant												
15	Carr, James B.	C		P		C		P		P		P	
16	Miller, Gregory S.	C		P		C		A		P		P	

P = Member in attendance
 A = Member absent
 C = Scheduled meeting cancelled

*Change in member status (i.e. appointment, resignation or seat change)

 Vacant or Seat Change
 No Meeting

BCAB MEETING ATTENDANCE
2015

1/25/2018

Seat	MEMBER	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
1	Held, Roger	C		A	A	P	P			A		P	
2	Wise, Doug	C		A	A	P	P			A		P	
3	Grimm, Mike	C		P	P	P	A			P		A	
4	Fichera, Michael	C		P	P	P	P			P		P	
5	Tobias, Steve	C		P	A	P	P			A		A	
6	Tomasik, Jacek	C		P	P	P	A			P		P	
7	Mack, Andrew	C		A	P	A	P						
8	Kozan, Gary	C		P	A	P	A			P		P	
9	Byrne, Joseph	C		P	P	P	P			P		P	
10	Worley, Scott	C		P	P	P	P			A		P	
11	Hogarth, Thomas	C		P	P	P	P			P		P	
12	Lewis, Howard	C											
12	Chase, David									P		P	
13	vacant												
14	vacant												
15	vacant												
16	Miller, Gregory	C		A	P	P	A			A		A	

"P" member in attendance
 "A" member absent
 "C" scheduled meeting cancelled

BCAB MEETING ATTENDANCE
2014

Seat	MEMBER	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14
1	Held, Roger		P		P		C		P	
2	Wise, Doug		P		P		C		P	
3	Grimm, Mike		P		P		C		P	
4	Fichera, Michael		P		P		C		A	
5	Tobias, Steve		P		P		C		P	
6	Tomasik, Jacek		A		P		C		P	
7	Mack, Andrew		P		A		C		P	
8	Kozan, Gary		P		P		C		P	
9	Byrne, Joseph		A		P		C		P	
10	Worley, Scott		P		P		C		P	
11	Hogarth, Thomas		P		P		C		P	
12	Lewis, Howard		P		P		C		A	
12	Chase, David									
13	vacant		P		A		C			
14	vacant									
15	vacant									
16	Miller, Gregory		P		P		C		P	

ENROLLED

HB 1297

2017 Legislature

1
2 An act relating to Palm Beach County; amending ch. 74-
3 565, Laws of Florida, as amended; revising the
4 nomination process for appointees to the Building Code
5 Advisory Board of Palm Beach County; providing an
6 effective date.

7
8 Be It Enacted by the Legislature of the State of Florida:
9

10 Section 1. Subsection (1) of section 6 of chapter 74-565,
11 Laws of Florida, as amended by chapter 2001-323, Laws of
12 Florida, is amended to read:

13 Section 6 Appointments.—

14 (1) The Board of County Commissioners of Palm Beach County
15 shall appoint the Building Code Advisory Board of Palm Beach
16 County and supply it with a meeting place, office supplies
17 including stationery, legal counsel, technical staff, mechanical
18 recording of its meetings, written transcripts of the minutes of
19 its meetings, secretarial service, and storage space for its
20 records. The board shall have 16 members, composed of 7 building
21 officials, 1 from each commission election district, appointed
22 from nominees submitted by the Building Official's Association
23 of Palm Beach County; 7 members appointed from nominees
24 submitted by the following industry associations: the Associated
25 General Contractors, Florida East Coast Chapter; the Gold Coast

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CODING: Words ~~stricken~~ are deletions; words underlined are additions.

hb1297-01-er

ENROLLED

HB 1297

2017 Legislature

26 Builders Association; the Associated Builders and Contractors,
 27 Florida East Coast Chapter; the Electrical Council of Florida,
 28 Palm Beach Chapter; the Palm Beach County Roofing and Sheet
 29 Metal Contractors Association; the Air Conditioning Contractors
 30 of America, Palm Beach Chapter; the Plumbing Heating Cooling
 31 Contractors Association of Florida, Palm Beach Chapter; or from
 32 any other recognized regional industry trade association the
 33 ~~Construction Industry Management Council of Palm Beach County;~~ 1
 34 member who shall be a registered architect appointed from
 35 nominees submitted by the Palm Beach Chapter of the American
 36 Institute of Architects; and 1 member who shall be a
 37 professional engineer appointed from nominees submitted by the
 38 Palm Beach Chapter of the Florida Engineering Society. All
 39 appointments shall be for a term of 3 years, and each member
 40 shall serve until his or her successor is appointed. If a
 41 vacancy should occur before a term has expired, the Board of
 42 County Commissioners shall appoint a new member within 60 days
 43 to complete the unexpired term.

44 (2) Members shall be required to attend all regular and
 45 special meetings of the board. The chair of the board shall
 46 notify the Board of County Commissioners when a member
 47 accumulates three consecutive absences from the regular meetings
 48 or when a member fails to attend 50 percent of all meetings of
 49 the board during any 12-month period. On such notification, the
 50 member shall be removed by the Board of County Commissioners,

CODING: Words ~~stricken~~ are deletions; words underlined are additions.

hb1297-01-er

ENROLLED

HB 1297

2017 Legislature

51 | and the Board of County Commissioners shall appoint a new member
 52 | within 60 days to complete the unexpired term. The board shall
 53 | hold meetings open to the public at least once in every calendar
 54 | quarter, adopt rules and procedures, and elect a chair and vice
 55 | chair. A quorum of the board shall be 10 members, with a
 56 | concurring vote of 9 members required to approve any action.

57 | Section 2. This act shall take effect upon becoming a law.