# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### **AGENDA ITEM SUMMARY**

Meeting Date:	March 13, 2018	[ ] Consent [ ] Ordinance	[X]	Regular Public Hearing
Department:	Administration			
Submitted By:	Administration	•		

#### **I. EXECUTIVE BRIEF**

**Motion and Title: Staff request Board direction:** to create a new ad-valorem funded position in the Department of Housing & Economic Sustainability to serve as the community housing liaison; at a pay grade 46.

Summary: This item is a request for Board direction to create a new ad-valorem funded position in the Department of Housing & Economic Sustainability (DHES). The request for the position emanated from the 2017 PEACE Nehemiah Conference held at the Palm Beach County Convention Center. Rather than presenting the request through the upcoming budget process, staff is presenting it at this time at the behest of District 7 Commissioner Mack Bernard. As envisioned, the position would serve as the housing liaison for the County to the public, community groups, business organizations, municipalities, housing groups and quasi-governmental housing agencies. In addition, the position would support the efforts of providing affordable, workforce and permanent supportive and transitional housing throughout the County including performing some other housing related duties and responsibilities. In light of the federal and state funding constraints and as the proposed functionality of the job entails working across the various housing operations and programs, staff is recommending the position be funded from the general fund budget. If the Board should approve creation of the position, we will bring back a budget amendment to transfer funds from general fund contingency into the Department of Housing & Economic Sustainability budget for the remainder of this fiscal year. Full funding for the position would be included in the Department's proposed budget for the 2018-2019 FY. Countywide (JB)

Background and Justification (or Policy Issues): At the 2017 PEACE Nehemiah Conference at the Palm Beach County Convention Center, the County Commissioners were asked to support the creation of a Housing Czar position at the Executive level. Several Commissioners expressed support for the position. Since then, the PEACE organization has had several meetings with District 7 Commissioner Mack Bernard to discuss their vision for the position. Administration does not support creating the position at the Executive level. However, should the Board create such a position, staff recommends it be housed in DHES reporting directly to the Director and at a pay grade and classification comparable to a section head with no supervisory responsibilities.

Attachments:		
Recommended by:	Assistant County Administrator	3/ <sub>2</sub> / <sub>18</sub> Date
Approved By:	County Administrator	3/7/18

### II. FISCAL IMPACT ANALYSIS

## A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital					
Expenditures					
<b>Operating Costs</b>					
External					
Revenues					
Program					
Income(County)					
In-Kind					
Match(County					
NET FISCAL			-		
IMPACT					
#ADDITIONAL					
FTE					
POSITIONS					
(CUMULATIVE					

In-Kind					
Match(County NET FISCAL					
IMPACT #ADDITIONAL					
FTE					
POSITIONS (CUMULATIVE					
Is Item Included in O Does this item included	Current Budget? de the use of Federal Fun	Yes ds? Yes	No X No X		
Budget Account No Fund Agency		Object			
B. Recommended	Sources of Funds/Sumn	nary of Fiscal	Impact:		
C. Departmental F		 W COMMEN	NTS:		
If adopted, a position at pa	al and/or Contract Dev. budget amendment will be by grade 46 has a minimu	be brought bac om annual salar	k to the BCC ry of \$77,151	plus benefits	A.
B. Legal Suffici	- 4 SIDII8	Contka	oct Dev. & G	ontrol	7 // 0
Assistant Co	Bul 3/7/18 unty Attorney	<b>/</b>	•		
C. Other Depar	tment Review				
<b>Department</b>	 Director				

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)