## PALM BEACH COUNTY

## **BOARD OF COUNTY COMMISSIONERS**

## **BOARD APPOINTMENT SUMMARY**

**Meeting Date:** 

March 13, 2018

Department:

Planning, Zoning & Building

Submitted By:

**Contractors Certification Division** 

**Advisory Board Name:** 

**Construction Industry Licensing Board** 

## I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Appointment of two new members to the Construction Industry Licensing Board (CILB).

****	William To Control of the Control of				
	Appoint Peter F. Ringle	Seat No.	Requirement Building Official	<u>Term</u> 3/13/18-9/30/20	Nominated by Mayor McKinlay
					Commissioner Burdick Commissioner Valeche
	Mark E. Robinson	10	Swimming Pool Contractor	3/13/18-9/30/20	Florida Swimming Pool
	OR				Association (FSPA) Commissioner Valeche
	Haydee I. Ullfig	10	Swimming Pool Contractor	3/13/18-9/30/20	Mayor McKinlay Commissioner Burdick

Summary: The CILB was established by Special Act, Laws of Florida, Chapter 67-1876, as amended. The Special Act and, subsequently, 489.131, Florida Statutes (F.S.) sets forth the membership of the Board, which consists of fifteen members. The nominations for appointment of two new members are as follows: Mr. Peter F. Ringle was nominated by the Building Officials Association of Palm Beach County (BOA) to serve his first 3-year term. There are two nominations for the Swimming Pool Contractor seat as follows: Mr. Mark Robinson was nominated by the Florida Swimming Pool Association (FSPA) and Mrs. Haydee I. Ullfig has indicated a willingness to serve a first 3-year term. The nominations represent the seat for one Building Official and one Swimming Pool Contractor as cited in the Special Act, and F.S. establishing the CILB. Memorandums for appointments and endorsements were sent to the Board of County Commissioners (BCC) on January 5, 2018. No other nominations were received. The CILB has twelve seats currently filled and a diversity count of Caucasian: 8 (67%), Hispanic-American: 3 (26%) and Native-American: 1 (7%). The gender ratio (female: male) is 0:12. Mr. Ringle and Mr. Robinson are both Caucasian males and Mrs. Ullfig is a Hispanic-American female.

Mr. Mark E. Robinson has disclosed that he is an officer of Commercial Energy Specialists Inc that contracts with the County to provide bids. The Construction Industry Licensing Board of Palm Beach County provides <u>no</u> regulation, oversight, management, or policy-setting recommendations regarding the subject contract(s). Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Sec. 2-443, of the Palm Beach County Code of Ethics. <u>Countywide</u> (SF)

Background continued on page 3

#### Attachments:

- 1. Boards/Committees Applications
- 2. Resumes for Peter F. Ringle, & Haydee I. Ullfig
- 3. Recommendation letter from the Building Officials Association of Palm Beach County (BOA) for Peter F. Ringle
- 4. Recommendation email from the Florida Swimming Pool Association (FSPA) for Mark E. Robinson.
- 5. Memorandum to the Board of County Commissioners, January 5, 2018
- 6. Special Act (excerpt regarding membership composition)

Ade 1	2/7/18
Department Director	Daté
Share 8 97	2/12/18
Assistant County Attorney	Date
	Department Director  Assistant County Attorney

**Background and Justification:** The membership of the Board consists of two general contractors, and one member of the following categories: building, residential, electrical, plumbing, HARV (Heating, Air Conditioning, Refrigeration and Ventilation), roofing, swimming pool, architect, engineer, and building official. In addition, 489.131, F.S. requires that we have three Consumer Representatives. The Board establishes qualifications and competency of contractors that work within the County. The Board also provides for the testing and licensing of these contractors, and is empowered to discipline licenses.

## **II. REVIEW COMMENTS**

Other Department Review:

REVISED 06/92 ADM FORM 03 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

# Attachment \_\_1\_

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Dep	oartment): (P	lease Print)						
Board Name:	Construc	tion Industry Licensing	Board of Palm	Beach County		Advisory [	Not Ad	visory 🗸
✓ A	t Large Appo	intment	or	Distr	ict Appointr	ment /District #;		
Term of Appoi	intment:	3 Years.	From:	3/13/20	14. A.	To:	9/30/20	20
Seat Requirem	ent: Bui	lding Official		· ,		Seat #:	7	
*R	eappointment		or	✓ New A	Appointmen	t		
or to	o complete the			Due to	o:	resignation		ther
term shall be o	considered by plicant); (Pl		Commissioner	's:0	ous disclose	d voting confli	cts during	the previous
Name:	Ringle	EMPTED, MUST BE	Ringle	ESIDENT		F	No.	
Occupation/Af	Last Tiliation:	Building Official	First			Middle		
		Owner	Е	Employee 🔽		Officer		
Business Nam	e:	Village of North P	alm Beach		·····	·		
Business Addr	ress:	420 US Highway 1						
City & State		North Palm Beach,	, FL		Zip Code:	33408		· · · · · · · · · · · · · · · · · · ·
Residence Ado	dress;	4462 Coconut Ro	oad					
City & State		Lake Worth, FL			Zip Code:	33461		
Home Phone:	_{	<sub>)</sub> 561-968-8775	Busi	iness Phone:	( ) 8	41-3366 <sub>E</sub>	Ext.	
Cell Phone:	_(_	<sub>)</sub> 561-275-9069	Fax:		( )			
Email Address:	: pri	ngle@village-npb.c	org					
	been convicte	Business Readed of a felony: Yes Conference, disposition	sidence No volume and date					
Minority Iden	tification Coative-America			Female Asian-Americ	an 🔲 A	· frican-America	n <b>√</b> Cau	casian

Page 1 of 2

#### Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	<u>Department/Division</u>	Description of Services	<u>Term</u>
Example: (R#XX-XX/PO-XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
	(Attach Addition	al Sheet(s), if necessary) OR	
NONE		NOT APPLICABLE/ (Governmental Entity)	
of Ethics, and read the State Gu	ide to the Sunshine Amendmen acountyethics.com/training.htm	d and complete training on Article XII at, Article XIII, and the training req	uirement can be found on the
		inderstand, and agree to abide by red Ethics training (in the manner ch	
By wa	atching the training program on ending a live presentation give	the Web, DVD or VHS on Sept.	20_2016
	AND		
Amendment & State of I	Florida Code of Ethics:	understand and agree to abide b	-
		Beach County Code of Ethics, please and at <a href="mailto:ethics@palmbeachcountyethics.co">ethics@palmbeachcountyethics.co</a>	
2.	Janeth Cervera Fontecha, C	this FORM to: Contractors Certification Division e 2W-61, West Palm Beach, FL 3341	1
Section III (Commissioner, if a Appointment to be mad-	e at BCC Meeting on:	(	
Commissioner's Signature:_	melesse Muhi	Date:   Ilo]	8
Pursuant to Florida's Public Records Lav			Revised 02/01/2016

Page 2 of 2

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department):	(Please Print)		•				
Board Name: Constru	action Industry Licensing	Board of Palm Be	ach County	A	Advisory	Not A	Advisory 🗸
✓ At Large App	pointment	or	District	Appointme	ent /District #	<del>/</del> :	_
Term of Appointment:	Years.	From:	3/13/20	18/6	To:	9/30/	2020
Seat Requirement: Bu	ilding Official		·		Seat #:		7
*Reappointme	nt	or	✓ New App	pointment			
or to complete t		Due to:		resignation ·		other	
*When a person is being term shall be considered	considered for reappoin by the Board of County	tment, the numbe Commissioners:	er of previous	disclosed	voting confl	licts durin	g the previous
Section II (Applicant): ( APPLICANT, UNLESS E	Please Print) XEMPTED, MUST BE A	4 COUNTY RESI	DENT				
Name: Ringle		Ringle			F		
Last Occupation/Affiliation:	Building Official	First			Middle		
	Owner	Em	oloyee 🗸		Office	r 🔲	
Business Name:	Village of North Pa	alm Beach					
Business Address:	420 US Highway 1						
City & State	North Palm Beach,	FL	Zij	p Code:	33408		
Residence Address:	4462 Coconut Ro	pad					
City & State	Lake Worth, FL		Zi <sub>l</sub>	p Code:	33461		
Home Phone:	)561-968-8775	Busine	ss Phone:	( )84	1-3366	Ext.	
Cell Phone: (	<sub>)</sub> 561-275 <b>-</b> 9069	Fax:		( )			
Email Address: pi	ringle@village-npb.o	rg					
Mailing Address Preferenc	e: 📝 Business 🔲 Res	idence					
Have you ever been convictif Yes, state the court, natu		No Voof case and date:					
Minority Identification C Native-Americ	hammed .		nale ian-American	Afr	ican-America	an ✓C	aucasian

Page 1 of 2

#### Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO-XX)	Parks & Recreation	General-Maintenance	10/01/00-09/30/2100
	(Attach Addition	nal Sheet(s), if necessary) OR	
NONE		NOT APPLICABLE/ (Governmental Entity)	
of Ethics, and read the State Gu	ide to the Sunshine Amendme ecountyethics.com/training.ht	d and complete training on Article XII nt. Article XIII, and the training rec tm. Ethics training is on-going, and	nuirement can be found on the
By signing below I ackn County Code of Ethics, a	nowledge that I have read, and I have received the requir	understand, and agree to abide by red Ethics training (in the manner ch	Article XIII, the Palm Beach necked below):
By wa	atching the training program or ending a live presentation give	n the Web, DVD or VHS on Sept.	20_2016
	AND		
*Applicant's Signature: Any questions and/or concerns re	Torida Code of Ethics:  Longla Pringland  Pr	nted Name: Pctr Rivs/( Beach County Code of Ethics, please ail at ethics@palmbeachcountyethics.com	Date: 7 - 19 - 17
23	Janeth Cervera Fontecha,	this FORM to: Contractors Certification Division e 2W-61, West Palm Beach, FL 3341	1
Section III (Commissioner, if a Appointment to be made	akBCC Meeting on:		
Commissioner's Signature:_	Taulette Dura	Date: 1-16	2018
Pursuant to Florida's Public Records Law			Revised 02/01/2016

Page 2 of 2

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Section I (Department):	(Please Print)					
Board Name: Constr	uction Industry Licensing	Board of Palm Be	each County	Ac	lvisory	Not Advisory 🗸
✓ At Large App		01.	processing		nt /District #:	Lateraped
Term of Appointment:	3 Years.	From: T	BD 10/1/201	799 T	0:	9/30/2020
	uilding Official				eat#.	
*Reappointme	nt	or	New Appo	ointment		
or to complete to Completion of term to exp	the term ofire on:		Due to:	re	signation	other
*When a person is being term shall be considered Section II (Applicant): ( APPLICANT, UNLESS E	Please Print)	Commissioners:	0	disclosed v	oting conflic	ets during the previous
Name: Ringle		Ringle			F	
Last Occupation/Affiliation:	Building Official	First			Middle	
Business Name: Business Address:	Owner Village of North Pa		ployee 🗸		Officer	
City & State	North Palm Beach,	FL	Zip	Code:	33408	
Residence Address:	4462 Coconut Ro	ad				
City & State	Lake Worth, FL		Zip	Code:	33461	
Home Phone: (	)561-968-8775	Busine	ss Phone:	( )841	-3366 E	xt.
Cell Phone:(	)561-275-9069	Fax		( )		
Email Address: pi	ringle@village-npb.or	g				
Mailing Address Preference	c: Business Res	idence				
Have you ever been convic If Yes, state the court, natu	ted of a felony: Yes re of offense, disposition o	No Vofcase and date:		mandana adam emperator a		
Minority Identification C Native-Americ		Promounted	nale an-American	Africa	an-American	<b>✓</b> Caucasian

#### Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
	(Attach Additiona	ol Sheet(s), if necessary)	
NONE		NOT APPLICABLE/ (Governmental Entity)	7
web at: <a href="http://www.palmbeach">http://www.palmbeach</a> required before appointment, a  By signing below I acki	ncountyethics.com/training.htm and upon reappointment.	t, Article XIII, and the training recon. Ethics training is on-going, and	puirement can be found on the pursuant to PPM CW-P-79 is
	AND		
Amendment & State of F	forida Code of Ethics:		
*Applicant's Signature:	te Kingh Printe	ed Name: Poter Ringle	Date: 7-19-17
Any questions and/or concerns re website <u>www.palmbeachcountye</u>	garding Article XIII, the Palm E thics.com or contact us via emai	Beach County Code of Ethics, please of a late thics. Beam beach county ethics of a late thick of the county ethics of the late	visit the Commission on Ethics om or (561) 355-1915.
(Attach Additional Sheet(s), if necessary)  OR  NONE  NONE  NONE  NOT APPLICABLE (Governmental Entity)  ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on web at: http://www.palmbeachcountyethics.com/training.htm. Ethics training is on-going, and pursuant to PPM CW-P-required before appointment, and upon reappointment.  By signing below 1 acknowledge that 1 have read, understand, and agree to abide by Article XIII, the Palm Be County Code of Ethics, and I have received the required Ethics training (in the manner checked below):  By watching the training program on the Web, DVD or VHS on Sept. 20 2016  By attending a live presentation given on 20  AND  By signing below 1 acknowledge that 1 have read, understand and agree to abide by the Guide to the Sunsh Amendment & State of Florida Code of Ethics:  Applicant's Signature:  Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics works and the Cervera Fontecha, Contractors Certification Division 2300 N. Jog Rd, 2 <sup>nd</sup> Floor, Suite 2W-61, West Palm Beach, FL 33411  Section III (Commissioner, if applicable):  Appointment to be made at BYC Meeting on:  Commissioner's Signature:  Appointment to be made at BYC Meeting on:  Commissioner's Signature:  Appointment to be made at BYC Meeting on:  Commissioner's Signature:  Appointment to be made at BYC Meeting on:  Commissioner's Signature:  Appointment to be made at BYC Meeting on:  Commissioner's Signature:  Appointment to be made at BYC Meeting on:  Commissioner's Signature:  Appointment to be made at BYC Meeting on:  Commissioner's Signature:  Appointment to be made at BYC Meeting on:  Commissioner's Signature:  Appointment to be made at BYC Meeting on:	1		
Section III (Commissioner, if a) Appointment to be made	pplicable): at BCC Meeting on:	1 A = 5/2	/
	1	October Date: 3/6/	Revised 02/01/2016

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Section I (Department): (P	lease Print)			
Board Name: Construc	tion Industry Licensing Boar	rd of Palm Beach County	Advisory	Not Advisory
At Large Appo	intment or		t Appointment /District #:	
Term of Appointment:	Y ears.	() <del>1</del>	/2018 го:	9/30/2020
Seat Requirement:	imming Pool Contract	or	Seat #:	10
*Reappointment	ppointment			
or to complete the Completion of term to expire		Due to:	resignation	other
*When a person is being coterm shall be considered by	onsidered for reappointmen y the Board of County Con	nt, the number of previou nnissioners:	s disclosed voting conflic	ts during the previous
Section II (Applicant): (P APPLICANT, UNLESS EX	lease Print) (EMPTED, MUST BE A CO	OUNTY RESIDENT		
Name: Robins	on	Mark	Edward	
Last Occupation/Affiliation:	Sr. Vice President	First	Middle	
Business Name:	Owner  Commercial Energy	Employee Specialists, Inc.	Officer	
Business Address:	952 Jupiter Park La	ne, Ste 1		
City & State	Jupiter	Z	(ip Code: 33458	
Residence Address:	401 34th Street			
City & State	West Palm Beach	Z	ip Code: 33407	
Home Phone: (	561 494-0240	Business Phone:	561 744-155	kt.
Cell Phone: (	407 948-3698	Fax:	<u>(</u> )561 746-5898	
Email Address:	obinson@ceswaterqu	ality.com	<del></del>	
Mailing Address Preference:	Business Residen	ce		
Have you ever been convicted If Yes, state the court, nature		No see and date:		
Minority Identification Co	h	Female Asian-American	n African-American	✓ Caucasian

Page 1 of 2

#### Section II Commuea:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	<u>Term</u>
Example: (R#XX-XX/PO XX) 150732B	Parks & Recreation Parks & Recreatior	General Maintenance Pool Lift Maintena	10/01/00-09/30/2100
See Attached			
	(Attach Additional	Sheet(s), if necessary) OR	
NONE		NOT APPLICABLE/ (Governmental Entity)	
of Ethics, and read the State G	uide to the Sunshine Amendment. heountyethics.com/training.htm	and complete training on Article XIII.  Article XIII, and the training requ  Ethics training is on-going, and p	irement can be found on the
		derstand, and agree to abide by A I Ethics training (in the manner che	cked below):
By w	vatching the training program on the	Set. 6 ne Web, DVD or VHS on	20
	AND		
By signing below I ac Amendment & State of	knowledge that I have read, u	understand and agree to abide by	the Guide to the Sunshine
*Applicant's Signature:		Mark E. Robinson	9/6/2017 Date:
		each County Code of Ethics, please vi at ethics@palmbeachcountyethics.co	
2	Janeth Cervera Fontecha, Co	is FORM to: ontractors Certification Division 2W-61, West Palm Beach, FL 33411	
Section III (Commissioner, if Appointment to be made			
Commissioner's Signature:		Date:	
Pursuant to Florida's Public Records La	aw, this document may be reviewed and ph	otocopied by members of the public.	Revised 02/01/2016

Page 2 of 2

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Section I (Depa	artment): (P	lease Print	)						
Board Name:	Construc	tion Indust	ry Licensing	Board of Palm B	each County	У	Advisory	Not	Advisory 🗸
✓ At	Large Appo			or	-		tment /District #		Advisory
Term of Appoin	tment:	3	Years.	From:	10/4/	20170	To:		/2020
Seat Requirement	nt: Swi	imming I	Pool Conti				Seat #:		10
*Rea	appointment			or	✓ New A	Appointme	MATERIAL MAT		
or to completion of te	complete the		,		Due to	o:	resignation		other
*When a person term shall be co	n is being co onsidered by	nsidered f	or reappoint d of County	ment, the numb Commissioners:	er of previo	ous disclos	ed voting confli	cts duri	ng the previous
Section II (Appl APPLICANT, U	licant): (Ple	ease Print) EMPTED,	MUST BE A	COUNTY RES	DENT				
Name:	Robinso	n		Mark			Edward		
Occupation/Affil	Last iation:	Sr. Vice	e Presider	First			Middle		
Business Name: Business Addres	ss:	952 Ju		Emj rgy Specialist Lane, Ste 1	oloyee s, Inc.		Officer	V	
City & State		Jupiter				Zip Code:	33458		
Residence Addres City & State Home Phone: Cell Phone: Email Address:		West P 561 49 407 948	3-3698		ss Phone:		33407 661 744-15 <u>5</u> 61 746-5898	Xŧ.	
Mailing Address I Have you ever bee If Yes, state the co	en convicted	of a felon	v Yes	No V					
Minority Identific	cation Code e-American	Louis	Male ispanic-Amer	rican Fen	nale an-America	n Ai	frican-American	<b>✓</b> Ca	ucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX) 150732B	Parks & Recreation Parks & Recreatior	General Maintenance Pool Lift Maintena	10/01/00-09/30/2100
See Attached		The second distribution of the second contract of the second contrac	
	(Attach Additional	Sheet(s), if necessary)	
NONE		NOT APPLICABLE/ (Governmental Entity)	
of Ethics, and read the State Gu	ide to the Sunshine Amendment. countyethics.com/training.htm.	nd complete training on Article XIII Article XIII, and the training req Ethics training is on-going, and	uirement can be found on the
County Code of Ethics,	and I have received the required	derstand, and agree to abide by Ethics training (in the manner check Set. 6 e Web, DVD or VHS on	ecked below):
	AND		
Amendment & State of 1	Florida Code of Ethics:	nderstand and agree to abide b  Mark E. Robinson	
*Applicant's Signature:  Any questions and/or concerns r website www.palmbeach.countye	egarding Article XIII, the Palm Be	ach County Code of Ethics, please at ethics@palmbeachcountyethics.c	visit the Commission on Ethics
	Return thi Janeth Cervera Fontecha, Co.	is FORM to: ntractors Certification Division W-61, West Palm Beach, FL 3341	
Section III (Commissioner, if a Appointment to be mad Commissioner's Signature	e at BCC Meeting on:		
	w, this document may be reviewed and pho	Date:	Revised 02/01/2016

Contract/			
<u>Transaction No</u> .	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
150732B	Parks & Recreation	Pool Lift Preventative Maintenance	4/3/17-4/2/18
SS150769B	Parks & Recreation	Supply Pulsar Sunscreen Stabilizer	5-16/17-5/15/18
SS150813A	Parks & Recreation	Supply Pulsar Chlorinating Briquettes	9/14/16-9/13/17
SS150822	Parks & Recreation		7/14/10-9/13/1/
	- arms a recreation	OEM Parts, Maintenance & Repair	1/11/17-1/10/18

Manh & Robinson 9/6/2017

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

City & State  Royal PalmBeach Fl Zip Code: 33411  Home Phone:  561-514-1473  Business Phone:  561-432-8132 Ext.  Cell Phone:  561-324-8944  Fax:  561-514-1473  Email Address:  Info@MySol pools.com  Mailing Address Preference:  Mailing Address Prefe	Section I (Department): (Please Print)					
At Large Appointment   Or	Board Name: Cons	struction Industry Licensing	Board of Palm Beacl	ı County	Advisory	Not Advisory 🔽
Seat Requirement:   3   Years.   Provided   3   3   3   3   3   3   3   3   3	-		-		A	-
Seat Requirement:    Reappointment	Term of Appointment:	Years.	From:		_	
TReappointment   Or   New Appointment   Or   New Appointment   Or   To complete the term of   Due to:   resignation   other	Seat Requirement:	Swimming Pool Contra	1-90			
Completion of term to expire on:  *When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:  Section II (Applicant): (Please Print)  APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT  Name:  Last  Occupation/Affiliation:  Swimming Pool Contractor (Florida CERT)  Owner Bemployee Officer  Business Name:  My Sol Pools INC  Business Address:  City & State  Royal Palm Beach, Fl. Zip Code: 33411  Residence Address:  Home Phone:  Soli Silling Park Beach, Fl. Zip Code: 33411  Business Phone:  Soli Silling Park Beach, Fl. Zip Code: 33411  Residence Address:  Cell Phone:  Soli Silling Park Beach, Fl. Zip Code: 33411  Business Phone:  Malling Address Preference:  Business   Residence   Musiness   Residence   Male   Ma	*Reappointn	nent	or [	New Appointmen		
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Section II (Applicant): (Please Print)  APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT  Name: ULLFG HAYDEE   RENE  Last   First   Middle Occupation/Affiliation:   Sculum min my Pool Contractor (Florida CERT.)  Owner   Employee   Officer    Business Name:   MY Sol Pools   NC  Business Address:   4600   215 † Ter. N.  City & State   Royal Palm Beach Ft   Zip Code:   33411  Residence Address:   4600   215 † Ter. N.  City & State   Royal Palm Beach Ft   Zip Code:   33411  Home Phone:   361-324-8944   Fax:   361-432-8132 Ext.  Cell Phone:   361-324-8944   Fax:   361-514-1473  Email Address:   Info & MySol Pools.com  Mailing Address Preference:   Business   Residence  Have you ever been convicted of a felony: Yes   No   Malle   Mal	*When a person is bein term shall be considere	g considered for reappoin d by the Board of County	tment, the number of Commissioners:	of previous disclose	ed voting conflict	s during the previous
Owner S Employee Officer S  Business Name: NY Sol Pools INC  Business Address: Y600   21 5+ Ter. N.  City & State Royal Palm Beach Fi Zip Code: 33411  Residence Address: Y600   215+ Ter. N.  City & State Royal Palm Beach Fi Zip Code: 33411  Home Phone: 361-324-8944 Fax: 361-432-8132 Ext.  Cell Phone: 561-324-8944 Fax: 361-514-1473  Email Address: Info & MySol Pools. com  Mailing Address Preference: Business Residence  Have you ever been convicted of a felony: Yes No Mailing Address Preference: Business Residence  Have you ever been convicted of a felony: Yes No Mailing Address Preference: Business Residence  Have you ever been convicted of a felony: Yes No Mailing Address Preference: Business Residence  Have you ever been convicted of a felony: Yes No Mailing Address Preference: Business Residence  Have you ever been convicted of a felony: Yes No Mailing Address Preference: Business Residence  Have you ever been convicted of a felony: Yes No Mailing Address Preference: Business Residence  Have you ever been convicted of a felony: Yes Address Premale  Native-American African-American Caucasian	Section II (Applicant): APPLICANT, UNLESS	(Please Print) EXEMPTED, MUST BE	4 COUNTY RESIDE	ENT		
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Owner Semployee Officer Business Name:  MY Sol Pools INC  Business Address:  City & State  Residence Address:  City & State  Royal Palm Beach Fi Zip Code: 33411  Residence Address:  City & State  Royal Palm Beach Fi Zip Code: 33411  Home Phone:  District Fax:  Cell Phone:  District Fax:  Di	Occupation/Affiliation:	Swimmin	First 4 Pool C	ontractor	Middle (FLORI)	DA CERT
Business Name: MY Sol Pools INC  Business Address: 4600  215+ Ter. N.  Residence Address: 4600  215+ Ter. N.  City & State Royal Palm Beach Fi Zip Code: 33411  Home Phone: 561-514-1473 Business Phone: 561-432-8132 Ext.  Cell Phone: 561-324-8944 Fax: 561-514-1473  Email Address: Info & MySol Pools. com  Mailing Address Preference: Business Residence  Have you ever been convicted of a felony: Yes No Mailing Address Preference: Male Native-American Male  Minority Identification Code: Male Asian-American African-American Caucasian						•
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Residence Address:    Hoo   2 5+ Tef. N.     City & State   Royal Palm Beach Fl   Zip Code: 33411     Home Phone: 561-514-1473   Business Phone: 561-432-8132 Ext.     Cell Phone: 561-324-8944   Fax: 561-514-1473     Email Address: Info@Mysol pools.com     Mailing Address Preference: Business Residence     Have you ever been convicted of a felony: Yes   No   Male     If Yes, state the court, nature of offense, disposition of case and date:     Minority Identification Code:    Male   Male   Mailing Address     Minority Identification Code:    Male   Male   Mailing Address     Minority Identification Code:    Male   Male   Male   Mailing Address     Male   Male	Business Address:	4600 121	st Ter. N)			
City & State  Royal PalmBeach Fl Zip Code: 33411  Home Phone:  561-514-1473  Business Phone:  561-432-8132 Ext.  Cell Phone:  561-324-8944  Fax:  561-514-1473  Email Address:  Info@MySol pools.com  Mailing Address Preference:  Mailing Address Prefe	City & State				334	11
City & State  Royal Palm Beuch, Fl Zip Code: 33411  Home Phone:  561-514-1473  Business Phone:  561-432-8132 Ext.  Cell Phone:  561-324-8944  Fax:  561-514-1473  Email Address:  Info & Mysol pools. com  Mailing Address Preference:  Where you ever been convicted of a felony: Yes No Male  If Yes, state the court, nature of offense, disposition of case and date:  Minority Identification Code:  Native-American  Male  Native-American  Male  Asian-American  African-American  Caucasian	Residence Address:	4600 1215	Ter. N.			
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Email Address:    Nho   Mysol pools.com    Mailing Address Preference:   Business   Residence   Have you ever been convicted of a felony: Yes   No   Moority	Cell Phone:	261-324-894	[4 Fax:			
Have you ever been convicted of a felony: Yes No	Email Address:	<i>*</i> -			<u> </u>	
Minority Identification Code:    Male   Female     Native-American   Hispanic-American   Asian-American   African-American   Caucasian	Mailing Address Preferen	ice: Business Resi	idence			
Native-American Hispanic-American Asian-American African-American Caucasian	Have you ever been conv. If Yes, state the court, nat	icted of a felony: Yesture of offense, disposition of	No More than 10 of case and date:			
Page 1 of 2					frican-American	Caucasian
	Page 1 of 2					

#### Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	<b>Description of Services</b>	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
	(Attach Addition	al Sheet(s), if necessary)	9, 99, 22, 3, 14
NONE		NOT APPLICABLE/ (Governmental Entity)	
web at: <a href="http://www.palmbeach">http://www.palmbeach</a> required before appointment, a  By signing below I acki	nde to the Sunshine Amendmen acountyethics.com/training.htm and upon reappointment. nowledge that I have read, u	d and complete training on Article XIII, and the training recommendates and the training recommendates are training is on-going, and and agree to abide by the Ethics training (in the manner class).	puirement can be found on the pursuant to PPM CW-P-79 is
By wa	atching the training program on ending a live presentation giver	the Web, DVD or VHS on 10/33	2017
	AND		
Amendment & State of F	forida Code of Ethics:	understand and agree to abide b	
*Applicant's Signature: 16a	ydeé Ullfig Print	ted Name: Haydee UIIF	19 Date: 10/26/17
Any questions and/or concerns re	garding Article XIII, the Palm	Beach County Code of Ethics, please il at ethics@palmbeachcountyethics.c	visit the Commission on Ethina
23	Janeth Cervera Fontecha, C	this FORM to: Contractors Certification Division 2 2W-61, West Palm Beach, FL 3341	1
Appointment to be made Commissioner's Signature:	at BCC Meeting on:	lect	2010
Pursuant to Florida's Public Records Law			Revived 02/01/2016

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)							
Board Name: Const	ruction Industr	y Licensing Board	of Palm Be	ach County		Advisory	Not Advisory
At Large Ap	pointment	or		District	Appointn	nent /District #:	-
Term of Appointment:	3	Years.	From:	3/13/20	18/94	То:	9/30/2020
Seat Requirement:	Swimming Po	ool Contractor				Seat #:	
*Reappointm	ent	or		New App	oointment		10 04
or to complete Completion of term to exp		(in Landy Ca. by)		Due to:		resignation	other
*When a person is being term shall be considered	g considered fo I by the Board	r reappointment, of County Comm	the numbers:	er of previous	disclosed	d voting conflict	s during the previo
Section II (Applicant): APPLICANT, UNLESS	EXEMPTED, N	MUST BE A COU	NTY RESI	DENT			
Name: ULL	-F16	<u> </u>	AYDE	É		IREN	
Occupation/Affiliation:	Swir	nming F	Pool	Contra	ctor	Middle (FLOR)	DA CERT.)
	Owner 5	3	Emp	loyee		Officer [	
<b>Business Name:</b>	MY	SOL POO	15,11	VC			
Business Address:	4600	1215+	Ter. 1	<b>V</b> .			
City & State		L Palm B			Code:	334	VI
Residence Address:	4600	1215+ Te	r. N.				
City & State		PalmBec		Zip	Code:	3341	1
Home Phone:	161-514-	1473	Busines	s Phone:	561-	132.8132 Ex	
Cell Phone:	161-324	-8944	Fax:			514-1473	
		Lysol pool					
Mailing Address Preference	e: Busines	s Residence		1964 - Jan (1974) Ame			
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Minority Identification C Native-Americ		fale spanic-American	Fem Asia	ale n-American	Afri	can-American	Caucasian

#### Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	<b>Description of Services</b>	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
	en enuego. An 157	100	5
	(Attach Additiona	ol Sheet(s), if necessary) OR	r in waste at 1511 as
NONE		NOT APPLICABLE/ (Governmental Entity)	
web at: <a href="http://www.palmbeachrequired">http://www.palmbeachrequired</a> before appointment, a	nde to the Sunshine Amendment acountyethics.com/training.htm and upon reappointment.	and complete training on Article XIII.  t. Article XIII, and the training requ. Ethics training is on-going, and proceeding.	uirement can be found on the pursuant to PPM CW-P-79 is
County Code of Ethics, a	nowledge that I have read, unant I have received the require	nderstand, and agree to abide by a ed Ethics training (in the manner che	Article XIII, the Palm Beach ecked below):
By wa	atching the training program on t ending a live presentation given	the Web, DVD or VHS on 10/30 on, 20	20_17_
	AND		
Amenument & State of I	florida Code of Ethics:	understand and agree to abide by	
*Applicant's Signature: <u>Ha</u>	ydeé Ullfig Printe	ed Name: Haydee UIIFI	9 Date: 10/26/17
Any questions and/or concerns re	garding Article XIII, the Palm P	Beach County Code of Ethics, please v	igit the Commission on Ething
23	Janeth Cervera Fontecha, Co	nis FORM to: ontractors Certification Division 2W-61, West Palm Beach, FL 33411	
Section III (Commissioner, if a Appointment to be made	pplicable): at BCC Meeting on:		
Commissioner's Signature:	Melissic Mchen	Date:	8
Pursuant to Florida's Public Records Law	, this document may be reviewed and ph	notocopied by members of the public.	Revised 02/01/2016

From: Sent: Ringle Peter <pri>pringle@village-npb.org> Thursday, July 20, 2017 6:59 AM

To: Subject:

Janeth Cervera-Fontecha RE: CILB Board Appointment

Attachments:

licenses-07202017065202.pdf; application-07202017064512.pdf

Peter Ringle has been a resident of Palm Beach County since moving to Florida in 1995. Peter is currently the Building Official for the Village of North Palm Beach. February 2012 to September 2016 Peter was employed as Building Official of Riviera Beach. August 2006 to February 2012 Peter worked for Hybyrd inspections as an inspector, doing plan review and inspections. Prior to this Peter Ringle had his own construction company with licenses going back to 1986. Peter was originally licensed in Virginia as a contractor from 1986 to 1995 before moving to Florida. Peter's first license was with Palm Beach County license number U-17895 obtained in 1996. Peter upgraded to a general contractors license in 2004 license number CGC 1507867. Peter Ringle graduated from high school and has a bachelor degree.

Peter Ringle Building Official Village of North Palm Beach

From: Janeth Cervera-Fontecha [mailto:JCerveraFontecha@pbcgov.org]

**Sent:** Friday, July 07, 2017 5:01 PM **To:** Krieger Christopher; Ringle Peter **Subject:** CILB Board Appointment

Good Afternoon Mr. Ringle,

Congratulations on being nominated by your association to serve on the CILB board. Attached is an application for your submission accompanied by your resume. Upon receipt of this information I will forward your appointment to the BCC for approval to commence in October to replace Mr. Hogarth. If you have any questions please feel free to contact me. Thank you

Best Regards,

Janeth Cervera-Fontecha, Senior Secretary Construction Industry Licensing Board (CILB)

Contractors Certification Division, Planning, Zoning & Building Dept. 2300 N. Jog Road, Suite 2W-61.05, West Palm Beach, FL 33411-2741

## HAYDEE IRENE ULLFIG

4600 121st Terr. N., Royal Palm Beach, FL 33411

E-mail: haydeeullfig1@bellsouth.net, Cellular: (561) 324-8944

## COMPUTER SKILLS AND OTHER PERTINENT SKILLS AND ATTRIBUTES

Microsoft Office including MS Word; Excel; PowerPoint; Outlook; Publisher; Adobe Photoshop; QuickBooks Pro; Bilingual in English and Spanish; detail oriented; strong organizational skills; able to prioritize; ethical and reliable; creative marketing and design capabilities; extensive internet research, problem solver, professional demeanor and excellent client/customer service, 3-D Swimming Pool and Landscape Design.

#### **EMPLOYMENT:**

March 2004 to Present

#### Contractor/ Designer / President

My Sol Pools Inc., Royal Palm Beach, FL 33411

August 2015 to Present

#### Realtor

Donohue Real Estate, Worth Ave., Palm Beach, FL 33480

May 2013 to January 2015

## Office Administrator/Marketing Coordinator (part time)

Hall Real Estate, Palm Beach, FL 33480

June 2000 to Jan. 2004

#### Office Manager/Design Assistant

Lane Pettigrew Associates, LLC (Architects), 1321 Alton Rd., Miami Beach, FL March 1999-Sept. 2000

## Real Estate Office Manager

The Daniels Group, Inc., 671 Brickell Key Dr., Miami, FL

June 1995 - March 1999

#### **Assistant Business Operations Manager**

Grubb & Ellis of Florida, Inc., 801 Brickell Ave., Miami, FL

1983 to 2004

## Dade County Certified Swimming Pool Maintenance and Renovation

Lorelei Pools, Miami, FL

EDUCATION:

UNIVERSITY OF MIAMI, MIAMI, FL

Degree: Bachelor in Business Administration (Minor in Fine Arts and French)

Graduated: December 1998

CERTIFICATIONS:

State of Florida Certified Pool Contractor

State of Florida Realtor Associate

REFERENCES:

Upon Request



Building **Officials** Association of Palm Beach County

<u>President</u> Debbie Nutter, CBO CAP Government dnutter@capfla.com

Vice-President

Robert Hill, CBO Royal Palm Beach rhill@royalpalmbeach.com

<u>Secretary</u> Jacek Tomasik, CBO Village of Wellington jtomasik@wellingtonfl.gov

Treasurer Doug Harvey, CBO West Palm Beach dharvey@wpb.org

Directors: Peter Ringle, CBO North Palm Beach pringle@village-npb.org

Wayne Cameron, CBO Village of Palm Springs wcameron@vpsfl.org

Past President Michael Fox, CBO Palm Beach County mfox@pbcgov.org

State Director Robert McDougal, CBO West Palm Beach rmcdougal@wpb.org

June 23, 2017

Board of County Commissioners Palm Beach County CILB C/O Janeth Cervera-Fontecha 2300 N. Jog Road West Palm Beach, FL 33411

RE: CILB Nominee - Peter Ringle, CBO

Dear Commissioners:

I am pleased to report to you, that, during the June 22, 2017 meeting of the Building Officials Association of Palm Beach County (BOAPBC), the BOAPBC membership voted to authorize the chapter Officers and Directors to nominate Peter Ringle, CBO, Building Official of the Village of North Palm Beach, for your consideration, to serve on the Construction Industry Licensing Board.

The Officers and Directors of the Association have carefully reviewed Mr. Ringle's references and record of service in support of construction code administration, and believe that his skill and experience in the enforcement of building codes makes him an asset to the District he serves, and as well as the County at large.

The membership, officers, and directors of our association respectfully ask for your favorable consideration of this nominee. We also remain grateful to the Commission for its continued support of consistent, strong, and equitable construction code enforcement in Palm Beach County and its 38 municipalities. We recognize, as the Commission Members do, that consistent and diligent enforcement of current construction codes protects the lives and property of the citizens of and visitors to Palm Beach County, along with helping to keep down the high cost of property insurance in our County.

Eaithfully,

Debbie Nutter, CBO 2017 President



Chapter of The Building **Officials** Association of Florida Since 1974



CODE COUNCIL®

Chapter of The International Code Council Since 2001

#### Janeth Cervera-Fontecha

From: Sent: Frank Juliano <frank@pooltekofpb.com> Monday, August 28, 2017 6:51 AM

To: Cc:

Janeth Cervera-Fontecha frank@pooltekofpb.com

Subject:

RE: Board Meeting Monday 8/28

Janeth good morning, I will be there today, also my board is moving forward to nominating Mark Robinson, Doris will be getting all info to you as requested, all the best

Doris Rohner
Executive Director
FSPA Palm Beach Jim Shirey Chapter
954-723-0937 • 1-888-691-4300 toll free fax
palmbeachfspa@aol.com • FSPAPalmBeach@floridapoolpro.com

#### Frank Juliano



Ph: 561-514-1514 Fax: 561-514-1573

www.pooltekofpb.com

https://www.facebook.com/pages/Pool-Tek-of-the-Palm-Beaches/158915960829952?ref=hl

http://www.houzz.com/pro/frankj/pool-tek-of-the-palm-beaches-inc



From: Janeth Cervera-Fontecha [mailto:]CerveraFontecha@pbcgov.org]

**Sent:** Friday, August 25, 2017 4:06 PM

**To:** A. Thomas Hogarth; Arnold Rich (<u>richa@palmbeachshools.org</u>); Ben Preston; Dave T. Santana; Edward J. Lynch; Frank M. Juliano; Gerry Kelly (<u>gerry.kelly@weitz.com</u>); Jim McKay; Leah Hermann M.; Mark Worrell; Michael T McNamara; Randy Lebolo; Raymond Murdock; Sam Roman; Steve Svopa; Terry Horan

**Cc:** Amber Dunaway; Avril Graham; Claudia Clunis; Helene Bloom; Janeth Cervera-Fontecha; Jeremy Dennis; John Herring; Lillian Green; Oscar Alvarez; Robert Melancon; Shaneisha Arrebato; Stefanie Rodriguez C.; Steve Newell; Yvonne Feliciano C.

Subject: Board Meeting Monday 8/28

Good Afternoon Board Members,



#### Department of Planning, Zoning & Building

2300 North Jog Road West Palm Beach, FL 33411-2741 (561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb

#### Palm Beach County Board of County Commissioners

Melissa McKinlay, Mayor

Mack Bernard, Vice Mayor

Hal R. Valeche

Paulette Burdick

Dave Kerner

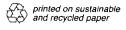
Steven L. Abrams

Mary Lou Berger

#### **County Administrator**

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"



To: Mayor Melissa McKinlay, and

Members of the Board of County Commissioners

From: Oscar Alvarez, Directory

Contractors Certification division

Date: January 5, 2018

Re: Appointments to the Construction Industry Licensing Board

(CILB) of Palm Beach County

ITEM: The purpose of this memo is to request support of two (2) appointments to the Construction Industry Licensing Board (CILB) and for one (1) nomination to the Consumer Member Seat. The two appointments are for Mr. Peter Ringle to serve as the Building Official Member Seat and Mr. Mark Robinson or Mrs. Haydee I. Ullfig to serve as the Swimming Pool Contractor Member Seat. Mr. Ringle is to replace Mr. Thomas Hogarth, the School District Building Official, who completed two terms and is no longer eligible to continue. Mr. Ringle was nominated by the Building Officials Association of Florida (BOAF). Mr. Robinson is to replace Mr. Frank Juliano who completed two terms and is no longer eligible to serve. Mr. Robinson was nominated by the Florida Swimming Pool Association (FSPA). Mrs. Ullfig has also shown interest in the Swimming Pool Contractor seat and has submitted an application for consideration. All applicants, Mr. Ringle, Mr. Robinson and Mrs. Ullfig would be eligible to commence a first 3-year term that would run from date of appointment through September 30, 2020. The seat for the swimming pool contractor would be decided by vote of the Board of County Commission (BCC). The CILB is also looking to fill a Consumer Member Seat vacancy upon the recent resignation of Mr. Dave Santana due to business engagements. At this time, we have not received any nominations for the Consumer Seat. Should you have a candidate in mind please forward the name and contact information to our office for processing.

BACKGROUND: The primary function of the CILB is for approval of certificate of competency construction trade licenses for Palm Beach County. The CILB consists of fifteen (15) specified construction trade members per Special Act, including three (3) consumer members that can be appointed by the BCC. The term of office of each member is three (3) years, with two consecutive year terms. The meetings are held once a month on the fourth Monday of each month. The qualification to be appointed to this board is to be actively engaged in the construction business in Palm Beach County; hold a certificate of competency under the nominee's name; engaged for a period of not less than five (5) consecutive years immediately before the date of his appointment; and be a resident of Palm Beach County.



The architect and engineer member shall be licensed in the State of Florida and be a resident of Palm Beach County. The consumer representative may be any resident of the local jurisdiction who is not, and has never been, a member or practitioner of a profession regulated by the CILB or a member of any closely related profession. The CILB has twelve (12) member seats currently filled, and a diversity count of Caucasian: 8 (67%) Native American: 1 (7%) Hispanic-American: 3 (26%). The gender ratio (female: male) is 0:12. Mr. Ringle and Mr. Robinson are both Caucasian males, and Mrs. Ullfig is a Hispanic female.

**DISPOSITION:** The applications and resumes for Mr. Ringle, Mr. Robinson and Mrs. Ullfig are attached for your consideration and signature. If you would like to nominate a different candidate, please provide us with the candidate(s) contact information for our office to process the nominations. Please return your nomination forms to Contractors Certification Division, senior secretary Janeth Cervera Fontecha by mail, fax (561) 233-5554 or email at <u>icerverafontecha@pbcgov.org</u> by January 26, 2018. Staff will prepare an agenda item for the March 13, 2018 BCC meeting.

Should you have any questions regarding this appointment or nomination, please contact Janeth Cervera Fontecha at (561) 233-5540.

#### OA/jcf

#### Attachments:

- Boards/Committees Application
- Resumes for Mr. Ringle, Mr. Robinson and Mrs. Ullfig.
- Nomination from the Building Officials Association of Florida (BOAF)
- Email from Florida Swimming Pool Association (FSPA)
- CILB Membership List for 2017-18.
- Meeting Schedule for 2018
- Board Member Requirements per Special Act, Chapter 67-1876, as amended.

cc: Patrick W. Rutter, Executive Director, PZ&B
Ramsay Bulkeley, Deputy Director, PZ&B
Faye W. Johnson, Assistant County Administrator
Shannon Fox, Assistant County Attorney
Edward Lynch, CILB Chair

File: CILB Appointments Enclosures

Special Act, Laws of Florida, Chapter 67-1876, as amended

## Section 3. Construction Industry Licensing Board of Palm Beach County, organization, meetings, powers, duties. --

- (A) The Construction Industry Licensing Board of Palm Beach County is hereby created and composed of the following: two general contractors, one contractor who is primarily engaged in the business of furnishing those services to which a building contractor is limited, one contractor who is primarily engaged in the business of furnishing those services to which a residential contractor is limited, one electrical contractor, one plumbing contractor, one HARV contractor, one roofing contractor, one swimming pool contractor, one architect, one engineer, and one full-time building official, employed by a local government within Palm Beach County who meets the requirements of the Building Officials Association of Florida. All members of the Board shall be appointed by the Palm Beach County Board of County Commissioners.
- (B) To be eligible for appointment each contractor member shall be:
  - (1) Actively engaged in the construction business in Palm Beach County and have held a certificate of competency in his name and have been so engaged for a period of not less than 5 consecutive years immediately before the date of his appointment, and be a resident of Palm Beach County. The architect and engineer member shall be licensed in the State of Florida and be a resident of Palm Beach County.
  - (2) Each member of the Board except the Building Official shall hold a valid certificate issued by this Board or the state of Florida in addition to having the qualifications required in subsection (B) (1) above.
- (C) All terms of office expire on September 30 of the last year of term. As the terms of members expire, the Board of County Commissioners shall appoint a member to fill the vacancy for a term of 3 years, but no member shall serve for more than two consecutive terms but may be reappointed after a three (3) year hiatus. Vacancies in the membership of the board for any cause shall be filled by the Board of County Commissioners for the balance of the unexpired term.

## F.S. § 489.131 Applicability:

(10) No municipal or county government may issue any certificate of competency or license for any contractor defined in s. 489.105(3)(a)-(o) after July 1, 1993, unless such local government exercises disciplinary control and oversight over such locally licensed contractors, including forwarding a recommended order in each action to the board as provided in subsection (7).

Each local board that licenses and disciplines contractors must have at least two consumer representatives on that board. If the board has seven or more members, at least three of those members must be consumer representatives. The consumer representative may be any resident of the local jurisdiction who is not, and has never been, a member or practitioner of a profession regulated by the board or a member of any closely related profession. (7/1/93)

Rev. 6/30/17

#### **BOARD MEMBER QUALIFICATIONS**

## **Board of County Commissioners:**

Urges all associations to join Palm Beach County in encouraging diversity in your Board nominations. Diverse representation in our Board appointments are a key to promoting a wider variety of perspectives and approaches on policy development, strategic planning, and regulatory implementation for our citizens. (11/5/09)

Rev. 6/30/17