

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: March 13, 2018
Department: Planning, Zoning & Building
Submitted By: Contractors Certification Division
Advisory Board Name: Construction Industry Licensing Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Appointment of two new members to the Construction Industry Licensing Board (CILB).

<u>Appoint</u>	<u>Seat No.</u>	<u>Requirement</u>	<u>Term</u>	<u>Nominated by</u>
Peter F. Ringle	3	Building Official	3/13/18-9/30/20	Mayor McKinlay Commissioner Burdick Commissioner Valeche
Mark E. Robinson	10	Swimming Pool Contractor	3/13/18-9/30/20	Florida Swimming Pool Association (FSPA) Commissioner Valeche
OR				
Haydee I. Ullfig	10	Swimming Pool Contractor	3/13/18-9/30/20	Mayor McKinlay Commissioner Burdick

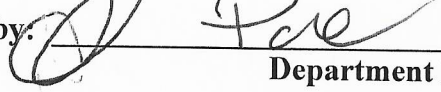
Summary: The CILB was established by Special Act, Laws of Florida, Chapter 67-1876, as amended. The Special Act and, subsequently, 489.131, Florida Statutes (F.S.) sets forth the membership of the Board, which consists of fifteen members. The nominations for appointment of two new members are as follows: Mr. Peter F. Ringle was nominated by the Building Officials Association of Palm Beach County (BOA) to serve his first 3-year term. There are two nominations for the Swimming Pool Contractor seat as follows: Mr. Mark Robinson was nominated by the Florida Swimming Pool Association (FSPA) and Mrs. Haydee I. Ullfig has indicated a willingness to serve a first 3-year term. The nominations represent the seat for one Building Official and one Swimming Pool Contractor as cited in the Special Act, and F.S. establishing the CILB. Memorandums for appointments and endorsements were sent to the Board of County Commissioners (BCC) on January 5, 2018. No other nominations were received. The CILB has twelve seats currently filled and a diversity count of Caucasian: 8 (67%), Hispanic-American: 3 (26%) and Native-American: 1 (7%). The gender ratio (female: male) is 0:12. Mr. Ringle and Mr. Robinson are both Caucasian males and Mrs. Ullfig is a Hispanic-American female.

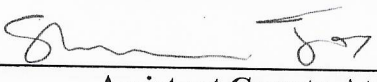
Mr. Mark E. Robinson has disclosed that he is an officer of Commercial Energy Specialists Inc that contracts with the County to provide bids. The Construction Industry Licensing Board of Palm Beach County provides **no** regulation, oversight, management, or policy-setting recommendations regarding the subject contract(s). Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Sec. 2-443, of the Palm Beach County Code of Ethics. Countywide (SF)

Background continued on page 3

Attachments:

1. Boards/Committees Applications
2. Resumes for Peter F. Ringle, & Haydee I. Ullfig
3. Recommendation letter from the Building Officials Association of Palm Beach County (BOA) for Peter F. Ringle
4. Recommendation email from the Florida Swimming Pool Association (FSPA) for Mark E. Robinson.
5. Memorandum to the Board of County Commissioners, January 5, 2018
6. Special Act (excerpt regarding membership composition)

Recommended by:  _____ **2/7/18**
Department Director **Date**

Legal Sufficiency:  _____ **2/12/18**
Assistant County Attorney **Date**

Background and Justification: The membership of the Board consists of two general contractors, and one member of the following categories: building, residential, electrical, plumbing, HARV (Heating, Air Conditioning, Refrigeration and Ventilation), roofing, swimming pool, architect, engineer, and building official. In addition, 489.131, F.S. requires that we have three Consumer Representatives. The Board establishes qualifications and competency of contractors that work within the County. The Board also provides for the testing and licensing of these contractors, and is empowered to discipline licenses.

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Construction Industry Licensing Board of Palm Beach County Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: 3/13/2014 To: 9/30/2020

Seat Requirement: Building Official Seat #: 7

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Ringle Ringle F
Last First Middle

Occupation/Affiliation: Building Official
Owner Employee Officer

Business Name: Village of North Palm Beach

Business Address: 420 US Highway 1

City & State: North Palm Beach, FL Zip Code: 33408

Residence Address: 4462 Coconut Road

City & State: Lake Worth, FL Zip Code: 33461

Home Phone: () 561-968-8775 Business Phone: () 841-3366 Ext.

Cell Phone: () 561-275-9069 Fax: ()

Email Address: pringle@village-npb.org

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO.XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
(Attach Additional Sheet(s), if necessary) OR			
NONE <input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity) <input checked="" type="checkbox"/>		

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII**, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on Sept. 202016
- By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Peter Ringle Printed Name: Peter Ringle Date: 7-19-17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Janeth Cervera Fontecha, Contractors Certification Division
2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Melissa McKinley Date: 1/16/18

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
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At Large Appointment or District Appointment / District #: _____

Term of Appointment: 3 Years. From: 3/13/2018 To: 9/30/2020

Seat Requirement: Building Official Seat #: 7

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Completion of term to expire on: _____

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Last First Middle

Occupation/Affiliation: Building Official

Owner Employee Officer

Business Name: Village of North Palm Beach

Business Address: 420 US Highway 1

City & State: North Palm Beach, FL Zip Code: 33408

Residence Address: 4462 Coconut Road

City & State: Lake Worth, FL Zip Code: 33461

Home Phone: () 561-968-8775 Business Phone: () 841-3366 Ext.

Cell Phone: () 561-275-9069 Fax: ()

Email Address: pringle@village-npb.org

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE NOT APPLICABLE/ (Governmental Entity)

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 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Peter Runglo Printed Name: Peter Runglo Date: 7-19-17

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Paula Burdick Date: 1-16-2018

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Revised 02/01/2016

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Section I (Department): (Please Print)

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At Large Appointment or District Appointment / District #: _____

Term of Appointment: 3 Years. From: TBD 10/1/2017 To: 9/30/2020

Seat Requirement: Building Official Seat #: 7

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<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

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2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:

Jaime Vallecho Date: 3/6/18

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public

Revised 02/01/2016

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Term of Appointment: 3 Years. From: 03/13/2018 To: 9/30/2020

Seat Requirement: Swimming Pool Contractor Seat #: 10

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Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Robinson Mark Edward

Last First Middle

Occupation/Affiliation: Sr. Vice President

Owner Employee Officer

Business Name: Commercial Energy Specialists, Inc.

Business Address: 952 Jupiter Park Lane, Ste 1

City & State: Jupiter Zip Code: 33458

Residence Address: 401 34th Street

City & State: West Palm Beach Zip Code: 33407

Home Phone: () 561 494-0240 Business Phone: () 561 744-1557 Ext.

Cell Phone: () 407 948-3698 Fax: () 561 746-5898

Email Address: mrobinson@ceswaterquality.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female Asian-American African-American Caucasian

Native-American Hispanic-American

Section II Continued:

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u> 150732B	<u>Parks & Recreation</u> Parks & Recreation	<u>General Maintenance</u> Pool Lift Maintenance	<u>10/01/00-09/30/2100</u>
<u>See Attached</u>			
(Attach Additional Sheet(s), if necessary) OR			
NONE <input type="checkbox"/>	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity) <input type="checkbox"/>	<input type="checkbox"/>

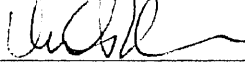
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By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Mark E. Robinson Date: 9/6/2017

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<u>See Attached</u>			
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

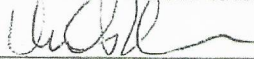
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AND

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*Applicant's Signature:  Printed Name: Mark E. Robinson Date: 9/6/2017

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Revised 02/01/2016

<u>Contract/ Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
150732B	Parks & Recreation	Pool Lift Preventative Maintenance	4/3/17-4/2/18
SS150769B	Parks & Recreation	Supply Pulsar Sunscreen Stabilizer	5-16/17-5/15/18
SS150813A	Parks & Recreation	Supply Pulsar Chlorinating Briquettes	9/14/16-9/13/17
SS150822	Parks & Recreation	OEM Parts, Maintenance & Repair	1/11/17-1/10/18

Mark E. Robin

9/6/2017

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BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: ULLFIG HAYDEE IRENE
 Last First Middle
 Occupation/Affiliation: Swimming Pool Contractor (FLORIDA CERT.)
 Owner Employee Officer
 Business Name: MY SOL POOLS, INC
 Business Address: 4600 121st Ter. N.
 City & State: Royal Palm Beach, FL Zip Code: 33411
 Residence Address: 4600 121st Ter. N.
 City & State: Royal Palm Beach, FL Zip Code: 33411
 Home Phone: 561-514-1473 Business Phone: 561-432-8132 Ext.
 Cell Phone: 561-324-8944 Fax: 561-514-1473
 Email Address: info@mysolpools.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No
 If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on 10/30 2017
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Haydee Ullfig Printed Name: Haydee Ullfig Date: 10/26/17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 Janeth Cervera Fontecha, Contractors Certification Division
 2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Paula H. Burdick Date: 1-18-2018

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Construction Industry Licensing Board of Palm Beach County Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: 3/13/2018/jcf To: 9/30/2020

Seat Requirement: Swimming Pool Contractor Seat #: 10

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: ULLFIG HAYDEE IRENE
Last First Middle

Occupation/Affiliation: Swimming Pool Contractor (FLORIDA CERT.)
Owner Employee Officer

Business Name: MY SOL POOLS, INC

Business Address: 4600 121st Ter. N.
City & State: Royal Palm Beach, FL Zip Code: 33411

Residence Address: 4600 121st Ter. N.
City & State: Royal Palm Beach, FL Zip Code: 33411

Home Phone: 561-514-1473 Business Phone: 561-432-8132 Ext.

Cell Phone: 561-324-8944 Fax: 561-514-1473

Email Address: info@mysolpools.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE
 NOT APPLICABLE/ (Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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- By watching the training program on the Web, DVD or VHS on 10/30 2017
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Haydee Ullfig Printed Name: Haydee Ullfig Date: 10/26/17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Janeth Cervera Fontecha, Contractors Certification Division
 2300 N. Jog Rd, 2nd Floor, Suite 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Melissa McKinley Date: 11/16/18

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

From: Ringle Peter <pringle@village-npb.org>
Sent: Thursday, July 20, 2017 6:59 AM
To: Janeth Cervera-Fontecha
Subject: RE: CILB Board Appointment
Attachments: licenses-07202017065202.pdf; application-07202017064512.pdf

Peter Ringle has been a resident of Palm Beach County since moving to Florida in 1995. Peter is currently the Building Official for the Village of North Palm Beach. February 2012 to September 2016 Peter was employed as Building Official of Riviera Beach. August 2006 to February 2012 Peter worked for Hybyrd inspections as an inspector, doing plan review and inspections. Prior to this Peter Ringle had his own construction company with licenses going back to 1986. Peter was originally licensed in Virginia as a contractor from 1986 to 1995 before moving to Florida. Peter's first license was with Palm Beach County license number U-17895 obtained in 1996. Peter upgraded to a general contractors license in 2004 license number CGC 1507867. Peter Ringle graduated from high school and has a bachelor degree.

Peter Ringle
Building Official
Village of North Palm Beach

From: Janeth Cervera-Fontecha [mailto:JCerveraFontecha@pbcgov.org]
Sent: Friday, July 07, 2017 5:01 PM
To: Krieger Christopher; Ringle Peter
Subject: CILB Board Appointment

Good Afternoon Mr. Ringle,

Congratulations on being nominated by your association to serve on the CILB board. Attached is an application for your submission accompanied by your resume. Upon receipt of this information I will forward your appointment to the BCC for approval to commence in October to replace Mr. Hogarth. If you have any questions please feel free to contact me. Thank you

Best Regards,

**Janeth Cervera-Fontecha, Senior Secretary
Construction Industry Licensing Board (CILB)**

Contractors Certification Division, Planning, Zoning & Building Dept.
2300 N. Jog Road, Suite 2W-61.05, West Palm Beach, FL 33411-2741

HAYDEE IRENE ULLFIG

4600 121st Terr. N., Royal Palm Beach, FL 33411

E-mail: haydeeuullfig1@bellsouth.net, Cellular: (561) 324-8944

COMPUTER SKILLS AND OTHER PERTINENT SKILLS AND ATTRIBUTES

Microsoft Office including MS Word; Excel; PowerPoint; Outlook; Publisher; Adobe Photoshop; QuickBooks Pro; Bilingual in English and Spanish; detail oriented; strong organizational skills; able to prioritize; ethical and reliable; creative marketing and design capabilities; extensive internet research, problem solver, professional demeanor and excellent client/customer service, 3-D Swimming Pool and Landscape Design.

EMPLOYMENT:

March 2004 to Present

Contractor/ Designer / President

My Sol Pools Inc., Royal Palm Beach, FL 33411

August 2015 to Present

Realtor

Donohue Real Estate, Worth Ave., Palm Beach, FL 33480

May 2013 to January 2015

Office Administrator/Marketing Coordinator (part time)

Hall Real Estate, Palm Beach, FL 33480

June 2000 to Jan. 2004

Office Manager/Design Assistant

Lane Pettigrew Associates, LLC (Architects), 1321 Alton Rd., Miami Beach, FL
March 1999- Sept. 2000

Real Estate Office Manager

The Daniels Group, Inc., 671 Brickell Key Dr., Miami, FL

June 1995 - March 1999

Assistant Business Operations Manager

Grubb & Ellis of Florida, Inc., 801 Brickell Ave., Miami, FL

1983 to 2004

Dade County Certified Swimming Pool Maintenance and Renovation

Lorelei Pools, Miami, FL

EDUCATION :

UNIVERSITY OF MIAMI, MIAMI, FL

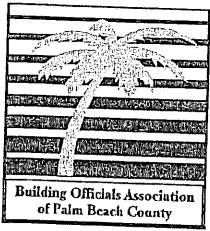
Degree: Bachelor in Business Administration (Minor in Fine Arts and French)
Graduated: December 1998

CERTIFICATIONS :

State of Florida Certified Pool Contractor
State of Florida Realtor Associate

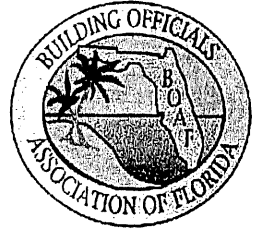
REFERENCES :

Upon Request



June 23, 2017

Board of County Commissioners
Palm Beach County CILB
C/O Janeth Cervera-Fontecha
2300 N. Jog Road
West Palm Beach, FL 33411



Chapter of
**The Building
Officials
Association of
Florida**
Since 1974



Chapter of
**The International
Code
Council**
Since 2001

**Building
Officials
Association of
Palm Beach
County**

President
Debbie Nutter, CBO
CAP Government
dnutter@capfla.com

Vice-President
Robert Hill, CBO
Royal Palm Beach
rhill@royalpalmbeach.com

Secretary
Jacek Tomasik, CBO
Village of Wellington
jtomasik@wellingtonfl.gov

Treasurer
Doug Harvey, CBO
West Palm Beach
dharvey@wpb.org

Directors:
Peter Ringle, CBO
North Palm Beach
pringle@village-npb.org

Wayne Cameron, CBO
Village of Palm Springs
wcameron@vpsfl.org

Past President
Michael Fox, CBO
Palm Beach County
mfox@pbcgov.org

State Director
Robert McDougal, CBO
West Palm Beach
rmcdougal@wpb.org

RE: CILB Nominee – Peter Ringle, CBO

Dear Commissioners:

I am pleased to report to you, that, during the June 22, 2017 meeting of the Building Officials Association of Palm Beach County (BOAPBC), the BOAPBC membership voted to authorize the chapter Officers and Directors to nominate Peter Ringle, CBO, Building Official of the Village of North Palm Beach, for your consideration, to serve on the Construction Industry Licensing Board.

The Officers and Directors of the Association have carefully reviewed Mr. Ringle's references and record of service in support of construction code administration, and believe that his skill and experience in the enforcement of building codes makes him an asset to the District he serves, and as well as the County at large.

The membership, officers, and directors of our association respectfully ask for your favorable consideration of this nominee. We also remain grateful to the Commission for its continued support of consistent, strong, and equitable construction code enforcement in Palm Beach County and its 38 municipalities. We recognize, as the Commission Members do, that consistent and diligent enforcement of current construction codes protects the lives and property of the citizens of and visitors to Palm Beach County, along with helping to keep down the high cost of property insurance in our County.

Faithfully,

Debbie Nutter, CBO
2017 President

Janeth Cervera-Fontecha

From: Frank Juliano <frank@pooltekofpb.com>
Sent: Monday, August 28, 2017 6:51 AM
To: Janeth Cervera-Fontecha
Cc: frank@pooltekofpb.com
Subject: RE: Board Meeting Monday 8/28

Janeth good morning , I will be there today , also my board is moving forward to nominating Mark Robinson , Doris will be getting all info to you as requested , all the best

Doris Rohner
 Executive Director
 FSPA Palm Beach Jim Shirey Chapter
 954-723-0937 • 1-888-691-4300 toll free fax
palmbeachspa@aol.com • FSPAPalmBeach@floridapoolpro.com

Frank Juliano

POOL TEK
 OF THE PALM BEACHES

Ph: 561-514-1514

Fax: 561-514-1573

www.pooltekofpb.com<https://www.facebook.com/pages/Pool-Tek-of-the-Palm-Beaches/158915960829952?ref=hl><http://www.houzz.com/pro/frankj/pool-tek-of-the-palm-beaches-inc>

From: Janeth Cervera-Fontecha [<mailto:JCerveraFontecha@pbcgov.org>]

Sent: Friday, August 25, 2017 4:06 PM

To: A. Thomas Hogarth; Arnold Rich (richa@palmbeachschools.org); Ben Preston; Dave T. Santana; Edward J. Lynch; Frank M. Juliano; Gerry Kelly (gerry.kelly@weitz.com); Jim McKay; Leah Hermann M.; Mark Worrell; Michael T McNamara; Randy Lebolo; Raymond Murdock; Sam Roman; Steve Svopa; Terry Horan

Cc: Amber Dunaway; Avril Graham; Claudia Clunis; Helene Bloom; Janeth Cervera-Fontecha; Jeremy Dennis; John Herring; Lillian Green; Oscar Alvarez; Robert Melancon; Shaneisha Arrebato; Stefanie Rodriguez C.; Steve Newell; Yvonne Feliciano C.

Subject: Board Meeting Monday 8/28

Good Afternoon Board Members,



**Department of Planning,
Zoning & Building**

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb



**Palm Beach County
Board of County
Commissioners**

- Melissa McKinlay, Mayor
- Mack Bernard, Vice Mayor
- Hal R. Valeche
- Paulette Burdick
- Dave Kerner
- Steven L. Abrams
- Mary Lou Berger

County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"

printed on sustainable
and recycled paper

To: Mayor Melissa McKinlay, and
Members of the Board of County Commissioners

From: Oscar Alvarez, Director
Contractors Certification Division

Date: January 5, 2018

Re: **Appointments to the Construction Industry Licensing Board
(CILB) of Palm Beach County**

ITEM: The purpose of this memo is to request support of two (2) appointments to the Construction Industry Licensing Board (CILB) and for one (1) nomination to the Consumer Member Seat. The two appointments are for Mr. Peter Ringle to serve as the Building Official Member Seat and Mr. Mark Robinson or Mrs. Haydee I. Ullfig to serve as the Swimming Pool Contractor Member Seat. Mr. Ringle is to replace Mr. Thomas Hogarth, the School District Building Official, who completed two terms and is no longer eligible to continue. Mr. Ringle was nominated by the Building Officials Association of Florida (BOAF). Mr. Robinson is to replace Mr. Frank Juliano who completed two terms and is no longer eligible to serve. Mr. Robinson was nominated by the Florida Swimming Pool Association (FSPA). Mrs. Ullfig has also shown interest in the Swimming Pool Contractor seat and has submitted an application for consideration. All applicants, Mr. Ringle, Mr. Robinson and Mrs. Ullfig would be eligible to commence a first 3-year term that would run from date of appointment through September 30, 2020. The seat for the swimming pool contractor would be decided by vote of the Board of County Commission (BCC). The CILB is also looking to fill a Consumer Member Seat vacancy upon the recent resignation of Mr. Dave Santana due to business engagements. At this time, we have not received any nominations for the Consumer Seat. Should you have a candidate in mind please forward the name and contact information to our office for processing.

BACKGROUND: The primary function of the CILB is for approval of certificate of competency construction trade licenses for Palm Beach County. The CILB consists of fifteen (15) specified construction trade members per Special Act, including three (3) consumer members that can be appointed by the BCC. The term of office of each member is three (3) years, with two consecutive year terms. The meetings are held once a month on the fourth Monday of each month. The qualification to be appointed to this board is to be actively engaged in the construction business in Palm Beach County; hold a certificate of competency under the nominee's name; engaged for a period of not less than five (5) consecutive years immediately before the date of his appointment; and be a resident of Palm Beach County.



The architect and engineer member shall be licensed in the State of Florida and be a resident of Palm Beach County. The consumer representative may be any resident of the local jurisdiction who is not, and has never been, a member or practitioner of a profession regulated by the CILB or a member of any closely related profession. The CILB has twelve (12) member seats currently filled, and a diversity count of Caucasian: 8 (67%) Native American: 1 (7 %) Hispanic-American: 3 (26 %). The gender ratio (female: male) is 0:12. Mr. Ringle and Mr. Robinson are both Caucasian males, and Mrs. Ullfig is a Hispanic female.

DISPOSITION: The applications and resumes for Mr. Ringle, Mr. Robinson and Mrs. Ullfig are attached for your consideration and signature. If you would like to nominate a different candidate, please provide us with the candidate(s) contact information for our office to process the nominations. Please return your nomination forms to Contractors Certification Division, senior secretary Janeth Cervera Fontecha by mail, fax (561) 233-5554 or email at jcerverafontecha@pbccgov.org by January 26, 2018. Staff will prepare an agenda item for the March 13, 2018 BCC meeting.

Should you have any questions regarding this appointment or nomination, please contact Janeth Cervera Fontecha at (561) 233-5540.

OA/jcf

Attachments:

- Boards/Committees Application
- Resumes for Mr. Ringle, Mr. Robinson and Mrs. Ullfig.
- Nomination from the Building Officials Association of Florida (BOAF)
- Email from Florida Swimming Pool Association (FSPA)
- CILB Membership List for 2017-18.
- Meeting Schedule for 2018
- Board Member Requirements per Special Act, Chapter 67-1876, as amended.

cc: Patrick W. Rutter, Executive Director, PZ&B
Ramsay Bulkeley, Deputy Director, PZ&B
Faye W. Johnson, Assistant County Administrator
Shannon Fox, Assistant County Attorney
Edward Lynch, CILB Chair

File: CILB Appointments
Enclosures

Special Act, Laws of Florida, Chapter 67-1876, as amended

Section 3. Construction Industry Licensing Board of Palm Beach County, organization, meetings, powers, duties. --

(A) The Construction Industry Licensing Board of Palm Beach County is hereby created and composed of the following: two general contractors, one contractor who is primarily engaged in the business of furnishing those services to which a building contractor is limited, one contractor who is primarily engaged in the business of furnishing those services to which a residential contractor is limited, one electrical contractor, one plumbing contractor, one HARV contractor, one roofing contractor, one swimming pool contractor, one architect, one engineer, and one full-time building official, employed by a local government within Palm Beach County who meets the requirements of the Building Officials Association of Florida. All members of the Board shall be appointed by the Palm Beach County Board of County Commissioners.

(B) To be eligible for appointment each contractor member shall be:

(1) Actively engaged in the construction business in Palm Beach County and have held a certificate of competency in his name and have been so engaged for a period of not less than 5 consecutive years immediately before the date of his appointment, and be a resident of Palm Beach County. The architect and engineer member shall be licensed in the State of Florida and be a resident of Palm Beach County.

(2) Each member of the Board except the Building Official shall hold a valid certificate issued by this Board or the state of Florida in addition to having the qualifications required in subsection (B) (1) above.

(C) All terms of office expire on September 30 of the last year of term. As the terms of members expire, the Board of County Commissioners shall appoint a member to fill the vacancy for a term of 3 years, but no member shall serve for more than two consecutive terms but may be reappointed after a three (3) year hiatus. Vacancies in the membership of the board for any cause shall be filled by the Board of County Commissioners for the balance of the unexpired term.

F.S. § 489.131 Applicability:

(10) No municipal or county government may issue any certificate of competency or license for any contractor defined in s. 489.105(3)(a)-(o) after July 1, 1993, unless such local government exercises disciplinary control and oversight over such locally licensed contractors, including forwarding a recommended order in each action to the board as provided in subsection (7).

Each local board that licenses and disciplines contractors must have at least two consumer representatives on that board. If the board has seven or more members, at least three of those members must be consumer representatives. The consumer representative may be any resident of the local jurisdiction who is not, and has never been, a member or practitioner of a profession regulated by the board or a member of any closely related profession.
(7/1/93)

Rev. 6/30/17

BOARD MEMBER QUALIFICATIONS

Board of County Commissioners:

Urges all associations to join Palm Beach County in encouraging diversity in your Board nominations. Diverse representation in our Board appointments are a key to promoting a wider variety of perspectives and approaches on policy development, strategic planning, and regulatory implementation for our citizens. (11/5/09)

Rev. 6/30/17