

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income(County)					
In-Kind Match(County)					
NET FISCAL IMPACT					
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE)					

Is Item Included in Current Budget? Yes No
 Does this item include the use of federal funds? Yes No

Budget Account No:

Fund Agency Organization Object

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 3/6/18
 3/6/18 OFMB *[Signature]* 3/6/18

[Signature] 3/6/18
 Contract Dev. & Control *[Signature]* 3/6/18

B. Legal Sufficiency

[Signature] DMN
 Assistant County Attorney 3/6/18

C. Other Department Review

 Department Director



Palm Beach County Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Commissioner	Administrator	Attorney	Comments	Status	Date Completed
01/23/2018	Offshore Drilling Resolution Provide updated resolution opposing offshore oil drilling in Florida.	BCC - Regular	Mckinlay	Bonlarron	Wynn	Resolution adopted by BCC on 1/30/18 (workshop meeting).	Completed	01/30/2018
01/23/2018	Proposal 95 - Constitutional Revision Commission Prepare urgent email under Mayor's signature on behalf of BCC opposing Proposal 95, a local government preemption on commerce, trade and labor.	BCC - Regular	Mckinlay	Bonlarron	Wynn	Letter of strong opposition dated January 25, 2018, prepared and issued by Mayor's office to Local Government Committee, Constitutional Revision Commission.	Completed	01/25/2018
01/23/2018	Media Requests for Filming on County Property Requesting future discussion with Administrator on handling of media request for filming on county property	BCC - Regular	Mckinlay	Baker	Nieman	County Administrator meet with Mayor and resolved outstanding issues of concern.	Completed	01/26/2018
12/05/2017	Polystyrene Product Usage Directed County Administrator to review County government purchase and use of polystyrene products and consider replacement with more environmentally-friendly products.	BCC - Regular	Mckinlay	Bolton	Helfant	Email sent to departments encouraging switch to more environmentally-friendly products if financially feasible, while also encouraging employees to bring in personal mugs and utensils to further reduce the need for disposable products.	Completed	03/09/2017
11/28/2017	Natural Areas Funding Directed County Administrator to evaluate designation of a percentage of bed tax funds for natural areas management and to discuss with TDC.	BCC - Budget	Mckinlay	Baker	Wynn	Placed on agenda and discussed by TDC on 12/14/17. Staff will submit response and plan to the BCC in the first quarter of 2018. Update: Submitted on opinion from Assistant County Attorney Dawn Wynn stating the use of bed tax funds for natural areas management was not a permitted use of funds under F.S. 125.0104. However, staff will continue to monitor changes made to Florida Statutes that govern the use of bed taxes and identify other potential revenue sources appropriate to fund natural areas management.	Completed	03/10/2018
11/07/2017	Solar Co-ops Prepare for BCC approval a resolution of support for the concept of solar co-ops and directing the county administrator to provided limited support for community education and outreach events.	BCC - Regular	Burdick	Van Arnam	Berger	Resolution adopted on 11/28/17	Completed	11/28/2017
11/07/2017	Disaster Displacement Act Prepare letter of support for legislation proposed by Senator Bill Nelson.	BCC - Regular	Mckinlay	Bonlarron	Wynn	Complete. Letter was sent in support of Sen. Bill Nelson's proposed legislation.	Completed	11/13/2017



Palm Beach County Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Commissioner	Administrator	Attorney	Comments	Status	Date Completed
11/07/2017	<u>Houston Astros Recognition</u> Work with Sports Commission to recognize World Series Champions at BCC meeting and organize some type of community event during spring training.	BCC - Regular	Valeche	Baker	Nieman	Staff coordinated the presentation of the World Series Championship Trophy to be presented at the January 23, 2018 BCC meeting. Staff will continue to work with the teams and the sports commission regarding an organized community event during spring training of 2018. Update: On February 24, 2018 the county staff and the staff of the Sports Commission coordinated a community wide event at the stadium to celebrate the World Series Champion Houston Astros and the opening of 2018 Spring Training. The Astros provided 500 tickets to youth based organizations to attend the celebration and the game. The trophy was on site and made accessible to the public to take pictures.	Completed	02/24/2018
10/17/2017	<u>TPS for Haitian Residents</u> Prepare resolution for BCC consideration to support extension of Temporary Protected Status (TPS) for Haitian residents.	BCC - Regular	Bernard	Bonlarron	Wynn	Resolution presented and adopted on November 7, 2017.	Completed	11/07/2017
10/17/2017	<u>Hurricane Irma Funding Requests by Senators Nelson and Rubio</u> Prepare letter of support for Mayor's signature.	BCC - Regular	Mckinlay	Bonlarron	Wynn	Complete. Letter sent supporting Sen. Nelson and Rubio's Hurricane Irma Supplemental funding proposal.	Completed	11/16/2017
10/03/2017	<u>Palm Beach County CARES - Hurricane Maria Relief</u> Meet with PBC CARES and determine how County can support relief efforts being organized by CARES coalition.	BCC - Regular	Burdick	Van Arnam	Coffman	BCC item authorizing expenditures for Hurricane Maria relief efforts approved on 10/17/17 (5B-2). Several coordination meetings attended. County sponsored supply collection events held on 10/21 and 10/28.	Completed	12/31/2017
09/26/2017	<u>Conversion Therapy</u> Directed County Attorney to prepare countywide ordinance banning conversion therapy.	BCC - Regular	Berger	Bonlarron	Nieman	Ordinance has been prepared. First reading held on 12/5/17. Public hearing and adoption held on 12/19/17. Ordinance banning conversion therapy passed by the BCC on a 5-2 vote.	Completed	12/19/2017
09/26/2017	<u>Hurricane Irma Legislative Issues</u> Establish strong state and federal legislative policies addressing post-Irma issues particularly those that relate to residential facility requirements and patient/client protection. Add to legislative agendas.	BCC - Regular	Mckinlay	Bonlarron	Wynn	Completed. The BCC adopted as part of the 2018 legislative agenda post-Irma policies that will be discussed for inclusion in legislation pending before the Florida Legislature.	Completed	09/01/2017
08/15/2017	<u>Palm Beach County Housing Authority - Finances</u> Review Board of County Commissioners payments to Authority.	BCC - Regular	Mckinlay	Baker	Wynn	Attached is a ten year history of allocations to the various housing authorities totaling \$18,199,333.00.	Completed	01/18/2018
08/15/2017	<u>Pennock Point Drainage</u> Prepare agenda item authorizing staff to conduct a drainage study in specific section of Pennock Point Road.	BCC - Regular	Valeche	Johnson	Herman	Agenda Item, 5D-1, was approved by the Board at the October 3, 2017 meeting.	Completed	10/01/2017



Palm Beach County Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Commissioner	Administrator	Attorney	Comments	Status	Date Completed
08/15/2017	<u>Workshop on CRAs</u> At the request of Commissioner Bernard, staff was directed to schedule a workshop with the various CRAs in the County.	BCC - Regular	Bernard	Johnson	Banks	Staff followed up with Commissioner Bernard and was informed to not move forward with the workshop.	Completed	10/01/2017
08/15/2017	<u>Fire Rescue Bunker Gear</u> Review and report back on handling/storage of bunker gear addressing exposure to contaminants.	BCC - Regular	Kerner	Bolton	Burrows	Report submitted to the Board by the chief updating the FACE initiative, with status of bunker gear decontamination initiatives and associated costs, and bunker gear location by station #. The repairs to station #19 now include costs for bunker gear storage consideration for this purpose.	Completed	11/27/2017
07/11/2017	<u>Use of Organic, Bio-based Herbicides and Pesticides in County Parks</u> Review comments from Frederick Ritter, Nature's Own Solutions Company, regarding chemical use in Parks. Consult with legal and report back to Board.	BCC - Regular	Burdick	Van Arnam	Helfant	This topic was previously reviewed by staff. In response to this directive, an additional review was conducted and a memo report dated August 2, 2017, prepared by Parks and Recreation was distributed to the BCC. No further action necessary.	Completed	08/02/2017
07/11/2017	<u>Establishment of MSTU for PBSO Funding.</u> Explore funding of PBSO (law enforcement and corrections) thru its own MSTU.	BCC - Regular	Mckinlay	Baker	Nieman	The County Attorney submitted a memo to the BCC on September 1, 2017 identifying several Sheriff funding options that would require changes in Florida Law, cooperation from all 39 municipalities or create a MSTU for the unincorporated area of the county.	Completed	09/01/2017
06/22/2017	<u>Air Conditioning Licensing</u> At Commissioner Bernard's request at the June 22nd BCC Zoning Hearing, the Board directed staff to present a request to the Construction Industry Licensing Board (CILB) to consider creating sub categories of the current Heating, Air Conditioning, Refrigeration and Ventilation (HARV) license.	Zoning	Bernard	Johnson	Fox	Via email on August 4, 2017, the Board was informed of the CILB's decision to not move forward with creating subcategories and provided a copy of the meeting minutes. The CILB discussed this issue at their June 26, 2017 meeting and based on their decision on the following considerations: 1) Creating subcategories will constitute a "watering down" of the HARV license triggering negative consequences, 2" New subcategories and licenses are created when warranted and a justifiable need for them has not been clearly established and 3) Experience and requirements to obtain the existing HARV license in PBC are attainable.	Completed	08/04/2017
06/13/2017	<u>Budget Workshop Requests/Questions</u> Request from June 13th BCC budget workshop: Provide updated version of Page 14 of presentation with updated property values; provide list of capital projects that would be forgone in McMurrain property purchase is funded; and, provide more detail on CRA funding and sunset dates.	BCC - Budget	Burdick	Baker	----	Memo dated June 28,2017 sent to BCC from Sherry Brown, OFMB Director./	Completed	06/28/2017



Palm Beach County Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Commissioner	Administrator	Attorney	Comments	Status	Date Completed
06/06/2017	<u>Speed Zone in ICW CR 707 Bridge North to Coral Cove Park</u> Prepare request from BCC to FWC requesting formal review of the area from CR 707 Bridge, north to Coral Cove Park for a slow speed zone in ICW.	BCC - Regular	Valeche	Van Arnam	Helfant	Letter request completed and mailed 6/12/17.	Completed	06/12/2017
06/06/2017	<u>Fleet Management Representative to Attend BCC Meeting</u> Arrange for Fleet Management Division Representative to attend a future BCC meeting to allow for recognition of the Division for receipt of Tier 3 Sustainable Fleet Accreditation by the National Association of Fleet Administrators. Provide Board with info on sustainable fleet practices including use of electric vehicles.	BCC - Regular	Burdick	Baker	Nieman	A certificate of appreciation was prepared and presented to Fleet Management at the August 15th BCC meeting.	Completed	08/15/2017
05/16/2017	<u>Opioid Response</u> Provide update to BCC on hiring of positions approved on April 4th and on discussions with DCF and SEFBHN related to treatment.	BCC - Regular	Mckinlay	Van Arnam	Coffman	Agenda item presented to the BCC on 2/6/18. BCC authorized staff to continue to work on establishment of an addiction stabilization facility with MAT clinic and emergency expenditures to expand treatment capacity. Senior Program Manager - Substance Abuse closed 3/2/18.	Completed	02/06/2018
05/16/2017	<u>Elimination of USDA Undersecretary of Rural Affairs Position</u> Write letter to Secretary of USDA with copies to President Trump and Florida Congressional Delegation opposing the elimination of the Undersecretary of Rural Affairs Position.	BCC - Regular	Mckinlay	Bonlarron	Wynn	Letter sent to the Congressional Delegation regarding the elimination of the Undersecretary of USDA. See attached document.	Completed	05/17/2017
05/02/2017	<u>Artificial Reef Committee</u> Check out future plans for obtaining public input.	BCC - Regular	Burdick	Van Arnam	Helfant	Review by Administration is complete. New process put in place utilizing open forums to replace structured committee.	Completed	05/10/2017
05/02/2017	<u>Naming of Courthouse</u> Motion to name main courthouse after soon to be retired Judge Daniel T.K. Hurley. Direction to County Administrator to implement and return to Board with any issues.	BCC - Regular	Kerner	Baker	Nieman	BCC approved installation of engraved granite plaques on 12/19/17 (3H-4) and authorized staff to develop integrated history exhibition in courthouse.	Completed	12/19/2017
04/04/2017	<u>Opioid Response - Declaration of Public Health Emergency</u> Prepare letter to Governor Scott requesting declaration of public health emergency.	BCC - Regular	Mckinlay	Van Arnam	Coffman	Letter completed, signed by Mayor and transmitted 4/12/17.	Completed	04/12/2017



Palm Beach County Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Commissioner	Administrator	Attorney	Comments	Status	Date Completed
04/04/2017	<u>Opioid Response - In-patient Treatment Beds</u> Provide proposal for BCC consideration to add in-patient treatment beds/intake facility.	BCC - Regular	Mckinlay	Van Arnam	Coffman	Proposal presented to BCC on 2/6/18. Authorization to proceed given to staff	Completed	02/06/2018
03/14/2017	<u>Paid Parental Leave</u> Draft a policy authorizing up to six weeks of paid parental leave for eligible non-bargaining employees for the birth, adoption or the placement of a foster child.	BCC - Regular	Mckinlay	Bolton	Ottey	Policy (CW-P-084) in effect as of 4/29/17.	Completed	04/29/2017
03/14/2017	<u>Surtax (Sales Tax) Projects</u> Requested a list of projects where new sales tax will be used that have already gone out/been bid out.	BCC - Regular	Bernard	Baker	----	Staff developed list and discussed with individual Commissioners as well as discussed at Board meeting. FDO modified processes to allow eligible companies to be placed on the annuals list. This allows the companies to bid on projects during the fiscal year.	Completed	05/01/2018
02/07/2017	<u>Commissioner Staff Salaries</u> Complete and implemented.	BCC - Regular	Bernard	Bolton	Ottey	Anticipate item on the 8/15/17 BCC Agenda.	Completed	10/01/2017
02/07/2017	<u>Lewis Center</u> Provide presentation on Lewis Center at upcoming budget workshop	BCC - Regular	Mckinlay	Bolton	----	Presentation was made by staff at the budget retreat.	Completed	02/21/2017
02/07/2017	<u>Hot Dog Vendor Inquiry</u> Review request from hot dog vendor desiring to operate at S. County Admin Complex. Discuss with Audrey Wolf.	BCC - Regular	Abrams	Baker	----	After thorough consideration by County staff in conjunction with the Tax Collector's Office, it was determined that for a number of operational reasons a mobile vendor is not appropriate for the current site. However, the county's future redevelopment plan for the complex include opportunities for a convenience food service provider and/or mobile food vendor. Staff responded directly to the person inquiring about the opportunity.	Completed	02/08/2017
02/07/2017	<u>Plastic Bag Ban</u> Prepare resolution requesting Florida Legislature to allow pilot programs in municipalities to ban or regulate the use of plastic bags.	BCC - Regular	Burdick	Bonlarron	Wynn	Resolution passed unanimously by BCC on February 21, 2017 at budget retreat meeting.	Completed	02/21/2017
02/07/2017	<u>Vehicles for Hire</u> Provide memo to BCC and follow up with public commenter (J. Condie) on complaint related to insurance requirements for vehicles for hire.	BCC - Regular	Mckinlay	Van Arnam	Brako	Memo to BCC issued 2/16/17. Email sent to commenter same date. Call completed previous week.	Completed	02/16/2017



Palm Beach County Board Directives - Completed

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02/07/2017	<u>Boca Del Mar - Mizner Trail Golf Course</u> Review term of development approval, verify code compliance.	BCC - Regular	Abrams	Johnson	Banks	Two liens are filed against the property with fines accruing related to the clubhouse and overgrowth. The club house was demolished and removed in June of 2017 which corrected the violation; however the accrued fines have not yet been paid. Corrective action on the overgrowth, trash and debris on March 8th which brought the property into compliance. However, the accrued fines have not yet been paid.	Completed	06/01/2017
01/10/2017	<u>Tri-Rail Liability Issue Resolution</u> Under Comments, Commissioner Abrams requested a Resolution supporting a resolution from the BCC urging the Florida Legislature to enact legislation that clarifies liability and indemnification so as to facilitate Tri-Rail Service into Downtown Miami and Tri-Rail Coastal Link.	BCC - Regular	Abrams	Bonlarron	Wynn	The BCC approved the Resolution at the February 7, 2017 meeting.	Completed	02/07/2017
12/07/2016	<u>Workforce Housing Program</u> Commissioner Bernard asked for a workshop on the Workforce Housing Program; specifically the buy-out payment. Commissioner Kerner supported the request.	Zoning	Bernard	Johnson	Banks	Workshop was held on April 25, 2017.	Completed	04/25/2017
12/06/2016	<u>Board Directives Report</u> Requested regular status reports on board directives at a public meeting.	BCC - Regular	Mckinlay	Baker	Nieman	Directives database has been developed and directives back to September 1, 2015 are being entered and updated.	Completed	01/23/2018
12/06/2016	<u>Bed Tax on Short-Term Leases/Rentals</u> During Matters by the Public, it was brought to the attention of the Board that bed taxes are not being collected on short-term rentals/leases.	BCC - Regular	Burdick	Baker	Wynn	Collection of Bed Taxes are under the purview of the Tax Collector. She has a very aggressive program to identify and collect bed taxes for short-term rentals/leases and we have realized revenue from this program.	Completed	12/06/2016
12/06/2016	<u>Meeting w/SFWMD RE: McMurrain Farm Property in Ag Reserve</u> During the discussion of Agenda Item 4E-1 (postponed), the Board requested a meeting to discuss the sale of the McMurrain Farm Property. Meeting invitees should also include: stakeholders and environmental groups.	BCC - Regular	Abrams	Baker	Falcon	Meetings complete. Third amendment to Interlocal Agreement with SFWMD approved by BCC on 12/19/17 (5B-1). Amendment provides for County purchase of property over a 3-year period with first payment due on March 31, 2018.	Completed	12/19/2017
11/29/2016	<u>Legislative Issues (2017)</u> Prioritization of Legislative Issues for 2017	BCC - Regular	Burdick	Bonlarron	Wynn	Legislative Affairs completed a proposed prioritization list for the legislative appropriations in the 2017 legislative Agenda. The list was presented and approved at the 12/20 BCC meeting.	Completed	12/20/2016
11/29/2016	<u>C-51 Phase I Pilot Project Funding Letter</u> Letter to South Florida Water Management District expressing Board support for the C-51 Phase I Pilot Project funding	Workshop	Mckinlay	Baker	----	Letter Governing Board Chairman O'Keefe and Members sent under Mayor's signature 1/9/17.	Completed	01/09/2017



Palm Beach County Board Directives - Completed

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11/29/2016	<u>Treasure Coast Regional Planning Council</u> Request for Board discussion on TCRPC	Workshop	Burdick	Johnson	Banks	The information was provided to the Board in a March 16, 2017 memo from the OFM&B Director along with the backup from the Board discussion of this item in October and December of 2014.	Completed	03/16/2017
11/29/2016	<u>Everglades Restoration Support</u> Letter to the South Florida Water Management District and multiple parties expressing continued Board support for Everglades Restoration	BCC - Regular	Mckinlay	Bonlarron	----	A letter was drafted and signed by the Mayor to Col. Jason Kirk of the Army Corps of Engineers and copied to the South Florida Water Management District Board and the State and Federal Legislative Delegations on January 9, 2017.	Completed	01/09/2017
11/22/2016	<u>Opioid Crisis - NACO/NLOC Report and Recommendations</u> Review NACO/NLOC Report (A Prescription for Action) to determine what we are doing/what else we can do.	BCC - Regular	Mckinlay	Van Arnam	Coffman	Comprehensive report and recommendations provided to the BCC on 4/4/17.	Completed	04/04/2017
11/22/2016	<u>Congrats Letter to Donald Trump</u> Letter of Congratulations to President-Elect Trump by the Mayor.	BCC - Regular	Abrams	Bonlarron	----	County Staff drafted a memo congratulating President-elect Trump on his November election win and Mayor Burdick sent the letter under her signature on November 30th	Completed	11/30/2016
11/01/2016	<u>Veterans Issues: National Disabled Veterans Business Council</u> Senior staff to arrange meeting with Michael Bolduc, Executive Director to discuss veterans issues	BCC - Regular	Berger	Baker	----	Meeting held. Administrators Baker, Johnson and Bolton attended.	Completed	11/09/2016
11/01/2016	<u>Paid Family Leave</u> Research paid family leave policy, including what other governmental entities offer paid family leave.	BCC - Regular	Mckinlay	Bolton	Ottey	Policy researched, approved, and implemented (CW-P-084).	Completed	04/29/2017
11/01/2016	<u>Lactation Area and Parking for Pregnant Women</u> Commissioner McKinlay directed staff to consider the addition of a lactation area and parking spaces for pregnant women in the Government Center building when it is improved according to the surtax project schedule.	BCC - Regular	Mckinlay	Bolton	Ottey	On March 23, 2010, the FLSA was amended to require employers to provide a space and break time for employees who are nursing mothers to express breast milk for 1 year after childbirth. The space must be located in a place other than a restroom, and be shielded from view and free from intrusion from co-workers. The county, through its FDO department, has complied with this requirement on a case-by-case basis, as the regulations do not require employers to provide space if there is no employee with a need to express breast milk. Commissioner McKinlay's request for this item to be considered, along with parking spaces for the Gov't Center (and we assume other County buildings) as they are improved post passing of the surtax are noted and will be considered by FDO.	Completed	11/01/2016
10/18/2016	<u>Amendment No. 2 - Medical Marijuana Regulations</u> Implement regulations on medical marijuana dispensaries.	BCC - Regular	Mckinlay	Johnson	Banks	The Unified Land Development Code provisions addressing Medical Marijuana Dispensaries were adopted by the Board on September 28, 2017. This replaced the previously existing moratorium for this use.	Completed	09/28/2017



Palm Beach County Board Directives - Completed

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10/18/2016	<u>County Job Review - College Degrees</u> Commissioner Taylor directed staff to review and address overall classifications of jobs in PBC that require degrees, but can be done without degrees.	BCC - Regular	----	Bolton	Ottey	Response provided via email correspondence to Comm. Taylor and all BCC.	Completed	11/04/2016
09/22/2016	<u>No Unfunded Mandates Amendment</u> Commissioner requested Legislative Affairs to include a discussion on a legislative amendment against unfunded mandates in the Board's legislative priorities workshop on November 29th.	Zoning	Mckinlay	Bonlarron	Wynn	Workshop conducted on 11/29/16. County staff included language in the 2017 State Legislative Agenda related to opposing unfunded mandates from the state.	Completed	11/29/2016
08/16/2016	<u>Day Care Rules</u> Day Care Rules	BCC - Regular	Vana	Bonlarron	Hvizd	Department of Health Staff followed up with the specific request from Comm. Vana and resolved the issue. Additionally, the BCC siting as the Child Care Facilities Board approved an update to the Day Care Rules at the Sept. 27th Board meeting that dealt with a broader range of issues.	Completed	09/27/2016
08/16/2016	<u>Sober Home Update</u> Sober Home Update		----	Bonlarron	----		Completed	08/18/2016
07/12/2016	<u>Listening Tour Plan</u> Listening Tour Plan	BCC - Regular	Taylor	Baker	----	Change in make-up of Board and direction to move forward has not been given by the existing board.	Completed	01/31/2017
07/12/2016	<u>Fane Lozman Property Report</u> Review a complaint provided under MBP by Fane Lozman at July 12 BCC Meeting. Complaint related to a letter to ACOE issued by ERM dated January 13, 2015.	BCC - Regular	Abrams	Van Arnam	Helfant	Written report provided to BCC on August 4, 2016. Letter to F. Lozman issued August 5, 2016.	Completed	08/05/2016
06/21/2016	<u>Palm Tran Workshop</u> Palm Tran Workshop	BCC - Regular	Burdick	Bonlarron	----	At the November presentation of Palm Tran's five year plan before the BCC there was continued discussion of a more detailed workshop related to Palm Tran's route maximization and overall planning. The workshop on Route Performance Maximization occurred at the November 28, 2017 BCC Workshop. The Final RPM proposal will be brought back to the BCC by the Fall of 2018	Completed	11/28/2017
06/21/2016	<u>21st Century Policing Review</u> 21st Century Policing Review	BCC - Regular	Taylor	Van Arnam	Coffman	Staff has reviewed the federal report and is addressing the recommendations through activities and engagements of the Criminal Justice Commission.	Completed	05/19/2017
06/21/2016	<u>Herbert Hoover Dike Reso</u> Herbert Hoover Dike Reso	BCC - Regular	Mckinlay	Bonlarron	Wynn	Resolution presented and approved by the BCC.	Completed	08/16/2016
06/21/2016	<u>SFWMD Presentation Water Issues</u> Schedule a workshop with SFWMD presentation.	BCC - Regular	Vana	Baker	----	Workshop scheduled and completed 11/29/16.	Completed	11/29/2016
06/21/2016	<u>Westlake Impacts Report</u> Westlake Impacts Report	BCC - Regular	Abrams	Johnson	Banks	Report (memo) sent to BCC 8/24/16	Completed	08/24/2016



Palm Beach County Board Directives - Completed

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06/16/2016	<u>Vehicle for Hire Reciprocity</u> Amend VFH ordinance to provide permit/license reciprocity with surrounding counties, particularly Broward and Miami-Dade.	BCC - Regular	Vana	Van Arnam	Brako	VFH ordinance amendment approved on first reading 9/13/16, adopted on 9/27/16. In effect.	Completed	09/27/2016
06/16/2016	<u>Mobile Home Sales</u> Mobile Home Sales	BCC - Regular	Burdick	Johnson	Falcon	Ordinance was adopted on August 24, 2017 at the Board Zoning hearing.	Completed	08/24/2017
06/16/2016	<u>Conversion Therapy Ordinance</u> Conversion Therapy Ordinance	BCC - Regular	Berger	Bonlarron	Nieman	Ordinance has been prepared. First reading held on 12/5/17. Public hearing and adoption held on 12/19/17. Ordinance banning conversion therapy passed by the BCC on a 5-2 vote.	Completed	12/19/2017
05/17/2016	<u>AG Opinion Fire Rescue Surtax</u> AG Opinion Fire Rescue Surtax	BCC - Regular	Mckinlay	Baker	Nieman	Agenda Item 5D-3 on February 9, 2016; Opinion was requested by County on May 23, 2016. AG's response was dated July 7, 2016; received by the County on July 25, 2016.	Completed	07/20/2016
05/17/2016	<u>Absentee Ballot Ordinance</u> Absentee Ballot Ordinance	BCC - Regular	Taylor	Bonlarron	Wynn	Staff researched possible absentee ordinances and determined state law was prohibitive of moving forward with local changes.	Completed	11/04/2016
05/17/2016	<u>Building Code Advisory Com. Appts</u> Building Code Advisory Com. Appts	BCC - Regular	Taylor	Johnson	Helfant	On June 26, 2017, the Governor signed HB 1297 into law revising the nomination process for appointees to the Building Code Advisory Board. It is in effect.	Completed	06/06/2017
05/03/2016	<u>Ocean Rescue Lifeguard SR</u> Ocean Rescue Lifeguard SR	BCC - Regular	Mckinlay	Bolton	Ottey	CWA members have ratified the management proposal. An agenda item seeking BCC approval has been submitted for the 6/6/17 meeting date.	Completed	06/06/2017
04/05/2016	<u>Fire Rescue Staffing and Stations</u> Fire Rescue Staffing and Stations	BCC - Regular	Mckinlay	Bolton	----	Staff presented to the BCC at the 11/22/16 workshop. The BCC requested some follow up items, including response time statistics and benchmark origin and history, stations by district, trauma hawk call statistics, and diversity statistics. Chief Jeffrey Collins provided this information in an email to the BCC dated 12/8/2016, and also met with Commissioner Bernard and County Administrator Verdenia Baker to discuss hiring practices and diversity statistics.	Completed	12/22/2016
03/22/2016	<u>Pet Shop Sales Ordinance</u> Prepare ordinance limiting or restricting dog and cat sales at pet stores.	BCC - Regular	Vana	Van Arnam	Fox	AC&C ordinance amendments covering this topic approved w/changes on first reading 9/13/16. Adopted 9/27/16.	Completed	09/27/2016
03/22/2016	<u>Aragonite Sand</u> Commissioner Abrams requested staff draft a memo stating its position on using aragonite sand for beach renourishment.	BCC - Regular	Abrams	Van Arnam	Helfant	Staff responded to Commissioner Abrams and indicated support for non-exclusively exploring this sand source. Staff does not recommend sending a letter of support to a private firm as done in Miami-Dade County. Position w/subject "Consideration of Foreign Sand Sources for County Beaches" dated 6/6/17 provided to BCC.	Completed	06/06/2017



Palm Beach County Board Directives - Completed

Meeting Date	Directive Topic / Description	Category	Commissioner	Administrator	Attorney	Comments	Status	Date Completed
03/22/2016	<u>Fire Rescue Station 22</u> Commissioner McKinlay requested staff work with Fire Rescue to address coverage, the number of ambulances and the need to relocate Fire Station 22 in The Acreage. Additionally, explore the possibility of including funding for a new fire station in the County's Capital Improvement Plan.	BCC - Regular	Mckinlay	Bolton	----	Staffing and station information presented to BCC at November 22, 2016 meeting.	Completed	11/22/2016
03/01/2016	<u>Support Letter for Land Acquisitions Trust Funds (LATF) for conservation lands</u> Commissioner Burdick requested the county write a letter of support to the County's Legislative Delegation, the Florida Senate and the House of Representatives supporting additional funding allocations to the Land Acquisitions Trust Funds (LATF) for conservation lands.	BCC - Regular	Burdick	Bonlarron	----	On March 1, 2016, letters making this request were sent to Senate President Gardiner and Speaker Crisafulli.	Completed	03/01/2016
02/09/2016	<u>Impact Fees/Cultural Capital Projects/ Stormwater Utility Fee</u> Commissioner Abrams requested staff provide the board with information regarding the amount of impact fees collected by the County during 2015. He also requested that staff provide the board with information regarding the types of cultural capital projects the bed tax could fund and the potential for implementation of a County stormwater utility fee.	BCC - Regular	Abrams	Van Arnam	Berger	The requested information was provided in budget workshops in 2016 and 2017 and an impact fee workshop held on July 18, 2017.	Completed	07/18/2017
01/26/2016	<u>Substance Abuse Directives</u> Commissioner McKinlay requested staff: bring back a report on how County first responders handled protocol and dealt with suspected Flakka ingestion; meet with Jeff Kadel, Executive Director, Palm Beach County Substance Abuse Coalition, to discuss the Coalition's funding options since federal grants had expired; and support Attorney General Bondi's legislation on banning statewide synthetic drug use.	BCC - Regular	Mckinlay	Bonlarron	Coffman	First responder procedures for "excited delirium" were distributed to BCC on March 7, 2016 (written and video). Discussions with Substance Awareness Coalition were initiated. No pending request for gap funding. Staff will look for opportunities for future collaboration. Governor Scott approved CS/CS/HB 1347 on 3/24/16 categorically outlawing synthetic drugs. Florida Attorney General Pam Bondi implemented an emergency rule in September 2016 to ban a type of synthetic drug related to Flakka.	Completed	03/24/2016
12/15/2015	<u>Building Security</u> Commissioner Abrams requested the board be updated at a future date on any security preparedness improvements on county buildings.	BCC - Regular	Abrams	Baker	----	Staff has developed and implemented a security preparedness plan for county buildings.	Completed	



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12/01/2015	<u>Environmental Control Hearing Board</u> BCC directed staff to determine the appropriate avenue for the Environmental Control Hearing Board (ECHB) to discuss childcare issues and concerns.	BCC - Regular	Abrams	Bonlarron	----	Staff review was completed and revised Childcare facility rules were recommended and approved by the BCC on September 27, 2016.	Completed	09/27/2016
12/01/2015	<u>Offshore Oil Drilling</u> BCC directed staff to present information regarding the Obama administration's position on offshore oil drilling as part of the federal agenda discussion in January 2016.	BCC - Regular	Mckinlay	Bonlarron	Wynn	Language was included in the County Federal Agenda related to opposition of oil drilling on federal lands in Florida, including the Everglades, and in federal waters on Florida's Outer Continental Shelf.	Completed	01/26/2016
11/17/2015	<u>BCC Rules of Procedure Changes</u> Mayor Berger directed staff to amend the rules of procedure to include the following changes: no night meetings; restricted public comment at workshop meetings; Board members should submit commission comments in writing to the county attorney and the county administrator prior to a meeting date; all board directions would be taken as a motion.	BCC - Regular	Berger	Baker	Nieman	It was determined that a revision to existing rules wasn't necessary to effectuate these changes this information was conveyed to and accepted by Mayor Berger.	Completed	11/17/2015
11/03/2015	<u>Criminal Justice Commission Mission, Structure, Duties and Responsibilities</u> BCC directed staff to work with the Criminal Justice Commission (CJC) members to develop an alternative CJC structure placing the Executive Director position under County Administration and requiring a county commissioner to serve on the CJC Executive Committee.	BCC - Regular	Taylor	Van Arnam	Brako	Ordinance with directed provisions adopted by the BCC on March 1, 2016 (R2016-017).	Completed	03/01/2016
11/03/2015	<u>Resolution on the Deferred Action for Childhood Arrivals (DACA)</u> Resolution supporting President Obama's executive action expanding DACA and DAPA and urging that Florida's Attorney General Bondi withdraw the state from Texas v. United States.	BCC - Regular	Mckinlay	Bonlarron	----	By a 5-2 vote the BCC postponed the resolution indefinitely.	Completed	11/03/2015
11/03/2015	<u>Spring Training Stadium Internal Security</u> BCC requested County Administrator Baker discuss the bidding process for the new spring training baseball stadium's internal security with PBSO.	BCC - Regular	Valeche	Baker	Nieman	Issue was addressed with Commissioner Valeche and resolved based on the Sheriff autonomy regarding this matter.	Completed	11/09/2015



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10/27/2015	<u>Performance Contracting</u> Staff was directed to consider performance contracting options (ESCO) to achieve energy savings within County buildings. BCC was advised that performance contracting can be considered as a financing option and reviewed along with other financing options for infrastructure that may be considered in future including sales tax.	Workshop	Mckinlay	Van Arnam	Helfant	One penny infrastructure sales tax was approved by the Board and approved by voters in referendum on 11/8/16. Infrastructure Surtax Project plan was approved by BCC on 4/4/17 (5C-2) without borrowing program. Performance contracting may be considered in future if shown to be preferred financing/construction option.	Completed	04/04/2017
10/20/2015	<u>Department of Juvenile Justice Rehabilitation</u> BCC requested that staff open a dialogue with the Department of Juvenile Justice so young males in the Juvenile Correctional Facility could be rehabilitated locally.	BCC - Regular	Vana	Van Arnam	----	Letter to DJJ Secretary Daly sent 11/6/15. Positive response received 12/7/15. Subsequent dialogue and DJJ action resulted.	Completed	12/07/2015
10/20/2015	<u>Resolution Supporting the Federal Metropolitan Planning Enhancement Act</u> BCC directed staff to pass a resolution similar to one passed by the Treasure Coast Regional Planning Council to support the Federal Metropolitan Planning Enhancement Act.	BCC - Regular	Mckinlay	Bonlarron	----	BCC passed a resolution supporting the Treasure Coast Planning Council Act	Completed	11/17/2015
09/22/2015	<u>Ban the Box</u> BCC requested the County "ban the box" on job applications that required individuals to report prior felonies.	BCC - Regular	Taylor	Bolton	Ottey	Following BCC direction on 9/22/15, staff implemented the policy by removing the question from job applications, effective November 13, 2015.	Completed	11/13/2015
09/22/2015	<u>Fracking Resolution</u> Staff was requested to bring back a resolution to the BCC that supported our neighboring communities after FAC thoroughly reviewed the issue at their November meeting.	BCC - Regular	Taylor	Van Arnam	Wynn	Resolution (R2015-1520) supporting a statewide prohibition on hydraulic fracturing, acid fracturing and similar high pressure well stimulation techniques for purposes of oil and gas exploration adopted by the BCC on 10/20/15.	Completed	10/20/2015
09/01/2015	<u>Solar Powered Bus Shelter and Trash Bins</u> During matters by the Public Mr. Kerry Simmons requested meeting with county officials to discuss his company installing solar powered bus shelter and trash bins. Staff was requested to meet with him to discuss his business proposal.	BCC - Regular	Valeche	Bonlarron	Raney	Staff (Anderson, Bitteker) did speak to Mr. Simmons regarding his product at 1:30pm on September 15, 2015. Steve Anderson relayed our shelter contract/current conditions to him at that time and he shared with us his solar shelter contract with the city of Tallahassee. As a result of that call, Mr. Simmons was added to the County Vendor List.	Completed	09/15/2015
09/01/2015	<u>State Housing Initiatives Partnership Program Repairs</u> Staff to follow up with Mr. Lloyd Brown to discuss his dissatisfaction with the SHIP repairs to his home.	BCC - Regular	Valeche	Johnson	Brako	The former DES Director contacted Mr. Brown to reiterate that the County had lived up to its responsibility in assisting with his housing needs and that no further assistance or actions would be taken.	Completed	11/01/2015



Palm Beach County Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Commissioner	Administrator	Attorney	Comments	Status	Date Completed
02/06/2018	<u>Responsible Wages Ordinance - Miami-Dade County</u> Review ordinance and determine if this is something we can do in Palm Beach County. Applies to construction contracts in excess of \$100,000 with exceptions.	BCC - Regular	Bernard	Bolton	Behar		In Process	
11/21/2017	<u>Affirmative Action Plan - Number of Women in the Workplace</u> As a point of discussion following review of the Affirmative Action Plan, the Commissioner suggested the proposed reestablished Commission on the Status of Women analyze and make recommendations on how to increase the number of women in the county workforce.	BCC - Regular	Bernard	Bolton	Ottey	A Resolution that established the Advisory Commission on Women was adopted by the Board on February 6, 2018. Staff is working through the process of setting up the board according to policy. When the advisor board is finalized, this will be among the tasks it will be assigned.	In Process	
11/21/2017	<u>School District Career Programs</u> Coordinate with the School District regarding opportunities to shadow or provide internships to students with the SD Career Academies.	BCC - Regular	Burdick	Bolton	Ottey	Staff confirms the county's participation in career and choice programs, including the IT, automotive, AC, and young lifeguards program. HR staff is taking the lead on this directive and engaging in additional areas that lend themselves to our participation. A report will be forthcoming.	In Process	
11/07/2017	<u>Commission on Status of Women</u> Reinstate sunsetted Commission. Adopt previous mission. Consider initial projects recommended by Mayor McKinlay and Vice Mayor Bernard.	BCC - Regular	Mckinlay	Bolton	Berger	A Resolution that established the Advisory Commission on Women was adopted by the Board on February 6, 2018. Staff is working through the process of setting up the board according to policy.	In Process	
10/17/2017	<u>WPB Housing Authority</u> Prepare and distribute a memo to BCC clarifying authority of West Palm Beach Housing Authority.	BCC - Regular	Mckinlay	Johnson	Brako	The information will be included in the Board packet for the March 27th workshop with the seven Housing Authorities. It was previously provided to the Board as part of the packet for the canceled December 12, 2017 workshop.	In Process	
10/17/2017	<u>Higher Education Update</u> Consider inviting Presidents Kelley and Parker for a higher education update.	BCC - Regular	Mckinlay	Baker	Nieman	Staff had initial conversations with the appropriate Presidents and will schedule for a BCC meeting in April, 2018	In Process	
10/17/2017	<u>PPM Regarding Budget Process</u> Develop PPM for calendar year regarding budget process.	BCC - Regular	Burdick	Baker	Nieman	PPM to be completed by 1/31/2018; Update to be completed by the end of March, 2018	In Process	
09/26/2017	<u>Pre-hurricane Briefing for Commissioners and BCC Staff</u> Conduct pre-hurricane briefing or workshop for Commissioners and staff.	BCC - Regular	Mckinlay	Baker	Nieman	To be scheduled for BCC Workshop of April 2018.	In Process	

Attachment 2



Palm Beach County Board Directives - In Process

Meeting Date	Directive Topic / Description	Category	Commissioner	Administrator	Attorney	Comments	Status	Date Completed
08/29/2017	<u>Update on C-51 Reservoir Project and WRTF Issues</u> Provide an update on the C-51 Project and other WRTF Issues including local preferred option for water delivery to Loxahatchee River.	Workshop	Burdick	Van Arnam	Jones	C. Pettit will consult with K. Todd. Will schedule for future BCC meeting regular item.	In Process	
08/15/2017	<u>Palm Beach County Housing Authority - Joint Meeting</u> Schedule joint meeting between BCC and PBC Housing Authority Board of Directors.	BCC - Regular	Mckinlay	Johnson	Wynn	The joint meeting with the seven Housing Authorities is scheduled for March 27, 2018 at the PBC Convention Center at 9am. It was initially scheduled for December 12, 2017 but was canceled due to a lack of quorum.	In Process	
08/15/2017	<u>Palm Beach County Housing Authority - Review of Governance</u> Review makeup of Palm Beach County Housing Authority and possible County inclusion in governance or oversight.	BCC - Regular	Bernard	Johnson	Wynn	The County's 2017 Legislative agenda included a request for two additional seats to the PBC Housing Authority Board to be appointed by the BCC. The local bill, House Bill 1113, passed out of the House and it scheduled to be heard in the Senate on March 8, 2018.	In Process	
06/06/2017	<u>Moratorium on applications related to equestrian waste facilities in the Glades Tier</u> ULDC was amended at the November 30, 2017 BCC Zoning Hearing to enact the one-year moratorium. Staff is working on further modification to the Unified Land Development Code which will be presented to the BCC in the summer of 2018.	BCC - Regular	Mckinlay	Johnson	Banks		In Process	11/30/2017
05/16/2017	<u>Tax Collector Recommendations - Short term Rentals</u> Review request from Tax Collector and consider possible ordinance changes.	BCC - Regular	Burdick	Baker	Wynn	County Attorney Office working with the Tax Collector on potential changes to ordinance to address short term rentals	In Process	
01/24/2017	<u>Bullying</u> Reach out to First Lady on Anti-Bullying Campaign	Workshop	Mckinlay	Bonlarron	----	Staff is working on a draft letter to the First Lady requesting her participation in the initiative.	In Process	
01/24/2017	<u>Lantana Airport Impacts During Presidential Visits</u> Advocate for Lantana Airport to ease economic impact to Lantana Airport vendors during Presidential visits.	Workshop	Kerner	Bonlarron	----	Staff and members of BCC have meet with federal agencies and members of the Congressional Delegation to discuss easing restrictions at the Lantana Airport. Conversations will continue with appropriate federal agencies and stakeholders. The BCC provided some economic relief to the FBO at Lantana via an agenda item approved in June 2017.	In Process	



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12/20/2016	<p><u>Tourist Development Annual Report</u> During the discussion of the TDC Annual Report for FY 2016, several Commissioners requested/commented: 1) McKinlay - update on the Art Shows @ the Convention Center issue; she also mentioned during the presentation, it appears tourism places in the western areas was lacking. 2) Abrams - Lacking southern tourism spots. 3) Bernard - wanted information on the number of black/Hispanic hotel/motel owners and how much money was spent by tourist at SBE/MWBE businesses (annually). 4) Burdick commented that they also needed to diversify their committees.</p>	BCC - Regular	Burdick	Baker	Wynn	We contract with Spectra Venue Management & Hospitality to operate the County's convention center. Currently, they have contracts with two other Art Shows during season on the dates being requested by Art Miami and Spectra is not in a position to violate the contractual arrangements. Other dates were offered to Art Miami. The additional information requested will be presented to the BCC in a separate letter.	In Process	
10/18/2016	<p><u>Maritime Museum & Kennedy Bunker</u> Look into County takeover, including cost to bring it up to code</p>	BCC - Regular	Taylor	Van Arnam	Helfant	Maritime Museum lease with Port of Palm Beach terminated on October 31, 2017. The Port has contacted the County to begin negotiations for a possible long term contract (Port Commission Consent Agenda item H-4, 5/18/17). Parks & Rec Staff toured the property early in January 2018 with FDO, Weitz Construction, Code Enforcement and Port staff to perform an inspection of the buildings and premises. A general assessment of the overall condition of the facilities is being prepared along with cost estimates to bring the facilities up to code and into a general good state of repair. Once Weitz provides us with the results of their inspection, staff we prepare a recommendation whether or not to move forward with a plan for the County to assume operation and management responsibilities.	In Process	
09/22/2016	<p><u>High Ridge Sidewalk Plan</u> Engineering Staff was tasked to develop a sidewalk plan for the East part of High Ridge Road near Hypoluxo Road</p>	Zoning	Mckinlay	Johnson	----	The 6 FT concrete pathway of 4,680 FT is proposed on the east side of the road. Several segments of this plan will be constructed by different parties (County, Solid Waste Authority, and Wawa). Timeline for completion of those key segments is by Dec 2018 except for a large middle section which is County responsibility. It is unfunded in the Pathway program due to the high cost needed to acquire Right of Way. Attached is a map for the High Ridge Rd pathway between Hypoluxo Rd and Lantana Rd	In Process	



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08/16/2016	<u>Body Worn Cameras</u> Body Worn Cameras.	BCC - Regular	Taylor	Baker	Wynn	Update 1/19/18 - Sheriff is continuing comprehensive review of this matter. 11/03/16: Sheriff's staff compiling comprehensive analysis regarding this issue: Commissioner Bernard and staff met with the Sheriff and given an update on the status of the body worn cameras.	In Process	
06/21/2016	<u>Landlord Registry</u> Bring back information on rental registration programs in other municipalities and how they work.	BCC - Regular	Vana	Johnson	Fox	Staff is compiling the information and will provide a report to the Board. Item anticipated to be presented to the Board in Spring of 2018.	In Process	
12/15/2015	<u>Vacation Rentals</u> Mayor Berger requested staff to review an ordinance adopted by the City of Fort Lauderdale regulating vacation rentals and report back to the board in writing.	BCC - Regular	Berger	Baker	----	This request has been combined with the overall review of the Tax Collector's existing ordinance as it relate to vacation rentals.	In Process	