

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____			No _____	
Budget Account Number: Fund _____	Department _____		Unit _____		
	Object _____		Reporting Category _____		

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: April 10, 2018

MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, April 6, before 9:00 AM

TDC Memo Dated	Number of Agreements	Date Routed	Reviewed By	Date Signed
March 22, 2018	1	03/27/2018	<i>Tracy Ramsey</i>	03/28/18
APRIL 4, 2018	1	04/04/2018	<i>Tracy Ramsey</i>	04/04/18

DO NOT PROCESS TO THE AGENDA COORDINATOR WITHOUT THESE SIGNATURES:

Tracy Ramsey *Tracy Ramsey*

TBD _____

April 10, 2018

CONSENT AGENDA

3.B.3. – CONTINUED

A)

New term contract with Sulphuric Acid Trading Company, Inc., for \$1,462,356 for the bulk purchase and delivery of sulfuric acid (93%) from April 15, 2018 through April 14, 2019.

B)

Retroactive extension and increase of term contract with Mega Nursing Services Inc., d/b/a Mega Medical Supply for \$72,000 for a total of \$356,112 for incontinence supplies, personal hygiene, and nutritional supplements (direct delivery to client homes) from December 1, 2016 through May 31, 2018.

C)

Time extension only of term contract with Trane U.S., Inc., d/b/a Trane for maintenance and repair of Trane Tracer and Trane Tracer Summit Building Automation System from January 14, 2017 through July 13, 2018.

D)

Renewal of term contract with Altima Lighting Inc.; Universal Electric of Florida Inc., for \$377,100 for minor and incidental electrical repair services from May 22, 2018 through May 21, 2019.

E)

Renewal of term contract with Hach Company d/b/a Hach for \$840,000 for Hach branded instrumentation products, OEM parts, and preventative maintenance and repairs from April 19, 2018 through April 18, 2019.

F)

Renewal of term contract with H2O Solutions LLC for \$470,000 for the cleaning and inspection of clearwells and finished water storage tanks from June 27, 2018 through June 26, 2019.

G)

Renewal of term contract with Municipal Equipment Company LLC for \$985,182 for Lion Janesville bunker gear from July 4, 2018 through July 3, 2019.

H)

Renewal of term contract with GCR Inc., for \$193,600 for airport properties and revenue management software from April 16, 2018 through April 15, 2023.

I)

Renewal of term contract with RSM US LLP (formerly known as McGladrey LLP) for \$1,700,501 for audit services from August 1, 2018 through July 31, 2020.

J)

Tourist Development Council Category "G" grant agreement with South Florida Collegiate Baseball Leagues Inc., for \$15,000 for the South Florida Collegiate Baseball League.

K)

Tourist Development Council Category "G" grant agreement with Major League Lacrosse, Florida Launch for \$12,000 for the NB FL Lacrosse LLC.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
4/10/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A					
Sulphuric Acid Trading Company, Inc.	New term contract for the bulk purchase and delivery of sulfuric acid (93%) for the period 04/15/2018 through 04/14/2019 per Master Agreement #18049.	\$1,462,356.00 SBE: \$0	Water Utilities Department 4001-720-2533-5205 4001-720-2532-5205 4001-720-3GUA-5205	Scarlett	

The County has expended or encumbered \$1,340,489 (\$121,863/month) during the previous eleven (11) months of the current twelve (12) month term contract. \$1,462,356 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the city of Tampa, Florida. No SBE vendor submitted a bid on this project.

EXHIBIT B

Mega Nursing Services, Inc., d/b/a Mega Medical Supply	Retroactive extension and increase for incontinence supplies, personal hygiene, and nutritional supplements (direct delivery to client homes) for the period 12/01/2016 through 05/31/2018 per Master Agreement #12046RRD.	Increased Amount: \$ 72,000.00 Total with increase: \$356,112.00 SBE: \$0	Community Services/DOSS 1006-144-1443-3401 1006-144-1461-3401 1006-144-1472-3401 1006-144-1481-3401	Scarlett	
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The County has expended or encumbered \$268,366 (\$17,314/month) during the previous fifteen and one half (15.25) months of the current eighteen (18) month term contract. The eighteen (18) month term includes a three (3) month extension pursuant to the Director of Purchasing's authority in addition to a three (3) month extension that, due to an over sight of the Purchasing Department, requires retroactive approval by the Board from March 1, 2018. Due to the overall six (6) month extension, an increase of \$72,000 over the previous authorized amount of \$284,112, inclusive of the Purchasing Director's ten percent (10%) authority, is required in order to provide supplies, personal hygiene, and nutritional supplements to clients through the remainder of the contract. The original amount of the contract was \$180,000. Awardee is located in Palm Beach County. No SBE vendor submitted a bid on this project.

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4/10/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u> Trane U.S., Inc. d/b/a Trane	Extension of term contract for maintenance and repair of Trane Tracer and Trane Tracer Summit Building Automation System for the period 01/14/2017 through 07/13/2018.	Time extension only SBE: \$0	Facilities Development & Operations Department 001-410-5220-4610 001-410-5240-4610 001-410-5250-4640 001-410-5260-4610 001-410-5270-4610 001-410-5290-4610 Fire Rescue Department 1300-440-4237-4610 1300-440-4233-4610	Scarlett	

The County has expended or encumbered \$41,729 (\$2,928/month) during the previous fourteen and one quarter (14.25) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension to the current contract is necessary in order to complete the procurement process required for a new term contract. This term contract has no renewal options. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified SBE.

EXHIBIT D

Altima Lighting, Inc.; Universal Electric of Florida, Inc.	Renewal of term contract for minor and incidental electrical repair services for the period 05/22/2018 through 05/21/2019 per Master Agreement #17044A.	\$377,100.00 SBE: Amount dependent upon usage	Countywide	Scarlett	
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The County has expended or encumbered \$155,226 (\$15,523/month) during the previous ten (10) months of the current twelve (12) month term contract. \$377,100 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve month renewal options remaining. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the city of Ft. Lauderdale, Florida.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
4/10/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT E

Hach Company d/b/a Hach	Renewal of term contract for Hach branded instrumentation products, OEM parts, and preventative maintenance and repairs for the period 04/19/2018 through 04/18/2019 per Master Agreement #SS555367B.	\$840,000.00 SBE: \$0	Water Utilities Department 4001-720-3240-4615	Scarlett	
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The County has expended or encumbered \$630,508 (\$56,045/month) during the previous eleven and one quarter (11.25) months of the current twelve (12) month term contract. Due to the need for chemical reagents, solutions, new equipment, warranties for new instruments and unanticipated repairs. \$840,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

EXHIBIT F

H2O Solutions, LLC	Renewal of term contract for the cleaning and inspection of clearwells and finished water storage tanks for the period 06/27/2018 through 06/26/2019 per Master Agreement #17049A.	\$470,000.00 SBE: \$0	Water Utilities Department 4001-720-2532-4615 4001-720-2533-4615 4001-720-3GUA-4615	Scarlett	
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The County has expended or encumbered \$51,000 (\$5,829/month) during the previous eight and three quarter (8.75) months of the current twelve (12) month term contract. \$470,000, which is the original approved amount of the contract, is needed to meet the County's requirements through the expiration of the new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
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4/10/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT G</u>					
Municipal Equipment Company, LLC	Renewal of term contract for Lion Janesville bunker gear for the period 07/04/2018 through 07/03/2019 per Master Agreement #14045D.	\$985,182.00 SBE: \$0	Fire Rescue Department 1300-440-4211-5212	Scarlett	

The County has expended or encumbered \$452,056 (\$51,664/month) during the previous eight and three quarter (8.75) months of the current twelve (12) month term contract. \$985,182, which is the original approved amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options. Awardee is located outside Palm Beach County in the city of Orlando, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

<u>EXHIBIT H</u>					
GCR, Inc.	Renewal of term contract for airport properties and revenue management software for the period 04/16/2018 through 04/15/2023 per Master Agreement #12074A.	\$193,600.00 SBE: 15%	Department of Airports 4100-120-11IT-4674 4100-120-11IT-3140 4110-121-A030-6505	Scarlett	

On April 16, 2013, the BCC approved a sixty (60) month contract with an optional sixty (60) month renewal period for airport properties and revenue management software. The County has expended or encumbered \$367,354 (\$6,123/month) during the previous sixty (60) months of the current sixty (60) month term contract. \$193,600 is needed to meet the County's requirements through the expiration of this new sixty (60) month renewal term contract. This term contract has no renewal options. Awardee is located out of State. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. Awarded to non SBE vendor utilizing an SBE subcontractor.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
4/10/2018

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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<u>EXHIBIT I</u> RSM US LLP (formerly known as McGladrey LLP)	Renewal of term contract for audit services for the period 08/01/2018 through 07/31/2020 per Master Agreement #13020B.	\$1,700,501.00 SBE: 25%	Countywide	Scarlett	
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The County has expended or encumbered \$1,525,000 (\$72,619/month) during the previous twenty-one (21) months of the current twenty-five (25) month term contract. \$1,700,501 is needed to meet the County's requirements through the expiration of this twenty-four (24) month renewal option due to the audit services fee for FY 2018 being \$837,685 and audit services fee for FY 2019 being \$862,816. This term contract has no renewal options. Awardee is located in Palm Beach County. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. Awarded to non SBE vendor utilizing an SBE subcontractor.

TOTAL AMOUNT OF ALL AWARDS \$6,100,739.00



INTEROFFICE MEMORANDUM

DATE: March 22, 2018

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- South Florida Collegiate Baseball Leagues, Inc., for the South Florida Collegiate Baseball League. \$15,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

TDC/grantagr2018/minutes.sports.SoFICollegiateBaseball

Tourist Development Council of Palm Beach County

2195 Southern Boulevard, Suite 500 • West Palm Beach, FL 33406
TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



**DISCOVER
THE PALM BEACHES
FLORIDA**
Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: April 4, 2018

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- Major League Lacrosse, Florida Launch for the
NB FL Lacrosse, LLC \$12,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
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TDC/grantagr2018/minutes.sports.NBFLlacrosse

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