

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: April 10, 2018 Consent Regular
 Workshop Public Hearing

Submitted By: Westgate/Belvedere Homes Community Redevelopment Agency

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a resolution to endorse the Transportation Alternatives Program (TAP) grant funding for the Westgate Belvedere Homes Community Redevelopment Agency (Westgate CRA) to install sidewalks and streetlights in the Belvedere Heights neighborhood Phase 2 Project (Project).

Summary: Approval of this resolution will comply with a Palm Beach County Transportation Planning Agency (TPA) requirement, that for federally funded projects, a resolution is necessary to establish the local agency’s commitment to construct, operate and maintain the project. Since Palm Beach County (County) is a certified agency for the Local Agency Program, the Westgate CRA has requested the County’s endorsement and support of the project. The Westgate CRA will be responsible for the design through construction and maintenance, with the County’s (Engineering Department) endorsement. District 2 (RPB)

Background and Justification: The TPA requested grant applications from local agencies for the categorical grant funding available from the TAP Program. In response, the Westgate CRA submitted an application for funding to install sidewalks and streetlights in the Belvedere Heights neighborhood. The TPA approved a grant last year for the first five streets of Belvedere Heights (Phase 1). This year’s application will cover the remaining three streets. TAP funding typically comes three years after the applications are approved. The Westgate CRA has requested that the County, a certified agency for the Local Agency Program, sponsor the TAP grant application on its behalf. As part of the application process there is a federal requirement that a commitment to construction, operation and maintenance of the project must be established. The TPA has determined that a resolution by the Board of County Commissioners is the proper instrument to comply with the federal requirement for commitment. The Westgate CRA has provided written assurances to the Engineering Department, to pay all costs for operation and maintenance of the project plus all costs that may be over and above the amount of funding approved by the TAP grant. This resolution provides the necessary endorsement for the Westgate CRA to design, construct and maintain the project and support the Westgate CRA’s application for funding.

- Attachments:** 1. Location Sketch
2. Resolution
3. Funding Letter from the Westgate CRA

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Recommended by:	<i>Elizée Michel</i>		3-22-18
	Department Director		Date
Approved by:	<i>Taine M. Johnson</i>		3/28/18
	Assistant County Administrator		Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	\$ -0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$ **	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes No
 Does this item include the use of federal funds? Yes No

Budget Acct No.: Fund__ Dept. __ Unit__ Object
 Program

Recommended Sources of Funds/Summary of Fiscal Impact:

**This item has no fiscal impact at this time. When the grant is received, it will be brought back to the Board of County Commissioners as an agenda item that includes the complete fiscal impact as well as a budget amendment to recognize the grant revenue and appropriate it to the expense budget.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Bellevue Power 3/23/18
 OFMB
 8/3/18 PK 3/23

Ann J. Jacobson 3/26/18
 Contract Dev. and Control

B. Approved as to Form and Legal Sufficiency:

[Signature] 3/26/18
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

3 BELVEDERE HEIGHTS STREETLIGHTS & SIDEWALKS PROJECT
PHASE II – Wellington Road to Bridgeman Drive



RESOLUTION NO. R-2018-

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY (COUNTY), FLORIDA, IN SUPPORT OF AN APPLICATION TO THE PALM BEACH COUNTY TRANSPORTATION PLANNING AGENCY (TPA) FROM THE WESTGATE BELVEDERE HOMES COMMUNITY REDEVELOPMENT AGENCY (WESTGATE CRA) FOR THE FEDERAL TRANSPORTATION ALTERNATIVES PROGRAM GRANT FUNDING TO SUPPORT THE INSTALLATION OF SIDEWALKS AND STREETLIGHTS IN THE BELVEDERE HEIGHTS NEIGHBORHOOD.

WHEREAS, the Westgate CRA has identified a need to provide the installation of sidewalks and streetlights in the Belvedere Heights neighborhood (Project); and

WHEREAS, the Board of the Westgate CRA has unanimously authorized the budgeting to fully fund and maintain the Project; and

WHEREAS, the project qualifies for the Federal Transportation Alternatives Program (TAP), a cost-reimbursement program where projects are submitted to the TPA for ranking and prioritization for funding; and

WHEREAS, the Westgate CRA has determined that it will undertake the responsibilities for implementation of the project from its design through construction and Maintenance; and

WHEREAS, the Westgate CRA has requested that the County, a certified agency for the Local Agency Program, sponsor the TAP grant application on its behalf; and

WHEREAS, as documentation of sponsorship of the project, the TPA has requested that the County adopt a resolution in support of the project and TAP grant application; and

WHEREAS, the Board of County Commissioners has determined execution of this Resolution to be in the best interest of the citizens and residents of the County.

NOW, THEREFORE be it resolved by the Board of County Commissioners (BCC) of Palm Beach County, Florida, that the Mayor is hereby authorized to execute the Resolution.

1. The recitations set forth herein above are true, accurate, and correct and are incorporated herein.
2. The BCC does hereby endorse the Project.
3. This Resolution will take effect upon its adoption.

The foregoing resolution was offered by Commissioner _____ who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Commissioner Melissa McKinlay, Mayor	_____
Commissioner Mack Bernard, Vice Mayor	_____
Commissioner Paulette Burdick	_____
Commissioner Hal R. Valeche	_____
Commissioner Dave Kerner	_____
Commissioner Steven L. Abrams	_____
Commissioner Mary Lou Berger	_____

The Mayor thereupon declared the Resolution duly passed and adopted this _____ day of _____ 2018.

PALM BEACH COUNTY, FLORIDA BY
ITS BOARD OF COUNTY
COMMISSIONERS

SHARON R. BOCK, CLERK AND
COMPTROLLER

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
Assistant County Attorney

By: _____
Deputy Clerk



March 19, 2018

Tanya McConnell P.E.
Deputy County Engineer
Engineering and Public Works
2300 N Jog Rd
West Palm Beach FL 33411

Re: Belvedere Heights Streetlights and Sidewalks Project (Phase 2)

Dear Ms. McConnell:

At its meeting of March 12, 2018, the Westgate Belvedere Homes Community Redevelopment Agency Board voted unanimously to authorize staff to budget funds to fully fund and maintain the streetlights and the sidewalks for Belvedere Heights if the Transportation Planning Agency (TPA) Transportation Alternatives Program (TAP) grant is approved.

This letter is provided to affirm the CRA Board decision to provide funding for the construction and the maintenance of the project to cover expenses that are not covered by the TPA TAP grant. The maintenance funds will be included in the CRA BCC-approved budget in future years after the TPA grant is approved.

We thank you for your support and look forward to working with your department to improve the Belvedere Heights neighborhood by providing pedestrian scale streetlights and sidewalks for its residents.

Sincerely,

A handwritten signature in cursive script that reads "Elizée Michel".

Elizée Michel, AICP
Executive Director

CC: CRA Board