

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: April 10, 2018 [X] Consent [] Regular
[] Workshop [] Public Hearing

Department:

Submitted By: Department of Airports

Submitted For:

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 2 to the General Consulting Agreement with CH2M Hill, Inc. for Consulting/Professional Services in the amount of \$2,065,542.89 and to exercise the first one (1) year renewal option for the continued performance of professional planning and design services related to the approved Palm Beach County Airports Capital Improvement Program.

Summary: The Consulting Agreement (R-2016-0700) with CH2M Hill, Inc. for general airport planning and design was approved on June 7, 2016 in the amount of \$1,877,401.43 in order to carry out the approved Capital Improvement Programs for the County's Airports. Amendment No. 1 was previously approved by the Board on June 20, 2017 (R-2017-0795) increasing the amount of the contract by \$2,308,452.97. Approval of Amendment No. 2 will exercise the first one (1) year renewal option for the continuation of services provided under this Agreement and will provide an additional \$2,065,542.89 to complete the following tasks: Task I Services – Palm Beach County Glades Airport (PHK) Fuel Farm Replacement Construction Administration (CA) Services; North Palm Beach County General Aviation Airport (F45) Perimeter Security Fence Improvements CA Services; Palm Beach County Park Airport (LNA) Fuel Farm and Wash Rack Design, Permitting and Bidding Services; PHK Runway and Taxiway Rehabilitation Design and Bidding Services; Palm Beach International Airport (PBI) Construct Golfview Infrastructure CA Supplemental Services; PBI Emergency Power Assessment; PBI Accessibility Transition Plan Consulting and Design; PBI Service Animal Relief Area Design, Permitting, Bidding and CA Services; PBI Airfield Circuitry Master Plan Drawings Update; PBI Customs and Border Protection Facility Review and Development Assessment; PBI Parcel I Site Access roadway and Utilities CA and Quality Acceptance (QA) Materials Testing Services; PBI Concourse C Holdroom Seating Design and Bidding Services; LNA Southside Redevelopment Program Phase 1 and 2 Additional Construction Management and Inspection Services; 2018 Environmental Compliance Monitoring, Inspection and Training Services; and Task III Services - Miscellaneous Planning and Engineering Services. Work to be completed under these Task III Services will be issued per the level of authority contained in PPM CW-F-050, by way of a separate proposal or task authorization. CH2M Hill, Inc. is an Englewood, Colorado based firm, however, the majority of the work to be completed in this Agreement will be completed and/or managed through their Palm Beach Gardens, Florida office in conjunction with Palm Beach County-based subconsultant firms. A Disadvantaged Business Enterprise (DBE) goal of 15% was set for this contract. CH2M Hill, Inc. committed to 21% in their proposal. The anticipated DBE participation based upon the approved tasks is approximately 17.11%, which will increase as additional tasks are assigned by the County. The current paid to date DBE participation is approximately 12.86%. Approval of this Amendment No. 2 is anticipated to increase the DBE participation to 21.34%. **Countywide (AH)**

Background and Justification: In order to carry out the approved Capital Improvement Program for the County, the Department of Airports requires professional planning and design engineering services. This agreement is for 2 years with 2 one (1) year renewal options. This amendment allows for the continuation of services necessary for the development and operation of the County's airport system.

Attachments:

- 1. Amendment No. 2 with CH2M Hill, Inc. – 3 Originals

Recommended By: [Signature] 3/19/18
Department Director Date
Approved By: [Signature] 4/3/18
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2018 | 2019 | 2020 | 2021 | 2022 |
|--|---------------------|-------|-------|-------|-------|
| Capital Expenditures | \$ 2,065,543 | _____ | _____ | _____ | _____ |
| Operating Costs | _____ | _____ | _____ | _____ | _____ |
| External Revenues (Grants) | _____ | _____ | _____ | _____ | _____ |
| Program Income (County) | _____ | _____ | _____ | _____ | _____ |
| In-Kind Match (County) | _____ | _____ | _____ | _____ | _____ |
| NET FISCAL IMPACT | \$ 2,065,543 | _____ | _____ | _____ | _____ |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____ | _____ | _____ | _____ | _____ |

Is Item Included in Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes _____ No X

Budget Account No: Fund 4111 Department 121 Unit A107 Object 6505
 Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Budget is available in the above-referenced account. Funding is from Airport Revenue.

C. Departmental Fiscal Review: CM Simms

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Shan An 3/22/18
 ASD OFMB (20) 3/22/18 c/3/18
 3/21/18

John S. Paul 3/28/18
 Contract Dev. and Control
 3/28/18

B. Legal Sufficiency:

Anne Whitcomb 3-29-18
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)