

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date:	April 10, 2018	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing
Department:	Fire-Rescue		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) ratify** a FY 2017 Fire Prevention and Safety (FPS) grant application electronically submitted to the U.S. Department of Homeland Security's (DHS), Federal Emergency Management Agency (FEMA) on March 15, 2018, requesting \$209,172 to fund 95% of the purchase and distribution of 3,000 smoke and carbon monoxide alarms, for a term beginning three years from the date of award; and
- B) authorize** the County Administrator, or designee (Fire Rescue Administrator) to act as the County's representative for the purpose of electronically signing and submitting the FY 2018 FPS grant application, including Applicant Acknowledgements, and Assurances and Certifications via the DHS FEMA website.

Summary: This grant application requests \$209,172 from DHS FEMA for the purchase and distribution of 3,000 smoke and carbon monoxide alarms through Fire Rescue's Family Fire Risk Reduction Program. The total project cost identified in the grant application is \$219,630. The required match for this grant is \$10,458 (5% of the federal share), which will be funded from Fire Rescue's contingency reserve and has been included in the FY 2018 budget.

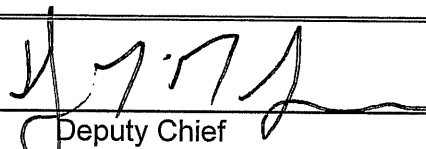
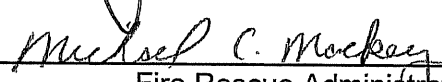
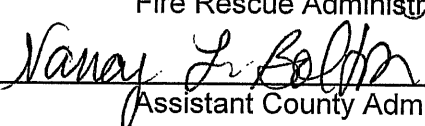
Fire Rescue's Family Fire Risk Reduction Program is a fire safety education and smoke and carbon monoxide alarm installation program. The program distributes multi-lingual fire safety education materials and installs smoke and carbon monoxide alarms to high risk families through outreach programs, presentations, community door to door canvassing events, and other individual inquires to Fire Rescue's Community Education Section. The objectives of the program are to; educate residents on home fire safety and prevention methods, and inform public of the risks of smoke inhalation, fire dangers, and carbon monoxide poisoning. The goals of the program are to: increase the number of homes that have smoke and carbon monoxide alarms installed, reduce the number of fire-related and other hazard-related injuries, and prevent the loss of life from residential fires. Countywide (SB)

Background and Justification: The Fire Prevention and Safety (FPS) grants are part of the Assistance to Firefighters Grants (AFG) program and support projects that enhance the safety of the public and firefighters from fire and related hazards. The primary goal is to reduce injury and prevent death among high-risk populations.

The AFG Program requires submission of grant applications by electronic format in order to assure an efficient review and competitive scoring of all funding requests submitted under this program. The deadline for submission of this grant application to the grantor agency was 5:00 p.m. on March 16, 2018. Due to the preparation time, submittal deadlines, and BCC meeting dates, the grant application had to be submitted prior to full Board approval. Pursuant to Section 309.00 of the Palm Beach County Administrative Code, the Mayor approved this grant application, which now must be ratified by the Board. The grant application includes certifications of compliance with required assurances and certifications, as stated in the application and related program guidance.

Attachments:

1. FY 2017 FPS grant application and related documentation
2. Approval memo signed by the Mayor

Recommended by:		3-26-18
	Deputy Chief	Date
Approved by:		3-26-18
	Fire Rescue Administrator	Date
Approved by:		3/30/18
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>219,630</u>	_____	_____	_____	_____
External Revenues	<u>(209,172)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>≠ 10,458</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	_____	_____	_____	_____

Is Item Included in Proposed Budget? Yes _____ No X
 Does this item include the use of federal funds? Yes X No _____

Budget Account No.: Fund _____ Dept _____ Unit _____ Rev Source _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no Fiscal Impact at this time. Should the grant be awarded, a budget amendment will be brought to the Board for approval. The funding source for the required match of \$10,458 will be from the Fire Rescue MSTU (Fund 1300) contingency reserves.

C. Departmental Fiscal Review: *[Signature]*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Lisa Pove 3/28/18
 OFMB *[Signature]* 3/27/18

Dr. J. Jacobson 3/29/18
 Contract Development and Control *[Signature]* 3/26/18

B. Legal Sufficiency

Sihan Bui 3/29/18
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 9/03
 ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)